

# MANTRAP TOWNSHIP

## LAND USE ORDINANCE AMENDMENT REQUEST FORM

Application # \_\_\_\_\_

Fee \$ \_\_\_\_\_

The applicant will be required to attend a pre-application meeting with the Planning Commission to answer any questions that the Commission members may have concerning this amendment request. In addition, the Commission may require, as a condition of holding a hearing, that the applicant pay a cash bond to conduct a study concerning the proposed use if deemed advisable by the Commission. The Planning Commission shall conduct a public hearing on the amendment request within sixty (60) days following the application's acceptance and make a recommendation to the Town Board. In the case of amendments to the official controls that involve changes in district boundaries of five acres or less, all owners of property within one-half (1/2) mile will be notified.

My signature indicates that I have read and understand the above: \_\_\_\_\_  
(signature) (date)

Applicant: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Owner: (If other than applicant) \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Legal description of property (if applicable):  
\_\_\_\_\_  
\_\_\_\_\_

Property address if different from owner/applicant:  
\_\_\_\_\_

Please note the type of Amendment you are requesting:

- \_\_\_\_\_ District boundary amendment
- \_\_\_\_\_ District regulation amendment (note section numbers)
- \_\_\_\_\_ Land Use Plan amendment (note section numbers)

Briefly describe the requested amendment and the expected effect of the proposal: (include copy of map or indicate ordinance section numbers, if applicable)  
\_\_\_\_\_  
\_\_\_\_\_

**Page Two**  
**Land Use Ordinance Amendment Request**

Description of adjacent land uses and district classifications: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that I am the owner or authorized agent\* of the aforementioned property.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Applicant/Authorized Agent)

*\*Authorized agent may be the Mantrap Town Board, Planning Commission or a person with a contingency on a purchase agreement for said property. In the latter case, the amendment, if approved, will take effect after purchase of property is final.*

\*\*\*\*\*  
*For Office Use Only:*

Approval \_\_\_\_ Denial \_\_\_\_ *recommended by the Planning Commission on* \_\_\_\_\_ *by*  
(date)

\_\_\_\_\_  
(Planning Commission Chairperson)

Approval \_\_\_\_ Denial \_\_\_\_ *by the Town Board on* \_\_\_\_\_ *by* \_\_\_\_\_  
(date) (Town Board Chairperson)

PID # \_\_\_\_\_ Date Paid \_\_\_\_\_

**Application #** \_\_\_\_\_ **Complete application accepted on** \_\_\_\_\_  
**(date)**