

Mantrap Township
Request for Conditional Use Permit/Variance

Conditional Use Permit: *This is a request for a land use or development as defined by ordinance that would not be appropriate generally but may be allowed with appropriate restrictions as provided by official controls upon a finding that standards and criteria stated in the Land Use Ordinance for Mantrap Township will be satisfied. A conditional use must be compatible with the existing neighborhood. This permit may not be transferable with ownership. A public hearing will be conducted by the Planning Commission with their recommendation passed to the Town Board for final action on the request. All property owners within one-half mile of your property or ten (10) surrounding property owners, (whichever includes the greater number of property owners) will be notified by mail of the public hearing date and time.*

Variance: *This is a request for relief from certain provisions of the ordinance when, due to the particular physical surroundings, shape or topographical condition of the property, compliance would result in a hardship upon the property owner. A hardship is distinguished from a mere inconvenience or desire to increase the value of the property. A variance shall not be used to permit a use in a district where it is not allowed under the terms of the ordinance. After review and recommendation by the Township Land Use Administrator, a public hearing will be conducted by the Planning Commission with their recommendation passed to the Board of Adjustment for final action on the request. All property owners within one-half mile of your property or ten (10) surrounding property owners, (whichever includes the most property owners) will be notified by mail of the public hearing date and time.*

APPLICANT: _____ Phone: Home _____ Work _____

PROPERTY ADDRESS _____ CITY _____ STATE _____ ZIP _____

MAILING ADDRESS (If different from above) _____

OWNER (If other than applicant) _____ Phone: Home _____ Work _____

OWNER'S ADDRESS _____ CITY _____ STATE _____ ZIP _____

DESCRIPTION AND REASON FOR REQUEST: _____

SIZE OF LOT: _____ SEPTIC SYSTEM? _____ (type) WELL? _____ (depth)

LEGAL DESCRIPTION OF PROPERTY: (Lot, block and subdivision or metes and bounds description) _____

EXISTING USE OF PROPERTY: _____

SIGNATURE OF APPLICANT: _____ DATE _____

SIGNATURE OF OWNER (if other than applicant): _____ DATE _____

<i>For Office Use Only:</i>	
Approval _____ Denial _____ recommended by the Planning Commission on _____.	
_____ (Date)	_____ (Chairperson)
Parcel No. _____	Date paid _____
Permit No. _____	Complete application accepted on _____ (Date)