

Town of Brooklyn

January 12, 1998 Meeting Minutes

The January 1998 monthly meeting was held on Monday, January 12, 1998 at 7:30 PM at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross and Clerk Judy Follett. Gwen Hay and 11 other residents were also present.

The meeting was called to order by Chairman Scrivner. The Public Notice was accepted as read by the clerk. All joined in the pledge of Allegiance.

Minutes of meetings from Dec. 10 were approved on a motion by H. Hanson and seconded by B. McNeely. Carried unanimously.

Bills. Discussion: Brian Smith's Christmas overtime pay: H. Hanson will call Brian tonight. Marie Ross will call the bank to find out amount of the tractor loan that is due. On a motion by H. Hanson the Clerk will obtain the bank loan balance and the Treasurer will pay and this amount will be included 'as paid' in the February bills. Second by J. Scrivner. Discussion: This was a 'line of credit' loan. Carried unanimously. Per Marie Ross she must write out 57 checks for property tax overpayments. On a motion by H. Hanson, the Treasurer may cut checks to town property owners for overpayments totaling \$15,709.63 and send to the property owners. A detailed list needs to be made available to the Board at the February meeting. Second by B. McNeely. Carried unanimously. On a motion by H. Hanson any new overpayments that come to the Treasurer's attention may be paid and Treasurer must make an addendum list for the February meeting. Second by B. McNeely. Carried unanimously. The motion to pay regular bills delayed until Hanson speaks to Brian Smith later tonight.

Treasurer's Report & Clerk's Reconciliation. H. Hanson made a motion to accept Treasurer's Report. Second by B. McNeely. Carried unanimously. H. Hanson made a motion to accept the Clerk's Reconciliation. B. McNeely seconded. Carried unanimously.

Reassessment. There were several residents at the meeting concerned about their tax bills. J. Scrivner explained the events that resulted in the reassessment by the State of WI Dept. of Revenue. Several residents spoke their views of the reassessment and the resulting special charge on this year's tax bill. How to prevent this in the future: We now have a contract with the assessor which includes provisions and penalties.

Coplien request to amend 1998 contract. Jerry Coplien requests an increase from \$600/month to \$700/month. This is due to the 1/1/98 state statute change for Agriculture land values. It takes 15 minutes per parcel to recalculate the values. There are 358 Ag. parcels- this is 89 hours at \$15/hour (\$1340/yr). This amounts to approximately \$3.35 per parcel. Per the Wisconsin Towns Association, town assessors will be charging from \$3 to \$15 per ag parcel. The WTA has also stated that the assessors should probably receive more money. Also, the Gardiner firm (the firm that did the reassessment) did not use insert cards on the Field Cards and the Coplien firm would have to transfer all information (this includes drawings) after three years. Motion by H. Hanson to pay the additional dollars requested by Coplien to initiate the agriculture land use assessment including new insert cards. Second by B. McNeely. Discussion: This is for land currently listed as Agriculture. It is a ten year phase, that is one reason why Coplien must transfer the field card information to the insert cards. Carried unanimously.

WTA Convention is on Saturday, Feb. 7 in Madison. The cost is \$20/person, if three or more persons from the same town go, the cost is \$18/person. Herb, Bob, Marie, & Judy will go to the Madison meeting. Jim will go to a meeting at a later date.

GTE request to bury cable. B. McNeely made motion to approve request by GTE to bury cables in road right of way on West side of Legler Road - Mortensen Rd. to the North. J. Scrivner second. Carried unanimously. J. Scrivner made a motion that would allow the Town Chairman to sign future utility installation permits at his discretion. Second by B. McNeely. Discussion: These would be reported at the meetings following the requests. Carried unanimously.

H. Hanson did not vote on these issues as he was on the telephone with Brian Smith at this time.

Back to topic of Monthly Bills: Clerk will look in past minutes to find discussion about Holiday overtime for Brian Smith. On a motion by H. Hanson, Bills of \$17,681.10 as amended be paid as presented. Second by B. McNeely. Carried unanimously. On a motion by H. Hanson, overtime for Brian Smith be paid excluding 12/25/97. The amount not to exceed net of \$855.00 Second by J. Scrivner. Carried unanimously.

Jeff & Kristy Pryce request for tax rescission. J. Scrivner gave background information. Mrs. Price called J. Scrivner as to error in square footage of their home. Scrivner told her to call our current assessor Jerry Coplien. Coplien measured and discovered that the square footage calculation done by the Gardiner firm was incorrect.

home was calculated at 1826 square feet when the correct amount is 1200 square feet. The assessment for 1997 was corrected. The problem is the 1996 reassessment charge. J. Scrivner called the Wis. Towns Assoc. about this and was told that this situation fits the description of a palpable error (Statute 74.43). The effect of this error is \$482.90. The Pryce's have made a formal request to the Board for a rescission or refund of their taxes for the amount of this error. J. Scrivner went on to explain that there is a provision in this statute for charging back the amount to the State Dept. of Revenue but unfortunately this amount falls below the statutory threshold and therefore the full amount must be borne by the Town. H. Hanson made a motion that a correction be made to the Jeff & Kristy Pryce parcel #251.1000 to legally reimburse the tax bill. J. Scrivner second. Discussion: We will not reimburse but will reduce the tax bill by \$482.90. J. Scrivner explained that per Richard Stadelman of WTA, this statute 74.43 is for a palpable error, not for a difference of opinion over the assessment value. Vote: Carried unanimously. H. Hanson would like to see Chairman try to collect this amount from the Dept. of Revenue as they were the supervisors of the reassessment. J. Scrivner sees this as a credit on the billing we will receive from the Dept. of Revenue.

Equipment Purchases. No updates.

TRIP Grant. H. Hanson is on the Trip Grant Committee for Green County. He reported that the amount available to Green County is \$91,923. Only four towns (including Brooklyn) had their request in on time so the County extended the application deadline. A total of \$434,000 was requested from all applications. The Town of Brooklyn will receive \$19,200 (to be matched by the town) for materials for Amidon Road. This must be used within two years. One idea is to use the money in 1999 because of the Highway 92 work to be done. Another idea is to use the money this year - if we repair Amidon Road in 1998, and then the State uses this road for re-routing Highway 92 traffic in the future, the state must return the road to it's prior condition after the re-routing of traffic is complete.

Driveway Permit Applications. No applications for approval. Discussion that site reviews be completed by only one Board member or the Town Employee. J. Scrivner has drafted a check list for driveway permit reviews. The checklist will be tried by each Board member before a motion is made to approve this checklist for use.

Planning Commission Report by Jim Kramer. Request by Richard & Joan Schmidt for three 40 acre parcels. One parcel is located with 200' of frontage on Yarwood Road. Two parcels, each having 200' of frontage, are located on King Road. A CSM is not required on parcels over 35 acres. These parcels will be deed restricted - no splits will be allowed on these parcels. H. Hanson made a motion to approve this request. Second by Scrivner. No Discussion. Carried unanimously.

The Planning Commission is recommending 6 changes to the Land Division Ordinance. Jim Kramer described the process: The Commission must review the Ordinance once every five years. They have worked on this over this past year.

Four of the changes are clerical changes and have been okayed by Attorney Kisiel.

1. Land Division by Certified Survey Map to Land Division with or without Certified Survey Map.
2. Change the word parcels to acres. (i.e.. Tracts of land less than 5 acres.)
3. Title change
4. Remove the word 'such'.

Two changes are more substantial. These changes are:

5. Reduce the minimum lot size from 5 acres to 2 acres on any new parcel created by divisions.
6. Reduce the required frontage on an existing road from 200' to 50' on any new parcels created by divisions.

Jim Kramer explained that the Planning Commission felt that controlling the number of divisions that an owner can make encourages large parcel divisions. Our average parcel is 14 acres. Kramer explained that if a farmer sells five acres, the house area often only takes up two acres but the farmer doesn't want to come in and till the three acres left so the land just sits there.

Kramer also explained that the Planning Commission felt that the 200' of frontage requirement was not consistent with the land use plan. For example, at times a farmer must sell good farm land to get back to the woods that they are selling. This often creates weird shaped parcels. The Commission thought that the controlling of land divisions has helped to limit small parcels. We have more large divisions than small divisions. This recommendation is made to preserve good farmland and to eliminate odd shaped lots.

Discussion: If homes are too close, there is danger of cross contamination of wells.

Divisions use up wasteland.

If land owner is selling to make money, why would he sell only two acre lots.

Suggestion to include the former board in discussion.

Mound septic systems - possibly not find space on two acre lots.

The 200' and 5 acres assures that houses are spread out.

If there are too many two acre lots, the Town may get petitioned for municipal water and sewer.

The Board asked the Commission to pursue any existing code that deals with density that could force town into providing water & sewer.

Jim Scrivner will include the ordinance revision information in the newsletter.

We will need to pick a date for a public hearing.

Safety Committee Report by Steve Miller. Evansville Fire response fee ordinance - A resolution must be made to adopt fee.

Evansville EMS contract discussion: Contract does not make sense. It needs clarification - i.e., 'patient' not defined.

The Town Board directed the Safety Committee to investigate.

There is one vacancy on the Safety Committee (Southeastern area).

Recycling Report by Gwen Hay. Gwen updated the Board on State recycling issues.

She thanked everyone for their help in the transition from Waste Mgt. to Green Valley. Special thanks to Sharon George for her help.

Jerry Schulz must load the recyclables over the weekend as Green Valley comes on Monday. This may be a problem if we have severe weather or equipment problems. Gwen called G.V. - We can call in by 6:00AM to ask that they not pick up on Monday.

H. Hanson is meeting with someone later this week to discuss tire recycling.

Election Report by Gwen Hay. There will be a Primary election on February 17. The polls will open at 8:00AM.

The workers will be there about 7:00AM. Polls close at 8:00PM.

Expense Reimbursement. Jim has a draft of this resolution but it still needs an attorney's approval.

The per diem pay for special meetings is an Annual Meeting item

1998 Calendar. J. Scrivner has typed up a 1998 Calendar of Events and due dates.

Other Business:

~~Town Bridge Inspections will be performed by the County.~~

Fax machine: H. Hanson made a motion to approve the removal of the Town owned fax machine from the Town Hall to the Chairman's home to conduct Town business. Second by B. McNeely. Carried unanimously.

Salting driveways: J. Follett will call former clerk and Chairman will also check out.

B. McNeely made a motion to adjourn the meeting at 10:45 PM. Second by J. Scrivner. Carried unanimously.

Judy Follett
Town Clerk

Town of Brooklyn

February 9, 1998 Meeting Minutes

The February 1998 monthly meeting was held on Monday, February 9, 1998 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross and Clerk Judy Follett. A few residents were also present.

The meeting was called to order by Chairman Scrivner. The Public Notice was accepted as read by the Clerk. All joined in the Pledge of Allegiance.

Minutes of Jan. 12, 1998 were approved as amended on a motion by H. Hanson. Second by B. McNeely. Carried unanimously.

Bills: Discussion of Brian Smith's overtime pay. He has the same arrangements as the Green Co. employees. (Part time employees receive no overtime pay.) H. Hanson made a motion to pay bills as presented. Second by B. McNeely. Discussion: Noted purchase of Air Jack. Carried unanimously.

Treasurer's Report & Clerk's Reconciliation. H. Hanson made a motion to accept the Treasurer's report. Second by B. McNeely. Carried unanimously. H. Hanson made a motion to accept the Clerk's reconciliation. Second by B. McNeely. Carried unanimously.

Reassessment Update. In a letter from the Dept. of Revenue, it was noted that the Town of Brooklyn is now in compliance with the state statutes for assessment percentages. Also, the Town has received the invoice from the Dept. of Revenue, it totals \$41,620.09. We will pay the invoice in June. H. Hanson talked about the law changes for Ag. Land Use. The Town should plan on changes in our assessment values. Hanson stated that J. Coplien should be made aware that the Board knows about the 1/1/98 law change.

Other issues: New owners have the 96 assessment charge on their tax bill. J. Scrivner has told new owners that this is between them and the sellers. He has sent copies of the newsletters to the new residents. Also, J. Scrivner read a letter from Emery Backman. Mr. Backman feels his 96 assessment was not fair. The Board acknowledges the request to lower his assessment. J. Scrivner will find out the next step that Mr. Backman must take. H. Hanson noted that the Town Board can not change the actions of the Board of Corrections. One final issue - A 1995 land division by Jim Brynes was never taken off of the Bryne's parcel. The Board is waiting to hear from Mr. Brynes. This issue could come under Statue 74.33, palpable error - double assessment.

Equipment. Bucket on tractor at Recycle Center needs to be repaired. Discussion on what will be needed for loading the recycles into the Green Valley container. J. Scrivner will take responsibility for looking into this issue.

State Building Permit Issuance Process. Effective 1/1/98 each municipality must issue:

1. Administrative Building permit for every single & 2 family residence.
2. Municipalities under 2500 do not have to adopt the Uniform Dwelling Code.
3. By default, we do not have the Code.
4. We can delegate this permit issuance to the County (\$15 fee to the party requesting the permit).

J. Scrivner recommended we delegate this to the County. WTA sent a copy of sample ordinance. J. Kisiel has approved the ordinance for not adopting the Uniform Dwelling Code. We should get the Planning Commission involved---Do we want control to stay in the township.

Plowing, Salting, Sanding on private property. J. Scrivner will fax the Towns Assoc. about Public Services to private land owners. H. Hanson will call Dane Co.

Town Employee Job Description. J. Scrivner is working on this with Brian Smith.

Revised Expense Reimbursement. See attached Resolution 02-09-98A. B. McNeely moved to approve the Resolution as presented. Second by H. Hanson. Carried unanimously.

Revised Driveway / Fieldroad Fee Ordinance. See attached Ordinance 02-09-98A. J. Scrivner moved to approve Ordinance as presented. H. Hanson seconded. Carried unanimously.

Discussion of WTA District meeting attended by Hanson, McNeely, Ross, & Follett. Discussion of topics at meeting. Discussed the Class B Liquor License Quota: The Town of Brooklyn is authorized to issue 2 licenses at this time. As we only issue 1 (River Bends Tavern), the second one is considered a 'reserve' license.

Phone Service for Town Hall. Dial phone was returned to GTE. H. Hanson will prepare report on

alternative long distance phone companies for the March meeting.

Planning Commission Report by Jim Kramer. Land division - CSM by Eugene Meyer, Mortensen Road. He has 40 acres and is allowed one division. Planning commission recommends Board approval. Motion by H. Hanson for CSM for E. Meyer to create 2 parcels out of 40 acres as recommended by Plan. Comm. Second by J. Scrivner. Carried unanimously.

Discussion of Ekum Abstract new CSM replacing CSM 1509 for Hank Wegwitz. CSM 1509 was never acknowledged by the Town Board as legitimate. No Board action is necessary. Scrivner suggested that J. Kramer send a letter to Wegwitz acknowledging receipt of new CSM and that he is no longer in violation of land ordinance.

J. Scrivner stated that John Wilson is interested in being a member of the Planning Commission. There may possibly be a second opening - P. Schultess has not attended a meeting in a long time. J. Kramer is going to call her. Applicants should send a letter to the Planning Commission.

Board asked the Planning Commission to research the Uniform Dwelling Code and Building Inspection.

Driveway / Field Road Permits. No new permit applications. Discussion of Bill Roberts driveway on Freidig Road. There may be water problems. Roberts is asking for permission to not install a culvert. H. Hanson requested an Engineering report on drive. Roberts talked to surveyor and said he would get report from surveyor. The report will be in writing and will state that if there is a problem, a culvert will be put in.

Safety Committee Report. J. Scrivner recommends signing the Evansville EMS contract. Steve Miller did research on this and J. Kisiel said it is okay to sign. Scrivner made a motion that Chairman sign contract for 1998 Evansville EMS service agreement. Second by b. McNeely. Carried unanimously. Belleville EMS has a meeting 2/10/98 concerning a land purchase decision. Hanson & McNeely will attend the meeting.

Evansville Fire Fees Resolution. See attached. Board has passed Ordinance. We need to adopt by separate resolution the fee schedule for each fire district.. H. Hanson made a motion to approve Resolution 02/09/98B. Second by B. McNeely. Carried unanimously.

Recycling Report. J. Scrivner stated that trash pick up may be needed every week rather than every other week. This would increase the monthly cost by \$93. Discussion of collection fees followed. J. Scrivner made motion to authorize every week service for trash pickup from Green Valley. Second by H. Hanson. Carried unanimously.

Election report. Gwen Hay requested that no trucks be run in Garage on Election Day as the election workers would be in the hall for the entire day. Also, County Clerk Mike Doyle will stop here in the morning and again in the evening.

Other Business. J. Scrivner and H. Hanson have suggestions for a new town attorney that they will be investigating.

428 newsletters were mailed to residents and property owners. 10 were received back and there were a few duplicates.

B. McNeely made a motion to adjourn at 10:30PM. Second by H. Hanson. Carried unanimously.

Judy Follett
Clerk

TOWN OF BROOKLYN, GREEN COUNTY, WISCONSIN

Resolution # 02-09-98 - **A**

- Whereas* Wisconsin Statute 60.321 provides that the Town Board may determine who is eligible for expense reimbursement, which expenses are reimbursable and the amount of the reimbursement,
- Whereas* The Brooklyn Town Board adopted resolution # 5-16-92-B on May 16, 1992, said resolution pertaining to reimbursement of town officials for out-of-pocket expenses incurred in pursuit of Town business,
- Whereas* Actual expenses have increased and will likely continue to increase in the future,
- Whereas* The Town Board has implemented a system of activities, committees and commissions comprised of Town Officials, employees and citizens to further the operation of town government,
- Whereas* The Town Board desires to have reimbursement policy that is flexible and stays current with the times,

Now, therefore be it resolved by the Brooklyn Town Board that:

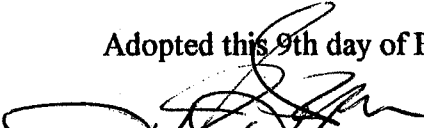
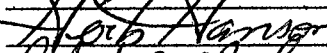

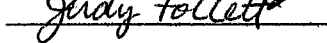
Resolution #5-16-92-B be repealed and replaced by this resolution,

and further, that:

Reimbursement for mileage incurred while conducting Town business be made at the then-current Federally allowed rate for income tax purposes,

Payment or reimbursement for reasonable and necessary expenses for lodging, meals, conference registrations, and related incidentals be made based on submitted receipts and with Town Board approval for the activity.

Adopted this 9th day of February, 1998.

	Jim Scrivner, Town Chairman
	Herb Hanson, 1 st Supervisor
	Bob McNeely, 2 nd Supervisor
	Judy Follett, Clerk

C:\tobresolution1

SPECIAL TOWN BOARD MEETING

At 9:03PM on Tuesday, February 10, 1998, a Special Meeting of the Brooklyn Town Board was called to order at the Belleville EMS building by Supervisor H. Hanson. Supervisor R. McNeely and Town of Brooklyn Safety Committee Chair/Belleville EMS & Fire liaison Steve Miller were present.

Just prior to calling the Town Board meeting to order, the Belleville EMS District Board engaged in a lengthy discussion over site selection for a new EMS facility. The discussion centered on the same properties that were reviewed during the fall 1997 District meeting. A motion was made to offer to explore the possibility of purchasing a lot from the village of Belleville. This motion passed the district board, but due to its ambiguities, could not be acted on by contributing municipalities. Subsequently a clarifying motion was made and passed by the district board and forwarded to the attending municipalities.

H. Hanson made a motion that the Town of Brooklyn approve the purchase of the lot located South of County Trunk D, West of Sky View and East of the railroad tracks from the Village of Belleville for \$20,000 dollars, which figure includes all improvements installed to the lot line. R. McNeely seconded the motion. Motion passed with unanimous approval. Subsequent to approving this motion, the lot size was determined to be 1.4 acres and that the Village's selling price for parcels in this development is \$20,000.00 PER ACRE. Motion was made by R. McNeely to agree to purchase the described lot, which is 1.4 acres, for \$20,000 per acre. Motion seconded by Hanson. Discussion: With the lot size being larger than originally presented (1 acre) the selling price would be 40% more than previously approved. However, the \$28,000 approved amount is still \$9,000 less than the amount the Town of Brooklyn approved for the purchase of land for the same purpose in the fall of 1997. Both supervisors voted for the motion and the motion passed unanimously.

Town of Brooklyn's vote on the land acquisition issue was reported to the EMS District Board.

At 9:29PM R. McNeely made a motion to adjourn, which was seconded by H. Hanson. Motion passed.

Respectfully submitted: Supervisor Herb Hanson

Town of Brooklyn

February 18, 1998 Special Meeting Minutes

The Town Board, in conjunction with the Planning Commission met in open session on Feb. 18, 1998 at 8:00PM. Members present were: J. Scrivner, H. Hanson, B. McNeely, J. Follett, J. Kramer, D. Batker, B. Trow, and P. McNeely. Approximately 20 residents were in attendance.

The meeting was called to order by Chairmen Scrivner and Kramer. The Public Notice was accepted as read by the Clerk. All joined in the Pledge of Allegiance.

This public hearing was to discuss revisions to the Land Division Ordinance Revision.

H. Hanson made a motion to dissolve as Town Board and reconvene as a meeting as a whole. Second by B. McNeely. Carried unanimously. The Planning Commission did the same.

Now as a joint session, Jim Kramer gave the explanation that as part of the mission of the Planning Commission, they must review the Land Division Ordinance every five years. They have been doing this for the last 8 to 10 months. There are 6 recommended changes.

Four clerical changes:

1. Change Land Division by Certified Survey Map to Land Division with or without Certified Survey Map.
2. Change the word parcels to acres. (Tracts of land less than 5 acres.) (Wrong word used.)
3. Title change
4. Removal of the word 'such' and change the word chose to choose. (Grammar errors)

Two changes are more substantial:

5. Reduce the minimum lot size from 5 acres to 2 acres on any new parcel created by divisions.
6. Reduce the required frontage on a existing road from 200' to 50' on any new parcels created by divisions.

J. Kramer explained that the Planning Commission felt that controlling the number of divisions that an owner can make encourages large parcel divisions. It also helps to control density. Our average parcel is 14 acres.

Kramer also stated that the Commission felt that the 200' of frontage requirement was not consistent with the land use plan. For example, at times a farmer must sell good farm land to get back to the woods that they are selling. This often creates weird shaped parcels.

These recommendations are made to help preserve good farmland and to eliminate odd shaped lots.

At this point the meeting was opened up to allow discussion from the floor.

After discussion a vote was taken:

5 acres - 7 votes	200' - 6 votes
2 acres - 14 votes	50' - 15 votes
No opinion - 2 votes	

At this point a third option was voted on:

If home will be built on the Road, a 200' frontage will be required, if it will be set back from the road, a 50' frontage will be required. This option had 21 votes. This third option will require very clear definitions.

The last vote: Leave at 200' - 1 vote // Change to 50' - 3 votes // Third option - 21 votes.

J. Scrivner presented a related item at this time: County Zoning. He gave history of the Green County Land Use Task Force. He stated that there will be a public hearing at the County and that each municipality will have 5 minutes for a presentation. Scrivner read the presentation he will give at the meeting. He gave history of our land use plan and will tell the County that it is important to have a mission statement with clear objectives before jumping into solutions. It is felt that our needs are different from those towns located in the SE end of Green County because we are near Madison.

At 10:00PM H. Hanson moved to dissolve the meeting as a whole and reconvene as a Board. Second by B. McNeely. Carried unanimously.

H. Hanson made motion, based upon citizen input, the ordinance altering the Land Division Ordinance go back to the Planning Commission for more discussion. Second by B. McNeely. Discussion with Planning Comm. We are not locked into anything. Commission should work on 'set-back' etc. Carried unanimously.

State Administrative Building Permit Ordinances. J. Scrivner talked to Rick Stadelman about this. He will talk to others at the Towns Assoc. meeting. It was noted that if there are violations to the Ordinance, the Town must prosecute (not the DA)

Dog Damage. A stray dog chased an Emu. The Emu broke it's leg. First question: Is an Emu domestic livestock? There is also a question of fair market value. The market for Emu's has dropped. The County Board will eventually decide. J. Scrivner made a motion for the Board to delegate him to investigate the dog damage action. Second by H. Hanson. Carried unanimously.

B. McNeely moved to adjourn at 10:35PM. Second by H. Hanson. Carried unanimously.

Judy Follett
Clerk

Feb. 18, 1998 Public Hearing Joint meeting - Town Board &
Town of Brooklyn Planning Commission

Name

address

Resident 1	Genen Hay	N 8952 Leggett Rd	Brooklyn
" 2	Robert Lohr	W 1081 KING RD	"
" 3	Robin Patterson	City C W-155	Brooklyn
" 4	Marie Roes	W 1223 City C.	Albany W.
" 5	Jack Heavis	W 504 - H 192	Brooklyn
" 6	John Dan.	N 9132 - Benson Rd	Brooklyn
" 7	Shirley Davis	N 9132 - Benson Rd.	Brooklyn
" 8	Glenn Brower	W 723 CTC ALBANY	
" 9	Pat McNelly	W 633 Elmer Rd	Brooklyn
" 10	Marion George	W 711 Amidon Rd	Brooklyn
" 11	Burdell Trow	W 1473 City C	Brooklyn
" 12	David Elmer	W 504 -	Brooklyn
" 13	Carle Gustafson	W 649 Yarrowood Rd.	Brooklyn
" 14	Gisela Staley	N 8886 Smith Rd	Brooklyn
" 15	Helen E Elmer	100 S Jackson 201 apt	Albany
" 16	Mary A Toberman	818 S. City H	Janesville
" 17	Gary Spitzer	W 1845 Alpine Rd	
" 18	Randy Risch	N 8607 Freidig Rd	
" 19	Alan Ferguson	N 8607 Freidig Road	
" 20	Bill Roberts	Freidig Rd.	

Town of Brooklyn

March 9, 1998 Meeting Minutes

The March 1998 monthly meeting was held on Monday, March 9, 1998 at the Town Hall in Brooklyn.

In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross and Clerk Judy Follett. A few residents were also present.

The meeting was called to order by Chairman Scrivner. The Public Notice was accepted as read by the Clerk. All joined in the Pledge of Allegiance.

Minutes of Feb. 9, 1998 were approved as amended on a motion by H. Hanson. Second by B. McNeely. Carried unanimously.

Minutes of Feb. 10, 1998 were approved on a motion by B. McNeely. Second by H. Hanson. Carried unanimously.

Minutes of Feb. 18, 1998 were approved as amended on a motion by J. Scrivner. Second by H. Hanson. Carried unanimously.

Bills. H. Hanson made a motion to pay bills numbered 1-34 in the amount of \$36,525.84 with the understanding that later on we may include numbers 35 & 36. Second by B. McNeely. Carried unanimously.

Treasurer's Report & Clerk's Reconciliation. J. Scrivner acknowledged both reports. The differences to be reconciled by the April meeting.

Town Policy on salting, sanding and plowing snow on private property. H. Hanson conducted a survey of surrounding towns in Green County. Many have a policy in place. The WTA was not much help. As our town grows we may get more requests for this service. It was noted that we do not want to be in competition with private enterprise. H. Hanson feels we should have a resolution with the Town used as a last resort. J. Scrivner asked H. Hanson to have a draft of a resolution similar to that of Mt. Pleasant for the April meeting.

Town Insurance Program Review. Rural Insurance Agent Jill Bisco presented a review of the policy we now have with them. The Wausau Insurance Review (from the WTA meeting) was also discussed. B. McNeely moved to continue the policy with Rural Insurance and to pay items 35 & 36, the policy premiums, from the 'Monthly bills for consideration'. It was noted that we may receive a refund as we made some changes to our coverage during the review. Second by H. Hanson. Carried by Yes votes from Hanson and McNeely. Jim Scrivner abstained from voting due to a conflict of interest.

Green County unit of WI Towns Assoc. meeting was attended by all board members. They felt that it was not a productive meeting.

Employee Job Description. J. Scrivner is still working on this.

State Admin. Building Permit Process. Discussion of the law was enacted on 1/1/98. There are still some questions that must be answered before this is finalized.

Town Attorney. At this time we are still working with John Kisiel.

Green County Consortium CDL drug testing report. In 1997 no one was tested. It was noted that if the employee is not actively working for the Town, then they do not need to be tested. J. Scrivner will ask at the next WTA meeting if the Town's part time employees are required to have a commercial driver's license.

Yanna dog damage investigation. J. Scrivner gave report on the stray dog that caused Mr. Yanna's emu to break its leg. (The emu had to be put down.) Scrivner gave Yanna the required claim form to be filled out. Scrivner stated that he has not heard back from Mr. Yanna. No Board action needs to be taken tonight. Scrivner will write a note to Yanna reminding him of the due date for the form to be returned.

Phone service for Town Hall. H. Hanson did an analysis of the current phone service, GTE, versus MCI and Excel. After discussion, J. Scrivner made a motion to keep GTE as our basic carrier, cancel our Business Package with GTE, and to go with Excel for our intralata and interstate calls. Second by B. McNeely. Carried by Yes votes from Scrivner & McNeely. H. Hanson abstained from voting due to a conflict of interest.

Reassessment update. J. Scrivner reported that two owners who do not live in this area wrote to him asking what happened. Both were sent letters from Scrivner in late February. One of the owners wrote that he would like to donate his property for a possible tax advantage. He owns 2.185 acres, possibly riverfront property. Scrivner will investigate and keep the Board informed. The assessed value of the land is \$21,000.

J. Scrivner also reported that Duane and Rebecca Johnson of Amidon Road told him of the Ekum Abstract form that reported no outstanding liens on the property and did not state anything about the reassessment. Scrivner talked to Attorney Kisiel and Kisiel says that the Johnsons must pay the tax.

H. Hanson said in the future that the Board should tell people to talk to the Dept. of Revenue, specifically the supervisor of the reassessment, Mike Coulliard.

The Annual Meeting, a State of the Town Report, will be on Tuesday, April 14th. This meeting will give the Town residents an update of what has happened in the last year. Reports will be given by:

Planning Commission - Jim Kramer
Safety Committee - Steve Miller
Roads - Herb Hanson
Recycling - Gwen Hay
General - Jim Scrivner

Notice of Abandonment of railway corridor by Union Pacific Railroad. This does not run through our township but it is close. The Village is interested in keeping this railway open. The Evansville Union Coop also likes to use the railway for bulk deliveries. J. Scrivner will call the Village to see what we can do to support them.

Planning Commission Report by Jim Kramer. One Land division by William Harvey. The split will be 10 acres and includes the house and buildings. Planning commission recommends Board approval. Motion by H. Hanson to approve the split of 10 acres off old Beth King farm to Perry Tilley be approved with the understanding that the remaining 70 acres will have a notation on it that only one more split be allowed. Contingent on receipt of check. Second by B. McNeely. Carried unanimously.

Planning Commission appointments. Discussion of members attending meetings. H. Hanson made a motion to terminate Patty Schultess from the Planning Commission per ordinance 2-23-94 Section 5. However if P. Schultess submits her resignation within 30 days, the termination will become a resignation. Second by J. Scrivner. Discussion noted that a full commission is needed for the workload. Motion carried unanimously.

H. Hanson made a motion that the two applicants to the Planning Commission, John Wilson and Shirley Davis, be approved. Second by B. McNeely. Carried unanimously. J. Scrivner will write letters to Wilson and Davis and will clarify that the terms are to fill unexpired terms.

Per the Public Hearing, the Planning Commission recommends a land division set back of 450 feet. Also, the driveway must be a minimum of 50 feet. The Board was given an update of the proposed ordinance. J. Kramer will give an update at his Annual Meeting presentation.

The cross indexing of Town properties should be complete by the April meeting.

Driveway / Field Road Permits. No new driveway permit applications.

There was a discussion of B. Roberts driveway. H. Hanson made a motion that the culvert requirement for CSM 2373 be lifted with the understanding that if any problems develop the Board has a right to mandate the installation of a culvert. Second by B. McNeely. Carried unanimously.

Safety Committee Report by Steve Miller. Discussion of Green Co. Burning Ban proposal. The Safety Committee would like direction from the Board. It was stated that this would be a good Annual Meeting topic. The ban would be county wide, not regional. It will be difficult for the county to get the information out - what media would be used to be effective? H. Hanson said he is not comfortable giving things like this to Green County. J. Scrivner will call County Clerk Mike Doyle and let him know that our Safety Committee will investigate the Burning Ban issue.

H. Hanson reported that Town resident, Barney Easterday has been asked by the county to chair a 'needs' committee (Communications etc.) for Sheriff Pat Conlin and his department.

Steve Miller then told of the Belleville contract. The contract is for fire protection only, not EMS. The Town believes this is an error. Also, the land sections to be covered by the contract were incorrect. He stated that the Brooklyn contract also had errors in the sections numbers to be covered. Miller is concerned that the 911 information may not be correct either.

Evansville is working on the purchase of a new pumper fire truck.

At this time H. Hanson made a motion to suspend the 10:30 termination time. Second by B. McNeely. Carried unanimously.

Recycling Report. There was no charge for trash on the ground last month as we are now on weekly pickup service. J. Scrivner stated that he will present the topic of true dollar collection for volume at the annual town meeting. We need to try to make the trash pick up self-sustaining.

Bucket for tractor at Center will be \$300 to fix and modify. We would like to get it modified for loading and unloading. H. Hanson made a motion to tell Brian to get bucket modified and we will use the money budgeted for the barrel turner. Second by B. McNeely. Carried unanimously.

Tire recycling. The company Rebound Rubber Recycling recycles tires (not rims). The minimum load is 400 tires. If we deliver the tires, the cost would be less than \$1 each - but the labor would be high. The Village of Brooklyn is not interested in sharing this program.

Election report. Gwen Hay reported on the new laws for absentee voting in Nursing Homes. The ballots must be delivered by Special Voting. Gwen Hay and Sharon George have offered to fill these roles.

State grant for "Brownfields" rehabilitation. \$5 million dollars is available for this rehabilitation. The Town does not have any brownfields.

Other Business. FEMA Study: The Town of Brooklyn was underpaid for storm damage cleanup in 1993. The study found that we were due \$6,010.50 and the actual payment was short by \$4,173. We will be receiving a check for this amount.

New hire reporting as of 1/1/98. The clerk is aware of the new requirements.

Land owner Richard Bretthauer is upset because our Town employee cut down, rather than trim, trees on his property. H. Hanson believes that the trees were all in the ditch line except one. This one was in the fence line, but because of the angle in which it grew, was a problem. H. Hanson typed up a review of the situation. The Village has a 15' chain saw. B. Smith should get some prices on one and get back to the Board. H. Hanson suggests that the Board members should drive down Sandy Hook Road to observe the trees.

B. McNeely made a motion to adjourn at 11:05PM. Second by J. Scrivner. Carried unanimously.

Judy Follett
Clerk

Town of Brooklyn

April 13, 1998 Meeting Minutes

Approved by Board on 5/11/98.

The April 1998 regular monthly meeting was held on Monday, April 13, 1998 at the Town Hall in Brooklyn.

In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross and Clerk Judy Follett. A few residents were also present.

The meeting was called to order by Chairman Scrivner. The Public Notice was accepted as read by the Clerk. All joined in the Pledge of Allegiance.

Minutes of March 9, 1998 were approved on a motion by H. Hanson. Second by B. McNeely. Carried unanimously.

Bills. H. Hanson made a motion to approve payment of bills as presented. Second by B. McNeely. Discussion: Mortensen Auto: Bulb cost is high. Green Valley: Check out the \$34.31 on recycle hauling; contract is for \$200. Motion carried unanimously.

Treasurer's Report & Clerk's Reconciliation. H. Hanson made a motion to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Carried unanimously.

Discussion: H. Hanson suggested that we use the expected FEMA payment to pay for the new truck engine that is needed.

Signs for Historic School Sites. Phil Peterson from the Oregon Historical Society wanted to know if the Town of Brooklyn wanted to identify their old one room schools with signs as part of Wisconsin's Sesquicentennial. The schools identified were: McLoughlin, Doyle, Jug Prairie, and Peterson. The signs would cost between \$200 and \$400. Discussion noted that there were more schools than this in the town. Also, on going sign maintenance would be a cost factor. This cost was not included in the budget. H. Hanson made a motion to not approve the purchase of the signs and that a letter be sent to Mr. Peterson telling him that there is no money in the budget for this. If the Society is still interested they may call the property owners and pursue this on their own but that they should include all the schools that were located in the town. To be added to their list: Gill School on Sandy Hook Rd., Kelly School on Hwy. C and Kelly Rd., the one that was located on Brooklyn-Albany Road, east of Trow Road, and the one near the Church on Highway C. This list is possibly not all inclusive. Second by B. McNeely. Motion carried unanimously.

Town Policy on Plowing, Salting, & Sanding on private property. H. Hanson presented a proposed resolution for fees for these services. After discussion by the Board, Hanson will revise the resolution and bring it to the May meeting.

Green Co. Highway Local Government Day. H. Hanson gave report on this. The County noted the importance of road signs and Brooklyn is ahead of many towns in this area. The County also stated that they want to do the road work for the towns. They have hot mix and cold paving. Hanson and McNeely suggested that we look into the cold mix paving.

Wis. Towns Assoc. District Meeting. J. Scrivner reported that the WTA corrected their prior statements concerning procedure at the Board of Review. Objectors speak first, followed by the assessor. Also, Commercial drivers licenses are necessary for part time employees and they will be included in the drug testing process during the season that they are working. Substitute drivers are not required to have a CDL.

Scrivner asked the WTA if a non-resident owner could gift his land for tax purposes. The answer was yes. He could give it to anyone with a tax exempt status.

Scrivner asked Mike Coulliard (the Dept of Revenue person in charge of our reassessment) if the town could reduce the invoice received from the Dept. because of a palpable error done by the Gardiner Assessment Firm. Coulliard said to send a letter. This was done. Scrivner received a letter back from Coulliard and he read this aloud. The answer was no, we will not be able to deduct this amount from the invoice received for the reassessment.

Use Value Assessment. A note about this will be put in the next newsletter. J. Scrivner will encourage owners who are entitled to this to contact the assessor before open book.

The Annual Meeting, a State of the Town Report, will be on Tuesday, April 14th. This meeting will give the Town residents an update of what has happened in the last year.

Ordinances for State Admin. Building Permit Process. J. Scrivner made a motion to adopt the Administrative Building Permit Ordinance # 04-13-98A and the Administrative Building Permit Issuance Ordinance #04-13-98B. Second by B. McNeely. Carried unanimously.

New Bartender Operator's License. H. Hanson made a motion to approve an Operator's License for Tammy Morton (to expire 6/30/98). Second by B. McNeely. Carried unanimously.

Notice of Abandonment of railway corridor by Union Pacific Railroad. J. Scrivner read aloud the Village of Brooklyn Ordinance opposing the abandonment of the railway. It was noted that the Town of Brooklyn has no say in this as the railway does not run through our town.

1998 Roadwork. The crack filling on Alpine Road was to be done by Amon. J. Scrivner will find out if the contract for this ended on 12/31/97 or if it continues this year. Also, Krause Road will be resealed at no cost to the Town. \$19,000 of TRIP funds will be received for the repair of Amidon Road. The Town will have to meet this amount in matching funds for material. There was further discussion of the town road plan that was completed last fall. It was decided that the following work will be bid.

Overlay: Amidon Road 1.73 miles

Wedging: Benson Road - King Road to Hwy 92

Sealcoating:

Sandy Hook Road - 3.02 miles Hwy 92 to Zweifel Rd. & Zweifel Road to Co. C

Brooklyn-Albany Road - 1.1 miles Co. E to West

Horan Road - 2.0 miles Co. E to County C

Smith Road - 1.02 miles Yarwood to Amidon

Glenway Road - .72 miles Hwy 92 to Alpine

Swann Street - .19 miles County X to West

Dahlman Street - .07 miles Cty. C to West

B. McNeely suggested trying the cold mix on Amidon Road - From Benson Road to the new pavement.

Brian Smith and H. Hanson will work out the specifications for the bid. The bids will be advertised in the paper. B. McNeely gave the specs for the sealcoating.

Election Report by Gwen Hay. At the recent election on April 7th we had 153 voters (including absentee ballots). Three absentee ballots were rejected. One regular ballot was rejected. This gave us a net 149 voters. She told of the long hours of all the election workers. Gwen put in an 18 hour day and Sharon George put in a 19 hour day.

Planning Commission Report by Jim Kramer. No land divisions to be approved.

Jim Kramer will make a presentation of the proposed changes to the Land Division Ordinance at the Annual Meeting. Board action will be taken at the May regular monthly meeting.

The Commission terms of Pat McNeely and Barney Easterday are up this month. Both members are willing to serve another term. Terms are up for Trow and Kramer next year. A letter of resignation was received from P. Schultess. H. Hanson made a motion that the Planning Commission positions be renewed for Pat McNeely and Barney Easterday. Second by J. Scrivner. Carried unanimously.

Discussion of Large Scale Animal Facilities. J. Scrivner read the letter from Tom Daly of the Green County Zoning and Land Use Committee. Daly requests Town input at a meeting scheduled for 4/15/98. (At this time H. Hanson made a motion to suspend the 10:30PM ending time. Second by B. McNeely. Carried unanimously.) Scrivner, Hanson, & McNeely are planning to attend.

Driveway / Field Road Permits. No new driveway permit applications.

Proposed Green Co. Integrated Communication system Project. This is the radio system which will put all emergency personnel on the same radio system. Present system is totally antiquated. The tower is ready to collapse. Our question is will the system be compatible with the Belleville and Brooklyn systems which are dispatched out of Dane County and with Evansville which is dispatched out of Rock County. The Safety Committee is working on this.

Safety Committee Report by Steve Miller. They are working on the Belleville Fire/EMS Agreement.

Evansville Fire District is selling 2 pumpers and buying 1.

Miller said the proposed Green Co. Burning Ban is too ambiguous. Phil Mortensen agrees with the Safety Committee to not go with a full county ban but to work with the individual fire districts to develop our own.

Miller's recommendation is to not sign the Green Co. ordinance at this time. He stated that Green County is amending the proposal and have already deleted two problem areas.

Recycling Report by Gwen Hay. Empty aerosol cans are now recyclable, but no Board action was taken, so our center will still not accept these cans.

Town Employee Job Description. B. Smith is filling out a questionnaire at this time.

Other Business.

Yanna & emu. By default Yanna let claim go.

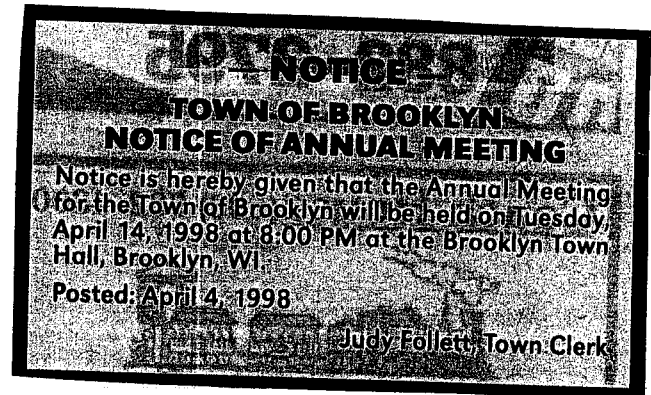
28th Annual Earth Day letter. Too late to take action on this. Jim will send a letter back.

Rural Insurance. Coverage on Oshkosh. J. Scrivner will look into this.

B. McNeely made a motion to adjourn at 11:40PM. Second by H.Hanson. Carried unanimously.

Judy Follett
Clerk

*Posted 4-6-98
in Leader*



Town of Brooklyn

April 14, 1998 Annual Meeting Minutes

The 1998 Annual meeting was held on Tuesday, April 14, 1998 at the Town Hall in Brooklyn.

Town Chairman Jim Scrivner called the meeting to order at 8:00PM. There were 15 town residents in attendance.

The Public Notice was read by the Clerk, Judy Follett. All joined in the Pledge of Allegiance.

Roger Golemb made a motion to approve the minutes of the April 8, 1997 annual meeting. Second by Gary Splitter. Carried unanimously.

Jim Kramer made a motion to approve the 1997 financial report. Second by Dave Batker. Carried unanimously.

Old business items:

Jim Scrivner discussed the posting of the town roads. Per a board resolution, the roads have been permanently posted as Class B with an exemption for vehicles making local pickups and deliveries to sites within the town. A press release was published in local papers last summer. Scrivner noted that four to five other towns have followed our lead in posting roads as class B.

This past fall the Board, Brian Smith, and an employee of the Green County Highway Commission traveled the town roads to look at their condition and to prepare a work plan for upkeep and repair.

Supervisor Herb Hanson gave a report on the Town's use of road salt. He noted the cost of salt, the damage caused by salt, and the environmental problems caused by salt. He stated that petroleum based roads are not hurt by salt. That is one reason to have a good road base. He went on to talk about 3 programs that are available for 'salting' roads. 1. Calcium Chloride 2. Magnesium Chloride & 3. Ice Ban (a corn fermentation derivative). Because of the high cost of the new programs, Hanson's recommendation was to continue salting the roads as we are now doing. A typed report of his presentation is available from the town clerk.

It was reported that the town did purchase a new tractor. The Board and Brian Smith are very satisfied with the new tractor.

New business:

Jim Scrivner gave an overview of new town resolutions & ordinances since the last town meeting.

1. The Evansville Fire District User Fee Ordinance. This is a fee for a fire call in the Evansville Fire District. If the fee is not paid it will go on the property owner's tax bill.
2. The Comprehensive Driveway Ordinance was revised to give termination dates to old driveway permits issued before May 20, 1996. The termination date for the old permits will be 7/1/98. Also, the fee for a renewal permit was reduced.
3. There are proposed changes to the Land Division Ordinance that Jim Kramer will present.
4. The Board passed a resolution for reimbursement of out of pocket expenses. This was an update to an earlier resolution. The mileage reimbursement will be at the IRS business rate.

Scrivner stated that in April 1997 the elected town clerk resigned and an ad was placed in the Newsletter for a replacement. There were five applicants. The clerk from the Town of Brigham came to advise all applicants what was required for the position. This narrowed the field to two applicants. An open interview was conducted for the remaining two candidates. Judy Follett was ~~hired~~ *duty appointed* for the remainder of the term.

As of January 1, 1998 our waste & recycle hauler is Green Valley.

Town Chairman Jim Scrivner has sent newsletters periodically through the year to update property owners and residents about town business.

Recycling hours were changed for the 1997 summer months. The center was open on Saturdays from 9:00AM to 2:00PM and on Tuesdays from 6:00PM to 8:00PM.

A new truck was purchased from the Federal Property program for a net \$1200. It is an '86 GMC 2 ton truck. When purchased it had 5100 miles of use.

The Town still uses the Monroe Times as its official newspaper.

The Reassessment occurred in 1997. Also, the Town was sued by the former assessor. The Town counter-sued. Both sides eventually dropped their suits.

There are still problems with road signs being stolen. This is causing some very dangerous situations. There have also been 5 break-ins. These break-ins are similar to those happening in surrounding counties.

Planning Commission Chairman Jim Kramer reported that his commission had been reviewing the Land Division Ordinance this past year. They have made recommendations to the Board for 7 changes. There was a public hearing on February 18th to discuss 6 of these changes. The major changes are: Land divisions from 5 acres to 2 acres. Also, if the property is setback 450 feet from the closest roadways, then the ~~driveway~~ *property frontage* must be a minimum width of 50 feet. The recommended changes were made to save good farm land. The Board will act on these recommendations at the May meeting.

John Marx asked if land divisions could be posted as an agenda item before approval by the board. Jim Kramer said that he would discuss this with his committee at their next meeting.

John Marx, a member of the Safety Committee gave a report on the Safety Committee. See attached.

The requested County Burning Ban was discussed. Residents are asked to call the fire chief of their fire district informing him what they are going to burn, when, and how long the burn will last.

Supervisor Herb Hanson gave a Road Report for 1998 repairs. There is \$129,000 in current budget for road repairs. The condition of town roads is considered to be in the lower third in comparison to other towns in Green County. Krause Road will be resealed at no charge. Crack filling will be done this spring on Alpine Road. State funds of \$19,000 (TRIP) have been awarded to the Town. This will be used to finish Amidon Road. We will have to meet matching funds for material.

Bids will be requested for the following work:

Overlay: Amidon Road - 1.73 miles

Wedging: Benson Road - from King Road to Hwy. 92

Sealcoating:

1. Brooklyn-Albany Rd. - 1.1 miles
2. Dahlman Road - .07 miles
3. Glenway Road - .72 miles
4. Horan Road - 2 miles
5. Sandy Hook Road - 3.02 miles
6. Swann Street - .19 miles
7. Smith Road - 1.02 miles

Gwen Hay gave the Recycling Report. She presented the history of the center to current day.

Herb Hanson is working with a firm about recycling tires. The only problem is that the minimum load is 400 tires if they are to pick them up.

Roger Golemb made a motion to change the Annual Meeting date to a Saturday afternoon. Second by Herb Hanson. Discussion: Farmers work during daylight hours. Others use Saturday for personal errands. Motion fails. Vote: 1 yes; 12 no.

Roger Golemb asked why minutes were not posted after 5 days of a Board meeting. Jim Scrivner said that there is a lot of discussion at WTA meetings about this and that we have been posting the minutes after Board approval. Because it had been decided a number of years ago to post after 5 days of a meeting, the clerk will do so and state that the minutes have not been approved by the Board.

Gwen Hay made a motion to dispense with the Caucus system and to go with nomination papers for future town elections. Second by Roger Golemb. Motion carried unanimously.

Gwen Hay made a motion to abolish the position of Town Constable at the end of the present term. Second by Roger Golemb. Motion carried unanimously.

Jim Kramer made a motion to adjourn at 11:00PM. Second by Pat McNeely. Carried unanimously.

Judy Follett
Clerk

TOWN OF BROOKLYN SAFETY COMMITTEE

Report to Annual Meeting April 14, 1998

The Town Safety Committee was created by the town board in 1995 to assist and advise the board on issues related to fire and EMS district operations. Committee members attend the regular (usually monthly) meetings of the four fire and EMS districts and participate as the town's official representative. Members report back to the safety committee and the board through supervisor McNeeley and chairman Miller.

Current members:

Steve Miller, Chairman
Bob Mussehl; Jerome Grunnet; Jeff Pryce
Alan Ferguson; John Marx; Bob McNeeley

The committee meets on the first Wednesday of the month at 7:30 pm. unless cancelled by the chair.

The committee is currently looking for representative to the Evansville district. Ideally, it would be a person who lives in the district.

Issues reviewed since last annual meeting:

- Follow-up on 911 system issues
- District boundary changes
- Truck weight limits and road issues
- Fire and EMS district budgets
- Fire service fee and appeal process in Evansville
- Sheriff's authority to issue burning bans

New issues expected this year:

- Public education efforts
- Vehicle replacements
- Radio system changes

4/14/98

PLEASE PRINT

	NAME	ADDRESS	ELECTOR	
			YES	NO
1	Gwen Day	N 8952 Legler Rd	✓	
2	Marion George	W 111 Amidon Rd	✓	
3	Eugene Pulver	N 8780 Sandy Hook Rd	✓	
4	Jack Harris	W 504-171 92	X	
5	Jim Krone	W 2298 Hwy 92	X	
6	Orrie Krawt	W 301 Elmer Rd	X	
7	Don Sanner	N 8257 T	X	
8	Robert McNeely	W 633 Elmer Rd.	X	
9	Patricia McNeely	W 633 Elmer Rd.	X	
10	Robert A. Hanson	W 1081 Hwy Rd	X	
11	Herb Hanson	W 997 Hwy 92	X	
12	Dave Batker	W 701 Hwy 92	X	
13	Gary Spiller	W 1845 Alpine Rd	X	
14	JOHN MARX	N 8160 SMITH RD	X	
15	Eileen Scrivner	N 9094 Legler Rd	X	
16	JAMES B. SCRIVNER	"	X	
17	Judy Follett	W 1834 Mortensen Rd	✓	

Town of Brooklyn

May 11, 1998 Meeting Minutes.

Approved by the Board.

The May 1998 regular monthly meeting was held on Monday, May 11, 1998 at the Town Hall in Brooklyn.

In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, Clerk Judy Follett, and Brian Smith. A few residents were present. Also present were representatives from Companies that had submitted road work bids: Jim Jacobson of Scott Construction Co., Kevin Haser of Fahrner, and Jeff Wunschel of Green Co. Highway Dept.

The meeting was called to order by Chairman Scrivner. The Public Notice was accepted as read by the Clerk. All joined in the Pledge of Allegiance.

Minutes of April 13, 1998 were approved as corrected on a motion by H. Hanson. Second by B. McNeely. Carried unanimously.

Bills. H. Hanson made a motion to approve payment of bills as presented. Second by B. McNeely. Motion carried unanimously.

Treasurer's Report & Clerk's Reconciliation. H. Hanson made a motion to accept the Treasurer's Report and the Clerk's Reconciliation. Second by J. Scrivner. Carried unanimously. Discussion of service charge now being charged by the Bank. Marie Ross will check into this and report back at the next meeting. The Clerk will detail the Sundry/Misc. items for the Board in the future.

1998 Roadwork Bids. Bids were received from Scott Construction Inc., Fahrner Asphalt Sealers, Inc., and B.R. Amon & Sons. An estimate was received from the Green County Highway Department. Attached to the minutes are the specs that were requested for this bid. Presentations were given by Jim Jacobson of Scott Construction, Kevin Haser of Fahrner Asphalt Sealers, and Jeff Wunschel of the Green Co. Highway Dept. After discussion of the bids, including the fact that the ~~CRS-2~~ emulsified asphalt should be applied at a rate of .35 gallons per square yard instead of the .40 as stated on the bid, it was decided that the final decision will be made on Monday, May 18, 1998. A meeting will be posted for 9:00 PM.

AC Asphalt

Resolution: Town Policy on Plowing, Salting, & Sanding on private property. H. Hanson presented a proposed resolution for fees for these services. J. Scrivner made a motion to approve the version that detailed the collection procedure. Second by B. McNeely. Carried unanimously. H. Hanson will type 'Resolution #5-11-98' to the draft and will deliver it to the clerk to coordinate signing by the Board.

Revised Land Division Ordinance. Discussion centered around the change in minimum acreage from 5 acres to two acres. J. Scrivner made a motion that the Land Division Ordinance be changed to reduce the five acre minimum lot size to two acres. Second by H. Hanson. Vote: Aye: J. Scrivner. Nay: H. Hanson and B. McNeely. Motion Fails.

H. Hanson made a motion to approve the Land Division Ordinance language and grammar changes and to also approve the changes to the road frontage requirements. Second by B. McNeely. The Chairman, J. Scrivner will retype the ordinance to include the revisions and submit it to J. Kisiel, the town attorney for approval. Motion carried unanimously.

Planning Commission Report by Jim Kramer. One land division was requested. Dick Dallman requests his second split (of 5 allowed) - 5 acres on Kelly Road. B. McNeely made a motion to approve division as presented. Second by H. Hanson. Carried unanimously.

J. Scrivner brought up the Annual meeting topic where it had been requested that the Commission post as part of their agenda the names of people requesting land divisions. The Commission replied that they feel they follow the ordinance only in dealing with these applications and a waiting period should not be necessary. It was noted that even if someone were to protest the division, if the application meets the ordinance it would be approved. These applications do not involve zoning, only land divisions.

Driveway / Field Road Permits.

Robert Tolly. Field road permit on Benson Road. J. Scrivner moved to approve the application with a 18" by 30' culvert required. Second by H. Hanson. Motion passed with ayes from Scrivner and Hanson. McNeely abstained from vote due to a conflict of interest.

Discussion followed as to how much alteration to a driveway is enough to invoke the permit process and ordinance fee. It was stated that maintaining/repairing the driveway is not altering the driveway and there should be no fee. If you are replacing a culvert, the new culvert should be up to code. Creating a bypass to a driveway is altering the driveway even if this is done to bring the drive up to code.

Safety Committee Report by Steve Miller. The revised Belleville Fire and EMS contract will have its final review on 5/12/98. It will be presented to the Board for approval at the June meeting.

The Safety Committee will attend the Brooklyn Fire District meeting on Wednesday, May 13.

The Town Board will attend the joint meeting of the Evansville Common Council and Evansville Fire District on Thursday, May 14, 1998. Two items concern the Town Board: 1. Motion to amend the Evansville Fire District Contract. 2. Discussion on truck purchase.

The Green County Regional Burning Ban will be up for a County vote on 5/12/98. The Town of Brooklyn will still need to pass a resolution for it to be in effect in our town.

New communication system for Green County was discussed. Dane County is also looking at upgrading their system and their new system may not be compatible with the new Green County system. This is a big concern for the Town of Brooklyn as 2/3 of our town is dispatched through Dane and Rock counties.

Recycling Report. J. Scrivner made a motion to change the Recycling Center hours during June, July, and August to: Saturday 9:00 AM to 2:00 PM and Tuesday 6:00 PM to 8:00 PM. Second by B. McNeely. Motion carried unanimously. Change to summer hours will take effect June 1st and go through August 31st.

Town Employee Job Description. B. Smith is filling out a position analysis questionnaire at this time.

Insurance. The average retail price of an Oshkosh truck is \$12,000. Our truck is insured for that amount.

J. Scrivner brought to Board's attention the recent law changes that increase the limit on wrongful death claims. An additional second million for umbrella insurance is available for \$232. H. Hanson made a motion to pay for the second million dollars of umbrella insurance. Second by B. McNeely. Motion passed on two Ayes by Hanson and McNeely. Scrivner abstained from voting due to a conflict of interest.

During the above discussion B. McNeely had made a motion to go past the 10:30 PM ending time. Second by H. Hanson. Motion carried unanimously.

B. McNeely made a motion to adjourn at 10:40PM. Second by J. Scrivner. Carried unanimously.

Judy Follett
Clerk

April 16, 1998

TOWN OF BROOKLYN - GREEN CO.

Specifications:

OVERLAYMENT (PAVING): 2 1/2" loose and then compressed to finished thickness. Requires 2 bids per section (one for cold mix and one for hot mix.) Bids to be individualized to each described road section (2).

SEALCOATING: CRS-2 Emulsified Asphalt, at a rate of .40 gallons per square yard and a 120 yard per mile cover of 3/8" pea gravel. A separate bid using AC asphalt with same application rates. Bids to be individualized to each described road section (8).

WEDGING: Bid to contain specific description of work to be performed, quantity of material and material to be used. Bids to be individualized to each described road section (2).

Road	Location	Miles
SEALCOATING		
Brooklyn-Albany	Cty E to West	1.10
Dallman St.	Cty C to West	.07
Glenway	Alpine Rd to STH 92	.72
Horan	Cty E to Cty C	2.00
SandyHook	Zweifel to STH 92	1.74
SandyHook	Cty C to Zweifel	1.28
Swann St.	Cty X to West	.19
Smith Rd	Yarwood to Amidon	1.02
		TOTAL 8.12
OVERLAY		
Amidon Rd	STH 92 to Benson Rd	1.23
Amidon Rd	Benson Rd to New Pavement	.50
		TOTAL 1.73
WEDGING		
Benson Rd	King Rd. to Amidon Rd	.50
Benson Rd.	Amidon Rd to STH 92	1.51
		TOTAL 2.01

TOWN CLERK: JUDY FOLLETT
W1834 Mortensen Rd.
Brooklyn, WI 53521

Special Meeting at Evansville Fire Department, Thursday, 5/14/98

The meeting was called to order at 7:15PM by Chairman Scrivner. All supervisors were present. The fact that the meeting was properly posted by the clerk was announced by Scrivner. This was a joint meeting of all signatories to the Evansville Fire Protection District service agreement.

There was an informational presentation by the fire chief on the need for a new truck and the preferred strategy of trading the retiring truck and another newer truck not well suited for rural fire fighting for one new truck. Statistics and projected costs were reviewed. No formal action was taken.

When a quorum for all signatory bodies was present, favorable action on the "Amended Fire Protection Agreement, Evansville Fire Protection District" was requested by the Fire District Board. For the Town of Brooklyn approval was moved by Bob McNeely, seconded by Herb Hanson. Discussion followed. After a report by Scrivner that Attorney Kisiel had reviewed the amended agreement and found no "fatal" flaws, the motion passed unanimously.

Adjournment at 8:13PM following a motion by Herb Hanson, second by Bob McNeely and unanimous approval.

Minutes by James B. Scrivner, Chairman

Town of Brooklyn

May 18, 1998 Meeting Minutes

approved by the Board.

The May 18, 1998 special meeting was held the Town Hall in Brooklyn at 9:00PM.

In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Clerk Judy Follett, and Brian Smith. Also present was a representative from B.R. Amon & Sons, Inc.

The meeting was called to order by Chairman Scrivner. The Public Notice was accepted as read by the Clerk.

The purpose of this meeting was to discuss road work bids.

J. Scrivner stated that Jim Jacobson of Scott Construction had called him this past week to again recommend the use of AC asphalt to sealcoat the roads.

Wayne Fairchild, of B.R. Amon & Sons, Inc. gave a presentation of his road work bid.

Brian Smith reported on his study of the bids received. He stated that a number of areas should be wedged before sealcoating.

As the bid specifications did not state this, it was decided to have Brian Smith mark the roads from the original sealcoating specs that should be wedged beforehand. He will work with Kenny West from the Town of Oregon; together they will decide where the repairs are needed. Brian will give this information to the Clerk. J. Follett will type the new specifications, stating the wedging/patching locations. There will be a separate sheet for each road. J. Scrivner will check the specs. J. Follett will then contact the original bidders with this information.

H. Hanson made a motion to adjourn at 10:30PM. Second by B. McNeely. Carried unanimously.

Judy Follett
Clerk

Town of Brooklyn

June 8, 1998 Meeting Minutes

The June 1998 regular monthly meeting was held on Monday, June 8, 1998 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, Clerk Judy Follett, and Brian Smith. Four residents, Keven Haser of Fahrner Asphalt and Wayne Fairchild of B.R. Amon were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

Minutes of May 11, May 14, and May 18, 1998 were approved on a motion by H. Hanson. Second by B. McNeely. Carried unanimously.

Bills. The truck loan payment of \$27,429.50 will be added to the list of bills for payment. H. Hanson made a motion to approve the payment of bills as presented with the addition of the loan payment. Second by B. McNeely. Carried unanimously.

Treasurer's Report and Clerk's Reconciliation. H. Hanson made a motion to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Carried unanimously.

Road Bids. Wedging bids were received from Scott Construction, Inc., Fahrner Asphalt Sealers (Fahrner will contract Payne & Dolan to do wedging), and B.R. Amon & Sons. An estimate was received from the Green Co. Highway Dept.

As Amidon Road work will be matched with TRIP funds, we can not allow the County to do this work. It was decided to have the clerk complete a material tonnage comparison chart of the bids and to schedule a meeting for June 19, 1998 at 8:00PM for discussion of the road bids.

Alcohol and Cigarette Licenses.

The Brooklyn Sportsman Club applied for a Class B Beer license and 4 operator licenses. The applications were approved on a motion by H. Hanson. Second by B. McNeely. Carried unanimously.

The River Bends Tavern applied for a Cigarette license, Class B Beer and Class B Liquor license, and 5 operator licenses. The applications were approved on a motion by H. Hanson. Second by B. McNeely. Carried unanimously.

Green Co. Unit of Wis. Towns Assoc. The meeting was attended by J. Scrivner and B. McNeely. J. Scrivner reported on topics discussed at the meeting. Also, J. Scrivner was the featured speaker on Green Co. Zoning.

Buried telephone cable permit – Freidig Road.

Animal Complaints & Problems. For dog problems call the Green Co. Sheriff. For cat problems, use a trap cage.

Neighborhood Watch. There have been two meetings with a deputy from the Green Co. Sheriff's Dept. The next meeting will be on June 23 at 7:00PM. He gave advice on protecting property: Note serial numbers on your possessions, use deadbolt locks, and make unoccupied homes look occupied, and to call if you see suspicious person/car/activity. One should take note of the car type, color, license number, and direction car is headed. Also note description of person(s).

There was discussion of purchase of 'Neighborhood Watch' signs – to be purchased by the Town or to have contributions made by residents on the road where the sign is to be placed. J. Scrivner stated that we have a Town Safety Committee whose charter covers this activity. Rainey Hohnberger, who was active in starting this group, will be contacted by Steve Miller, Chairman of the Safety Committee. H. Hanson stated that signs are not the sole answer to this problem. The Town would need a good program before signs are purchased. It would need to be decided if we really want a Neighborhood Watch Program; then the program would need to be developed, i.e. Block Captains, etc. Also, the program should consider the entire township.

Driveway Permits.

Steve and Ann Johnson. Yarwood Road. Motion by H. Hanson to approve the application with an 18" x 30' culvert required. Second by Bob McNeely. Carried unanimously.

Brent and Ruth Wickus. Smith Road. H. Hanson made a motion to approve application with no culvert but

the ordinance must be followed so that no water is channeled to the road. Second by B. McNeely. Discussion: B. McNeely would like the requirements to be given to contractor constructing the drive. J. Scrivner and H. Hanson said no; this is the owner's responsibility. McNeely stated that one contractor ignores our ordinance. Again, Hanson stated that this is the owner's responsibility. Vote: Motion carried unanimously.

Planning Commission report by Jim Kramer.

One division was requested.

Sanner. Amidon Road. Split of 10 acres to be purchased by John and Kim Trinkle. No more divisions allowed. Two items of concern: 1. This application was presented by the purchasers, not the owners. 2. Will it be possible to install a driveway that follows our ordinance? A vote on this permit was deferred until the June 19 meeting. Before that time Jim Kramer will contact the Sanners to have them sign the application and to make sure they understand that no further splits will be allowed.

Safety Committee report by Steve Miller.

Belleville Fire/EMS Contract. H. Hanson made a motion to approve contract subject to change on page 7. (2 or more or similar language.) Second by J. Scrivner. Discussion: Scrivner has shown contract to Town Attorney – attorney's opinion is that contract is cumbersome but not flawed. Board will sign the contract if the change on page 7 is made. Vote: Motion carried unanimously.

Brooklyn Contract. Clerk to make copy of proposed contract for Board members. Look at current contract to see if the only change is the penalty section.

Green County Emergency Mgt. Symposium. Discussion of meeting. H. Hanson is going as County representative.

Green County Burning Ban Ordinance – Given to Safety Committee for study.

Evansville Fire District. Discussion of changes of Fire District Board members. B. McNeely is concerned that the City of Evansville is taking over the running of the Board. H. Hanson suggested that J. Scrivner call Town of Porter Chairman Viney to find out his views on what is happening.

Recycling. No update on fees. Gwen Hay said that the state is urging people to recycle aerosol cans. The cans must be completely empty to be recycled. The Board is taking this information under advisement.

Town Employee Job Description. No Progress

B. McNeely made a motion to adjourn at 10:30PM. Second by H. Hanson. Carried unanimously.

Judy Follett
Town Clerk

Town of Brooklyn

June 19, 1998 Special Meeting Minutes

This special meeting was held on Friday, June 19, 1998 at the Town Hall in Brooklyn.

In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Clerk Judy Follett, and Brian Smith. John and Kim Trinkle were also present.

The meeting was called to order by Chairman Scrivner at 8:00PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

Sanner Land Division. John and Kim Trinkle are purchasing the land from Donald and Phyllis Sanner.

Issues are:

1. Application has now been signed by the Sanners and they were informed that this is the only division allowed them.
2. Driveway. Unsure if a driveway is possible.

Motion by J. Scrivner to approve the land parcel division. Second by B. McNeely. Discussion: Mr. Trinkle feels that the driveway will be okay. But Mr. Trinkle decided that he would like to wait till the July meeting for final approval and to have the Board check out the driveway before the parcel division is approved. J. Scrivner withdrew his motion on the basis of Mr. Trinkle's request. B. McNeely withdrew his second.

Roadwork Bids. 11.86 miles of roadwork will be completed this year. J. Scrivner discussed his interpretation of the bids. B. McNeely discussed his interpretation of the bids. Also, Brian Smith stated that he prefers hot mix to cold mix. Motion by B. McNeely to use Hot Mix for Wedging. Second by J. Scrivner. Carried unanimously. As a result of this action, Scott Construction can not be considered for wedging work.

The Towns of Windsor and Decatur gave good reports on Fahrner's work. Motion by B. McNeely to let Fahrner Asphalt do the work on Amidon Road. Specify the 470 tons of material for wedging in the contract. They must guarantee the work. Weight slips will be needed. Overage of 5% in costs. Second by J. Scrivner. Discussion: Fahrner may not want the job as Payne and Dolan will be the subcontractor. If they do not accept the job, the work will be given to B.R. Amon. No further discussion.

Roll call Vote: Scrivner-Aye; Hanson-Aye; McNeely-Aye. Motion carried unanimously.

Motion by B. McNeely to have Green County Highway Commission do the work on Glenway Road – Wedging and Sealcoating. Second by H. Hanson. Rollcall vote: Scrivner-Aye; Hanson-Aye; McNeely-Aye. Motion carried unanimously.

Motion by B. McNeely to have B.R. Amon do the work on the following roads:

Benson Road - Wedge

Brooklyn-Albany Road – Wedge and Sealcoat

Horan Road – Wedge and Sealcoat

Sandy Hook Road – Sealcoat

Dallman St. – Sealcoat

Swann St. – Sealcoat

Smith Road – Sealcoat

Second by H. Hanson. Rollcall vote: Scrivner-Aye; Hanson-Aye; McNeely-Aye. Motion carried unanimously.

Motion by b. McNeely to have Green County Highway Commission do the repair work on Mortensen Road. Second by H. Hanson. Motion carried unanimously.

For next monthly meeting, Clerk should do a report of total cost of roadwork as we let bids.

Motion by B. McNeely to have B.R. Amon wedge on Benson Road from King Rd. to Yarwood Rd. Second by H. Hanson. Discussion: Motion restated by J. Scrivner to state that B.R. Amon should submit a bid to wedge on Benson Road from King to Yarwood. This amount should be under \$5000. Second by H. Hanson. Carried unanimously.

The Clerk should notify all bidders – List the successful bidders in the letters.

Brooklyn Fire Protection District Contract. There is a problem with coverage of sections. H. Hanson would like the clerk to draft a letter to the Fire District Board President Mark O'Brien informing him that #1 - The fire protection area listed in the new contract for the Town of Brooklyn is not consistent with the other fire districts serving the Town. #2 - Clean up of language that is no longer necessary (Page 9 corrections). #3 – Penalty section- It is the opinion of the Board that the penalty section should be a District Board Policy and not one to be voted on by the municipalities. Also, the Board questions that this starts as a civil matter, then after 30 days, it is treated as a criminal matter. The Board questions if this is proper. They feel that this should be reviewed by the Attorney General's office or District Attorney and certainly by a law enforcement agency. Motion by H. Hanson to draft a letter as above. Second by J. Scrivner. Discussion: Steve Miller will verify boundaries before the clerk sends the letter. The clerk will then incorporate his findings into the letter. Motion carries unanimously.

Final Approval of the Land Division Ordinance. Motion by H. Hanson to approve the Land Division Ordinance #6-19-98 as presented and reviewed by the Town's attorney. Second by J. Scrivner. Rollcall vote: McNeely-Aye; Scrivner-Aye; Hanson-Aye. Motion carries unanimously.

B. McNeely made a motion to adjourn at 10:00PM. Second by H. Hanson. Carried unanimously.

Judy Follett
Town Clerk

Town of Brooklyn

July 13, 1998 Meeting Minutes

The July 1998 regular monthly meeting was held on Monday, July 13, 1998 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. About 8 residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

Minutes of June 8, 1998 were approved on a motion by H. Hanson. Second by B. McNeely. Discussion: Correct last line of 'Neighborhood Watch' segment. Restate to state: Program should consider the entire township. Motion carried unanimously. Minutes of June 18, 1998 were approved on a motion by H. Hanson. Second by B. McNeely. Motion carried unanimously.

98 Roadwork. We have a final bid from B.R. Amon to wedge Benson Road – from Yarwood to King and for the Recycling Center's entrance. The total of the bid is \$5,998.

J. Scrivner explained that Fahrner Asphalt Sealers declined the work on Amidon Road. The subcontractor, Payne & Dolan, offered to do the work, they would honor their bid made through Fahrner. Scrivner contacted our town attorney and he advised to not let Payne & Dolan do the work, as they were not a direct bidder. As a result the bid was awarded to B. R. Amon.

The total net cost of the highway work is \$122,000. We will still need gravel for the road edges. It was decided to take no action on the current road bid from Amon for the extra wedging on Benson Road.

J. Scrivner talked to Brian Smith about the County's work on Glenway Road. The wedging seems to be compacted less than 2 inches. Brian will be contacting Jeff Wunschel of the County Highway Commission.

Sanner Land Division. John and Kim Trinkle are purchasing 10 acres from the Sanners. No more divisions will be allowed for the Sanner's remaining 30 acres. H. Hanson moved to approve the land division on the recommendation of the Planning Commission. Second by B. McNeely. Carried unanimously.

Driveway Applications.

1. John and Kim Trinkle. H. Hanson made a motion to approve application with consideration that the culvert needs will have to be determined. Second by B. McNeely. Discussion: The Board will have Brian contact the County for their help in determining the culvert needed. Also, trees and brush to the East Side of the drive must be kept trimmed for visibility. This was noted on the application. Motion carried unanimously.
2. Steve Johnson. Yarwood Road. Application already approved. Johnson feels the 18" diameter culvert is oversized for his driveway. H. Hanson made motion to amend permit for Steve Johnson to have a 12" culvert. Second by Bob McNeely. Carried unanimously. J. Scrivner will contact Johnson.
3. Carl Schultz. The field road approved in 1997 was already granted in March-April of 1993. Motion by J. Scrivner to refund \$200 paid to the Town for a Field Road permit in 1997. Second by B. McNeely. Carried unanimously.

Question about Medenwald's driveway permit. Is a driveway permit to a person or to the land? Scrivner will send old and current driveway ordinances to the Town's attorney for an answer.

4. Chad Xander. N8970 Benson Road. Field Road Access. Site distance to South is poor, 251 feet. Coming out of the drive is a problem, but the road is lower than the yard and driver will be able to see. The drive would require a variance. Possible solution: Post a sign to alert drivers of the driveway. B. McNeely would like to go out as a Board and discuss. H. Hanson stated that he does not like to grant variances, but this is not a residence. No motion made. Scrivner stated that we should contact Zander. It was decided to meet at the drive site as a Board on August 17, 1998 at 7:00 PM. This is the same evening as our regular August meeting.

H. Hanson moved to recess the meeting for 10 minutes so that J. Scrivner could meet with the Planning Commission. Second by B. McNeely. Carried unanimously.

Board meeting reconvened at 8:45PM.

Bills. Motion by H. Hanson to pay bills as presented with addition of \$200 to Carl Schultz for driveway permit refund. Total is now \$10,594.91. Second by B. McNeely. Discussion: One more addition: J. Scrivner amended motion to also pay \$30 for Green Co. Zoning presentation on conserving farmland. Second by H. Hanson. Motion by Hanson to pay B. McNeely for 3rd special meeting. Second by J. Scrivner. Carried unanimously. To

conclude, final motion by J. Scrivner to add \$30 and \$23.09 to bills for payment for a grand total of \$10,648. Second by H. Hanson. Carried unanimously.

Treasurer's Report and Clerk's Reconciliation. H. Hanson made a motion to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Carried unanimously.

Planning Commission Report by Jim Kramer. John Wilson may also attend the Zoning Presentation. Motion by H. Hanson to amend the bills for payment to allow Wilson to attend the zoning meeting in New Glarus (\$10) if necessary. Second by J. Scrivner. Carried unanimously.
Nothing else to report.

Safety Committee Report by Steve Miller.

Burning Ban Ordinance. The Safety Committee recommends that we not sign on to the Green Co. ordinance but to keep this authority in the Town. The Safety Committee would like the Town to draft their own ordinance for a burning ban. Three-fourths of our Town are not active with Green County. Also, Miller noted that our four fire chiefs never meet together.

There are two openings on the Safety Committee. (Two terms are up this month.)

Neighborhood Watch. The Safety Committee is very willing to take get involved with this program. S. Miller suggests that a person concerned with the Neighborhood Watch program fill one of the vacant positions on the Safety Committee. It was suggested that the Neighborhood Watch be neighborhood groupings and not Township wide. Also, neighborhood residents should pay the Town to buy signs for them.

Road Signs. A resident has requested a school bus sign be installed near their residence. This started a discussion whether this should be a Board decision or to delegate this responsibility to Brian Smith, our Town employee. Scrivner feels the Town employee should be the expert. Hanson feels that the Board is in the decision-making seat. McNeely would rather Brian come back to the Board for a decision.. It was stated that Brian is now installing 'low shoulder' signs with no prior Board approval. It was suggested that on Brian's mandatory route he write down recommendations for Board on school bus type signs. J. Scrivner will call the Town's Association for advice. He will also ask the Town's Association about multiple signs on one post as we may install some Neighborhood Watch signs on our Class B Highway signs posts.

Equipment. The mower is not running good. Motion by J. Scrivner to have B. McNeely work with Brian to purchase a new mower within budget guidelines. Second by H. Hanson. Carried unanimously.

Back to RoadWork. Benson Road. Due to the new roadwork, a resident can no longer get out of their field access road without tearing up the road. The incline is too steep. Question of whether a load of gravel would fix this. Also, how many more issues like this are out there? The Town can not correct every access to the road. The Town can not afford to gravel every driveway or field road access. The resident will have to bring the drive up to road height.

Motion by B. McNeely to adjourn at 10:30PM. Second by H. Hanson. Carried unanimously.

Judy Follett
Town Clerk

Town of Brooklyn

August 17, 1998 Meeting Minutes

The August 1998 regular monthly meeting was held on Monday, August 17, 1998 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Brian Smith and about 7 residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

J Scrivner stated that the Board, along with Brian Smith, did meet at 7:00PM at the Xander property to view the proposed field road site for acceptability. No motions were made.

Minutes of July 13, 1998 were approved with the note to correct the spelling of 'Xander' on a motion by H. Hanson. Second by B. McNeely. Motion carried unanimously. No minutes were taken for the meetings held on July 28 & 29, 1998. The Board attended the Green County Zoning meeting as spectators. No actions taken, therefore no minutes.

Treasurer's Report and Clerk's Reconciliation. The ending balance in the checking account is \$75,085.17 and the ending balance in the State Treasurer's Pool is \$66,788.18. The combined balance is \$141,873.35. H. Hanson made a motion to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Carried unanimously.

Bills. Motion by H. Hanson to pay the bills presented with #22 – B.R. Amon and Sons to be paid net of the TRIP funds (\$19,000), the new amount being \$115,684.86. Also, for clerk to investigate the Worker's Comp Insurance invoice (#18). The grand total now is \$126,544.49. Second by J. Scrivner. Carried unanimously.

Sportsman Club Operator's License for Scott Sowl. Motion by H. Hanson to approve the application for an Operator's License for Scott Sowl for the year ending 6/30/98. Second by B. McNeely. Carried unanimously.

Roadwork. Work is complete per Brian Smith. He believes a good job was done. There was not bleeding through on Sandy Hook Road as was discussed at the July meeting. Krause Road was redone and all crack filling is complete.

Equipment Purchases. B. McNeely gave report on mowers that he and Brian Smith checked out. The decision was made to purchase a Rhino FL10 with a Constant Velocity option from Davis Implement Inc. We will trade in our current mower. The net cost will be \$7,665.

Road sign posting. Rick Stadelman of the Wis. Town's Association feels that Town employees should be responsible for non-regulatory signs using the Uniform Manual of Traffic Control for guidance and that regulatory signs (i.e. new stop signs) need Board action. He also stated that it is inappropriate to put a second sign on a post. J. Scrivner stated that the Town should order an updated manual. The Board should then look over the new manual in order to make a decision about Brian's responsibilities.

Use of Town Hall by Green County Human Services. H. Hanson told the Board of the need for a meeting space for the Green County Human Services for Aid to Senior Citizens. Hanson said that no senior citizen in the Town has used the services provided by the County. The Town Hall is a 'first floor' building and is handicap accessible. J. Scrivner will publish an article about the senior services in the next newsletter. J. Scrivner made a motion to make the Town Hall available for the Green County Human Services to Aging for as long as necessary. Second by Bob McNeely. Carried unanimously.

Holding Tank – Delzer, County X. This was for a temporary holding tank until the corn is cut down. Mr. Delzer was not at the meeting and didn't get back to J. Scrivner. No action.

Election Report. There will be 3 poll workers. The polls will be open from 8:00AM to 8:00PM. Due to action at the Annual Meeting, the Town no longer has a Caucus system. J. Scrivner asked Gwen Hay to get the necessary information for filing nomination papers for the next meeting. Green County clerk, Mike Doyle has also offered his help.

Recycling Report. The Recycling Grant application due on Oct. 1, 1998 is a statutory document. It must be received by the DNR by Oct. 1 or the Town will not receive a grant. The reports due on April 30 of next year are not statutory documents but should be turned in on a timely basis.

The last summer hours at the Recycling Center will be Tuesday, August 25th and Saturday, August 29th. On Saturday, Sept. 5th, the hours will be 9:00AM to 4:00PM.

Telephone Cable Problem – Cables are not being buried. Town employees can not mow the areas where the cables are not buried. J. Scrivner called the Telephone Company and they stated that this was a budget problem. Scrivner will follow up with the Phone Company.

Blasting by Stone Company. This resulted from a resident's phone call to J. Scrivner. Scrivner called John Wagner, a State Safety Inspector. Wagner stated that there are limitations on blasting activities and also that the Company must notify local residents. Situation was resolved. No Board action.

Reassessment Complaint. A letter from Cindy Stiklestad and Chairman Jim Scrivner's response are attached.

Driveway / Field Road Permit Applications.

1. Kelly (Dallman) – Kelly Road. B. McNeely made motion to approve application with no culvert. Second by H. Hanson. Carried unanimously.
2. Delzer – County X. Have not received application back. No Action.
3. Trinkle – Permit was approved in July with the culvert needs to be determined with the help of the County. On a motion by J. Scrivner, culvert must be 24"x30'. Second by H. Hanson. Carried unanimously.

4. Xander. N8970 Benson Road. Field Road Access to a shed. Site distance to South is poor, 251 feet. Motion by B. McNeely to approve the road access with a variance for the site distance. A 12"x30' culvert will be required to raise the approach at the road. Second by H. Hanson. Discussion: McNeely and Hanson are not happy with the variance. Scrivner noted that traffic will be less than a residence and raising the drive will help. A friendly motion by H. Hanson to purchase a 'Hidden Drive' sign to be paid for by Xander. The friendly motion was carried unanimously. The regular motion also carried unanimously. Scrivner will contact Xander.
5. Nordbrock - Lot 6, County C. The site meets County standards. Motion by J. Scrivner to approve permit with a 24"x30' culvert. Second by B. McNeely. Carried unanimously.

Driveway Policy Issue. There has been a request to use ground asphalt as a substitute for gravel. Brian Smith says this is okay to use. It is more expensive than $\frac{3}{4}$ gravel. Motion by J. Scrivner to grant a variance to Wickus on permit #98-003 to use ground asphalt rather than gravel on his driveway (applied in same amount as gravel). Second by B. McNeely. Carried unanimously.

Changes to Existing Driveways. Scrivner stated that the current driveway ordinance is a deterrent to updating drives because an owner would then have to comply with the entire ordinance. Town attorney J. Kisiel looked at and modified the ordinance. The Board will review the proposed changes and will discuss them at the September meeting and possibly have an October public hearing to finalize.

Planning Commission Report by Jim Kramer. No land division requests. J. Kramer reported that he is trying to have the number of splits allowed on a parcel of land to be stated on the warranty deed etc. He has found out that this would be very difficult to accomplish, as the person taking the document to the County would have to tell the County to write this on the deed. He then tried to get this information on the CSM. But surveyors don't want to be 'record keepers' and do not want this responsibility. This means that we must keep our indexing up to date. J. Scrivner suggested that we put a note in with the tax bills reporting what our records state and if the landowners do not agree, they should contact the Planning Commission.

A discussion followed about the Green County Zoning meeting in New Glarus.

Safety Committee Report by Steve Miller. To receive the 2% fire dues, fire districts must inspect all commercial and public buildings in the Town. S. Miller suggests that a log be kept of these buildings and when there is a new one that the proper fire district be contacted. J. Scrivner said he will take responsibility for notifying the fire districts.

Alan Ferguson is the new representative to the Evansville Fire District.

Emergency Communication System - This is probably 5 to 8 years in the future. Sheriff Pat Conlin still wants something functional by the year 2000.

The enhanced 911 system for the Town of Brooklyn would go through Green County. The Safety Committee feels this is a problem as the Brooklyn Fire District, which is dispatched out of Dane County, covers most of the Town. Going through Green County adds an additional step to the process.

The Neighborhood Watch Group wants to work as their own group and not as part of the Safety Committee.

Motion by B. McNeely to adjourn at 10:05PM. Second by H. Hanson. Carried unanimously.

Respectfully submitted,

Judy Follett
Town Clerk

Town of Brooklyn

September 21, 1998 Meeting Minutes

The September 1998 regular monthly meeting was held on Monday, September 21, 1998 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. About 4 residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

Minutes of August 17, 1998 were approved on a motion by H. Hanson with the following corrections: Roadwork-

There was not any bleeding on Sandy Hook Rd as was discussed at the July meeting. Equipment purchases-The net cost will be \$7,665. Holding tank-Instead of no motion, state 'no action'. Blasting by Stone Co.-Add that the situation was resolved and there was no Board action. Second by B. McNeely. Motion carried unanimously.

GTE buried cable permit. J. Scrivner reported to the Board that the cable on Mortensen Road was buried.

Report on Green County Tourism Committee planning meeting. J. Scrivner attended this meeting on Sept. 16. The meeting was held to discuss the direction this Committee (a subcommittee of the County Board) should take concerning county wide 'Hospitality, recreation, and tourism'. Three priority elements were noted by the end of the meeting. They were: 1. Whatever is done, it should be coupled with land use planning in harmony with production agriculture. 2. Create ways for County to achieve their goals (whatever they are) and that the role of county government should be minimal and lessening over time. 3. Funding.

Report on Green County Unit Wisconsin Town's Assoc. Meeting. H. Hanson attended this meeting. Most of the meeting was spent talking about land use. Mike Powers is now the Chair of this committee in the State Assembly. Powers wanted to determine what the Green County chapter would like to see regarding land use. Most towns stated that they want less government involvement and more local control. Powers and Tom Harnish (Wis. Town Assn. Lawyer) said that Town's need to look 'long and hard' at their local planning. Comments were favorable about Brooklyn as we do have a plan in place.

Report on Green County Emergency Government program. H. Hanson attended this 4-day training program. He stated that it is a very effective training tool.

Recycling Report by Gwen Hay. Nov. 15 is the 'America Recycles Day'. Materials will be handed out at the Nov. 3rd election.

Election Report by Gwen Hay. The primary election had 97 voters. The Nov. election will be on November 3rd.

Assessor situation. J. Scrivner received a letter dated 8/15/98 from our assessor, Jerry Coplien. Coplien stated that he had sold his business effective September 1, 1998 and could no longer continue as the Assessor for the Town of Brooklyn. After discussion, it was decided that J. Scrivner will send letters and contracts to Dave Homb (Coplien's employee) and to the Gardiner Appraisal Firm. He will ask each to bid on this position. Scrivner will bring the information to the October meeting.

Bills. Motion by H. Hanson to pay the bills presented including #28 for a total of \$46,870.69. Second by B. McNeely. A friendly motion by J. Scrivner to add #29, payable to Julie Smith--54 hours of park and hall mowing at her rate of pay less taxes with the bottom line of the bills to reflect this payment. Second by B. McNeely. Friendly motion carried unanimously. Main motion carried unanimously.

Treasurer's Report and Clerk's Reconciliation. The ending balance in the checking account is \$97,614.06. H. Hanson made a motion to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Carried unanimously.

Preliminary discussion of 1999 budget process. J. Scrivner will ask Brian Smith for a list of items needing attention. The clerk will estimate the total for 1998 expenses. We will also review compensation for all non-elected employees. The working budget meeting will be Monday, October 19 at 7:30PM.

Safety Committee Report by Steve Miller. Budget meetings: Belleville Fire Meeting is 9/28/98. Belleville EMS meeting is 10/13/98. Evansville Fire Meeting is 10/6/98. (See locations and times on the posting notices.)

County Burning Ban. Town of Brooklyn did not sign on to this ban. S. Miller would like H. Hanson to find out which towns did and which did not adopt this ordinance. If we would want to enact this ban, we should look at a public meeting to be held at the end of February.

There is an 'At large' open position on the Safety Committee.

Planning Commission Report. J. Scrivner received a call from John Trinkle, Amidon Road. He had paid \$200 for the land division and \$200 for a driveway permit, but now the purchase of the land will no longer take place. He would like his money back. H. Hanson stated that he does not believe that the money should be returned. A lot of Town time was spent on this. J. Kramer went out to the Sanner residence for signatures and to discuss the land division with them. The Town Supervisors inspected the driveway location and the County was also called in for their expertise. Hanson feels that the Town dutifully fulfilled its job and that this is not a Town issue but an issue between buyer and seller. B. McNeely stated that we would need to find out if this land division was recorded with the County. Our records may need to be updated.

Driveway / Field Road Permit Applications.

J. Scrivner will be sending a letter to a resident on Krause Road who may have built a field access road with no permit.

1. K. Curtner – Elmer Road. H. Hanson made motion to approve application with 18"x30' culvert. Resident must make sure there is no wash across the road. Second by B. McNeely. Carried unanimously.
2. R. Houtsinger – Elmer Road. B. McNeely made motion to approve application with 18"x30' culvert. Second by H. Hanson. Carried unanimously.
3. D. Gregg – Legler Road. J. Scrivner stated that no culvert is required at the road. Motion by H. Hanson to approve application with no culvert. Second by B. McNeely. Carried unanimously.
4. Radke – County E. Existing field road (from a joint driveway) that pre-dates the ordinance. Radke intends to build a pole building. Town attorney believes there should be no fee. Until he builds a residence, it is not a problem. J. Scrivner will send a letter to Radke stating that when any modifications are done to service a residence, the fieldroad will have to be brought up to code.

Driveway / Field road Ordinance. Purpose of ordinance is safety. Concern: Altered / Changed drives – What does this mean? What is maintenance vs. alterations? Also, hard surface driveways have never been addressed. Wording of the new ordinance is critical. Scrivner will request that our Attorney be at the public hearing. The Public Hearing will be October 12, 1998 at 7:00PM with the Board meeting to follow immediately.

Motion by B. McNeely to adjourn at 9:40PM. Second by H. Hanson. Carried unanimously.

Respectfully submitted,

Judy Follett
Town Clerk

Minutes of Meeting - September 28, 1998
~~draft – not yet approved by the Town Board~~ - 10/3/98

The Town of Brooklyn Board of Supervisors met on 9/28/98 at the Belleville Family Restaurant in conjunction with the budget meeting of the Belleville, Exeter and Montrose Fire Association. Chairman Scrivner and Supervisors Hanson and McNeely were present. Also present was Steve Miller, the Town representative on the Association board.

Chairman Scrivner called the meeting to order at 9:35PM. He acknowledged that the meeting had been properly posted.

There was a motion by Supervisor Hanson, second by Supervisor McNeely to approve the 1999 budget as presented. After discussion, there was unanimous approval.

Note: The total budget proposed was \$87,200, a 2.6% increase. The budget was approved by all units of government and was adopted by the Fire Association Board. The Town of Brooklyn share for 1999 will be \$720.10 (0.83% of the total based on the equalized value in the 1.5 sections served by the Fire District).

There was discussion amongst the Board members and Steve Miller regarding an overassessment of participating Towns during the 1998 budget process. Feedback was given to the Association Board by Steve Miller. The Association Board voted to refund the overcharge (Brooklyn's share will likely be less than \$50).

There was a motion by Supervisor Hanson, second by Supervisor McNeely to adjourn, followed by a unanimous vote of approval.

Meeting adjourned at 9:50PM



Minutes prepared by James B. Scrivner, Town Chairman

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TO: Town & Village Clerks
FROM: Richard J. Stadelman, Executive Director
RE: 1998 Salary Survey
DATE: September 24, 1998

Enclosed please find the 1998 Salary Survey for members of Wisconsin Towns Association. Over 900 towns and villages responded to the survey. We thank all that returned a response. We have shown the averages in ten population categories. Within each population category we have shown the average for those that have salary only; or salary and per diem combination; or per diem only. Also shown are the highest salary and highest per diem and the lowest salary and lowest per diem paid in each category. It should be noted that the highest salary and highest per diem may not be in the same town or village. Where less than three responses were received an asterisk is shown.

Towns must remember that the compensation of elected officials must be set by a vote of the electors at a town meeting (annual or special town meeting) pursuant to Sec. 60.32 of Wis. Statutes, prior to the last day for filing nomination papers for the next term of office. That date for the term of office beginning in April, 1999 will be January 5, 1999. Therefore we suggest that you consider including setting the salaries of the elected officers of your town at the special town meeting conducted in conjunction with your budget hearing in November of 1998. See the October magazine of Wisconsin Towns Association for a sample notice of the Special Town Meeting to set these salaries.

We have been asked why we don't conduct a salary survey of town employees? It is our belief that this type of survey would be very hard to classify by the type of employees, skills, and varying duties of employees. Also town employees compensation is much more driven by the labor market in your own area.

Wisconsin Towns Association did develop a salary guideline for elected town officers in the early 1970's to give some assistance to towns in trying to set a fair compensation. The 1970 Guidelines are as follows:

Base Pay:	\$350.00
Factor for population:	25 cents for each resident in the town
Factor for highway responsibility	\$5.00 for each mile of town road
Factor for town equalized value	\$25.00 for each million of equalized value

In 1970 it was suggested that the Chairperson and Treasurer's salary be the total of the base pay plus three factors shown above for each town. The supervisors compensation was suggested to be one half of the Chairperson's. The Clerk's compensation was suggested to be twice the Chairperson's.

If the 1970 numbers are adjusted for inflation they would be as follows:

1998 Formula Guideline

Base Pay:	\$1044.00
Factor for population:	74 cents for each resident in the town
Factor for highway responsibility	\$14.90 for each mile of town road
Factor for town equalized value	\$74.55 for each million of equalized value

As we noted in recent years, the relationship between the various officers has tended to change from the 1970 formula guidelines. If you review the responses of the salary survey you will note that the supervisor's salary are not necessarily only one half of the chairperson's salary. Supervisor's salaries have tended to be a higher percentage than one half. At the same time, the salary survey tends to show clerk's salaries are on average more than twice the chairperson's salary (as originally suggested in the 1970 guideline). The salaries will vary widely between the various offices and the suggested guidelines in some towns based on the various responsibilities handled by the offices in varying towns.

We would suggest that setting a combination salary and per diem may be the fairest method of compensating elected officers. This combination compensates for the day to day calls all officers receive, yet provides pay for the actual meetings attended by each officer.

This salary survey and 1998 Formula Guideline (which is the 1970 Guideline adjusted for inflation) are only intended to be useful information for your town electors. It is the town electors that have the final say on the elected officials compensation under Sec. 60.32 of Wis. Statutes. We do not intend that every town must follow these suggestions, we only offer this information as some assistance for your electors to consider in setting compensation.

Many towns have used a salary committee to survey neighboring towns and villages in their area and use these Association Guidelines to make a recommendation to the electors at the special town meeting. We do hope that this information is of help to you and your electors in arriving at a fair level of compensation for your elected officials. If you have any further questions please feel free to contact our office.

POPULATION 801 - 1000

Salary Only (Ave.)

CHAIRPERSON	\$ 2,915.40
SUPERVISOR	1,566.89
CLERK	5,839.49
TREASURER	3,147.50
ASSESSOR (ELECTED)	4,731.02
CONSTABLE	716.67
ASSESSOR (APPOINTED)	5,856.46

6.45/parcel

Low Salary

Low Per Diem

CHAIRPERSON	\$ 250.00	\$ 8.00
SUPERVISOR	150.00	8.00
CLERK	2,500.00	12.00
TREASURER	1,520.55	12.00
ASSESSOR (ELECTED)	2,404.29	15.00
CONSTABLE	50.00	6.37

NOTE: 10 Clerk/Treasurers

TOWNS 801-1000 RESPONDING: 120

* LESS THAN 3 RESPONSES

Salary (Ave.) & Per Diem (Ave.)

CHAIRPERSON	\$ 1,728.02	\$ 29.57
SUPERVISOR	1,038.30	29.17
CLERK	4,586.69	29.46
TREASURER	2,960.54	29.63
ASSESSOR (ELECTED)	4,066.67	23.33
CONSTABLE	266.67	19.17

Per Diem Only (Ave.)

CHAIRPERSON	\$ 32.38
SUPERVISOR	31.82
CLERK	None
TREASURER	None
ASSESSOR (ELECTED)	None
CONSTABLE	16.67

High Salary

High Per Diem

CHAIRPERSON	\$ 6,600.00	\$ 60.00
SUPERVISOR	3,954.00	55.00
CLERK	19,000.00	55.00
TREASURER	7,400.00	55.00
ASSESSOR (ELECTED)	10,143.00	30.00
CONSTABLE	2,000.00	30.00

Minutes of Meeting - October 6, 1998

~~draft - not yet approved by the Town Board - 10/7/98~~

The Town of Brooklyn Board of Supervisors met on 10/6/98 at the Evansville Fire Station in conjunction with a meeting of City of Evansville and the Towns of Porter, Magnolia and Union regarding EMS service. Chairman Scrivner and Supervisors Hanson and McNeely were present. Also present was Allan Ferguson, the Town representative for safety issues in the Evansville service area.

Chairman Scrivner called the meeting to order at 6:45PM. He acknowledged that the meeting had been posted.

There was a motion by Supervisor Hanson, second by Supervisor McNeely to approve the 1999 "Emergency Ambulance Service and Reimbursement Agreement" contingent on the City of Evansville being notified that the Town of Brooklyn Board wanted various parts of the wording updated/clarified for the 2000 agreement. Motion passed unanimously. Chairman Scrivner did, on the record, pass on the concerns of the Brooklyn Town Board, and further, agreed to provide suggested changes, etc.

Note: The agreement calls for the Town to pay based on population (currently, and with no change for 1999 - \$5.00 per person) in the service area. The treasurer indicated they are billing based on "old" numbers of unknown origin. After discussion of methods to determine an accurate head count, Towns were instructed to provide a number to the treasurer. The proposed budget has a 7.14% increase.

After the joint EMS meeting the Board considered the appeal of Jerry Magee on behalf of Robert Houtsinger to allow a holding tank on his property on Elmer Road. After review of the written appeal and the language of the Town ordinance, there was a motion by Supervisor Hanson, second by Supervisor McNeely to grant a variance allowing a temporary holding tank contingent on the following: that the site has been tested and that a legal system other than a holding tank can be installed, that the variance is in effect until 7/1/99, and that the Town be given written notice when the holding tank is removed from service. Motion passed unanimously.

There was a motion by Supervisor McNeely, second by Chairman Scrivner to adjourn followed by a unanimous vote of approval. Meeting adjourned at 7:28PM.

Minutes prepared by James B. Scrivner, Town Chairman

Brooklyn town talks budget

by Barbara Thomas

The September meeting of the Brooklyn town board marked the preliminary discussion of the upcoming 1999 budget process. The board noted that the budgets need to be done earlier this year than in the past and submission will need to be in the mid-to-late November time frame.

Chairman Jim Scrivner pointed out that roadwork is the single largest expenditure and he called on the board to create a detailed plan for road work including other

items which may need attending to such as sealing the town hall parking lot and replacing ceiling tiles in the building. Scrivner also suggested that the 1998 budget will be a good framework for preparing the 1999 budget and although there will be no change in salaries for the board members, a review of other town employees' salaries will likely take place. A budget planning meeting will be held in mid-October and Brian Smith will be asked to prepare a work plan for facility expenditures.

The board also was updated on the need to act regarding a change in assessors. Current assessor, Jerry Coptien, is selling his business and suggested Dave Homb as a replacement. The board felt the suggestion of Homb, who has done previous assessing work for the town, is appropriate and will pursue obtaining a bid from him. In addition, a bid will be sought from Gardner Appraisal and both will be considered at the October meeting.

In other news, the board

on a recently attended Green Co. tourism planning meeting. He felt that the meeting was interesting and was pleased to have been present and able to urge planners to create land use planning in harmony with production agriculture. ■ Was briefed by supervisor Hanson on attendance at Green Co. Unit Wisconsin Town's Association meeting. As expected, generally speaking, towns would like to see less government involvement and more ability to determine their own fates. * Received an explanation of activities at a recent Green Co. Emergency Government program. Hanson attended and found

it to be a very well presented whether the town of Brooklyn be an issue at the annual meeting. p.m. and the town board meeting
"tabletop exercise" will sign on to a recently enacted county burning ban ordinance. will follow immediately there-
■ Agreed that a public hearing should be held to determine No date was set but it will likely amendments for a driveway/field-
road ordinance on October 12 at 7

Town of Brooklyn

October 12, 1998 Meeting Minutes

The October 1998 regular monthly meeting was held on Monday, October 12, 1998 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Three residents were also present.

The meeting was called to order, following the public hearing on the revised driveway ordinance, by Chairman Scrivner at 7:50PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

Minutes of September 21 and 26, and October 6, 1998 were approved on a motion by H. Hanson. Second by B. McNeely. Motion carried unanimously.

Wis. Towns Association Convention – attendance. Motion by H. Hanson to move agenda item #22 WI Towns Assoc. Convention to before item #4. Second by B. McNeely. Carried unanimously. Chairman J. Scrivner will be attending the convention. Motion by H. Hanson to add item #22, the \$27.50 fee for the convention, to the bills presented for payment. The new total is now \$5,809.84. Second by B. McNeely. Carried unanimously.

Bills. Motion by H. Hanson to pay the bills presented. Second by B. McNeely. Carried unanimously.

Treasurer's Report and Clerk's Reconciliation. The ending balance in the checking account is \$51,664.93. The balance in the State Trust fund is \$16,889.67. H. Hanson made a motion to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Carried unanimously.

1998 Budget Adjustments. Budgeted monies must be re-allocated so that we do not go over individual budgeted amounts. Motion by B. McNeely to approve the clerk's suggested revisions. Second by H. Hanson. Carried unanimously.

Roadwork update. Jim Scrivner stated that there are some problems in the payment of the TRIP Road funds to the Town. He is pursuing this matter.

1999 Budget Discussion. J. Scrivner has asked Brian Smith for a work plan for 1999. Also, all Board members should come to the budget meeting with their list of necessary purchases, repairs, etc. for 1999.

Agenda for Special Town meeting in late Nov. – We will do this at the working Budget meeting on Oct. 19. Also, Jim Scrivner stated that the Wis. Towns Association suggests that the Electors review elected official's salaries at this time. This item should be noted in the public notice of the meeting and would need to be approved at the Special Town Meeting on the budget.

Recycling Report by Gwen Hay. No news to report.

Election Report by Gwen Hay. The election is November 3. There will be two referendums on the ballot. Question 1 concerns the length of the term of office for sheriffs. Question 2 concerns the right to keep and bear arms.

Notice of road closings to Emergency Services providers. This is a request from the Green County Emergency Medical Services. EMS and Fire Protection Providers would appreciate notification when roadwork requiring road closure (even temporary closure) is being done in the Town. It was decided to have Brian Smith be responsible for this notification.

Newspapers. The Evansville Leader will no longer be published. We need to decide on our 'unofficial' paper where we publish a courtesy notice of our open meetings. H. Hanson made a motion to publish our Town Meeting notices in the Star Shopper. Second by B. McNeely. Carried unanimously. The 'official' paper must be based in Green County. The only two options are the Monroe and Brodhead papers. The clerk will find out the legal advertising rates for these papers.

Assessor Update. Dave Homb and the Gardiner Firm are both interested in this contracted position. J. Scrivner will have the cost information for the budget meeting.

Town position concerning the Conditional Use request for the Carl Brown property to change from Ag to Commercial property. J. Scrivner and H. Hanson will attend the Green County Board of Adjustment meeting. The Town Board has many concerns over this request for change. The Board feels that...

with our Land Use Plan. Also, there is great concern for the fire protection services. The Board stated that adjacent landowners should go down to the meeting with a testimony prepared.

Safety Committee Report by Steve Miller. Budget meetings: Belleville EMS meeting is 10/13/98. Brooklyn Fire and EMS Meeting is 10/14/98. (See locations and times on the posting notices.)

The Evansville Fire District needs a list of public buildings with public access. The clerk will send a letter to the Evansville F.D. listing the Church on Cty. C as the only building in their district.

B. McNeely has prepared a count of residents located in the Evansville EMS District. The clerk will notify the EMS District with this information.

Driveway and Field Road Permit Applications. There were no applications for this meeting.

Revisions to Driveway/Field road Ordinance. This was discussed at the Public Hearing held earlier this evening. It was decided to have Atty. Kisiel do some additional work.

Planning Commission Report by Jim Kramer.

Sam Christen will be combining 2 pieces of property. This does not require any action by the Planning Commission or the Town Board.

Ken and Deanne Elmer are purchasing 1.69 acres from adjoining property. No Board action is required but J. Kramer has suggested they bring in the CSM to have J. Scrivner sign. (J. Scrivner stated he does not feel this is necessary.)

J. Kramer stated that the Planning Commission feels that the rezoning of the Carl Brown land from Ag to Commercial is not consistent with our Land Use Plan. Jim Kramer will attend & testify at the Board of Adjustments meeting in Monroe.

Concerning last month's discussion on the Sanner land division. A CSM was recorded on 7/8/98.

J. Kramer requested that the Planning Commission be permitted to meet once per month for at least the fall and winter months. If someone would call about a land division and can not wait till the next meeting, a meeting could be set up. This meeting would not be considered a 'Special Meeting' with its related fees. Motion by B. McNeely to allow the Planning Commission to meet once per month – on the 2nd Monday of the month – with a contingency that if an extra meeting would be necessary, it would be arranged. Second by H. Hanson. Carried unanimously.

Land indexing file is ready to be keyed to computer. This brought on a short discussion of the Town's computer and the possible purchase of a new one. This will be discussed at the budget meeting.

Town participation in Census 1999 address review. The clerk will call to get information.

Uniform Dwelling Code inspections in Towns under 2500. The Wis. Towns Association feels inspections are necessary. Discussion followed as to who would contract with Inspectors etc. H. Hanson stated that we do not have the necessary resources to take care of inspections ourselves. No Board Action. Jim Scrivner to learn more about this at the WTA convention.

Discussion of Town Expectation of Green County Zoning Office. The Town of Brooklyn has delegated authority to the Green County Zoning Office to issue building permits for one and two family dwellings. But, the Town is still ultimately responsible for compliance of this state requirement. Because of this, J. Scrivner has requested that the Zoning office acknowledge the Town when a permit is issued. The County will not do this as they feel that this is too much of a burden on their office. H. Hanson stated that the Zoning office has been given additional duties and is 'stretched to it's limits' at this time. He added that one unit of government must trust another unit of government. H. Hanson is not in favor of requiring the County to notify the Town when a permit is issued. J. Scrivner and B. McNeely are in favor of this. No Board action.

Motion by H. Hanson to adjourn at 10:00PM. Second by B. McNeely. Carried unanimously.
Respectfully submitted, Judy Follett, Town Clerk

Town of Brooklyn

October 12, 1998 Public Hearing Minutes

PUBLIC HEARING REGARDING THE REVISIONS TO THE COMPREHENSIVE DRIVEWAY ORDINANCE.

The Public Hearing was called to order by Chairman Jim Scrivner at 7:00PM. The Public Notice was read by the Clerk. Attending the hearing: Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, Clerk Judy Follett, and Town Attorney John Kisiel. Two residents were also present.

Town Chairman Jim Scrivner explained the history of the Town's Driveway Ordinance. In 1992, a driveway permit was required in order to get a building permit. In 1993 the objective for permits was to safely locate driveways on town roads. In 1996, the Comprehensive Driveway Ordinance was passed. The purpose of this ordinance was to promote the health and safety of the community and motorists, and to also allow emergency services vehicles to safely travel driveways. This included driveways and field roads on state and county roads. In November 1997, an amendment was passed stating that old permits must be acted on or would expire. The ordinance was also revised to include a reduced fee for a re-application when expiration is less than 2 years previous.

The Board has decided that the ordinance is possibly too burdensome when a resident would like to repair or maintain an existing driveway. The basic proposed revision to the ordinance defines "routine general maintenance" that would be allowed without requiring a permit.

Attorney John Kisiel went through the proposed changes, fielding questions as he went along.

The Public Hearing was closed at 7:50PM.

Respectfully submitted,

Judy Follett
Town Clerk

Minutes of Meeting - 10/13/98

The Town of Brooklyn Board of Supervisors met on 10/13/98 at Borland's Restaurant in Belleville in conjunction with the Belleville EMS and the related units of government. Chairman Scrivner and Supervisors Hanson and McNeely were present. Also present was Steve Miller, the Town representative for safety issues in the Belleville area.

Chairman Scrivner called the meeting to order at 9:00PM. He acknowledged that the meeting had been posted.

There was a motion by Supervisor Hanson, second by Supervisor McNeely to approve the EMS budget as presented. Motion passed unanimously.

There was considerable discussion regarding the purchase of land for a new EMS facility. There was no vote related to the purchase since a prior action still remains viable. There may be a need for another meeting on this issue at some future date as determined by the EMS district.

There was a motion by Chairman Scrivner, second by Supervisor McNeely to adjourn. Motion passed unanimously.

The meeting was adjourned at 10:25PM

Minutes prepared by James B. Scrivner, Town Chairman



Minutes of Meeting - 10/14/98

The Town of Brooklyn Board of Supervisors met on 10/14/98 at the Brooklyn Fire Department facility in Brooklyn in conjunction with the Brooklyn Fire and EMS District

and the related units of government. Chairman Scrivner and Supervisors Hanson and McNeely were present. Also present were John Marx, the Town representative for safety issues in the Brooklyn area and Steve Miller and Alan Ferguson of the Safety Committee.

Chairman Scrivner called the meeting to order at 8:04PM. He acknowledged that the meeting had been posted.

There was a motion by Supervisor Hanson, second by Supervisor McNeely to authorize Chairman Scrivner to sign the updated/corrected agreement between the Town and the District. Motion passed unanimously.

The District Board adopted the separate Fire and EMS budgets as presented and elected officers.

There was a motion by Supervisor Hanson, second by Supervisor McNeely to approve the Fire and EMS budgets as adopted by the District. Motion passed unanimously.

There was discussion regarding possible impact on the amounts owed by each entity in light of a re-valuation being conducted in the Town of Rutland. No action.

Entities present were advised that there are discussions in progress regarding a change in relationship between the Town of Oregon and the Village of Oregon. This could result in an increase in the service area of the Brooklyn District. No action. We will be kept apprised of developments.

There was motion by Supervisor McNeely, second by Chairman Scrivner to adjourn. Motion passed unanimously.

The meeting was adjourned at 9:45PM

Minutes prepared by James B. Scrivner, Town Chairman



Town of Brooklyn

October 19 and October 29, 1998 Meeting Minutes

October 19, 1998

The 1999 Budget meeting was held on Monday, October 19, 1998 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, and Clerk Judy Follett.

The meeting was called to order at 7:30PM. This was a meeting to work on the 1999 Town Budget. Discussion included: Town Hall sign and doors; New radio for Brian Smith; Long reach chain saw; Hall parking lot; Road work.

The Public Hearing will be on Monday, November 16, 1998 at 8:00PM.

A second meeting to complete the budget will be on October 29, 1998 at 7:30PM.

Motion by Bob McNeely to adjourn at 10:45PM. Second by Herb Hanson. Carried unanimously.

October 29, 1998

The second 1999 Budget meeting was held on Thursday, October 29, 1998 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, and Clerk Judy Follett. The meeting was called to order at 7:30PM.

Budget items include:

\$704.50	Radio
\$120.00	Grill guard for the tractor
\$375.00	Blades for the Rhino and the chipper
\$450.00	Long reach chain saw (extension for steel trimmer)
\$500.00	Sign for Town Hall
\$4350.00	Three sets of doors for the Town Hall/Garage

Road discussion: Used the PASER report from last year to discuss which roads to repair. Mortensen Road and King Road would need a lot of work. Sealcoating needed for the following roads. Suggested only:

Freidig - Hwy 92 to King
Elmer - Smith to T
Elmer - E to Smith
King - Freidig to E
Trow
Smith - Horan to Yarwood

All these roads would need to be checked to see how much wedging would be needed before the sealcoating.

The Budget work was completed. The clerk will post the notice for the Public Hearing & Special Meeting.

The second item on the agenda was the decision on an assessor for 1999. Motion by H. Hanson to accept the Gardiner Assessment Firm, if an acceptable contract is submitted. Second by B. McNeely. Discussion: What if contract is not acceptable? It was decided that we will revisit the situation if the contract is not acceptable. Motion carried unanimously.

Motion by J. Scrivner to adjourn at 10:00PM. Second by B. McNeely. Carried unanimously.

Respectfully submitted,
Judy Follett, Town Clerk

Polling places will be open throughout Green and Lafayette Counties. Times and locations are listed below.

Area residents will be able to choose people to represent them on the local, state and national level when they go to the polls Tuesday. Monroe School District residents will also be asked to approve referenda that will allow upgrading and renovation at all district facilities. Another state referendum asks voters to change state statutes governing sheriffs' terms, changing them from two to four-year terms. Turnout may be the deciding factor in a number of races and voters are urged to cast ballots.

The following is a list of Green and Lafayette County polling places, along with their hours and addresses.

Green County Townships

Adams township 9 a.m. to 8 p.m.
N5705 Biggs Road, Argyle
Albany township 9 a.m. to 8 p.m.
N6065 County E, Albany
Brooklyn township 8 a.m. to 8 p.m.
township garage, Main Street, Wisconsin 92, Brooklyn
Cadiz township 9 a.m. to 8 p.m.
W8445 County B, Brownstown
Clarno township 9 a.m. to 8 p.m.
W6126 County B, Monroe
Dacotah township 9 a.m. to 8 p.m. W

Lafayette County Townships

14th Street behind Knight Manufacturing
Brodhead
Exeter township 9 a.m. to 8 p.m. Exeter
town hall, Dayton
Jefferson township 9 a.m. to 8 p.m.
Bank of Juda, Juda
Jordan township 9 a.m. to 8 p.m. Jordan
town hall, Wis. 81, Argyle
Monroe township 9 a.m. to 8 p.m.
N3347 Monroe Road, Monroe
Mount Pleasant township 9 a.m. to
p.m., American Legion Hall, 316 E. Coate
Ave., Monticello

BROOKLYN TOWNSHIP FALL ELECTION: November 3, 1998

Democrat Russ Feingold (221) over Republican Mark Neumann (114) for the U.S. Senate. The total county count was 5,597 over 4,901. The village had 108 votes for Feingold and 42 for Neumann.

Republican Tommy Thompson (174) over Democrat Edward Garvey (149) for Governor. The total county count was 6,684 over 3,513. The village had 70 votes for Thompson and 83 for Garvey.

Democrat Pat Conlin was re-elected as Green County Sheriff over his challenger, Republican Bob Rufer 213 over 100. The total county vote was 6,484 over 4,136.

Democrat Lydia Spottswood won over Republican Paul Ryan U.S. House District 1; 164 to 154. Ryan won over Spottswood in the county numbers: 2,363 to 1,530.

Democrat Jon Erpenbach won over Nancy Mistele in the 27th District State Senate Race; 200 to 124.

In the 80th District State Representative, Republican Mike Powers got re-elected. He won over Taxpayers Party Dick Bergum; 188 to 70. The county count was Powers over Bergum; 6,649 over 1,212.

Democrat Attorney General Jim Doyle got re-elected. He received 233 votes in the town and 7,057 in the county. Republican Linda Van DeWater got 2,900, James Chinavare, U.S. Taxpayers nominee received 177 and Libertarian Ronald Emery got 80 votes in the county.

In uncontested races:

Re-elected Mike Doyle got 211 in the town; 8,575 in the county for the Green County Clerk.

Re-elected Mavis Robertson got 226 in the town; 8,652 in the county for Green County Treasurer.

The two referendums in the town were gun control and changing the sheriff's term of office from 2 to 4 years. 180 voted yes and 181 voted no on the gun control. The addition of two years for the sheriff got 186 votes for yes and 187 votes for no. The gun control issue was backed by almost three quarters of the total vote in the county. The extension of the sheriff's term was overwhelming approved in the county.

The town had 343 people vote at the polls.

Town of Brooklyn

November 9, 1998 Meeting Minutes

The November 1998 regular monthly meeting was held on Monday, November 9, 1998 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Three residents were also present.

The meeting was called to order by Chairman Scrivner at 7:30PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

Minutes of October 12, 13, 14, 19, & 29, 1998 were approved on a motion by H. Hanson. Second by B. McNeely. Motion carried unanimously.

Bills. Motion by H. Hanson to pay the bills presented. Second by B. McNeely. Carried unanimously.

Motion by H. Hanson to add to the presented bills, #30, Rural Insurance Co., \$165.00, for the Tax Collection Bond. Second by B. McNeely. Motion carries with the Town Chairman J. Scrivner abstaining from the vote due to a conflict of interest.

Motion by H. Hanson to add to the presented bills, #31, Registration Fee Trust, license for the 1986 GMC Truck. Second by B. McNeely. Discussion: Brian Smith will work with Treasurer Marie Ross for determining the amount due. Motion carried unanimously.

Final amount of bills: \$7,987.21 plus the amount due to the Registration Fee Trust.

Treasurer's Report and Clerk's Reconciliation. The ending balance in the checking account is \$64,895.87, before November bills are paid. H. Hanson made a motion to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Carried unanimously.

1999 Budget Discussion. The budget is ready for the Public Hearing. Chairman Jim Scrivner will present the budget at the Hearing with Supervisors Hanson and McNeely joining in when necessary.

Recycling Report by Gwen Hay. Report of other states dumping their trash in Wisconsin. Gwen also reported that Wisconsin's hazardous waste is dumped in Illinois. Our service provider, Green Valley is going to open a drop off site station in Brodhead.

Election Report by Gwen Hay. The election was November 3. There were 343 voters in the Town. This is approximately 57% of the estimated population of voting age.

Wis. Towns Association Survey. The Board completed a survey from WTA regarding 1.) Land Use, 2.) Uniform Dwelling Code Inspections, and 3.) Transportation.

Wis. Towns Association Convention. J. Scrivner attended the convention for the Monday Session. The morning session was spent hearing from candidates running for office. The afternoon session pertained to regular town business. The WTA stressed the importance of the correct completion of the coming census.

J. Scrivner will call the Green County unit of the WTA to see if they will present Building Inspections as a topic.

Oregon School District / Municipality joint meeting will be on Nov. 19 at 7:00PM. There will be ten minutes for each municipality report. J. Scrivner will attend the meeting. He will discuss our Town's plan for future growth.

Oregon Historical Society One Room School Project. J. Scrivner read a letter received from the Historical Society. They would like to install signs at the four Oregon School District's old one-room school sites in our Town. (The Town would purchase the signs.) It was decided to present this topic at the Budget Hearing on Nov. 16th. Also, the signs could only be erected with the consent of the present owners.

Update on Conditional Use Permit request by Carl Brown to Green Co. for W1097 Highway 92 to change from Ag to Commercial property. Two residents, Planning Commission Chairman Jim Kramer, and Town Chairman Jim Scrivner appeared at the hearing and spoke in opposition to the change. The decision was postponed until 11/30/98. J. Scrivner has asked the State Building Inspector for Green County to inspect the building and to report back to him. Scrivner, Hanson, and McNeely plan to attend the meeting on 11/30/98.

Safety Committee Report by Alan Ferguson. The next meeting is Nov. 11, 1998. The topic of discussion will be the Burning Ban.

Driveway and Field Road Permit Applications. There were no applications for this meeting.

Revisions to Driveway/Field road Ordinance. Copies were distributed to the Board. The Board will study the revisions and we will have another public hearing on the same night as our regular monthly meeting. It will be at 7:00 PM on December 14th.

Report on Administrative Building Permit process with the Green County Zoning Administrator. The Zoning office said that it would be feasible to check a box on the form answering the question that 'Yes', they had completed the form on behalf of the township. A new form is being designed and will include the above.

Official Newspaper. Motion by J. Scrivner to use the Brodhead Independent Register as the Town's official paper. Second by B. McNeely. Discussion: The paper is a weekly publication. Motion carried unanimously.

Planning Commission Report by Jim Kramer. Reported that one woman had approached the commission with questions about building four homes on one parcel of property. This would be allowable under our Land Use Ordinance. This property would be allowed one division.

Motion by B. McNeely to adjourn at 9:30PM. Second by J. Scrivner. Carried unanimously.

Respectfully submitted,

Judy Follett
Town Clerk

Town of Brooklyn

November 16, 1998 Meeting Minutes

attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, and Clerk Judy Follett. Attending were Steve Miller, Alan Ferguson, Marie and Elmer Ross, Gwen Hay, Pat McNeely, Eileen Scrivner, Brian Smith, Karen Hanson, Bill Roberts, Gary Splitter and a reporter from the Oregon Observer.

The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

PUBLIC HEARING ON THE PROPOSED BUDGET.

The Budget Hearing was called to order by Chairman Scrivner at 8:00PM. Chairman Scrivner explained the budget process that the Board had gone through to develop the 1999 budget. He stated that the Town has 43 ½ miles of town roads to maintain. We own three buildings, the Hall, the Garage and also the Recycle Center. We own Liberty Pole Hill Park. We also own four trucks and two tractors. We are part of 4 Fire and EMS districts. We have one full time staff person. We also have part time personnel who clean the hall, mow, plow snow, and manage the Recycle Center.

Scrivner explained that one's tax bill is made up of three constants: The State levy, County levy, and Town levy. Added to these amounts are the local public school and vocational school levies. We have 5 school districts in the Town: Oregon, Albany, Belleville, Evansville, and Monticello. The approximate Town share of your tax bill (using the proposed town budget) for each area is as follows: Belleville 18.2 %, Oregon 19.6%, Monticello 22.2%, Albany 22.6%, and Evansville 24.5%.

Chairman Scrivner, along with Supervisors Hanson and McNeely, then went through a line by line explanation of the planned expenses and receipts for 1999.

The Budget Hearing adjourned at 9:27 PM.

SPECIAL TOWN MEETING ON THE ELECTORS.

The Special Town Meeting was called to order by Town Chairman Jim Scrivner at 9:27 PM.

A motion was made by Gary Splitter to approve total highway expenditures of \$293,340. Second by Pat McNeely. Discussion: A resident stated that this is a substantial increase to be paid by tax levy. Supervisor Hanson talked about our 10-year plan for road maintenance and stated that there have been recent court rulings against Municipalities when vehicle accidents have occurred due to poor roads. Chairman Scrivner stated that 1/3 of the budgeted amount, \$87,000, will come from State aid and the Town Road Improvement Program.

Vote: Motion carried unanimously.

The proposed Town levy amount is \$247,290.

Gary Splitter made a motion to add \$1200 to the budget for a town newsletter. Second by Steve Miller. Discussion: The current newsletter is sent to about 430 people. This includes owner occupied residences, absentee owners, and tenants. It was stated that because so few people attend the town meetings this was a good way of getting town news to everyone. Steve Miller made a friendly amendment to increase the newsletter amount to \$1800. This amendment was accepted by G. Splitter.

Vote: Motion carried unanimously.

Gary Splitter made a motion to change the 1999 pay for the town chairman to \$5,000 (from \$1200) and for supervisor to \$4,000 each (from \$1200 each). Second by Alan Ferguson. Discussion: Steve Miller stated that this was too much of a jump in salary for 1 year. There was discussion of pay for service to the Town. It is hard to say what is a reasonable amount. Marie Ross made a friendly motion to go with the higher salaries but take away the per diem and mileage allowances. Splitter and Ferguson seconded the friendly motion. Jim Scrivner stated that the mileage is an out-of-pocket expense that he would like to keep. Herb Hanson and Bob McNeely agreed with this.

Vote on new salary with no per diem or mileage allowance: Motion failed.

Gary Splitter made a motion to pay the town chair \$5,000 and Supervisors \$4,000 each with no per diem payments but to allow mileage reimbursement. Second by Eileen Scrivner.

Vote: Motion carried.

The new Town Levy amount to be voted on is **\$257,490.**

Motion by Alan Ferguson to approve the levy of \$257,490. Second by Karen Hanson.

Vote: Motion carried.

Motion by Steve Miller to adjourn the Special Town Meeting at 10:15PM. Second by Brian Smith. Carried unanimously.

OPEN MEETING OF THE TOWN BOARD

The meeting was called to order by Chairman Jim Scrivner at 10:15PM. Motion by Herb Hanson to approve the 1999 Town budget as amended by the Town Electors. The total budgeted highway expenditure is \$293,340. The Town levy is \$257,490. Second by Bob McNeely. Vote: Carried unanimously.

Motion by B. McNeely to adjourn at 10:17PM. Second by H. Hanson. Carried unanimously.

Respectfully submitted,

Judy Follett
Town Clerk

12.6 percent levy increase proposed in town of Brooklyn; spending up 4.71 percent

by Paul Maki

Town of Brooklyn residents can expect a mill rate increase in their town's portion of the December tax bill as the town emphasizes a solid road repair plan in its proposed 1999 budget.

Overall the town is proposing to spend about 5 percent more money in 1999 than this year, with total spending coming in at \$425,915, compared with \$407,218 budgeted in 1998. (With reassessment factored in the actual spending was \$462,413.) To support that \$18,700 increase in spending the town is asking residents to approve \$27,712 in additional taxes.

This year they are calling for a tax levy of \$247,290, or 12.62 percent more than last year, which should translate into a 12.63 percent mill rate increase for local town taxes.

The town's tax makes up only about 10 percent of the tax bill, with the Oregon School District accounting for about 60 percent, the county tax and local vocational school accounting for all of the remainder except the roughly one percent that goes to the state for reforestation projects in the north woods.

The budget hearing, where residents of the town — not the town board — vote to either approve or disapprove the town tax is scheduled for next Monday, November 16, at 8 p.m. in the Brooklyn Town Hall on the west end of the village of Brooklyn. The budget proposal is posted at the town hall and at other public places, said town Chair Jim Scrivner.

This year's major spending emphasis is in highway construction and maintenance, says Scrivner. "Last year we proposed a fairly aggressive road schedule to get us on roughly a 20-year rotation," he said, noting that residents at last year's annual meeting endorsed increased future highway spending. That aggressiveness is shown in the numbers: highway construction in 1998 was \$131,444 in 1998 and is proposed to increase to \$200,000 in 1999. Meanwhile highway maintenance (crack filling, sealcoating) is proposed to increase only slightly to \$35,000, up only \$3,400 from 1998 levels.

Recycling center, recreation and plan commission expenses are roughly the same. Debt payments are projected to be \$9,814 in 1999. The town is also putting aside \$10,000 in a sinking fund for

future road equipment purchases.

"This budget really reflects a continued emphasis on getting some of the deferred work on the roads accomplished so we get to that rotation," said Scrivner. "Other than that the budget is pretty innocuous."

In all, the only significant changes taking place are some improvements at the town hall, where four new doors will be installed. "All the trucks are in good shape, and as best we can tell we don't even need new tires," Scrivner said. "We are on good ground."

Scrivner said the town won't make final decisions on which roads will be redone until spring because road priorities can change over winter.

In other areas, general government spending — when the cost of the 1998 reassessment is pulled out — is generally at the same level as 1998, at \$52,200. Public safety spending is down slightly, due to lowered fire protection costs, to \$43,911 from \$45,735 expected for 1998. Total highway spending in 1999 is \$293,340, compared with \$272,590 budgeted in 1998. This is only roughly \$20,000 more than 1998, but this year the town finished paying for a tractor at a price of \$43,814.

DILLON & JOHNNY
Green County Deputy Bill Sangermano invited Deputy Brian Dillon and his dog, Johnny, to the Brooklyn Town's Neighborhood Watch last Tuesday. After discussing the latest activity in the town, Sangermano wanted the people to learn how the county handles drug searches, finding lost ones and apprehending difficult criminals. To illustrate these procedures, Sangermano introduced Deputy Dillon and Johnny.

Johnny is a huge black German Shepherd K-9 (canine). He comes from a European breed, born in Russia and has grown into a 125-pound animal. His commands are spoken in the German language but are sometimes given by hand signals, depending on the situation.

The group was informed that 90% of the detective work in Green County is centered on drugs. Lots of searches are done in vehicles coming from Illinois and in houses. Johnny's nose can detect the faintest odor of drugs (cocaine, hashish, etc.) or any drug apparatus, even the slightest residue. Studies have shown the dog's nose is one trillion better than a human's nose. Even if the area was cleaned off, the dog can still get a scent. It may take up to 26 weeks in learning the scents of the various drugs. When used in tracking, the dog has to get acquainted with the victim's scent. Did you know that each one of us has a different essence of odor?

While Dillon was talking, Johnny was whining to work, but

he stayed in his position very obediently. Before Dillon brought Johnny into the hall, he hid a bag with drugs in the rolled up window blinds. The time arrived for Dillon to shout the command to find the drugs. The dog sprang up and scouted around the hall. We were told to sit very still and not to be afraid if he approached us. It didn't take long for Johnny to find the hidden bag.

Dillon rewarded the dog with another bag. The taped up square soft pad was newspaper folded up inside. Johnny got rid of his frustrations and rage biting on this. Yelling a command, Dillon distracted Johnny and swiftly grabbed the dog's "reward bag." The dog can be very possessive of his reward pad and may attack for it. He feels he earned it and it's his to keep! Living with and spending lots of training time with the dog, the two have gained respect for each other. For Johnny, "it's a game, not work."

A young child, very attentive and curious, asked Dillon, "What would happen to the man that

killed the dog?" Dillon's reply was "The same as if he killed another man. He would be charged with murder. Johnny is considered one of the officers on our team."

Johnny's first handler was injured and unable to keep him. It took four months for Dillon and Johnny to become partners. He is considered a deadly force when attacking his target. Johnny is Dillon's best friend. Dillon pressed an automatic button to open the back door of his squad car and spoke to Johnny, "load up." Johnny immediately ran out of the hall and jumped in the squad car, directly to his cage.

Next month Sangermano will be showing two videos, "Too Good to be True" and "How to Avoid a Rip Off." Discussion will follow with activity in the town. The meetings are always held on the fourth Tuesday of the month at 7 p.m.

Green County Deputy Brian Dillon with his K-9 friend Johnny



Brooklyn Neighborhood Watch discuss fire safety; crime prevention

by Sharon George
Special to the Citizen

BROOKLYN - Meeting for the seventh month, the Brooklyn Town residents were informed at their November meeting of various ways to be aware of suspicious behavior and protect themselves against unwanted robberies and property damage. Green County Deputy Bill Sangermano has supplied helpful information, kept them abreast of town activity and guided the people in a neighborhood watch program.

"When you're shopping, put your packages in your trunk and in your closets at home or out of sight of somebody pecking in," he said.

Sangermano advised the people to change their patterns of coming and going, once in awhile.

"Doing his home work, a burglar watches your everyday activity before breaking in; private investigators say a burglar has no conscience and enjoys taking risks," he said. "Lots of people that never lock their door, should."

Guest speaker Mark Smith, of All Secure and a member of the fire department, talked about adding security systems in homes. Explaining different kinds, the

home owner's needs and wishes.

The location of the control panel, the type of sensor (security, fire, smoke, etc.) and the annunciating devices (siren, bell, automatic telephone reporting, strobe lights, etc.) are features to think about, Smith said.

October meeting

The October meeting was held at the Brooklyn Fire Station. Fire Chief Phil Mortensen spoke of fire prevention.

With the coming of Christmas, Mortensen alerted everyone of candles housed in glass containers. There is a warning on the bottom of

the container in such fine print, probably ignored and hard to read. It reads, "Not to burn the entirety of the candle in its container, the glass will become too hot and will break." "The combination of the melting wax and ignited wick will and has caused home fires" was Mortensen's warning.

Mortensen finished his program, telling about fire extinguishers in the home. Exclaiming how they operate, he showed different sizes, emphasizing they should always be ready to use. A demonstration of using them effectively was done

afterwards in the parking lot.

Money was collected from the town's concerned neighbors at the October meeting for posting signs at the ends of their roads. Only seven roads will be posted in the town, if others within the town want their roads posted, contact Gil Hohnberger. Receiving permission from the town board to erect the signs, the people were told they had to pay for them.

The next neighborhood watch meeting is Jan. 26, always the fourth Tuesday at the town hall.

Town of Brooklyn

December 14, 1998 Public Hearing Minutes

Not yet approved by the Board.

PUBLIC HEARING REGARDING THE REVISIONS TO THE COMPREHENSIVE DRIVEWAY ORDINANCE.

The Public Hearing was called to order by Chairman Jim Scrivner at 7:00PM. The Public Notice was read by the Clerk. Attending the hearing: Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Seven residents were also present.

This Public Hearing was the second hearing regarding this ordinance revision. Town Chairman Jim Scrivner explained the history of the Town's Driveway Ordinance. In 1992, a driveway permit was required in order to get a building permit. In 1993 the objective for permits was to safely locate driveways on town roads. In 1996, the Comprehensive Driveway Ordinance was passed. The purpose of this ordinance was to promote the health and safety of the community and motorists, and to also allow emergency services vehicles to safely travel driveways. This included driveways and field roads on state and county roads. In November 1997, an amendment was passed stating that old permits must be acted on or would expire. The ordinance was also revised to include a reduced fee for a re-application when expiration is less than 2 years previous.

The Board has decided that the ordinance is possibly too burdensome when a resident would like to repair or maintain an existing driveway. The basic proposed revision to the ordinance defines "routine general maintenance" that would be allowed without requiring a permit. One objective of the ordinance revision is to try to get residents to bring their existing driveways closer to compliance with the current regulations.

Supervisor H. Hanson felt that the first three sections of the revised ordinance were okay. He then went through the ordinance pointing out sections that could be more clearly stated and also noting where different sections did not seem to be consistent with each other. There was discussion from the Board and the attending residents on these items.

Jim Scrivner will contact attorney John Kisiel regarding these possible changes. We will have another public hearing on this revised ordinance on the day of our regular meeting in January. The hearing will begin at 7:00PM.

The Public Hearing was closed at 7:35PM.

Respectfully submitted,

Judy Follett
Town Clerk

Town of Brooklyn

December 14, 1998 Meeting Minutes

The December 1998 regular monthly meeting was held on Monday, December 14, 1998 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Seven residents were also present.

The meeting was called to order by Chairman Scrivner at 7:36PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

Minutes of November 9 & 16 (Open meeting only), 1998. Motion by H. Hanson to approve minutes of Nov. 9th.

Second by B. McNeely. Carried unanimously.

Motion by B. McNeely to approve minutes of Nov. 16th open meeting of Board. Second by H. Hanson. Discussion: The minutes should be more specific as to the motion that was made to adopt the budget. Motion to approve minutes as amended carried unanimously.

Bills. Motion by J. Scrivner to approve the bills as presented with change of date of Brian Smith's second check to be 12/31/98 and to include any possible changes as a result of the closed meeting to take place later tonight. Second by H. Hanson. Carried unanimously.

Treasurer's Report and Clerk's Reconciliation. The ending balance in the checking account is \$78,143.53, before December bills are paid. J. Scrivner made a motion to accept the Treasurer's Report and the Clerk's Reconciliation. Second by B. McNeely. Carried unanimously.

J. Scrivner informed Treasurer Marie Ross to place the \$10,000 Capital Equipment Reserve for 1998 in a separate

account in the State Treasurer's Fund.

Clerk J. Follett informed the Board that a reallocation of monies would be needed for the 1998 budget before the bills are paid this month.

Motion by H. Hanson to move surplus line items in the 1998 budget to deficit lines. Second by B. McNeely. Carried unanimously.

Green Co. unit of the Wis Towns Assoc. J. Scrivner reported on this meeting. He stated that Bob Thomas spoke about road right of way issues and also about new sewer systems.

Sheriff Pat Conlin spoke about accident Reconstructionists, 911 Enhancements, and the Radio project.

Dallas Cecil, of the Green Co. Highway Dept, spoke about driveway ordinances.

The Spring District meetings of the WTA will be March 12th in Dodgeville and Feb. 20th in Reedsburg.

Oregon School District meeting. Ten municipalities are part of the Oregon School District. Chairman Jim Scrivener attended for the Town of Brooklyn. The School reported that the Middle School has a capacity of 725 and that 771 students are currently enrolled. The High School has a capacity of 1200 and 975 students are currently enrolled. The Grade School capacity is okay in total, but a lot of bussing is done so that there is not over enrollment in some schools. The School spoke on the cost of education. The School was looking for comments on future growth and land use plans from each municipality.

Town of Albany Land Use Committee meeting. Per the Town of Albany's request, J. Scrivner attended a meeting of this committee on Nov. 11th. Rep. Mike Powers facilitated the meeting. This is a new committee for the Town of Albany and they were seeking information from Towns that already have a land use plan in place. The committee will be reporting back to their Board in the spring.

1999 Budget. J. Scrivner reported that the public hearing and town meeting on the budget was held on Nov. 16, 1998. Since that time a petition was circulated in the Town to call a special meeting. J. Scrivner read the petition into the minutes:

"Petition to hold a special town meeting as per state statute #60.12(1)-(b). The meeting is to be held as per statute 60.12(2) on Tuesday December 29, 1998 at 7:00PM at the Town Hall of the Town of Brooklyn. The purpose of this special town meeting is to reconsider the vote of the previous town meeting as provided in statute 60.14(4)-(b)&(c), to raise the annual salary of the town board from \$3,600 to \$11,000 and increase the highway budget to \$293,340, this to be re-addressed at the annual town meeting the 2nd Tuesday of April 1999."

There were sufficient signatures collected on the petition. But, the meeting can not take place on Dec. 29, 1998 due to publication requirements for the posting notice. The notice that the Clerk must give for this special town meeting is a Class 2 notice. This means the notice must be published twice in the Town's official paper. The notice must be at least 15 days prior to the meeting. The clerk received the petition with enough signatures on Thursday, Dec. 10th. The Brodhead Independent Register publishes each Wednesday. It will publish the notices on Wednesday, Dec. 16th and Dec. 23rd.

The earliest possible meeting date would be Dec. 31st. As this is New Year's Eve we will not schedule a meeting on that evening. The meeting will be scheduled for Monday, January 4, 1999 at 7:00PM. Our lawyer will send a letter of explanation to each of the four people who circulated the petition.

Chairman Jim Scrivner went on to discuss the increased board compensation. In the October issue of the Wisconsin Towns Association newsletter, the WTA suggested that town boards should include salary discussions during their work on the 1999 budget. It stated that this should be an agenda item on the notice for the special meeting of the electors. After the fact, it was found that the clerk forgot to add this as an agenda item. As a result, J. Scrivner, as Chair of the Town Board, declared the vote on the increased salaries to be null and void as this was an improper action. We may still discuss this at the Jan. 4, 1999 meeting.

Supervisor H. Hanson would like it stated that the Board did not know ahead of time that the motion (at the Nov. 16th budget meeting of the electors) for the increases was coming from the floor.

1999 Road work. The \$19,000 Trip grant should be reapplied for in February. At that time the Board must decide which road(s) will be done.

H. Hanson stated that Green County has a six-year tentative road work plan. It includes:

1998-Cty T to Cty E on C

1999-Cty C to Hwy 92 on Cty E

2000-No road work

2001-Cty X to Cty E on C

2002-Cty C to Hwy 92 on Cty T

Cty C to Hwy 92 on Cty X

2003-Cty T to Cty E on C

2004-Brooklyn-Albany Road to Hwy 92 on E

1999 Assessment Contract. Motion by J. Scrivner to authorize the Town Chairman to execute the assessor contract, subject to final approval of Town attorney. Second by H. Hanson. Carried unanimously.

Election Report by Gwen Hay. Motion by J. Scrivner to appoint the following election officials for 1999 & 2000.

Gwen Hay – Chair
Sharon George
Eunice Grunnet
Lucille Brown
Hattie Harry
Evelyn Hollis Pulver (alternate)
Elvina Patterson (alternate)

Second by B. McNeely. Carried unanimously.

Officials will be sworn in on Saturday, Dec. 19th.

J. Scrivner will send each election official a letter informing them that they are on the committee and thanking them for a job well done this past term.

The next elections: Primary – Feb. 16th and Spring Election-April 6th.

Recycling Report by Gwen Hay. There was one winner from the Town in the America Recycles contest.

Safety Committee Report by Steve Miller. Steve gave report on the status of the Belleville EMS land purchase.

Alan Ferguson reported that the Board needed to officially approve the entire Evansville Fire District budget.

Motion by H. Hanson to approve the Evansville Fire District Budget. Second by B. McNeely. Carried unanimously.

A. Ferguson also reported on the Evansville Fire District purchase of a new pumper truck.

Driveway and Field Road Permit Applications. There were no applications for this meeting.

Revisions to Driveway / Field Road Ordinance. There will be another public hearing before the January 1999 regular monthly meeting.

Update on Conditional Use Permit request by Carl Brown to Green Co. for W1097 Highway 92 to change from Ag to Commercial property. At the first meeting, Two residents, Planning Commission Chairman Jim Kramer, and Town Chairman Jim Scrivner appeared at the hearing and spoke in opposition to the change. The decision was postponed until 11/30/98. At the 11/30 meeting, two more residents, as well as Chairman Scrivner spoke in opposition to the permit. The County approved the permit on a 4 to 1 vote. The permit is a temporary, two year permit to run the Brown Roofing and Siding Business. There are more than the usual restrictions on the permit such as no burning allowed. The County will check up on the business after 1 year has passed.

The State Building Inspector that J. Scrivner had called in November has not yet returned his calls.

Planning Commission Report by Jim Kramer. Two land divisions were requested. Ardis Zwicky requests two five-acre divisions. There were originally 8 available divisions. There will be two left after this request.

Motion by B. McNeely to approve these divisions as recommended by the Planning Commission. Second by H. Hanson. Carried unanimously. The fee is \$200 – both off contiguous land. If another \$200 should be paid, we will call Ms. Zwicky.

On issue of four homes on one parcel of property - The Planning Comm. should get the advice of our attorney as to whether this is permitted under our land use plan ordinance. Also, Kramer should ask attorney at what point this becomes a zoning issue rather than land use.

Employee Performance Review and Compensation/Benefit Discussion.

At 9:40PM, H. Hanson made a motion to go into closed session to conduct a performance review and compensation / benefit discussion with the Town employee – pursuant to WI statute 19.85(1)(C). Second by B. McNeely. Carried unanimously on a Roll Call vote.

The Clerk and the Treasurer were excused from the meeting.

The Board reconvened to open session at 12 midnight to adjourn.

Respectfully submitted,

Judy Follett
Town Clerk

Town of Brooklyn

December 29, 1998 Meeting Minutes

This special meeting was held on Tuesday, December 29, 1998 at the Town Hall in Brooklyn. In attendance were Chairman Jim Scrivner, Supervisors Herb Hanson and Bob McNeely, Treasurer Marie Ross, and Clerk Judy Follett. Also attending: Alan Ferguson, Brian Smith, Julie Smith, and Bill Roberts.

The meeting was called to order by Chairman Scrivner at 8:00PM. The Public Notice was read by the Clerk. All joined in the Pledge of Allegiance.

1998 Assessments. Chairman J. Scrivner read aloud a letter from our 1998 assessor, Jerry Coplien, regarding an error that was made on parcels 129.0200 & 112.000. Due to splits of these parcels, an error was made in transferring the Ag land values over to the individual cards.

Parcel 129.0200. This is considered a palpable error. \$1348.08 is the difference of original tax bill to what tax bill should be. Motion by J. Scrivner that the assessed value on parcel 129.0200 owned by Alan Ferguson and Randy Risch be corrected at the direction of Jerry Coplien, the assessor, to be a total of \$77,700 rather than the \$127,200 that had been set earlier and that the property tax be recalculated to reflect that change and that the difference be rescinded. Second by H. Hanson. Discussion: H. Hanson asked about the actions to correct the tax bill etc. J. Scrivner stated that he would like to do the motions first, then give directions for the needed corrective action. Motion carried unanimously. Marie Ross corrected the tax bill.

Parcel 112.000. This is considered a palpable error. This is a parcel in transition. A parcel with 5 acres and buildings were sold off. The original assessment was for land: \$30,000 and improvements: \$62,800. Jerry Coplien, the assessor, checked the parcel out and stated that the correct assessment should be land \$26,000 and improvements \$0. The buildings are correctly reflected on the sold off parcel. The tax overcharge is \$1498.84. Motion by J. Scrivner that the matter of Donald and Rita Meyer, parcel 112.000 that the assessed value be corrected based on the recommendation of assessor Jerry Coplien to be \$26,000. This is made up of land of \$26,000 and improvements of \$0, thus correcting the assessment that was done earlier in the year for a total of \$92,800 (land: \$30,000 and improvements: \$62,800). Also, that the overcharge tax be rescinded, the rescission amount is \$1498.84. The correct tax should be \$603.04. Second by B. McNeely. Carried unanimously. Marie Ross corrected the tax bill.

Employee Review. At 8:40PM, J. Scrivner moved to go into closed session to conduct an employee performance review and compensation / benefit discussion with the Town employee – pursuant to WI Statute 19.85(1)(C). Second by B. McNeely. Carried unanimously on a Roll Call vote.

The Clerk and the Treasurer were excused from the meeting.

Respectfully submitted,
Judy Follett, Town Clerk

DATE OF SPECIAL TOWN MEETING CHANGED

There was one hundred and three signatures (103) plus the four (4) people gathering the signatures that are in favor of holding a special town meeting. The petition allows the town for its officials to reconsider their action taken at the November 16th meeting. At the last election of November 3, 1998 there was 343 people that showed up at the polls and voted. Names needed for the petition is based on 10% of the qualified voters of the past election, which would only require 34 signatures.

Copied from the November 16th minutes:

Gary Splitter made a motion to change the 1999 pay for the town chairman to \$5000 (from \$1200) and for supervisor to \$4000 each (from \$1200 each). Seconded by Alan Ferguson. Discussion: Steve Miller stated that this was too much of a jump of a salary for 1 year. There was a discussion to pay for service to the town. It is hard to say what is a reasonable amount. Marie Ross made a friendly motion to go with the higher salaries but take away the per diem and out-of-pocket expense that her would like to keen.

Herb Hanson and Bob McNeely agreed with this. Vote on new salary with no per diem or mileage allowance: Motion failed.

Gary Splitter made a motion to pay the town chair \$5000 and supervisors \$4000 each with diem payments but to allow mileage reimbursements. Seconded by Eileen Scrivner. Vote: Motion carried.

There was only nine residents attending this meeting. Four of them were the board's spouses.

At the December 14th meeting, this was recorded in the minutes:

Chairman Jim Scrivner went on to discuss the increased board compensation. In the October issue of the Wisconsin Town Association newsletter, the WTA suggested that town boards should include salary discussions during their work on the 1999 budget. It stated that this should be an agenda item on the notice for the special meeting of the electors. After the fact, it was found that the clerk forgot to add this as an agenda item. As a result, J. Scrivner, as Chair of the board, declared the vote on the increased salaries to null and void as this was an improper action. We may still discuss this at the January 4, 1999 meeting.

Supervisor H. Hanson --- Supervisor H. Hanson would like it stated that the board did not know ahead of time that the motion (at the November 16 budget meeting of the electors) for the increase was coming from the floor.

Previous to the December 14 meeting, the clerk received the more than sufficient signatures needed on Thursday, December 10th. Due to "publication notice requirements of posting a class 2 notice" a notice must be published twice in the town's official newspaper, which is the Brookhead Independent Register. Published every Wednesday, notice will appear on Wednesday, December 16 and Wednesday, December 23. The earliest possible meeting date would be December 31st. As this is New Year's Day, the meeting won't be scheduled. The meeting is scheduled on January 4, 1999.

Notice is hereby given that a special town meeting of the Town of Brooklyn, Green County, Wisconsin will be held in the town at the Brooklyn Town Hall, Brooklyn, Wisconsin on January 4, 1999 at 7:00 P.M. for the following purposes: "Reconsider vote of the previous town meeting to raise the annual salary of the town board from \$3600 to \$11,000 and increase the highway budget to \$293,340; this to be re-addressed at the annual town meeting the 2nd Tuesday of April of 1999", a request for the meeting having been made to me in writing, by 103 qualified voters of the town, being not less than 10% of the votes cast for the governor in the last election.

Notice is hereby given that a special town meeting of the Town of Brooklyn, Green County, Wisconsin will be held in the town at the Brooklyn Town Hall, Brooklyn, Wisconsin on January 4, 1999 at 7:00 P.M. for the following purposes: "Reconsider vote of the previous town meeting to raise the annual salary of the town board from \$3600 to \$11,000 and increase the highway budget to \$293,340; this to be re-addressed at the annual town meeting the 2nd Tuesday of April of 1999", a request for the meeting having been made to me in writing, by 103 qualified voters of the town, being not less than 10% of the votes cast for the governor in the last election.

Dated: December 15, 1998.

Judy Follett, Town Clerk

Written below: Date changed from 12/29/98 due to publication requirements of this notice. JF.

In the minutes of the October 12 meeting it stated:

Agenda for Special Town meeting in late November---We will do this at the working budget on October 19. Also, Jim Scrivner stated that the Wisconsin Town's Association suggests that the electors review elected official's salaries at this time. This item should be noted in the public notice of the meeting and would need to be approved at the Special Town Meeting on the budget.

(In previous years, the matter of raising the board's salaries are handled at the Annual Town Meeting, held in April, voted by the people; residents of the town.)

The published Public Notice for the November 16th meeting was not on the agenda. BE SURE TO ATTEND THIS SPECIAL MEETING.

Town of Brooklyn residents want highway spending nixed from 1999 budget

by Glenn Schaeffer

Town of Brooklyn residents upset about board salary increases and huge highway spending increases have petitioned for a special meeting to recall the action. The meeting — in which residents will vote on the matter — has been set for January 4 at 7 p.m.

Fuel for the petition came following the 1999 budget meeting in November when a budget was passed calling for a significant increase in highway spending, as well as a salary increase for board members.

The total highway budget was \$293,340, with a majority of it, \$200,000, earmarked for highway construction. Board members maintained that if the town didn't keep up with highway repairs, some highways would actually be lost.

The salary increase, which raised the base pay for the chair and two

supervisors from \$1,200 each to \$5,000 and \$4,000, respectively, went into the budget on a motion by former board member Gary Splitter. The pay increases, however, would not have gone to current board members. They would have been effective next April after the spring election.

When these matters became public, four citizens thought the increases were out of line. They also thought they had been blindsided because the salary increase was slipped into the budget at the open budget hearing where townspeople vote on the budget, without being on the agenda.

Robin Patterson, a former board Chairman, Roger Golemb, who is active in town politics, along with Sharon Patterson and Marvin Eith, went to former town clerk Gil Hohnberger and asked him to write a petition calling for a special

meeting.

Over 100 names were signed on the petition.

TOWN OF BROOKLYN NOTICE OF SPECIAL TOWN MEETING

Notice is hereby given that a special town meeting of the Town of Brooklyn, Green County, Wisconsin, will be held in the town at the Brooklyn Town Hall, Brooklyn, Wisconsin on January 4, 1999, at 7:00 p.m. for the following purposes:

"Reconsider the vote of the previous town meeting to raise the annual salary of the town board from \$3,600 to \$11,000 and increase the

highway budget to \$293,340; this to be re-addressed at the annual town meeting the 2nd Tuesday of April 1999; a request for the meeting having been made to me in writing by 103 qualified voters of the town, being not less than 10% of the votes cast for governor in the last election.

Dated: December 13, 1998

Judy Follett, Town Clerk

12/16, 12/23, 1998

Residents petition to overturn decision

By Kareesa Wilson

BROOKLYN — Residents and officials here are preparing for a special town meeting next Monday to discuss proposed increases in town board salaries and the highway

7 p.m. at the town hall.

More than 100 people signed a petition asking for the meeting to reconsider the vote of an earlier town meeting that raised town board members' annual salary from \$3,600 to \$11,000 and increased the highway budget to \$293,340.

Supervisor Bob McNeely said Tuesday the board had discussed the increases at a budget hearing which was posted and open to the public. But only 10 people attended and just one of them voted against the proposals.

McNeely said the petition's wording isn't completely clear about board members' annual salaries. He said members are currently paid \$1,200 a year and mileage, plus a \$25 per diem for special meetings. The yearly salary varies depending on how many special meetings board members attend. McNeely said it is hard to put an exact

amount on how much a board mem-

Salary increases rescinded by town of Brooklyn board

by Glenn Schaeffer

At the regular town of Brooklyn board meeting on December 14, town Chairman Jim Scrivner declared the salary increase for board members null and void. The increase was just approved at the town's 1999 budget meeting in November, after residents voted the increase into the budget.

A related article tells how a number of citizens were upset by the pay raise, as well as an increase in the amount of money budgeted for highways, and called for a special meeting so the matters could be addressed.

In an interview with Scrivner, the Observer discovered why the chairman took this action.

Scrivner explained that he inserted the salary increase item in the budget meeting on the recommendation of the Wisconsin Town Association, a trade association for Wisconsin's 1,266 town units of government.

In a column in the association's October newsletter, it was suggested that the budget meeting represented good timing. Scrivner agreed, since the increase wouldn't go into effect until after the next board was seated in April, with the possibility that current members wouldn't even be on that board. Further, he said he doesn't take the salary anyway, so it was not self-serving.

However, when controversy arose, he decided he had better take a closer

look at the matter. After consulting with the town attorney, he realized that he had erred by not listing the salary raise in the agenda posting and newspaper legal notice. By law, that should have been listed with the tax levy and highway approval. Scrivner said he accepts full responsibility for the error.

On this basis, Scrivner decided to declare the salary increase null and void.

Scrivner also went into detail on the selection of January 4 as the date for the special meeting. He explained that the request for a special meeting is called a class two petition, and by law it is necessary that there be two postings in the town's official newspaper, the Independent Register in Brodhead. Further, the meeting should be held 15 days after the first posting.

The first posting was on December 16, therefore the meeting would have fallen on December 31. Since that was a holiday, and since it might be construed as a means of keeping a low turnout, Scrivner consulted with their attorney again. Together they decided on the next non-holiday weekday, which is January 4. The four people who circulated the petition were notified of this matter by letter.

When asked what people would discuss at the special meeting now that the salary increase was moot, Scrivner said the highway budget would be discussed, and he speculated that other matters could come up as well.

member attends a different number of special meetings.

The pay increase would allow the town chairman to receive \$5,000 a year plus mileage and no per diem. The other two supervisors would receive \$4,000 a year plus mileage without the per diem.

McNeely pointed out the increases were approved at a public budget hearing few people attended. "It's sad when people don't show up for these meetings and then get upset when something does happen," McNeely said. "It's the townspeople's decision on how much we get paid. They set the salary and we accept it."

Marvin Eith, a Brooklyn township resident and a petitioner said people are upset about the proposed salary

"They wanted such a big wage increase and we're against that," he said. "Most people didn't mind a little bit of a raise but we want to lower the increase from what they've got it at."

But McNeely said the board has not had a salary increase in years and the time is right to propose one now.

"The increase was brought up by a board member in connection with the Wisconsin Towns Association's recommendation to bring salary increases up at the budget hearing,"

he said. "This board has not had a raise in more than six years."

By law, a town board cannot vote to increase its own wages, so the Brooklyn town board's proposal

would not be effective until after the next election which is in April.

"Everybody thought the board passed their own wage increase," McNeely said. "But there's no guarantee this board will be back after elections."

Petitioners are also concerned about a \$17,220 increase in the highway budget. The 1999 budget is \$293,340 while the 1998 budget was \$276,120, a six percent difference.

McNeely said the increase should not have come as a surprise to residents.

"Our roads are deteriorating very fast," he said. "Last year the county set us up on a 10-year program to fix our roads. At last year's annual meeting the people told us to go with it."

Most of the \$293,340 is for highway repairs. The people adopted the plan and we're just following through with it. Now, all of a sudden everybody's upset."

Both sides expect a big turnout for Monday's meeting. "I think there will be a lot of people at the meeting," Eith said. "Everybody I've talked to is coming."

"They'd better come," McNeely said. "If so many people are upset about this, they need to come."

The Monroe Times, Wednesday, December 30, 1998

Thursday, December 10, 1998

Some town of Brooklyn citizens upset with highway increase and board pay raise

by Glenn Schaefer

At last month's town of Brooklyn budget hearing, residents and the board voted in a \$200,000 expenditure for highway repair and a pay raise for board members (effective after the next election). The action was made on a motion by former board member Gary Splitter who asked that the \$1200 annual salaries for the board chairman and supervisors be increased to \$5000 and \$4000 respectively. Both matters have raised the ire of some residents.

Robin Patterson, former board chairman, Roger Golemb, who has frequently been involved with board matters, along with concerned citizens Sharon George and Marvin Eith, decided that these matters should be addressed by town citizens.

They have asked former town clerk Gil Hohnberger to write a petition calling for a special town meeting, and the four are circulating the petition at this time.

When asked for his point of view, Hohnberger said he feels the board has gone overboard, particularly with the substantial increase in funding for highway repair. (Current board members have maintained that road maintenance

has fallen behind.) He said in the past the board has always been efficient, staying within a reasonable budget.

As for the pay raise, Hohnberger said no one questions whether the board members deserve a raise. Rather, it was the way it was handled. He said in the past pay raises were always dealt with at the annual meeting, which takes place the second Tuesday of every April, where everyone can discuss it. In this instance, he said people feel they were blind sided because it happened at the budget hearing. Many feel that only a few people knew about the pay raise he said, that it was sneaked into the budget.

Hohnberger explained how the special town meeting procedure

works. To call such a meeting it is necessary to get the signature of at least 10% of the number of people who voted in the last gubernatorial election. Hohnberger believes 400 voted in that election so 40 signatures will be required.

Once the signatures are gathered, the petition must be submitted to the town clerk who will make sure there are enough signatures and that they are those of town citizens. Once this is satisfied she will notarize the petition.

Next the clerk must notify the public of the meeting with a posting. It must be posted in three places, and it must be done at least fifteen days prior to the meeting.

When the meeting convenes, the board chairman will chair. In his absence, one of the supervisors will chair. If no board member is present, a chair will be picked.

At that point the two matters will be discussed, one at a time, and an aye or nay vote will be taken on each. Then, and only then, will it be known if the two items will remain in the budget or if they will be removed. Stay tuned.

COPLIEN APPRAISAL SERVICES, INC.

**P.O. BOX 236
MONROE, WI 53566
608-325-5020
FAX 608-325-5092**

Town of Brooklyn Board

December 26, 1998

RE: Ferguson/Risch, Parcel # 129.0200
Donald Meyer, Parcel # 112.000

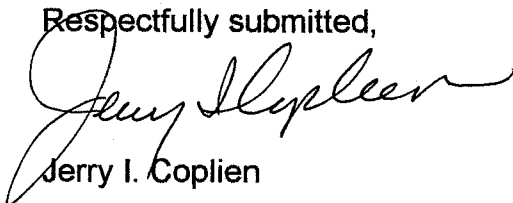
Due to the splits of the above captioned parcels an error was made in transferring the Ag land values over to the individual cards. I have correct both cards for the 1998 assessment. Since there were no improvements on the Meyer parcel the 1 acre allocated for the convenience and use of the buildings was shifted to Class 2 tillable.

Both of these parties received notices of assessment change and did not appear at the Open Book Session or the Board of Review. The Board has several options to correct these "Palpable Errors".

1. Leave assessments as they are for 1998, having the taxpayer pay the current assessment and place the correct assessment on the roll with the credit for the 1999 assessment.
2. Have them file a claim with the Board for an Illegal Tax and the Clerk refund the difference in the real estate tax and charge it back to the various assessment parties, ie, school, town, state, vocational, etc.

I have attached a copy of the State Manual regarding the correction of a palpable error and the State Statutes regarding these methods of correcting the assessments.

Respectfully submitted,



Jerry I. Coplien