

BROOKLYN FIRE & EMS DISTRICT BOARD MEETING MINUTES 05/24/2023

Meeting was called to order at 6:34 pm by President Mark O'Brien. Members present were John Marx, Sue Williams, Michael Brusberg and Don Templeton. Mason Barber, Justin Wick, and Sarah Andrisevic were also present.

Motion: Marx/Brusberg to approve minutes of the April 19th, 2023 meeting as written. Motion carried. Marx noted in the April 19th meetings, Carl Walser was the 2nd for the motion to adjourn, but he did not have voting ability.

John Marx commented the Town of Brooklyn is having Evansville fire inspect driveways to see if they are compliant. The town is wondering if District should be doing that as well. The Chief will reach out to Evansville's Chief to see what they are doing.

Chief Barber presented the April summary. 17 total calls. Seeing benefits of the flex staffing. Members taking EMR, EMT and advanced EMT classes. Involved in the July fireworks. Dane county sheriff's department picked Brooklyn for their national night out. It will be behind the elementary school on August 1st. They will share more when they know. The Luke Bryan farm tour concert in September has occupied a lot of their time. They have had several meetings regarding that. UW hospital will be working side by side with the department to set up a field hospital on site. Brooklyn will need to contract all the additional fire/EMS services in and be reimbursed by the tour. The ford ambulance cab and chassie they want won't be available until 2024. Draft work order and drawings in about a month or so. Will need to put a pre-payment down so the grant money is spent by September. Chief Barber handed out an apparatus replacement schedule. The NFPA recommends at 20 years a front-line truck should take a reserve status. Tender 7 is the oldest truck (1996) and already past recommended replacement. The District will need to consider replacement of Tender 7 soon especially with build times being several years out.

EMS Division Chief Wicik presented the EMS division report for April. There were 13 medical transports. 73 runs YTD, 86 in 2022. ALS ground transport is how they differentiate using the advanced service. Out of service hours weren't great last month, at 166 hours. They have some new people coming on board. They went to the Brooklyn Community Fair. Reached out to Stoughton hospital, well being screening. Health risk assessments for the departments. Within their coverage area. \$35 per person. WPuld like to find out what UW offers.

The district secretary handed out March financials. 2nd Budget payments are due and will see those payments on next month's financials. We have received the 2nd flex grant payment and the 2nd half of the ARPA funds. The EMS Chief submits expense reports periodically to the state for those funds. The flex grant has to be spent by September. The salary increase for the advanced EMTs went into effect in March, will see its impact on the April financials.

Marx commented he had a meeting about redoing the department bylaws with Leif Spilde, Justin Sullivan and Evelyn Hall. The Commission has never approved the bylaws previously, but he thinks they should. The draft he saw, he thought was very well done.

There was discussion regarding retirement benefits. Chief Barber commented at their last membership meeting, he discussed the honorary payout with the members. He said it turned into a very large discussion. A lot of members are unaware of the honorary retirement payout. He said a couple members felt the SAP was to replace the honorary payout. The membership proposed the \$2000 in the budget for the retirement account be used towards the annual payout. Brusberg commented the downside to that proposal is the value of the payout diminishes overtime. And the proposal by the membership does nothing with the money already

in the bank. The board asked if District would be able to add more money into member's SAP accounts, the district secretary will follow up on that. The district secretary is going to draft proposed changes to the retirement section of the district agreement for the next meeting.

No action was taken on retirement benefits.

The next meeting will be May 24th, 2023.

Motion: Marx/Walser to adjourn at 8:02pm. Motion carried.

(Please note: Carl Walser is not a voting member of the commission)