

DECEMBER 2020 VILLAGE NEWS

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NEW LEASH ORDINANCE EFFECTIVE JANUARY 1, 2021

THE BOARD OF TRUSTEES OF THE VILLAGE OF BROOKLYN DO ORDAIN AS FOLLOWS:
Chapter 6, Animals; Section 6-9 Animals running at large; of the Code of the Village of Brooklyn Code is hereby amended to read as follows, effective January 1, 2021:

Sec. 6-9. - Animals running at large.

- (a) No person having in his possession or ownership any animal or fowl shall allow the same to run at large within the village. The owner of any animal, whether licensed or unlicensed, shall keep his animal tied or enclosed in a proper enclosure so as not to allow said animal to interfere with the passing public or neighbors. Any animal running at large shall be seized and impounded by an animal control or law enforcement officer.
- (b) **A dog or cat shall be considered running at large if it is off the premises of the owner and not under the control by leash of the owner or a member of his immediate family over 12 years of age; or under the control by leash of an employee of the dog's or cat's owner;** but a dog or cat within the motor vehicle of its owner or employee of such owner shall be deemed upon the owner's premises.
- (c) Owner's liability for damage caused by dogs, penalties. The provisions of Wis. Stats. § 174.02, relating to the owner's liability for damage caused by dog or cats together with the penalties therein set forth are hereby adopted and incorporated herein.

(Parks will be posted No Dogs Without a Leash as of January 1, 2021)



TAX PAYMENT & PET LICENSING UPDATE

To help stop the spread of COVID, the Clerk's Office will be closed. Tax payments should be mailed or dropped in the Village's outside dropbox. If you would like a receipt, please include a self-addressed, stamped envelope or your email address with your payment, and we will send you a receipt.

If you need to purchase a new dog license, please mail, or put in the dropbox a check for the license. Also include rabies shot information if this is a new pet or the shot was recently updated. We will mail your tag(s). Prices for licenses are as follows:

Dane County:
\$17 – spayed/neutered
\$22 – unaltered

Green County:
\$12 – spayed/neutered
\$17 - unaltered

If you need additional information from the clerks that can't be handled over the phone or through the dropbox, please call our office to make an appointment. 608-455-4201 ext. 1 or 2.

Thank you for your cooperation.

Linda Kuhlman
Village Clerk-Treasurer



2021 BUDGET APPROVED

The 2021 Budget was approved by the Village Board on November 23. This is a recap of some of the line items that have been increased, reduced, discontinued, or removed totally from the 2020 budget.

Total General Fund Budget increase from 2020 of \$19,608.56

Wages & Benefits – there were no increases in wages for employees, with the exception of one. Fringes increased \$9,100. We have currently a clerk, deputy clerk, police chief, full-time police officer, one part-time police officer, one part-time police secretary, public works director, public works assistant director, two public works employees and one seasonal public works employee.

Public Works Budget – decreased \$5,609.

Safety Budgets – increased \$3,701.

Clerk/Village Board budget – decreased \$4,370.

General obligation debt – increased \$70,833.32 due to payments on the Clean Water Fund loan for the treatment plant upgrade for the required DNR phosphorus changes and the new fire engine.

Water and Sewer debt – remains very close to previous year

EMS – Total budget impact for 2021, \$85,695.76 – increase of \$7,990.34 from the 2020 budget

Fire – Total budget impact for 2021, \$60,523.30 – increase of \$6,054.58 from 2020 budget

Items of interest that occurred in 2020 and will be happening in 2021:

Water – water tower was painted in 2020

Public Works/Utilities – purchased new 1-1/2 ton truck. New Public Works garage and phosphorus upgrades to treatment plant finished.

TID #2 (Business Complex) – Phase 1 is completed.

Debt – Additional debt due to Clean Water Fund loan for the phosphorus upgrades at the treatment plant and our portion of the new fire engine

Fire & EMS – new engine should arrive in January; District is developing a strategic plan and continuing discussions regarding full-time chief position.

The 2021 budget is under the formula for **Expenditure Restraint Program** with DOR's recent release of growth factor data with the Village having to remain under 2.5% expense increase in the General Fund to qualify for ERP funds in 2022. The current 2021 General Fund proposed expenditure is at \$1,140,327.41, which is an increase of \$19,608.56 over the 2020 expense of \$1,120,718.85.

The **levy will be \$969,371**, less exempt computer aid. It is an increase of \$73,721 from last year. The allowable levy will have a **mill rate of \$9.01/1000**, which is an **increase from last year of \$.53/1000** assessed value. This does not account for any TID increment values. We do have TID 1 increment value of \$79,044.72 and TID 2 increment value of \$42,073.41.

Any questions regarding any items on the 2021 budget, please contact the
Village Clerk's Office @ 455-4201, Fax - 455-1385
PO Box 189 210 Commercial St
Email: clerk@brooklynwi.gov

Brooklyn Village Board Meeting Minutes
November 9, 2020
(via online and telephone)

The November 9, 2020, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. via online video and telephone conference by President Brit Springer. Trustees present via online and telephone were Heather Kirkpatrick, Pat Hawkey, Dan Olson, Sean Brennum, and Kyle Smith. Todd Klahn was absent. Also present were Deana Zentner, Sharon Seffrood, Chief Engelhart and Clerk-Treasurer Linda Kuhlman.

Public Comments – None. Kirkpatrick had changes to the October 26 minutes: Teresa's last name is Trunkill; and top of page 4, last sentence in the 1st paragraph, currently says "they need to resolve so doesn't flood over the winter," change to "need to address it" to clarify. **Kirkpatrick made a motion to approve the minutes of October 26, with the changes.** Smith seconded. Motion carried.

President's Report – last week Springer was having communications about a neighborhood group of kids who have done vandalism and are bullying other kids. If anyone sees someone being bullied, please step in. The person has reached out to the authorities but has yet to hear back. Springer will speak with the chief tomorrow. It's going on at Legion Park and Smithfield Park. Springer would like to consider getting captions for the Zoom meetings. The cost is \$20/host. The captions work in real time. She wants to see if they support TTY and to see if it works. In February-March Springer wanted to do a coffee chat/conversation, but because of COVID had to cancel. She now has one scheduled for Saturday 14th of November by Zoom. She wants to use these potentially monthly virtual chats to have community involvement and to engage with the community. If attendance is reasonable, she'll do them monthly. Will try it for a couple of months.

COVID 19 news – Dane County has high cases of COVID, and Brooklyn has quite a few. It's based on population of 10,000 or less. Springer would like to remind people to do the best they can do and follow guidelines.

Safety Report – October had 72 calls, and with Dane and Green had 92. Green County came into the village 10 times and Dane County 10 times. 6 open records requests. Assisted fire/EMS once. Assisted other police departments and Dane County on an accident out of the village. Assisted Green County on an accident and assisted DCI on a search warrant which resulted in an arrest. Assisted Belleville on a traffic stop, assisted Madison PD twice for accidents. They continue to assist PW locking restrooms, but now they are locked for the season. Two parking issues and 13 traffic which resulted in 2 citations. Two equipment violations. No cases to the DA. Still working on several cases for referral. 4 ordinance violations which resulted in citations. There was a burning complaint, but no action was taken. They are continuing to use the speed board and foot patrol and are adjusting hours. All officers qualified with rifle training. On the 14th Chief Engelhart and Officer Burns attended a DOJ webinar for active shooter training. On 24th Officer Burns attended a DOJ webinar for 1st responder resiliency and operational stress. Chief Engelhart finished a grant application from DOJ for \$10,000, regarding COVID expenses. It was due November 17 and has been submitted. One item he is interested in is another speed board, a messaging board. He's been in contact with All Traffic Solutions, who is requesting small departments interested in getting speed board and messaging boards donated. They've seen the needs for different types of speed enforcement because of COVID. He sent them an email and spoke to the representative today. Regarding the comments by President Springer, he will talk with her regarding that. He has several reports and has taken several reports and referrals from Green County, and they're working those cases.

Clerk's Report – Financial reports were emailed to the board. For October had a total of \$103,844.83 in deposits and \$224,582.29 in withdrawals, which includes \$60,457.86 in loan payments. There was a total in all accounts on October 31 of \$1,457,138. The November 3 election had a good turnout in the Village, about 89%. We had a total of 862 voters: 254 in Green and 608 in Dane. There were 70 new registrations on election day: 49 in Dane and 21 in Green. We had 289 absentees sent in the mail and 274 were returned. We had 113 absentees in-person in the two weeks before the election. The final

Village results are posted on the website, at the Post Office, our office, and the Community Building. We had some positive comments about using the gym for voting. People liked the space. A recount isn't official yet, but Green County does it themselves, and for Dane County we have to take our ballots and Deputy Clerk Olson, who was our chief inspector, and I would have to go there to answer any questions while they go through the ballots. Axley Brynerson, our attorneys, are raising their rates \$10/hour starting January 1. Board will possibly explore an RFP next year. Library still doing fundraising for new library in Oregon. Routes to Recovery has to be in by November 18. Holiday tax hours were discussed, and the board decided to have the clerk's office closed on December 24, 25 and 31 and January 1. Taxes can be dropped in the drop box. Kuhlman stated she spoke with the bank about putting up the screens from the election as a shield between the clerk's office and bank to be able to unlock the building's front door for people to come in and pay taxes and get dog licenses. The bank is okay with that. The board is okay with that. Clerk's office will put the doorbell up for regular use. Kuhlman explained that the Village was the victim of check fraud; someone stole a check we sent to a vendor through the mail and changed it and cashed it. The bank will cover the loss and file the police report, and they explained that there are several programs now available through the bank to help to screen for issues. They are positive pay and ACH filter, which will allow us to upload any checks written and ACH payments made to the bank, so when a check is run through the system, it will be flagged if it doesn't match our uploads. **Hawkey made a motion to allow the clerk's office to sign up for positive pay and ACH filter through SBCP.** Olson seconded. Motion carried. Hawkey thanked all the employees and workers for the election for all their hard work in pulling off the election. Kuhlman thanked all election workers also.

Springer and Olson reviewed the bills. **Springer made a motion to approve the bills as presented.** Olson seconded. Motion carried.

Springer would like to show the Village's appreciation for all the workers and thought maybe give them something extra. Board discussed amount and what to give. **Smith made a motion to give \$20 to Down Home Cookhouse for each of the 14 election workers.** Hawkey seconded. Someone brought up the high school kids might not find that useful. **Smith amended his motion to give a \$20 VISA gift card to each election worker.** Hawkey seconded the amended motion. Brennum and Olson abstained. Motion carried.

Comprehensive Plan – Kirkpatrick explained that we're required by statute to review our comprehensive plan every 10 years, and we need to redo the EDC strategic plan. She would recommend we start the process toward the end of 2021, end of summer to early fall, and have a whole year to complete in 2022. She suggested using Vierbicher instead of our current zoning administrator, as they have more research and more people available. Kirkpatrick's recommendation is to take the approximately \$8,000 we have left in the budget and put it towards the initial down payment next year and then carry over to 2022. Springer likes splitting between 2021 and 2022 budgets and using Vierbicher. Kuhlman asked if someone would meet with Vierbicher and get more specific quotes on the work we want done. Kirkpatrick would like to have them look at the old plan and have conversations and get more specifics and start in August and September time frame. Brennum think it's smart to have conversations and at least start. Kirkpatrick said we're talking about between \$42,000 and \$65,000. Brennum is in favor of putting the \$8,000 towards it. Smith is okay with that; we're going to have to do it and it's better to start planning a little bit now. Olson is okay with getting started and getting a plan going and putting the \$8,000 towards it. Kirkpatrick will talk with them on getting a more specific quote. **Brennum made a motion to set aside the \$8,288 for the comp plan for Vierbicher.** Smith seconded. Motion carried. Hawkey opposed.

Budget – Hawkey thought it looked fine. Kirkpatrick agreed. Kuhlman stated it will be on the next board meeting for approval.

Fire/EMS District joining WRS – Springer reported that John Marx told her he would be available until before 8 if the board wants to call him for questions. Kirkpatrick asked if Marx received the opinion from our attorney, which is clear it's outside the scope of the district board. Springer stated she got a response from him, and he doesn't understand the point, because the commission did ask all boards to approve, because all boards are meeting and approving this week. He said it will have zero budget

impact until they hire a full-time chief. Hawkey is not in favor of approving it. Kirkpatrick stated it falls outside the scope of the district board, and in reviewing the information from ETF, it states no one has ever joined unless they have eligible employees. She said it seems like we're putting the cart before the horse. We don't even know if a fire chief is going to go forward. It's also a budget amendment, which would have to take place in a joint municipal meeting, so the methodology does not follow what the agreement says. For various reasons, we're not following procedures and shouldn't be doing it. Kirkpatrick stated the problem is since we have no approved line item in the budget for the WRS retirement, we can't do it. It can only be done under a joint municipal meeting. Springer stated, based on our legal representative's interpretation, we have to do a joint meeting to make these changes. Hawkey said it's a violation of the contract, and we can't do it. Kirkpatrick still doesn't understand why we are joining, since no decision has been made about if and when we're hiring a full-time chief. Why would we commit if no one is in it and it's irrevocable. Hawkey said it should be brought before the commission that it's against the contract and we're not doing it. Springer will let them know it's in violation of the contract and we're not going to vote at this time.

Strategic plan for Fire/EMS update – Kirkpatrick still hasn't heard from Town of Rutland. Deana Zentner said they have not, and she knows it is not on agenda to do tomorrow night. Kirkpatrick hasn't heard from Town of Union, but she sent an email to Kim Gruebling to see if he's the rep. The committee can't do anything until Rutland picks their representative. Is there something else, Deana, that the other 3 municipalities need to do to help Rutland move along. Zentner said it is a pattern of the chair to be nonresponsive. She's made several inquiries to him about this and has gotten no response either. She would encourage Kirkpatrick to continue to email the chair and copy the board, and she will do what she can. As far as she understands, he has independently decided that Jim Lunde would be the representative. Springer stated she knows at the last district board meeting they made it clear Lunde could not be in that position. Kirkpatrick will send a follow-up email. It's unfortunate that this individual is holding up this project for the Fire/EMS District. Hawkey asked if Kirkpatrick is the chair of the committee. Kirkpatrick stated that's what was said, but when they meet, they will officially elect a chair. Hawkey suggested as presumed chairman, she should issue something to the board and municipalities to say we need to have your representative and if you don't send one, you won't be represented. She suggested just starting the meetings. We can't wait. Kirkpatrick stated if we want to be productive, we need to bring all the parties to the table. Kirkpatrick will send another email. Springer asked when she would like to start meetings. Kirkpatrick stated the most realistic time frame would be after Thanksgiving.

Springer made a motion at 7:36 p.m. to adjourn. Hawkey seconded. Motion carried.

Linda Kuhlman, WCMC
Clerk-Treasurer

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**Brooklyn Village Board Meeting Minutes  
November 23, 2020  
(via online and telephone)**

The November 23, 2020, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. via online video and telephone conference by President Brit Springer. Trustees present via online and telephone were Heather Kirkpatrick, Pat Hawkey, Dan Olson, Sean Brennum, Todd Klahn and Kyle Smith. Also present were Public Works Director Leif Spilde, Deputy Clerk-Treasurer Vicki Olson, and Clerk-Treasurer Linda Kuhlman.

**Public Hearing for the 2021 Budgets convened at 6:30 p.m.** There were no comments from the public.

**Public Hearing for the 2021 Budgets closed at 6:31 pm.**

**Public Comments** – Kirkpatrick asked that it be put on the agendas going forward for telephone participants that \*6 will mute/unmute your phone and \*9 is to raise your hand to speak. Springer spoke with Kuhlman to put those on all agendas going forward.

**Hawkey made a motion to approve the minutes of November 9.** Brennum seconded. Motion carried. Klahn abstained.

**President's Report** – Springer stated she had her coffee/chat with the president last Saturday. She had one person participate. She has another one scheduled for December 14 at 10 a.m. The holiday lights are up in the Village, and she thanked Public Works, and she thanked the Chamber for decorating the gazebo.

**PW/Utilities Report** – Safe water samples were taken. They flushed the system and maintained all hydrants. Kuhlman helped with sending a request to the PSC for a waiver on meter change out requirements for 2020. 50-60 meters are changed out each year, but this year with COVID, the workers were hesitant to enter homes and a few residents requested that they do not enter. They are still working on PBR. With the weather getting colder they are seeing changing and seeing progress. Sewer mains are all cleaned. They did some software changes with WWTP and water. EM is status quo. Spilde has been sending out emails with updates. They are the same precautions. We had one grave, did some work with Strand on Douglas Street. Spilde submitted our updates on roads to WISLR. The Cintas contract was approved. Public Works cleaned out storm water outlets. Leaf pickup ends today, November 23. The 2007 one-ton truck listed for sale on October 8 was sold for \$25,000. The Legion Park driveway work is completed. The brush pile was not done last year because of the heavy rains, so it was done this year and it was double the size. They cleaned out the entire area. Roberts did a Zoom SW Public Works Director meeting. The Police Department used the truck for training. The lawn mower fall trade-out, which was approved earlier this year, was done two weeks ago. They closed the park bathrooms on 10-23 due to the cold weather at the time. Flags were taken down from the streetlights and Christmas decorations were put up. All the plows and sanders are mounted for the snow tomorrow. Springer asked if there is a way to look at and update some of the ribbons maybe next year on the Christmas decorations. Spilde will look at them when they come down. They're about 20 years old. Recreation did a fundraiser for them a long time ago. Spilde stated at Legion Park behind the bathrooms, a tree by the chain link fence lost a limb and damaged the fence. We have put in an insurance claim in for the fence repair and taken care of the limb.

**CMAR report** is submitted every year in June. We received comments from the DNR, and they pointed out in the remarks a couple recommendations. With the CMOM maintenance part, the DNR engineer said we should do a procedure and documentation of training for maintenance on the WWTP side. The CMOM is updated every five years and it will be up for board approval in 2021. He will bring everything for approval at the same time. Another comment was to consider looking at the sewer use ordinance and address private property inflow, infiltration, sump pumps and about fats, greases, and oils in the sewer ordinance. He will look at both ordinances and make sure the required items are in there.

Spilde stated Olson and Kuhlman helped to complete the **Tree City** application for this year, and he will submit it this week.

**Highway 92 project** – Spilde attended a Zoom meeting regarding the Highway 92 project starting in Belleville and going through Brooklyn to Highway 14. It will be a complete grind and overlay and is slated for 2024 as a construction date. The PowerPoint from the meeting he attended was sent. They want to have everything ready in early 2023 in case they have funds available. Originally the State was going to do only the 12 feet going through the village, but after talking to engineers and the representative from the State, the State agreed that that wouldn't be practicable, so they will do curb to curb at 100% of state cost. Since the original project was done in 2000, the sidewalk ramps aren't to code at this time, so everywhere there is a crosswalk, they will do curb cuts and handicap accessibility to code at the State's cost. One question Spilde had for the board was regarding the intersection by the gazebo at 92 and Hotel. In 1999-2000 the Village received a grant to put in decorative lights and to make that intersection concrete and red to make it stand out. If the Village wants to do anything with that again, it will be at our

cost. It's 20 years old and starting to break up. The state said if the village would like, they will rip it out, grind and overlay at their expense, but anything else will be at our expense. The State would like direction on that for their planning. Smith said to let them pay for it. Olson agreed. Kirkpatrick said to make it like the rest of the road, and we could paint the crosswalk. Spilde stated from an operational standpoint it's hard to patch, etc. It's easier to maintain if it's all the same. Spilde also asked the State if, while they're in town, they could fix any bad sections of curb along the route. He counted 11 different spots and asked if we could have a separate contract to work on any section of curb along there that needs fixing. It is less than 100 feet, so the State said they would throw that into the contract, and it would be no burden on us. If that amount stays, the state will throw that into the mix also. **Hawkey made a motion to change the street crosswalk by the gazebo from the red brick and replace it with blacktop.** Olson seconded. Motion carried.

**PSC simplified rate case** – Kuhlman explained that the board has discussed doing a simplified rate case for water in the past, but we haven't qualified. We do qualify this year. They base it on the return of rate base, and the past three years we've been getting a lower percentage. In 2017 it was 5.78%, 2018 was 4.21% and 2019 was 3.8%. The last full rate case for the Village was in 2002, and the last simplified rate case was in 2015. She understands now is not a good time to do this, but we should look at this next year. If we wait too long, we might have to do a conventional rate case, and then it could be up to 60-70% increase in water rates. Would like board to check again next year after we have the annual PSC report finished. Kirkpatrick suggested to check it again next year. She asked if we've seen an increase in general in the volume of water and sewer with people being home more this year. Spilde has seen a slight increase but it is noticeable. It is less than 10,000 gallons/day and we usually use 70,000.

Springer read Resolution 2020-05 Green County Matching Road Funds into the record. This resolution is presented every year to receive our matching road funds of \$2,000 from Green County. **Springer made a motion to approve Resolution 2020-05 Green County Matching Road Funds.** Hawkey seconded. Motion carried.

**Douglas/Kerch pond** – Springer stated Strand presented information at the public meeting last week. She asked the board for any questions about it or thoughts. Hawkey asked what we're looking for. The Village engineers were approved to look at the situation, but it didn't seem like the village was going to expend funds and it would be more of a special assessment. Springer stated the village has to decide what option sounds the most pleasing that we should potentially look into and the costs. Spilde suggested going with Strand's recommendations. All options have benefits and difficulties. Olson said they talked about taking core samples and having test wells put in. Kirkpatrick agreed. She said he was recommending we do current ones to understand if it's a kettle pond. Spilde stated he looked through all the files and didn't find any documentation on core samples. Kirkpatrick was intrigued by Jon's comments on the quasi-submersible pump and the option of running some kind of piping into the sanitary sewer or down farther. She doesn't know how much it would cost to drain underground. That seemed like a compromise to not have a large pump and would be a little bit more self-managed. That seemed to be a lower cost way of doing it. Olson stated that pipe would go to the storm sewer through the park and connected to where the water goes to when they pump Lincoln pond. Kirkpatrick said the other piece they have to do is downstream modeling for the DNR. We need to understand what that would cost. The downstream modeling is the same no matter how you get the water there. Olson agreed. Kirkpatrick said there are 3 pieces: how much does it cost to do downstream modeling, understanding the different options, and weighing the pros and cons of submersibles versus street pumps. Spilde stated the potential pumping plan option is \$100,000-200,000 but that is pumping on open street without putting into storm sewer. He doesn't know what the cost would be to put it underground. It would be more than that. The problem with the pump is noise and where to put it and have it only pumping water when it's running. There is a gravity system which is more expensive, but it doesn't run all the time. All of these conversations can happen, but if we want to go forward, we have to look if it's an option downstream. Hawkey stated Middleton did a thing called Friends of the Pond, which was a group of people who made their own nonprofit and were able to get grants that the municipality couldn't. They reached out to the DNR, got assistance through the water people at the UW, and they still continually have Friends of the Pond out there. Kirkpatrick thought that was a great idea. Olson agreed it was something to look into. Springer asked where do we go from here. Springer

mentioned she would reach out to residents to see if there is any interest in doing a Friends of the Pond. Do we want to do a multi-faceted type work, where we look into different options. Kirkpatrick said the first thing to do is reach out to them. Hawkey suggested contacting Middleton. Kirkpatrick suggested doing another public meeting after talking with Middleton, but at the same time still have downstream modeling and recoup those costs through special assessment. Hawkey said we will have to get information. Strand can give us a clear idea of what they think we need to look into, what is the next step, before we consider any of the options and costs associated, the time associated and some kind of contract with them. Spilde stated when he spoke with Straka, he's on board with that exactly. By the next board meeting he could get a price to get downstream modeling. They have a price for the borings. Kirkpatrick stated that was an estimate based on Fitchburg. Spilde said he will talk to them to have a price back by December. He said they think they would rather do borings when frozen. Kirkpatrick would like to get information on procedurally how to recoup costs through a special assessment on the property owners. Hawkey suggested not moving on this issue until we have more information. Springer will reach out to residents about the Middleton idea, and we'll get information from Strand and potentially talk to Roth about doing a special assessment.

**COVID-19 update** – Dane County Order #10 went out last week. Spilde stated there have been a few lawsuits filed today. The order in place is for no inside gatherings and limited to under 10 in groups outside. Bars and restaurants are under 25% capacity. It will go to court to see if it will hold up. Springer said they're advising people not to have any gatherings with people outside, and the order also excludes churches and religious services. **Village Staff COVID plan** – Springer realizes this issue was brought up at the last board meeting. The clerk's office has gotten a new laptop, which will allow clerks to work from home. Kuhlman explained that she and Olson discussed Olson having the laptop at home to log into the office computer system, so we can do quite a bit of work from home, but we would need a liaison to transfer documents back and forth. If something happens during tax time, we'd have to put a notice that people put their taxes in the drop box or mail, and we'd send them a receipt upon request. Utility billings can be done from home, but we would need someone in the office to change the paper in the office during printing. Springer suggested a form to allow use of the computer at home. Kuhlman and Olson will come up with a form stating the computer is property of the village and allowed to be taken home and returned when no longer needed or employee leaves employ. Springer also stated village has right to access that computer at any time. Spilde stated with PW, so much of their job is not computer operated so they have to physically come in. They are wearing masks and social distancing. If all 4 happen to get it, they would have to rely on mutual aid with Rural Water or neighboring communities. The SCADA system can be accessed through smartphones and computers, but day to day they're only on for an hour or less so they can check and make sure things are going properly. Public Works is mostly hands-on. Springer will have a conversation with Chief of PD. Kuhlman stated when clerk's office received the laptop, PD also received laptops so the chief, secretary and Officer Burns can remote in now, if necessary. Kirkpatrick suggested doing a live remote test for everyone and have written procedures of what it is people are doing. Spilde said they are on call every 4<sup>th</sup> week, and every Wednesday there is a generator exercise which causes an alarm, and he leaves that in place so that whoever is on call has to do that weekly. There are emergency plans for WWTP and water which are looked at during annual inspections. Those policies are in place for Public Works and they have a SCADA test weekly. Kuhlman stated they are putting their passwords into the network, which will be protected.

**Clerk's report** – Kuhlman reported Routes to Recovery was submitted before the due date of November 18. We submitted a total of \$13,376.09 but only had a total of \$12,859.09 left from the initial amount. The state said to put in for the whole amount because they had extra funds and might be able to cover the extra. Dane County had to do an election recount. Brooklyn was able to go on Friday, the first day. It should have been mid-morning, but we had to wait from 8 a.m. until 3:30 p.m. It took them a little longer. Our portion took 45-60 minutes and had no objections and our numbers equaled exactly, so she was pleased with our workers. We have three trustees and the president up for re-election. They were sent their packets and a non-candidacy form, if they aren't running. The non-candidacy form is due December 25, but because of the holiday, it will be due December 28. The election nomination paperwork is due by 5 p.m. on January 5. We have put out information on collecting signatures. They cannot be done online due to statutes, but you can email the form to people, have them print it off, sign it

and get it back to you. If there are any questions, call the clerk's office. It's up on the website and we'll put it up on Facebook. CDBG requirements in TID have been fulfilled. Northern Metal finished received their occupancy, and are still in the process of hiring, but O&A has given us the employee requirements we need. We have 7 full-time and 2 part-time, which should equal the 8 employees we need. All the information has been sent to Pedro Ruiz at the county to confirm we are set, but she hasn't heard back from him yet. We will make Northern Metal give us the two employees they're obligated to. Kirkpatrick said to make sure Pedro Ruiz acknowledges and confirms receipt. Kuhlman will do that. Tax roll special assessments were sent out the counties. We had about a dozen utility accounts that are repeat every year. We received information that we will be getting another \$500 safety grant from the League of Wisconsin Municipalities starting next year. It's a 75-25 grant. Kuhlman will discuss with police and public works. Village received a letter from Oregon Youth Center with updates about the center. She will send to the board trustees.

Olson and Springer reviewed the bills. **Springer made a motion to approve the bills as presented.** Olson seconded. Motion carried.

**Budget** – Kuhlman went over the budget. The CWF loan is continually changing amounts based on the draws. We're at 95% of the loan right now. In putting in the numbers for next year's budget, Kuhlman realized the amounts she was given at the end of last year weren't accurate, and the Village will have money left over in the debt fund, about \$24,000. Does the Village want to draw down on the amount of the levy because of this overage. It would reduce the levy limit by \$24,000, and the mill rate would save 23 cents on Dane County and 24 cents on Green County. Hawkey would like to do that. Klahn asked about paying \$24,000 extra on a loan. Kuhlman said that's possible. Klahn suggested keeping everything else the same and drawing down on a loan. Smith suggested cutting it in half and using half to a loan and have from the levy. Kirkpatrick agreed with that, but paying debt down isn't bad either. Her preference is to pay the debt. **Klahn made a motion to pay down the debt with the extra debt fund balance.** Kirkpatrick seconded. Hawkey has no problem with that. Motion carried.

Kuhlman stated the following with numbers for the **2021 budget**. Municipal Levy will be \$969,371.36 and when you subtract out computer aid, it leaves our municipal levy at \$968,772.75. The total assessed value for the village is \$107,492,100. We will have a Dane County mill rate of \$24.41, which is an increase of \$1.41 from last year. Green County mill rate is \$27.39, which is an increase of \$3.02. TID increments went up for 2021. TID 1, which is mostly Green County and little bit in Dane County, total is \$79,044.72, and TID 2, which is the Business Complex, is \$42,073.41. We will qualify for the expenditure restraint payment for 2022. The allowable percentage increase in budget is 2.5% and we are at 1.5%. Levy breakdown - general fund portion of the levy is \$646,586.61, cemetery portion is \$5,815, and debt service portion is \$316,969.75. Looking ahead for debt, in 2022 we will pay off the fire engine. In 2023 three additional loans will be paid off. Total general fund budget is \$1,140,327.41.

**Kirkpatrick made a motion to approve all 2021 budgets.** Olson seconded. Motion carried. **Klahn made a motion to approve the levy limit worksheet.** Olson seconded. Motion carried. Resolution 2020-06, Adopting the 2020 payable 2021 Tax Levy, was read into the record by Kuhlman. **Klahn made a motion to approve Resolution 2020-06, adopting the 2020 payable 2021 Tax Levy.** Olson seconded. Motion carried. Kuhlman added the 1<sup>st</sup> dollar credit this year is \$79.46 and lottery credit is \$194.74.

**Recreation Committee** – Hawkey stated the Recreation Committee talked about the tree lighting, but due to the rules they have decided to cancel the tree lighting. They have closed down the community building to pickleball, etc. Stacey Hardy requested that Hope Mikkelson be allowed to broadcast her yoga class from the gym. She would be by herself and it would be done over Zoom. Kirkpatrick stated if she's by herself, that would be allowed under the rules. Springer had no problem with it. Hawkey said they discussed a giveaway, but Hardy will put on something on the website if they decide to do anything. Kirkpatrick asked if they're still doing the outdoor lighting contest. Hawkey said yes and to check the website. Springer thought the last dates for lights to be on house was 18<sup>th</sup> possibly.

**Fire/EMS** – Springer reported there was no vote to join WRS. John Marx was not happy and sent a response right before the board meeting tonight. Hawkey and Olson stated they read it. Fire Chief's

report – he stressed they are very low on people during the daytime especially. One person came back from leave of absence, but they're concerned about daytime coverage for the fire department. Discussed Halloween trick or treat. Everyone had a great time, and they practiced social distancing. Springer brought up the quality of the Zoom meetings during public comments, and they are looking into getting microphones. She knows they had 2 people present in the building with the chief and EMS director. EMS report – she received the report after the meeting. They have had 208 calls this year, and last year was around 100. At the time of the meeting Brooklyn was number 2 in Dane County for COVID and 3 times the average. We are no longer on that chart. EMS lost another person. They did interview someone new but can't take on someone who hasn't been certified because of COVID, and with all the cancellations for classes, they can't spend the time to train them from not knowing anything to getting up to speed, which takes a few months to a year. The CARES Act money will be received and go back into the line item it was pulled from, so the salary line item will go back into the reserves. They voted to draw some more money down for the payroll because they don't know when they will receive the CARES money. Commission voted to get rid of engine 2 at Wisconsin Surplus. With WRS, found out Rutland did not make a vote either, like us. They took that stance because of the letter the Village sent out to all the boards about what our attorney mentioned. Springer stated she spoke with some employees in the department about the options, and Marx got upset she talked to the individuals. She disagreed and said she had every right to speak with them. Hawkey asked if they picked a vice president. Springer said no, it was not on the agenda. Seems like Marx is temporary, so she thinks they feel like they don't need to do it because they anticipate the president coming back. Kirkpatrick said the contract allows for the vice president to take over duties of the president, but at some point, if he's no longer here, they will have to hold new elections. There's not a timeline in the agreement. Hawkey asked about the status of the strategic plan. Kirkpatrick stated Gruebling is getting back to her with the Town of Union representative. She spoke to Dawn George. It wasn't on the agenda at the Town of Rutland, so she gave George all the information. She will reach out to them to find out if it's on an upcoming agenda, but they need to make a decision on what to do. Olson asked if they've gotten the new engine yet. Springer stated they may not get it until January due to COVID. It was supposed to be early November, but they have a few COVID cases at the place we're getting it from.

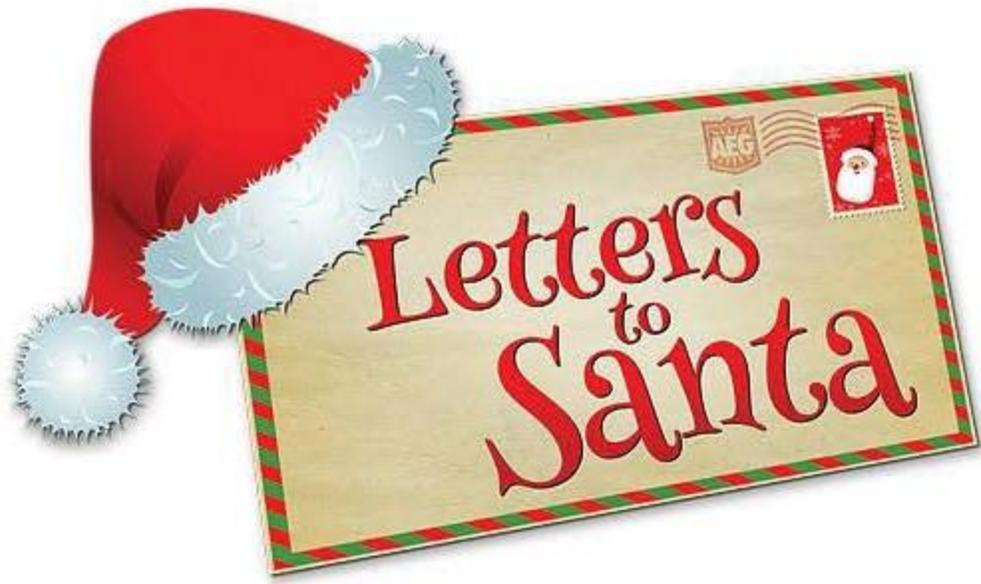
Discussion about holding a Village Board meeting on December 28. Klahn stated if we don't have to, that's okay, but if we have to finish up something, okay.

**Hawkey made a motion at 8:11 p.m. to go into closed session pursuant to WI Stats 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Police Dept.)** Klahn seconded. AYES- Hawkey, Klahn, Springer, Smith, Brennum, Olson and Kirkpatrick. NOES – none.

**Reconvened into open session at 9:04 p.m.**

**Hawkey made a motion at 9:04 p.m. to adjourn.** Brennum seconded. Motion carried.

Linda Kuhlman, WCMC  
Clerk-Treasurer



**Brooklyn Recreation** has a special surprise for the kids - we will be offering a drop box for "Letters to Santa". The drop box will be located at the Brooklyn Community Building



**Holiday Lights contest  
is back.....get your lights  
up and on by December  
18th to be eligible for  
the contest**

check out our website for more information  
<http://brooklynrecreation.org/holidaylights/>

Holiday Lights  
Contest

Village of Brooklyn

**All Get Fit classes will be held via Zoom until further notice.**

**Check Facebook for the registration link - links will be posted the day of class.**



**follow us on Facebook at  
<https://www.facebook.com/BrooklynRecWI/>**

**We are offering  
PiYo Live (Monday at  
6:00pm) & Yoga (Wednesday  
at 6:00pm) via Zoom (on-  
line). For more information  
on how to participate -  
contact Stacey  
(608-455-4201 or  
[recreation@brooklynwi.gov](mailto:recreation@brooklynwi.gov))**

## **December 2020 News from Your Senior Center**

By Rachel Brickner

We have all heard a lot in the last several months about what a negative impact feeling of isolation can have on a person's health. Yet it is difficult for most people to avoid feeling isolated in the middle of this pandemic, especially as the days get shorter and colder.

There are ways to fight back against the weight of being alone too much. First of all, consider joining a Senior Center Zoom exercise class. Many people are more likely to enjoy exercising if they are not alone. Zoom Zumba classes or StrongWomen or Gentle Yoga can help you feel more connected AND improve your physical fitness level. Call the Senior Center at 835-5801 to get the links. If the Senior Center's classes aren't quite right for you, try some of the other classes that are available on-line. Exercise increases the body's production of endorphins, and endorphins make us feel good.

Another way to avoid feelings of isolation is to join in on one of the Senior Center's conference call or Zoom programs. There have been some excellent programs (and excellent conversations) that take

place during these programs. They may not get your body out of the same four walls, but they can take your mind to a different place, along with the others involved in the program.

On the nicer days, when footing is secure, get out and get some fresh air and movement. For most people, being outdoors is a great spirit lifter.

Reach out to someone you haven't connected with in a while. Odds are that the person will be happy to chat, as they are likely feeling more isolated than usual too. If writing is more your style, drop a line or send a card to someone and imagine the smile you will put on their face when they go to the mailbox and find a piece of real, personal mail waiting for them.

Feelings of isolation tend to be more common in the winter every year, but this year those feelings are dramatically magnified because of all of the challenges brought about by the Pandemic. If you are concerned about your ability to cope (or about the coping skills of someone you know), please reach out to the staff at the Senior Center (835-5801) and we will help connect you with resources available to help you or a loved one get through these difficult times.

## Make fire safety a priority when decorating for the holidays



As the weather continues to get colder, we would encourage donating more dry goods (pasta, rice meals, peanut butter, cereal, hot cocoa, granola bars, oatmeal, etc.) These are all items in need right now. \*\* The majority of the canned goods and items that could freeze are inside the church for the winter. The Methodist Church will be opening its doors every Saturday in December from 10am–1pm to allow people to donate food and/or take any food they need. They will also be having their book exchange during this time. Please help to spread the work!

The holiday season is a great time for putting up festive decorations, but it can also bring dangerous fire hazards into your home. As you go about trimming the tree or lighting the menorah, ReadyWisconsin encourages you to keep fire safety in mind.

“There are many fire hazards to be aware of when decorating for the holidays,” advised Dr. Darrell L. Williams, Wisconsin Emergency Management administrator. “By taking some simple precautions, you can help to greatly reduce the risk for you and your family.”

Christmas trees and other live greenery should be checked to ensure they are fresh before they are brought into your home. Look for things like brown or loose needles, which can be a sign of dryness. Make sure trees are watered daily and kept away from heat sources or open flames.

Live Christmas trees can catch fire in a matter of seconds. While many artificial trees may be flame resistant, that does not mean they are fireproof. According to the National Fire Protection Association, U.S. fire departments responded to an average of 160 home fires each year between 2014-2018 that started with a Christmas tree. Of those fires, 45 percent were linked to problems with electrical distribution or lighting equipment and 22 percent were caused by a heat source being too close to a tree.

Holiday lights should be inspected before they are put on the tree or attached to your home. Look for strands with worn or broken cords, or loose bulb connections. Follow manufacturer’s instructions for limits on the number of light strands that can be connected. Remember some lights are only for indoor or outdoor use, but not both.

Never link more than three light strands together, unless the directions indicate it is safe to do so. Make sure to periodically check the lights. If the wires are warm to the touch, unplug and remove them. Be sure to turn off all lights on trees and other decorations when going to bed or leaving the

house and unplug extension cords when they are not in use.

Most home fires caused by candles occur on Christmas Eve, Christmas, and News Year’s Day. Never leave a burning candle unattended, and make sure they are kept at least 12 inches away from flammable materials. Never place candles where children or pets could accidentally knock them over. Instead of lighting real candles, consider using battery-operated flameless candles.

Check your smoke alarms to make sure they are working properly. Alarms should be located on every level of your home and be tested monthly. Smoke detectors should also be replaced every ten years. Create an escape plan with your family and practice it.

For more safety tips, follow ReadyWisconsin on Twitter (<http://twitter.com/ReadyWisconsin>) and Facebook (<http://www.facebook.com/ReadyWisconsin>).



## Snow Removal from Sidewalks

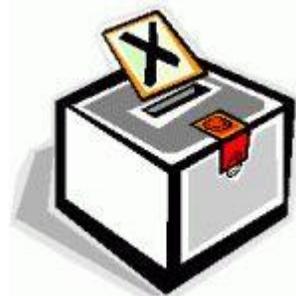
All sidewalks must be cleared of snow within 24 hours of snowfall ending. Snow **may not** be put into the street.

**Snow Blowing or Shoveling Snow back into the road is not legal - Per Wisconsin State Statute 346.94 (5) PLACING INJURIOUS SUBSTANCE ON HIGHWAY.** No person shall place or cause to be placed upon a highway any foreign substance which is or may be injurious to any vehicle or part thereof.

*We ask that you be considerate and not place snow back into the road when cleaning your sidewalks/driveways. This causes a financial burden and can cause accidents with injuries. Thank you for your help.*

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## THREE TRUSTEE POSITIONS & PRESIDENT POSITION AVAILABLE



Three Trustee Positions & President Position are up for election in the spring.

If you are interested in running for any of these positions, please obtain nomination papers at the Village Clerk’s Office after December 1st.

The final day for filing nomination papers is 5 pm on January 5, 2021. If a primary is necessary, it will be held in February.



The owner or user of each mailbox shall, within twenty-four (24) hours after the end of each snowfall, remove all snow and ice which has fallen or accumulated in front of said mailbox, and shall remove the snow and ice away from the curb or area in front of the mailbox a minimum of fifteen (15) feet on each side of said mailbox.



***Please clear snow from around fire hydrants.***



# Police Department

## Monthly Activity Report

**The Clerk's Office and Public Works Dept. will be closed on**

**Dec 24, 25, 31, 2020  
& Jan 1, 2021**



## December Law of the Month

### Sec. 32-87. - Winter parking.

- (a) Except as provided in subsections (b) and (c) of this section, after an ice event or snowfall of at least one inch, no on-street parking will be allowed on any street in the village between the hours of 1:00 a.m. and 7:00 a.m. from December 1 through March 31. If snow removal is necessary between 7:00 a.m. and 1:00 a.m., the police department will require vehicles parked thereon to be moved as needed.
- (b) After an ice event or snowfall of at least one inch, no on-street parking will be allowed on Hotel Street between Commercial Street (Hwy. 92) and North Rutland Avenue (Hwy. MM) between the hours of 3:00 a.m. and 7:00 a.m. from December 1 through March 31. If snow removal is necessary from 7:00 a.m. to 3:00 a.m., the police department will require vehicles parked thereon to be moved as needed.
- (c) Section 32-82 is adopted by reference.
- (d) Any vehicle parked in violation of subsection (a) or (b) of this section be may be ticketed \$30.00 and/or towed.

(Ord. of 7-13-2015(1), § 32.20(1); Ord. of 10-14-2019(1))

| Calls for Service              | Nov       | Jan – Nov  |
|--------------------------------|-----------|------------|
| Burglaries                     | 0         | 3          |
| Thefts                         | 1         | 15         |
| Suspicious Activity            | 0         | 19         |
| Animal                         | 2         | 19         |
| Damage to Property             | 0         | 13         |
| 911 Disconnect/Misdial         | 0         | 12         |
| Open Records Request           | 4         | 32         |
| Assist Citizen                 | 4         | 36         |
| Assist Fire Department/EMS     | 0         | 13         |
| Assist other agencies          | 2         | 50         |
| Assist Village Departments     | 0         | 96         |
|                                |           |            |
| <b>Traffic Incident</b>        |           |            |
| Total Traffic Crashes          | 1         | 3          |
| Traffic Incident               | 7         | 239        |
| Traffic Citations              | 0         | 32         |
| Traffic Warnings               | 2         | 29         |
|                                |           |            |
| <b>Enforc. /Gen. Activity</b>  |           |            |
| Misc. Comp/Arrests             | 2         | 13         |
| Drug Charges/Comp              | 0         | 3          |
| Referral to District Atty      | 4         | 10         |
| Phone/Internet/Social Media    | 1         | 2          |
| Domestic / Family / Assaults   | 1         | 16         |
| Disturbance/Disorderly/Threats | 2         | 14         |
| Financial/Fraud                | 0         | 3          |
| Missing Person/Check Welfare   | 2         | 11         |
| Municipal Ord. Comp/Violation  | 2         | 54         |
| Alarms                         | 2         | 4          |
| Juvenile Offenses/Comp         | 4         | 23         |
| Found Property                 | 1         | 11         |
| Community Policing             | 2         | 44         |
| Parking Citations/Comp         | 1         | 39         |
| Court Orders/Warrants          | 0         | 5          |
|                                |           |            |
| <b>Total Calls:</b>            | <b>47</b> | <b>863</b> |

2021 REFUSE AND RECYCLING

# Collection Calendar

## Wednesdays

Your area will be picked up on non-holiday Wednesdays. Refuse will be collected weekly. Recycling will be collected every other week.



Refuse Pick-up Only.



Recycling and Refuse Pick-up.

For scheduling the pick-up of items too large to fit into your cart, please call Pellitteri Waste Systems at (608) 257-4285, or visit [www.pellitteri.com](http://www.pellitteri.com) to contact us via email.

### JANUARY '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

### FEBRUARY '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 |    |    |    |    |    |    |

### MARCH '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

### APRIL '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

### MAY '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  |    |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |    |    |    |    |    |

### JUNE '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  |    |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 |    |    |    |

### JULY '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

### AUGUST '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

### SEPTEMBER '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 |    |    |

### OCTOBER '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  |    |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

### NOVEMBER '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |    |    |    |    |

### DECEMBER '21

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

Please see reverse side for the updated recycling list. To sign up for email alerts regarding service changes, please email [info@pellitteri.com](mailto:info@pellitteri.com).

LOYALTY DISCOUNT

**\$20 OFF!** a temporary dumpster

Expires 1/1/2022. Not valid with any other discounts, coupons or promotions.

FOR clean ups, small remodeling, bulky items, big jobs, roofing, remodeling, etc.

THE MATERIALS USED IN THIS PAPER NEVER ENDED UP IN A LANDFILL. YOU CAN HELP CONTINUE THE CYCLE. FOR MORE INFORMATION VISIT PELLITTERI.COM



# Residential

## COLLECTION INFORMATION

**RECYCLING Information** – *All recyclables should be placed in your recycling cart*

### EXPANDED *Paper* RECYCLING

- Cardboard (empty)
- Catalogs, magazines & phone books
- Cereal & cracker boxes (empty)
- Computer & office paper
- Envelopes & junk mail
- Holiday gift wrapping paper (no foils)
- Newspapers
- Paper egg cartons
- Paper grocery bags
- Paper milk and juice cartons or boxes
- Pizza boxes (no food or grease)
- Shredded paper (place in clear or transparent plastic bag and tie shut; a full bag should be the size of a basketball)

### RECYCLABLE *Plastic & Glass*

- All plastic bottles (no motor oils or gasoline)
- Plastic containers/cups #1–7, including #1 clamshell
- Glass bottles & jars (clear, blue, brown or green translucent glass)

### RECYCLABLE *Metal*

- Aerosol cans (empty)
- Aluminum cans & aluminum pie plates
- Metal pots & pans
- Small metal appliances (toasters, blenders, etc.) – nothing larger than a basketball
- Small metal plumbing fixtures, faucets, valves
- Tin & steel cans

### NON-RECYCLABLE *Items:*

- Batteries
- Brake rotors / drums
- Construction waste
- Deli containers – except #1 plastic
- Electronics
- Frozen food or microwave dinner plates
- Glassware & ceramics
- Metal items heavier than 10 pounds
- Mirrors & windows
- Motor oil & gasoline containers
- Plastic film, wrap & Styrofoam
- Propane tanks
- Recyclable containers containing liquids or food
- Misc.: Carpet, clothing, diapers, fishing line, food, hoses, ropes & shoes

### RECYCLING *Tips*

- Containers containing food or liquids, construction waste or electronics CANNOT be placed in the recycling cart.
- Should you choose to bag recyclables you place into the cart, please use clear or transparent bags and leave open – do not tie or seal. Clear bags can be purchased at most grocery and hardware stores.
- Do not flatten or crush plastic or metal items. Do not place smaller items inside larger containers. All items should be loose and empty. Remove all food waste, plastic, Styrofoam & packing peanuts.
- Flatten cardboard boxes and cereal boxes to make room in the recycling cart.
- Your recycling cart will not be picked up if it contains trash, yard waste or prohibited items.
- Check out [www.pellitteri.com](http://www.pellitteri.com) for recycling tip videos and a 7-minute video showing what happens to your recyclables. Call (608) 257-4285 if you have any remaining questions.

# January

# 2021

| Sunday | Monday                                                                  | Tuesday                                              | Wednesday                                                   | Thursday                                                                          | Friday                                                                             | Saturday |
|--------|-------------------------------------------------------------------------|------------------------------------------------------|-------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|----------|
|        |                                                                         |                                                      |                                                             |  | 1<br>Clerk's Office & Public Works Closed<br>Pickleball 8a-5p                      | 2        |
| 3      | 4<br>Pickleball 8a-5p<br>PiYo 6p-7p                                     | 5<br>*Tires, Oil Battery Pick up<br>Pickleball 8a-5p | 6<br>Garbage & Recycling<br>Pickleball 8a-5p<br>Yoga 6p-7p  | 7<br>Pickleball 8a-8p                                                             | 8<br>Pickleball 8a-5p                                                              | 9        |
| 10     | 11<br>Pickleball 8a-5p<br>PiYo 6p-7p<br>Board Meeting 630 p             | 12<br>Pickleball 8a-5p                               | 13<br>Garbage<br>Pickleball 8a-5p<br>Yoga 6p-7p             | 14<br>Pickleball 8a-8p                                                            | 15<br>Pickleball 8a-5p                                                             | 16       |
| 17     | 18<br>Pickleball 8a-5p<br>PiYo 6p-7p<br>Planning & Zoning Meeting 630 p | 19<br>Pickleball 8a-5p                               | 20<br>Garbage & Recycling<br>Pickleball 8a-5p<br>Yoga 6p-7p | 21<br>Pickleball 8a-8p                                                            | 22<br>Pickleball 8a-5p                                                             | 23       |
| 24     | 25<br>Pickleball 8a-5p<br>PiYo 6p-7p<br>Board Meeting 630 p             | 26<br>Pickleball 8a-5p                               | 27<br>Garbage<br>Pickleball 8a-5p<br>Yoga 6p-7p             | 28<br>Pickleball 8a-8p                                                            | 29<br><b>Last Day Taxes will be accepted at Clerk's Office</b><br>Pickleball 8a-5p | 30       |
| 31     |                                                                         |                                                      |                                                             |                                                                                   |                                                                                    |          |