

210 Commercial Street - PO Box 189 – Brooklyn, WI 53521

July 2023 Village News

Clerk's Office - 455-4201
Fax - 455-1385
PO Box 189, 210 Commercial St
Email: clerk@brooklynwi.gov

Police Department – 608-255-2345
102 N. Rutland Avenue
Email: grumke.merrick@danesherriff.com

Public Works Dept. - 455-1842
Fax - 455-1501
102 Windy Lane
Email: publicworks@brooklynwi.gov



**Second Half of Property Taxes
Due to your County Treasurer by July 31, 2023**

WRITE ONE LESS CHECK EACH MONTH!



Pay your water bill automatically on the 25th of each month.

Contact Vicki at 455-4201 ext. 1 for more information.



year-round

Brooklyn Schedule

weekly visits
6:00 - 7:30 pm Thursday
at the gazebo
Commercial and Hotel Streets



(608) 266-9297
Visit www.dcls.info
for a complete Bookmobile schedule

**BROOKLYN
SUMMER READING PROGRAM**
Dane County Library Service

Readers of all ages are invited to join.
**Register starting the third week of June and
complete your reading record by the last week in August.**

Youth Summer Reading Program. Children 15 and under, may set their own reading goals (*suggested goal: ten books or ten hours*). The Summer Reading Program allows children to earn a small prize and a fun coupon book from local vendors.

Adult Summer Reading Program. Complete a slip for each book read- novel, cookbook, poetry, magazine, travel- they all count! Each slip enters you in our WEEKLY prize drawing. June 12-August 12.

SUMMER READING

Stop by the bookmobile for
Crafts and Fun
on the following Thursdays
between 6:00 - 7:30 p.m.

June 15, June 22, June 29, July 6, July 13,
July 20, July 27, August 3, August 10



Get Fit Class Schedule

Monday - 6:00pm
PIYO

Wednesday night - 6:00pm
Yoga Slow Flow

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Save the date for  
our Annual  
**Fall Arts & Crafts Fair**  
Saturday, September 2nd  
9:00am - 3:00pm  
Brooklyn Community Building  
Still accepting Vendor/Crafter registrations

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BE SURE TO JOIN US
FOR FOOD TRUCK TUESDAY:
MAY 16TH, JUNE 20TH, JULY 18TH,
AUGUST 15TH & SEPTEMBER 19TH
5PM-8PM
BROOKLYN LEGION PARK



Brooklyn Recreation Committee
is part of The Village of Brooklyn
PO Box 189, 210 Commercial Street,
Brooklyn, WI 53521

www.brooklynwi.gov
www.brooklynrecreation.org
www.facebook.com/BrooklynRecWI
www.twitter.com/BrooklynRecWI



GREEN COUNTY WI
GCDC
DEVELOPMENT
CORPORATION

JOIN US COMMUNITY CONVERSATIONS

DATE

THURSDAY JULY 27



TIME

7:30 - 9:30 AM
COME ANYTIME!



LOCATION

CANTERING CAFE IN BROOKLYN

Join GCDC & the Brooklyn Chamber to enjoy a homemade scone & coffee at the Canterling Cafe. Find out how we can all work together to support growth in your community.

Bring Your Ideas & Questions. We look forward to meeting you!

Help us plan - let us know you plan to make it. Contact us at:

greencountydevelopment.com

608.328.9452

COMMUNITY POTLUCK

Thursday, July 27

At Noon

Brooklyn Methodist Church

Everyone - all ages are welcome.

Bring a dish to pass.

Table service and beverages are provided.

July 2023 News from Your Senior Center

By Rachel Brickner

What does a case manager do?

Most people have no idea what a case manager does, or how a case manager can help improve someone's quality of life.

Case managers are problem-solvers. The Oregon Area Senior Center's two case managers work with older adults to address challenges that the person may be facing. It is a very helpful service, and it is generally free to people living in the area.

Case managers can help figure out what to do if someone is facing a recovery period and needs extra support. They can help if monthly expenses are more than monthly income. Does a senior need some home modifications in order to remain independent? If so, the case managers can help make the necessary connections to help that process happen.

Case managers can assist with housing issues. They work with Medicare questions. If someone needs meals delivered to their home, it is a case manager who arranges that service.

Case managers can help connect people with in-home supports, including home chore services. Case managers provide information about what might be available to help caregivers in their role. They can help with transportation options if someone does not drive.

Case managers are aware of what programs exist to help support people. While case management itself is generally a free service, many of the programs that the case managers connect people with do have income limitations. These limits vary a good deal, and some take various monthly expenses into account, so do not disqualify yourself in your head. (In other words, don't decide for yourself that your income is too high to qualify for help—let the case managers help make that determination.)

Case management services are confidential. The staff and volunteers are prohibited from talking about what happens at the Center, who was there, etc. Your business will not be spread all over town just because you stopped into the Center.

The Senior Center always has a lot going on. Much of it is more familiar to most people than case management. Don't let your lack of familiarity with case management keep you from utilizing this very helpful service. If you would like to speak with a case manager, please call 608-835-5801.

Oregon Area Senior Center Services

Take advantage of the many free, donation-based or reduced-cost options available!

Loan Closet

- Medical equipment for short term loan **regardless of user age**



Adult Day Program

- State-licensed program three mornings per week offers mental, physical and social stimulation in a safe, supportive environment
- Offers respite for care partners
- Variety of funding options available

Meals

- Nutritious lunches available Monday through Friday
- Meals are served at the Senior Center except Thursdays, when lunches are at Ziggy's BBQ and Ice Cream Parlor on South Main Street
- The cost for a meal is a donation for those 60 and over
- Meals are delivered to qualifying homebound individuals by volunteers
- Meals are no-added salt, and can accommodate low salt, no concentrated sweets, pureed and mechanical soft diets



Case Management

- Two staff provide free case management services for older adults (including people 50 and over who are on Medicaid)
- Case Managers work on a variety of issues including housing, financial issues, home chore, home health, Medicare, and Part D Planfinders

Transportation in Dane County

- RSVP volunteers take ambulatory seniors to appointments
- Van service door-to-door is available for meals, food pantry, grocery shopping, and some errands
- Van service door-to-door is available in some areas for the Adult Day Program



Exercise and Wellness

- Class fees range from \$3.00 to \$6.00 per class
- Classes are taught by physical therapists or certified instructors
- **No age limits for exercise classes**
- Currently offered classes include:
 - * Zumba Gold
 - * Gentle Yoga
 - * StrongWomen
 - * Parkinson's Exercise
 - * Balance Class
 - * Fire Up Your Fitness (Silver Sneakers)



- Weekly blood pressure checks at no cost
- Monthly Diabetic Support Group
- Monthly Veterans Group
- Monthly Memory Café
- Reflexology
- Footcare twice monthly

Health and Wellness Education

- Classes frequently offered include:
 - * Stepping On - Falls Prevention Class
 - * Mind Over Matter Healthy Bowels, Healthy Bladder - Incontinence program for women
- On-going wellness education ranging from one-time presentations to on-going series
- AARP Smart Driver and CarFit Programs



Recreation

- Large variety of entertainment and social programs
- Numerous volunteer opportunities
- Weekly card and game groups, including Euchre, Bridge, Dominoes, Pool, and Mahjonn
- Monthly craft groups
- Creative Writing Groups & Book Clubs
- Recently-released movies shown twice monthly
- **No age limits on social or recreational groups**



Monthly Newsletters

- Paper copies available at the Senior Center, several Oregon businesses, or by subscription
- Electronic copies available by email or on the Village of Oregon/Senior Center Website

Oregon Area
Senior Center

est. 1980

Call with
Questions!

219 Park Street
Oregon, WI 53575
608-835-5801



Did you know that over half of women age 50 and older experience issues with bladder or bowel control at some time in their lives?

Mind Over Matter: Healthy Bowels, Healthy Bladder is a workshop designed to give women the tools they need to take control of their bladder and bowel symptoms.

The workshop consists of three 2-hour sessions that meet every other week. It provides information and group activities along with simple exercises and dietary changes to practice at home. Even if you don't have leakage symptoms now, it's never too early or too late to think about your bladder and bowel health!

What will I learn in the workshop?

- ◆ Information about bladder and bowel control
- ◆ At-home techniques and exercises to help prevent or improve symptoms
- ◆ Tools to help you set goals and mark your progress

Researched and proven to reduce bladder and bowel leakage!

**Wednesdays
August 16th, 30th, & Sept. 13th
12:30pm-2:30pm (CST)
Community Building
Located in Brooklyn, WI**

Spots are limited. Pre-registration is necessary.
No living-in county requirements.



For more information or to register, please call the Green County ADRC at

608-328-9499.



Be a Volunteer

94% of people who volunteered in the last twelve months say volunteering improves their mood. Source: www.unitedhealthgroup.com/SR

78% of people who volunteered in the last 12 months say that volunteering lowers their stress levels. Source: www.unitedhealthgroup.com/SR



Helping Hands of Brooklyn

Building community by helping people.

Helping hands of Brooklyn is a volunteer group whose goal is to lend a hand to residents in need by matching them with residents who want to help. From lending a hand clearing a winter sidewalk, providing a ride to an appointment, or helping connect to resources. This group is working to bring the community together by helping people. If you would like to volunteer to be a **Helping Hand** or if you are a resident who needs a **Helping Hand**. Please find us on Facebook at Helping Hands of Brooklyn, or contact Janeen Podgorski at jpodgorski@brooklynwi.gov

"Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it's the only thing that ever has." – Margaret Mead



Tire Pickup 1st

Tuesday of each month

\$10/tire

Contact Clerk's Office

608-455-4201



Brush Pickup – 2nd Tuesday of each month

Please place brush in the terrace, parallel to the curb, and in separate piles. Be sure to stay away from any electrical/telephone equipment. All cut ends need to be placed in the same direction.



NO mowing into the streets.

Per Village Ordinance Section 24-93 (c) Regulation of dumping - *Protection of street, public places, and water*. No part of the contents of or substance from any sink, privy, cesspool or drywell, nor any manure, garbage, ashes, refuse or other waste shall be thrown by any person or persons, or be allowed to run or drop upon or remain in any street or public place, nor shall the same be thrown into or allowed to fall or run into any of the water surrounding said village save through the public sewers.

Village Ordinance 24.57 – Regulations of Lawns

(a)(1) *Public nuisance declared*. The village board finds that lawns which exceed six inches in length on lots or parcels of land within the village adversely affect the public health and safety of the public in that such lawns tend to emit pollen and other discomforting plant particles, constitute a potential fire hazard and constitute a safety hazard in that debris can be hidden in the grass, interferes with public convenience and adversely affects property value of other land within the village. Therefore, except with prior application and issuance of a natural lawn permit from the village, lawns shall be maintained to a height not to exceed six inches in length. Any lawn on a parcel of land which exceeds six inches in length in the absence of a natural lawn permit is hereby declared to be a public nuisance.



Clean Tap, Clean Water

Maintaining high-quality drinking water in your home



Where to get more information

- Contact your water provider or utility for more information
- US Environmental Protection Agency's (EPA's) Water Health Series and Water on Tap (www.epa.gov/safewater)
- EPA's WaterSense for helpful information on water-efficient products for the home (www.epa.gov/watersense)
- American Water Works Association's (AWWA's) consumer website, DrinkTap.org (drinktap.org)
- AWWA's brochure on household backflow prevention, *Backflow prevention is a two-way proposition*
- Canadian Institute of Plumbing and Heating has a consumer website. www.ciph.com/becausewatermatters

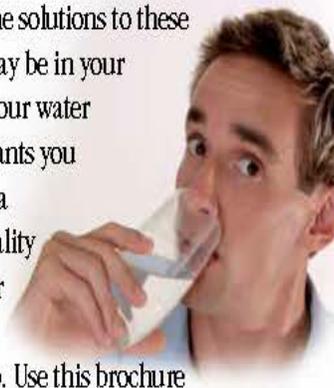


American Water Works
Association

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The next time you fill a glass with tap water, take a close look at the faucet and sink. Is the sink area clean? Are there stains on the fixtures? Does the tap water have an unusual smell or color? The solutions to these issues may be in your hands. Your water utility wants you to enjoy a high-quality tap water through every tap. Use this brochure yourself, or use it to work with a licensed plumber, to inspect your faucets and water use areas, such as sinks used to tap drinking water and for food preparation, to find areas for improvement.



Top faucet tips for homeowners

1. Install faucets that are certified to be "lead-free" or contain no lead.
2. Clean faucet aerators and strainers regularly.
3. Clean and disinfect sinks and faucets regularly.
4. Keep sink drains unclogged and clear of materials so that the drains work properly.
5. Use cold tap water for drinking and preparing food.
6. A good time to collect fresh drinking water to chill in the refrigerator is after a lot of household water use, such as laundry and dishwashing.
7. Remove aerators and flush cold water taps (open the faucets) after household plumbing work or when water has not been used for several days.
8. Only connect water filters and other devices intended for drinking water to household faucets. Do not connect hoses or other devices to faucets for non-drinking water purposes.
9. Keep hazardous chemicals or unsanitary materials away from faucets and sinks used for drinking water or food preparation.
10. Maintain water treatment systems as recommended by the manufacturer.

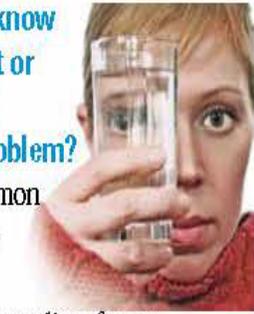


How do you know if your faucet or sink may be causing a problem?

The most common signs that your faucet or sink is affecting the quality of your drinking water are discolored water, sink stains, a buildup of particles, unusual odors or tastes, and a reduced flow of water.

The kitchen sink

The cleanliness of the kitchen sink is important because it is where you get water for drinking and cooking. Chemicals and bacteria can splash and accumulate on the faucet and aerator. Hand washing, soap scum buildup, and the handling of raw meats and vegetables can contaminate your sink. The sink's surfaces need to be cleaned and disinfected regularly.



Sink drains

Drains that are not well maintained can give rise to sewer and sulfur (rotten egg) odors. Clogged drains can lead to unclean sinks and backed up water in which bacteria can grow and contaminate the faucet and the foods being prepared around the sink. Pink and black colored biological slime growth can build up around drains. Disinfect and clean the drains and the area around the drains. Flush regularly with hot water.



Faucets, screens and aerators

Aerators are located on the tip of faucets and can collect particles such as from lead plumbing materials, sediment and minerals. Low flow from the faucet may be one sign of this. Remove and clean the aerators or screens on a regular basis. When installing new faucets and fixtures, be sure to select models that are certified "lead-free" or have no lead.



If particles are found in the faucet's screen and they float on water, they could be pieces of plastic from the hot water heater's dip tube, which is the component that brings cold water to the bottom of the heater's tank. Have a plumber check the water heater for debris accumulated in the tank. Faucet gaskets can break down and cause black, oily slime or particles. If this is found, replace the faucet's gasket with a higher-quality product.

White scaling or hard deposits on faucets and showerheads may be caused by hard water or water with high levels of calcium carbonate. You can clean these fixtures with vinegar or use water softening to reduce the calcium carbonate levels for the hot water system. Pink or black slime in the showerhead should be cleaned out when it becomes noticeable because this could be biological growth.



Water treatment devices

Point-of-use water treatment systems, installed at the tap or on the water line under the sink counter, must be installed properly and maintained as recommended by the manufacturer. A smell of rotten eggs can be a sign of bacteria in the filters or treatment system. The system can also become clogged over time. The water treatment device may need



replacing or cleaning. If your refrigerator has a built-in ice maker, chances are it has a small filter on the water supply line, and this filter needs to be maintained by regular checking and cleaning or replacement.

One last point

Use properly maintained and dedicated glassware for drinking water. Store water in clean covered containers in the refrigerator. Make sure that ice stays fresh and clean. You serve a key role in ensuring that the safe and good quality drinking water provided to your house by your water utility is maintained through every tap.

Brooklyn Labor Day



TRUCK & TRACTOR PULL

SPONSORED BY:
BROOKLYN & OREGON SNOWMOBILE CLUBS

FRIDAY, SEPTEMBER 1st - SUNDAY, SEPTEMBER 3rd
BROOKLYN LEGION PARK

FREE ADMISSION & PARKING

15 minutes south of Madison off Hwy 14

BEER & FOOD TENT - ALL 3 DAYS
Absolutely No Carry in Beverage or Food

Friday, Sept. 1st

- 6:00pm - Steak Sandwiches - Oregon/Brooklyn VFW
- 6:00pm - CATP Antique Tractor Pull Tractorpullers.org
- 6:00pm - Bean Bag Tournament
(See Website For Pre-Registration)

Saturday, Sept. 2nd

- 10:00am - PULLS START
 - Farm Tractor & Amateur 4wd Truck Pull
 - P.I. Motorsports - ProFarm, Super Farm & Hot Farm
 - 2.5 Diesel P.I. Motorsports
 - Southwest Pullers
 - Street Semi/Outlaw Semi
- 12:00pm - Kids Pedal Tractor Pulls
 - JDRF Big & Small Block Classes (Proceeds to JDRF)
- 9:00am-3:00pm - Fall Arts & Craft Fair at the Brooklyn Community Building
- 7:30pm-11:30pm - Music By: The Blue Smoothies

Sunday, Sept. 3rd

- 8:00am-10:30am - Pancake Breakfast
Sponsored By Lakeridge Bank
Featuring "Uncle Pancake LLC"
- 10:00am - PULLS START
 - Farm Tractor & Amateur 4wd Truck Pull
 - Super Stock Trucks
 - Hot Open Diesel Class & Altered Diesel Trucks
 - Badger Truck
 - Southwest Pullers
 - South Central Wis. Tractor Pullers (All Classes)
 - Semi
- 12:00pm - Kids Pedal Tractor Pulls
- 7:30pm-11:30pm - Music By: Super Tuesday



MUSIC FRIDAY, SEPTEMBER 1st 2023 @ BROOKLYN LEGION PARK

- 6PM-6:45PM - SHAUN P'N BAND
- 7PM-7:45PM - MASON MEYER AND THE STOLEN SPIRIT BAND
- 8PM-9:30PM - McCOMBS ROAD
- 10PM-11:30PM - THE RAMBLE

LIKE US ON FACEBOOK

PULLING ORDER IS SUBJECT TO CHANGE
MORE INFO AT WWW.OREGONSNOBLAZERS.COM OR WWW.BROOKLYNSNOHORNETS.COM

Brooklyn Village Board Meeting Minutes
May 22, 2023

The May 22, 2023, Village Board meeting of the Village of Brooklyn was called to order at 7:00 p.m. at the Village Hall by President Mark Bruner. Trustees present were Mike Brusberg (arrived late), David Berland, Michael Gehrmann, Chris Groenier, Dan Olson, and Janeen Podgorski. Also present was Rachel Brickner, Sue McCallum, Diana Douglas-Schirmer, Michael Bjerke, Jason Marshall, Jon Solan from Strand Associates, Kent Fish from General Engineering Company, Deputy Merrick Grumke, Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance.

Public Comments – Jason Marshall asked if the village has given any thought about the vacant lot next to the bank. Bruner said it depends on what happens if the bank renews their lease or not. Marshall said parking is a problem. Bruner confirmed it's on the radar. We have tentative plans in place depending on what happens with Lake Ridge Bank. Marshall said going forward they would have interest in contributing or helping out with that if that's the way it's going.

Oregon Senior Center – Rachel Brickner thanked the board for having her. It's their 43rd anniversary this year. The goal of the Center has been to provide services necessary to keep older adults safe and happy in their homes. She handed out a services list and would be happy to answer any questions. The typical user agewise, according to last year's figures, showed 40% are people in their 70s and 30% are people in their 80s and over and 30% are people younger than 70. It's a reasonably even curve. People in their 60s tend to use different services than in their 80s. People in their 70s are in both camps. The 2022 snapshot was handed out to the board. Brickner went through the report. 161 volunteers is equivalent to 3-1/2 full time jobs. There are comparisons over the last few years. Funding sources, the Village provided \$15,000 to the Senior Center, which is 3% of their budget. The biggest contributor is the Village of Oregon. The Senior Center is a department of the Village of Oregon. Dane County underwrites different programs. Senior Center is a great place for people to have fun, but they also work with people who aren't having fun but need help. Podgorski asked if that's reflected in case management. Brickner said case management increases are due to more senior orphans, people who don't have family members. Also, they are starting to see what a long-time recreational drug use impact has on people's abilities to live well later in life. They are seeing people with lots of challenges and also with inflation and finances being tough.

The Senior Center had a contract with the County when they started in 1980 to get support for some services. Oregon wrote a contract with other municipalities in the school district based on population. Over time that changed due to circumstances. Fitchburg left and started their own center. Dunn got out of the contract because they wanted to go to McFarland and didn't want to pay based on population, but instead pay based on services used. There was then a new contract. Brooklyn left the contract about eight years ago but continues to contribute. The Center runs our numbers each year to see if we pay our share, and generally it's pretty close. They will do that again and that number will be available in July at the joint municipal meeting on July 26 at 6:30. The Town of Oregon is having a hard time with paying and would like to find a different way to pay and give a flat rate every year. The Village of Oregon is working with Town of Oregon on what that will look like. They are talking about a memo of memorandum. The Center budget will be a little higher this year, so maybe contributions can be a little higher. She hopes the Village will continue to be able to support the Senior Center. She wanted to thank the board and invite everyone to the July 26 meeting. She will answer any questions.

Gehrmann thanked her for coming. Olson asked as far as being Dane County funded, so Green County isn't being serviced. Brickner said it is Dane County funded but Green County residents of Brooklyn realize some things, because they are easier to come from them than Green County. If someone needs meals, there is an agreement where they will do the meals and Green County reimburses them. They can't offer case management in Green County. But they provide the service to the degree they can. They can't do transportation in Green County. Those contracts are out of their hands. They're not the provider, but they set it up. Brickner said if there's anything they can do, they have volunteers. Part of transportation is to get people to the doctors. It comes from RSVP. She wondered if Green County RSVP would let Dane County residents take them. Olson said meals and transportation

are the two most important. Brickner will look into that. Gehrman asked as a percentage of seniors, do Brooklyn seniors know about it and use it as the same rate as people in Oregon. Brickner said in Oregon people are not using as much as they should. Brickner said she's been writing a column for the Village newsletter to get the name in front of people's eyes for about 10 years. They always think people could better utilize services. They try to get the newsletter to people at Genesis. Any suggestions are welcome. She has a column in the Observer. They have a Facebook page. Podgorski asked how to understand the usage by municipality tables, how do you read that? There's 20 services provided for case management, and when it says seniors is that the number in town who took advantage of those services? Brickner said yes. She said outreach and recreation are used the most by Brooklyn residents. The exhibit gives categories and what's in that category. She's always available for questions, so don't hesitate to reach out. She will send information about the joint meeting in July. McCallum said the most value of ours is to help multiple seniors with health-related issues and getting health care and being connected. As a caregiver, they are huge. She's used them multiple times to help her get caregiver information. All the resources they have that caregivers find helpful. Bruner thanked Rachel Brickner for the report. Podgorski thanked her also.

Podgorski made a motion to approve the minutes of April 24. Berland seconded. Motion carried. Olson abstained. **Olson made a motion to approve minutes of May 8, 2023.** Gehrman seconded. Motion carried.

President's report – Bruner acknowledged this is EMS week and expressed his appreciation to Brooklyn EMS staff. They are fantastic. Last week was police week, and he would like to express that he hopes all police go home in the same condition they came in. Fireworks are slated for July 1. They have gotten commitments on many donations and will have no problem covering costs. They have some serious commitments and they're not done. Thursday Bruner and Kuhlman will be speaking with Dr. Bergstrom to discuss additional police coverage for the school and village. Gehrman asked if it would be for the school or village. Bruner said we'd be sharing costs, and we will need to see if we have enough to cover for a second full-time officer that would be both working with the school and village during the day. He expressed thanks to Olson for working dumpster days. The residents appreciate it. Next Monday is Memorial Day and there will be a ceremony at the Veteran's Memorial at 9:30 a.m. Please make it if you can. We can never do enough for those who have given their life for freedom.

Kuhlman asked the board to add a check to WMCA for \$15. One of the communities sent the Board of Review check to the village instead of directly to WMCA. **Berland made a motion to approve bills as presented with additional \$15 to WMCA.** Podgorski seconded. Motion carried.

Mailboxes for new homes on Douglas and Elizabeth Circle – Kuhlman explained that the Post Office has a rule that all new subdivisions have to have a central mailbox location instead of individual boxes. She spoke with Jeff Groenier about a location. The best location they determined would be on the west side of the water tower driveway. Discussion on the mailboxes. Bjerke said he bought a house, and he would like to propose that street is grandfathered in. It's not a big development. They've been delivering mail and he talked to the postmaster in Brooklyn and Stoughton and said they would like to continue to do it. The board explained that the Village has no control on where the Post Office wants the boxes to go. Bjerke asked if the village would write a letter. Berland suggested the board still vote on a location and move it forward. Bruner suggested two motions – one to locate and one for the village to write a letter in support of individual mail delivery. Continued discussion on location. (Mike Brusberg joined online at 7:47 p.m.) **Groenier made a motion to install the new centralized mailbox to the west of the water tower driveway.** Olson seconded. Motion carried. Groenier asked the time frame on install. Gehrman asked who will have to clear away from the mailbox. Groenier said if the village is plowing the driveway to the water tower, they would plow another five feet. Gehrman asked whose mailbox is it. Olson said the village will plow to the curb, but any excess in front of the mailboxes, who will shovel it out. Bruner and Olson will talk about it at public works committee meeting. Groenier said he will get an update by the next meeting. **Berland made a motion to do a letter of support for residents on Elizabeth and Douglas to have individual home mailboxes rather than a collective mailbox, written by the village.** Podgorski seconded. Motion carried.

Strand Task Order for CARPC Urban Service Amendment – Gehrman asked if there are any anticipated extra costs. Solan said it's broken down, so he hopes not. They try to be careful when scoping. The curveball is CARPC could get hung up on a certain aspect. They have a pretty good understanding of the scope. They will communicate if something is getting hung up. In phase 1 and 2 they did mention a phase 3. CARPC does know it was on the radar, and they've been talking with CARPC. One thing is the water distribution. They've been a little bit pressing on having additional storage, which means an additional tower, which is a big cost and they're trying to be mindful of that. They're trying to get CARPC on board with the village's capabilities. Kuhlman said TID 3 would pay back the village for this cost. **Olson made a motion to approve the Strand Task Order for the CARPC urban service amendment at a cost of \$29,000.** Groenier seconded. Motion carried.

Kuhlman explained the Certified Survey Map for the business park is a rough draft. There was a discrepancy between the Combs map and Strand map, which is being looked at. We made the All Color and Groenier lots as one complete parcel, because we don't have a split. O&A is making their new purchase all one parcel with the current parcel. Olson asked to bring it back to the next board meeting once we've made sure all the numbers are correct. **Olson made a motion to have Combs move ahead on working on the CSM finalization.** Podgorski seconded. Motion carried.

Public Works – Olson reported the water 2023 PFAS samples were good, so we do not have to do any more testing for the year. Sewer department is working on our permit with the DNR. They're working with a couple added requirements from the DNR. Olson said DNR changed engineers twice so we're dealing with a new engineer and trying to get them up to speed. Strand is also working with them. They're looking at possible causes for floating sludge. It's too early to tell but limits are still good. Arbor Day Celebration was April 28, 2023, and went successfully. The DNR rep came down, along with the elementary school, and they planted trees and celebrated Curt Golz with a tree and a plaque. The F250 has been built and we're waiting on a delivery date. 208 Railroad Street demo is out for bids. Due date is June 15 and work needs to be completed by September 1. Olson said the contracted company mowing the cemetery can no longer do the contract. We have a new person starting up in June at the same price we've been paying. If we were to go out and get a bid, we'd be looking at four times the cost. Olson said we don't mow it because our equipment is too big to go around the stones. Groenier asked how much it is per mowing. Olson said \$325 per mowing and weed whipped once a month. Kuhlman we'll look at the budget and get quotes for next year. Gehrman asked is the F250 is a replacement. Olson said we're doing a three-year replacement on the trucks. The reason for that is to get away from the extensive maintenance, and when we do it, we usually get our money back or more on the sale at the auction. The one going to auction will have less than 10,000 miles. The F250 is used for plowing and general work and pulling the sewer machine or generator. Olson said we also have it in the budget to replace the big plow truck. **Brusberg made a motion to approve Public Works Committee minutes of April 17.** Groenier seconded. Motion carried. Olson abstained.

Clerk's Report – Financials for April are \$145,491.75 in deposits, which included \$38,919.15 for lottery credit payments and personal property aid. There were \$544,217.87 in withdrawals, which included \$350,168.03 in Clean Water Fund loan payments to the state. That leaves a total of \$2,046,891.43 in all accounts at the end of April. Additional financial reports were handed out. Open Book is this coming Thursday, May 25, from 4 to 6 p.m. at the Village Hall. Board of Review will be June 13 from 6 to 8 p.m. at the Village Hall. We do have the assessment rolls in our office at this time for anyone to review. She reviewed the US Cellular charges recently and realized that the deputies are using the squad computer more and we were paying high gigabyte usage overage charges. She was able to get us on a better plan that will take us back down to about \$69.50 per month. Dane County Cities and Village is having a new trustee training on May 31. If anyone is interested, she's forwarded the emails. There is a bill that passed the state assembly and is being heard at the state senate regarding shared revenue increases. It would increase our shared revenue by about \$55,000 that can only be used for police, fire, EMS, public works, and transportation. There are many other portions of the bill, and we should hear more soon. It would eliminate personal property taxes and give municipalities aid instead, offer innovation grants to municipalities who transfer certain services to another entity with certain stipulations, certain certifications on law enforcement, plus others.

Clerk Kuhlman attended the League of Wisconsin Municipalities Mutual Insurance conference last week. In addition to services already provided like safety training, cyber security questions, telehealth nurses, they've added a new service for crisis management before, during and after a crisis. The League Insurance will be offering a safety grant again this year. We don't have the amount yet. We will also be receiving a worker's comp dividend again this year. Anytime you borrow money from the state DNR, you need to fill out a pre-application the year before. We did that last year for the Hotel Street potential project. We were approved for that project. If we plan to do the project next year, we will have to fill out an application by the end of June. Kuhlman will get more specific information from Strand on costs and bring it to the board at the June 12 meeting.

Water connection fees – Kuhlman said we have a sewer connection fee that is charged whenever someone builds a new residential or commercial building. We do not have a water connection fee, and water meters are several hundred dollars each for residential and could possibly be over \$500 for a commercial size. We have a water impact fee but that has certain requirements and is also outdated and needs to be reviewed. Cost of meters is not a valid expense for the impact fees. Kuhlman would like permission to ask the attorney if we can institute a water connection fee. Discussion on sewer and water rates. **Berland made a motion to have Kuhlman look into the water connection fee with the attorney at a max of \$500.** Brusberg seconded. Motion carried.

There was no fire/EMS commission meeting.

110 Hotel Street -- Kuhlman said Kent Fish from GEC is on Zoom if anyone has any questions. Brusberg said he had no direct questions, but asked Fish to give a high-level overview of what he saw from the assessment. Fish said basically there is a large diameter elm tree growing adjacent and now it's approximately 4-1/2 feet in diameter and pushed into the building 8-12 inches and lifted this side of the building by a couple inches. It's displacing the building to the right, if you're looking from the road. The foundation wall and exterior brick wall was starting to fall apart and was filled in with spray foam. The building is essentially damaged beyond repair. To qualify for a raze order the cost to repair the building to a reasonable state of repair has to exceed 50% of assessed value. The building is assessed at \$12,000. With the amount of damage, there's no saving the building. The only reasonable repair is to tear the building down and build again. It's questionable on whether there's enough room to build again. It qualifies for a raze, but it's up to the municipality to determine if they want to approach it in that manner. The building has not had property taxes paid in three years. Normally that's when the county starts foreclosure. It could get the fate of building into municipal hands. It's his understanding an arborist inspected the tree and determined the health of the tree. Olson agreed, the tree is a healthy tree. There's 20% of deadwood in the canopy that should be trimmed and inspected once a year. Fish said based on the arborist's opinion, the tree is healthy and chances of it falling is relatively slim. It needs to be determined what action the building owner is going to take and if they will pay taxes, and that will determine whether he has to deal with it, or the municipality has to deal with it. Gehrman asked if the tree roots are affecting the foundation of the property next door. Fish said the tree is approximately 8 feet away and he didn't go into the building, so he can't tell you. Brusberg asked for the wall fractures seen on east and west walls, based on fracturing is it caving in towards interior or exterior. Fish said on the wall with the tree, it is pushing the wall in and pushing the opposite wall out. It's buckled the floor joists to the point there's a one-inch buckle in the floor in the bathroom. Brusberg asked how close is the building relative to where gas line is. Fish said on the east side is where the electric meter is and on part of the wall that could fall anytime. The gas meter is at the back corner on the west side of the building, and he doesn't believe that is getting moved significantly. The gas line itself has bowed by 3 or 4 inches, but that gas line should be flexible enough to not have an issue with that. Gehrman asked if we know if the gas service is still on. Fish said we do not. He would say it probably is because the day he inspected on April 25 he believes the furnace was running. Brusberg said when he put in an estimate of repairs, that was roughly \$190,000. Fish said that is based on the building being not salvageable, so that's based on tearing down the existing and building new. Podgorski asked how old is the building. No one had any idea. Fish said he was told that the tree is 113 years old. Marshall said the tree is not the topic and the topic is the building. The tree keeps getting brought back up. Bruner said the cause of the failure of the building is the tree, so they're talking about how the tree is affecting the building. Olson thinks the business owner should be talked with first before making a decision to raze the building. Bruner thinks we should send a

letter that we need him to be at the next board meeting to discuss actions on the building. Groenier asked if he still runs a business out of there. Olson said yes. Podgorski said it's for the safety of people coming in and out of the building. Bruner added the safety of people walking on the street. Groenier said it's headed west and will go that way. Brusberg added the safety of the owner as well. **Brusberg made a motion to postpone the item to the next board meeting and notify Mr. Douglas asking him to be in attendance at the next meeting.** Olson seconded. Gehrman asked to change the motion to find out what his immediate plans are for the building. Podgorski said that can be part of the letter. Olson said that can be part of the meeting. Motion carried. The board thanked Kent Fish.

Bruner asked for a motion at 8:39 p.m. to convene into closed session pursuant to WI Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties or the investing of public funds and conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Business Complex). Gehrman made a motion to go into closed session. Berland seconded. Ayes – Podgorski, Berland, Olson, Bruner, Gehrman, Groenier, Brusberg. Noes – none.

Gehrman made a motion at 8:59 p.m. to come out of closed session. Podgorski seconded. Ayes – Podgorski, Berland, Olson, Bruner, Gehrman, Groenier, Brusberg. Noes – none.

Brusberg made a motion to move forward with the counteroffer and proposed changes ultimately to be reviewed by the village attorney before going to the buyer. Olson seconded. Motion carried.

Olson made a motion at 9 p.m. to adjourn. Podgorski seconded. Motion carried.

Linda Kuhlman, WCMC, CMTW
Clerk-Treasurer

**Brooklyn Village Board Meeting Minutes
June 12, 2023**

The June 12, 2023, Village Board meeting of the Village of Brooklyn was called to order at 7:00 p.m. at the Village Hall by President Mark Bruner. Trustees present were Mike Brusberg (arrived late), David Berland, Michael Gehrman, Chris Groenier, Dan Olson, and Janeen Podgorski. Also present were Paul Douglas, Jason Marshall, Deputy Merrick Grumke, and Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance.

110 Hotel Street – Bruner thanked Mr. Douglas for coming. Bruner asked if he has a current liability insurance policy on the building. Douglas said no. Gehrman asked if he has long-term or short-term plans to address the structural issues. Douglas said the inspector didn't come up with any recommendations, to his knowledge. The first letter said there would be recommendations to repair the building, and he didn't see any recommendations. The second letter was a raze order. He asked what are the recommendations to save the building. Bruner said he should get a contractor to see if they can make the building structurally sound. Douglas said to the best of your knowledge, you think it's not. Bruner said it's off of its foundation on the east side. Douglas said 20% of wall surface is gone. Out of 120 feet, that's only 12%. Bruner said the tree has weakened the building where Douglas has got it filled with spray foam insulation. Douglas said he's been in the building for 35 years, what do you know. Bruner asked how he will guarantee the building is not going to fall over. Douglas asked why. Bruner said it could fall on the street and hurt people. Douglas said it's not going to fall on the street. Discussion on condition of building. Douglas asked for his options. Bruner said to get a contractor to fix the building and get a liability insurance policy on the building. Douglas asked if it is required. Bruner said it is, you're a business. Discussion on insurance coverage. Douglas said you'd put his business out of business on the condition of his building. Bruner said unless an action plan to make the building structurally sound, you're not leaving the board an option. Gehrman asked if he read the report from the engineering firm. Douglas yes. Podgorski said there were no recommendations to give. Douglas he's not seen any recommendations. Podgorski said there were no

recommendations, because the building is not sound. Douglas said they were going to inspect and give recommendations, but there were no options. They're just going to destroy it. Gehrman asked if he's contacted anyone else to get a second opinion. Douglas said he was waiting for this meeting. Gehrman asked if that's something he's willing to do. Douglas said he would get two or three. Bruner said they need to be licensed contractors. Douglas said he was waiting for this meeting. Douglas said he was never invited to a meeting, except for two meetings. This is the second one. Bruner said they're open and the agendas were posted. Douglas said no, they're not, public comments were not posted, and we lost six or eight bulletins last fall regarding 110 Hotel Street. They weren't published. He said Linda can tell you that, too, because she was off from work and they were never published for three months, so that's six meetings that weren't published in a bulletin because a bulletin didn't come out. He found out by accident. The newsletters were never published. Bruner said they're always available at the village hall. Douglas said for six meetings they weren't printed. Gehrman said we have information from a reputable engineer stating that the building is about to fall down. Douglas said it's not close to falling down. Bruner said the wall is pushed in 12 inches. Douglas said so what. Bruner said that's structurally unsound. The bottom line is the building is not safe to occupy in the condition it's in. Douglas said then proceed as you usually do. Bruner said we're offering an opportunity to get the building back up to code. Douglas said he needs a couple estimates. Gehrman asked if that is something he's willing to do from a couple of licensed contractors. Douglas said he could get 2-3 estimates from a licensed contractor. Olson said he should be allowed to get some estimates on the building. Berland asked what's a reasonable timeframe to get estimates on the building. Douglas said he can't do it in two weeks. Berland suggested the second July meeting. Olson said to give him a couple months. It's a busy time of year to get contractors to come out. Give him a couple months to get things figured out. Bruner asked if August 14 would be okay. It's two months. Berland asked if that is a reasonable time frame. Douglas said he thinks so. Berland asked how we resolve the insurance question. Is that required for businesses in the village. Bruner said we need proof of liability insurance. **Berland made a motion we give Mr. Douglas until August 14 to get at minimum two licensed contractors to review his property and determine the cost to bring it up to code, as well as provide proof of liability insurance for his business.** Podgorski seconded. Motion carried. Bruner thanked him.

No public comments. **Olson made a motion to postpone approving the minutes of May 22 until the next meeting.** Berland seconded. Motion carried.

President's report – Bruner wishes a speedy recovery to Brian Smith, Public Works Director for the Town of Brooklyn. He had an injury on the job. We're close on fireworks donations, but still have a little ways to go. We're looking to see if we can raise \$600. If anyone is available to man a table at food truck night, we can set up a donation station. Olson and Podgorski and Bruner can't because of a PZ meeting. Gehrman could be there. Bruner said Andy Meyer will donate. Chris Groenier said whatever All Color doesn't cover, he will cover the balance. Bruner thanked him.

Bruner saw on the bills a typo in Reilly's preemployment drug test. They spelled his last name wrong. **Olson made a motion to approve bills as corrected.** Groenier seconded. Motion carried.

Bruner said if there is no objection, he would propose to approve all the licenses as a consent agenda item, so they can be done all at once. The only exception would be under (b), the new Brooklyn MiniMart, and he would propose that doesn't go into effect until they close on the business. **Berland made a motion to approve the consent agenda for all of the 2023-2024 licenses, with the exception of the new SD Brooklyn MiniMart as presented on the agenda.** Gehrman seconded. Motion carried. Berland made a motion to approve the intoxicating liquor license for SD Brooklyn MiniMart contingent on closing on the property and becoming the new owners. Podgorski seconded. Motion carried.

Bruner said Anchor Club II is looking for a temporary permit on June 23 to use the outside as long as it is enclosed. Marshall said yes, it would be. Olson asked if they're just closing off the width of their property. Marshall said they might talk to Woodtick and not go so deep so traffic can go through. Discussion on putting up barriers.

Marshall said they won't need all day. If there are a lot of people, they'll have someone out there. Olson said they should watch for minors. **Gehrmann made a motion to approve the amended alcohol license for Anchor Club II for June 23.** Groenier seconded. Motion carried. (Brusberg joined by phone) Marshall asked who he would talk to about coming out farther to the south of his building. He said to meet code and make that a double bathroom, there's not enough space. Bruner said to get a plan and run it through Planning & Zoning Commission. Olson said the zoning administrator would also have to look at it.

Kuhlman said Spilde submitted the CMAR. We received an F in the effluent quality and plant performance section due to the Water Quality Trade timing that DNR has on record. However, the current DNR engineer sent an email stating the following: "The department recognizes a WQT plan was approved July 17, 2020, and the permit modification request email with Nathan Well's response has been documented in our database. I sincerely apologize for any miscommunication that occurred regarding the permit modification; however, the CMAR will remain unchanged and reflect the effective permit term limits. Additional actions in response to the CMAR grade, are not required at this time due to the fact the permit has since been modified to include WQT provisions. The section response should summarize these steps already taken by the Village." Olson said it was in the middle of changing engineers. Kuhlman said the information is all documented on their end and in the CMAR. Bruner said they've gone through three engineers in the last couple of years. Olson added that they recognize it's been done, but they won't change the grade on the compliance sheet. It will stay there. **Olson made a motion to approve Resolution 2023-07 Adoption of 2022 Compliance Maintenance Annual Report.** Berland seconded. Motion carried.

Kuhlman reported that the board starting looking at **Hotel Street reconstruction** about six months ago, because of the condition of the road and sidewalks, plus sewer and water might need to be changed. We discussed putting in a parking lot depending on what the bank was doing. We approved for Strand to do design work with TID money. Last year we put in for possible loans through the DNR. You have to pre-apply the year before, and if approved, you can put in an application. Last month we were approved, and if we want to continue, we have to have the application in by the end of this month. If we do the application, we have to do the project next year. Strand looked at costs, and out of the \$800,000 project, the loans would only cover about a quarter through the DNR. We wouldn't get principal forgiveness. If we go with DNR loans, you're required to us US Steel and the federal labor laws, which could increase the prices of everything. Strand, Spilde and Kuhlman recommended to wait to apply. It would be pushing it to get a design done and do the business park at the same time next year. We still can do it, if we want, next year under a different loan. Olson suggested taking TID money and do a complete design and then reapply next year. Kuhlman confirmed we are doing that with the agreement with Strand. It should cover most of a design plan. They have about half of it done already. These DNR loans would save about \$50,000. Gehrmann said you might spend that much to meet the rules. Olson agreed. Kuhlman mentioned it would also need discussion with property owners for curb, gutter, and sidewalks. Gehrmann asked when we will know about the bank. Kuhlman stated we just found out that they are officially moving out end of August. No action taken.

Bruner reported he and Kuhlman met with **Oregon School District** about deputies for the elementary school. Kuhlman had several options for them. The school district had no ideas in mind. Kuhlman said she had gotten the ideas from Captain Porter. We mentioned we cannot afford to get a second full-time deputy at this time. We're quite a bit short and next year we're looking at leasing a squad through the county. We mentioned they would have to kick in if they want to do this. Kuhlman also suggested having the current SRO be deputized in the village. In case an incident happens and Grumke isn't on duty, they would still have full police power. The school district will check with Chief Pagenkopf, and we haven't heard back. Olson asked if he's paid by the school district or PD. No one knew. They did say they would contribute. One other option that Captain Porter thought of, and he can come to discuss it, would be to flip Deputy Grumke to daytime hours and OT deputies at night. Kuhlman asked for stats for the last year on calls. We are about \$80,000 short of getting a second deputy. The Legislature is looking to pass a shared revenue bill to give us about \$55,000 payment next year. Brusberg asked if it is an ongoing increase. Kuhlman said it will continue at that rate and might increase depending on sales taxes. Brusberg asked if the

\$80,000 takes into account leasing the squad. Kuhlman said no, but it's an approximate number. It depends on the pay rate for the second deputy. It's not something to make a decision on tonight, and if you want, Captain Porter can come to a meeting to answer questions. Olson said the way overtime is being filled, he'd prefer not taking the full-time officer away from evenings. He was hired to work afternoons and evenings because that's when we had problems. We're not guaranteed any coverage in the evenings. Then you might have citizens complaining you don't have anyone on in the evenings. Olson said to take the original officer and put him to days and rely on OT officers for evening, that's not a good option. (Brusberg arrived in person) Bruner added the only way to move Grumke to days is to add a second deputy. Brusberg said it might not be a bad idea having someone come in from Dane County. What would the school district be willing to do, if anything, for cost sharing. Bruner said they realize if they want to have a local deputy on duty during school hours, they have to kick in. Gehrmann asked if the idea is to have the school covered with an officer during all school hours. Bruner said we would have one in the vicinity. The deputy wouldn't be spending the whole day at the school, but be in the village, so it would cut the response time down. Brusberg said whether through shared revenue and value of new construction, there's a path there, but it might take a few years to get there. Podgorski asked about the SRO option. Olson said if there was an issue, they could come down. Brusberg said that should happen no matter what. The taxpayers here in Brooklyn are paying for that person. Kuhlman will follow up on that. Board asked to have Captain Porter come to a July meeting.

Kuhlman said for the **annexation**, the board has to pass this to PZ to review and recommend approval to the board. She sent to the state and Dane County. The state has 20 days to get back to us, and the county will get back to us after their review. Then the board will approve a new ordinance for the annexation and approve the annexation. Olson asked if it's for the additional business park. Kuhlman confirmed. Bruner said it's everything we have the option on now. Gehrmann asked if there's a downside to having it annexed and not using it right now. Kuhlman said either way, we have to pay the taxes back to the township for the next five years. We should have it annexed before the Urban Service Amendment is done. It will stay ag land coming into the village, but should get rezoned to Business Park. There was an initial annexation fee of about \$1,300 to the state, which will be able to be paid back through a TID eventually. **Brusberg made a motion to proceed with the annexation.** Olson seconded. Motion carried.

Kuhlman reported we received a request for an **extra-territorial land split review** for Schudlach. It is on Windmill Road between W. Rutland and Highway 14. Olson said they're splitting it into two residential lots. Kuhlman said it's been preliminarily approved by Dane County. They're waiting on our comments and Town of Rutland's comments. DOT made some comments. Discussion on where the property is. **Brusberg made a motion that there are no comments from the village.** Olson seconded. Motion carried.

Brusberg made a motion to go forward with the credit card policy as written. Berland seconded. Motion carried. **Brusberg made a motion to accept the procurement policy with the redline adjustments.** Podgorski seconded. Motion carried. **Brusberg made a motion to approve winter parking and snow emergency parking ordinances.** Berland seconded. Motion carried.

Brusberg asked what is covered for **fireworks**. Podgorski said they should set up a meeting for volunteers. Bruner will put something on Facebook page. Brusberg thanked Groenier, but for future years in order to have fireworks, we need a committee of non-board members well in advance. We need to keep the board outside of it. He's thankful to the businesses. In order to do an event, we need funds raised through donations and a committee. The \$5,000 sitting there needs to be moved to the general fund. It shouldn't sit there for fireworks. Groenier said people would be upset if it didn't happen, but they've got to be willing to help. Olson said other communities have businesses do it. Brusberg said we should try and see who is willing to step up and chair. Bruner thanked Brusberg for getting donations. He said after fireworks are over and done, before the July 10 board meeting, he will write a letter to go in the newsletter and explain the village carried it for two years, and if people want to keep fireworks going, we need people to step up and keep it going. The board will not be involved next year. If it's citizen members raising money, they might have other ideas for fundraising that we're not utilizing. **Brusberg made a motion to establish a committee to manage fireworks for 2024 and beyond.** Gehrmann said he would agree it

should be a couple of businesses and volunteers that decide to push it forward, and we can offer support for it. It's a good thing for the village. He agrees with putting out a letter after the fireworks. Brusberg said it's a wonderful event and would love to see it continue. Podgorski started the volunteer page that will be in the newsletter. Olson seconded. Motion carried.

Brusberg made a motion to accept the CSM for the business park. Groenier seconded. Motion carried.

Clerk's Report – Financials were handed out. There was \$114,984.47 in deposits for May. \$756.91 was from personal property aid, which is also part of the new legislation to end personal property taxes. There was \$158,626.08 in withdrawals. The total in all accounts at the end of May was \$2,003,249.82. Other financial reports were given to the board. Lake Ridge Bank has given verbal notice that they will be moving out of the building end of August, early September. They did say they would pay the lease payment through the end of the year. She asked to get that in writing. Gehrman asked what we would use the building for. Olson suggested moving police department here. Discussion on possible uses of building. Open Book went well on May 25. Board of Review is tomorrow night, and there is one objection to be heard. Board was given the League of Wisconsin Municipalities Mutual Insurance annual report, and they were also given MSA's annual sewer use charge report. The MSA report is on the website under the Public Works page. We received our 2023 recycling grant in the amount of \$3,539.58. Legislature will probably be approving the increase in shared revenue. UniverCity is again accepting applications for the next session. Applications are due August 1. Board can review past UniverCity projects at university.wisc.edu. They get university students to work on projects for municipalities. There is a fee associated with using their services, but it's nothing compared to what those costs would be if they were hired out.

Planning & Zoning Commission - Bruner talked about creating a new ordinance for aesthetics of commercial buildings. Some businesses in town are not meeting what we were looking for, so they were talking about creating a standard. The criteria would have to be objective and enforceable. Is that something we want to tackle at PZ or do from ordinance committee. Berland said rather than reinventing the wheel, can we reach out and see what exists in other villages, townships, cities, etc. Groenier said it's the same thing like an HOA, have to have so much. Olson more of a standard like no plywood covering windows, that's where it's stemming from. Podgorski has done some research and what she's found ranges from being really stringent to guidelines. The enforceable part is the piece we'd have to figure out. Groenier said every building is so different, how do you make it common. He said things like no peeling paint, lawn, general upkeep. Olson said if we go to ordinances, we do have ordinances for businesses as far as for lighting, etc. Brusberg, do we know for the communities local to Brooklyn, do they have ordinances like this. Podgorski found Evansville and Edgerton but nothing else. Gehrman asked if they do active code enforcement or complaint driven. Bruner said it depends on how we write the ordinance. Brusberg asked what are we trying to solve for, and knows we have one business we've struggled with what to do. Bruner said what we're trying to accomplish with an ordinance is not necessarily to correct a problem right now but to set a standard, so we don't have to deal with problems in the future. Gehrman said when you have a new business coming in, they might feel better about fixing something when they know there will be some level of standard enforced. Brusberg said we've been pretty aggressive over the last few months with a variety of commercial entities. He'd rather the board wait and let things settle and regather after budget. Optically it looks like we're after commercial properties right now. Podgorski asked what's wrong with that. We've had a lot of activity, but that's not a reason to stop. Groenier asked if it will deter people. He could see it. He gets the point to raise the standard and make it look presentable, but he gets the point. Brusberg is all for it, but give it a few months. Gehrman said now is the time to start to enforce some of this stuff. As long as he can remember, all those areas have looked horrible and now someone is coming in to fix up one and we want to keep the ball rolling and hold them accountable. Discussion. Brusberg suggested bringing it back up in November. He's in favor of it, but would like to take some time. He would like to engage the businesses, talk to them. Groenier suggested inviting the small business owners and meeting with them. **Berland made a motion to defer this agenda item of ordinance for aesthetics of commercial buildings until after we've scheduled a meeting with small businesses in town.**

Groenier seconded. Motion carried. Kuhlman asked what should she do. Gehrman suggested an open house to invite members to come to the community building. Kuhlman said it could be an open house and posting a quorum of the board. It could be at the community building. We'll get a date.

Rezone of 310 N. Rutland – Bruner explained there's a resident who wants to put an addition onto the back of his house. It meets all the requirements, but the front is 3 feet too narrow. The lot next to it is zoned medium density so that fits the criteria. There was a public hearing at PZ and there were a few concerns and questions. Gehrman asked what Rob Roth said. Bruner said he didn't recommend it, but it's the village's call. Olson said it was due to the lot being narrow. He said it would be an addition and living quarters above a garage. Gehrman said it looks like one large house. Discussion of plans. Berland asked if PZ had any concerns. Olson said originally it was the driveway, but once they saw the detailed plan, it showed the driveway was plenty wide enough. Another issue was water runoff and that was addressed that the water would be flowing to the far back. They have to have two separate meters and two sewer laterals, just like a duplex. **Olson made a motion to rezone 310 N. Rutland from single family low density to single family medium density.** Podgorski seconded. Motion carried. **CUP of 310 N. Rutland** – Bruner said with it being single family medium density there's a conditional use to add a second dwelling, and one of the stipulations is at least one of the units has to be owner-occupied. Olson said they will be in one section and the older kids in the other section. Bruner said in the future if they sell the property, it still has to be owner-occupied. **Podgorski made a motion to approve CUP for 310 N. Rutland to convert to a single-family residence to two family residence.** Olson seconded. **Podgorski made a motion to record the restrictive covenant with the register of deeds.** Olson seconded. Motion carried.

Fire/EMS Commission – Brusberg said the meeting was on May 24. Next month is June 21st. Evansville had an issue with the engine not fitting down a driveway, so they're looking into rural driveways must have a width of 16 feet. The ambulance is running into issues getting the chassis. They need to keep looking at it. It won't impact funding. We have the funds available with the grant so we can move forward once we get prioritized. They will use the grant to prepay. We got a record grant and it's being used to get a new ambulance to replace the current one. The one we have works well, but it is towards the end of the preferred life. Tender 7 is 27 years old. That was targeted for replacement by 2026. They're seeking ballpark numbers on cost to replace. EMS year to date has had 73 calls; last year same time was 86. Multiple new personnel are starting. They're still struggling with out of service hours but not to the degree in the past. They talked about retirement benefits. There's a CD with \$54,000 and they use it to compensate 11-12 retirees about \$70-80 per year. They're trying to dwindle the CD and not give the \$2,000 to the budget each year. So, they're looking at 11-12 retirees taking the balance and giving \$100 each year until the balance is gone. And active personnel that meet requirements will get a \$250 additional contribution to the SAP retirement program, so they get an added bonus for meeting, and lastly establish a memorial fund, so if there's a passing of an active member, they can tap that for flowers or whatever and the district has to agree to use those funds. There's a draft of changes to the district agreement around the retirement guidelines. They want thoughts and feedback on suggestions. Gehrman said the retirement sounds good. How long does a fire truck engine last. Brusberg said if the rust starts to spread, it can go quickly. It's had a bunch of work last year. It's the tender. Olson said after a certain period of time they have to be completely serviced. It has to do with getting grants, etc. Brusberg asked for thoughts on the retirement. They like it. They want to have Barber present to district members to get their perspective. Board thanked him for the report.

Media Committee – Podgorski said they met last week. Talked about all the media we put out there and possibly start with Instagram. There might be opportunities for students to help through the UniverCity program for some projects. At the next meeting we'll talk about the newsletter in September. The committee talked about the board members divvying up and attending food truck nights and bring up volunteering for the board, etc. Bruner thinks it's a good idea to promote volunteerism. Podgorski said we can take a look at all nights available and take a look at them. Brusberg said he's planning to go, so if there's something they want to do, let him know. Podgorski said they could set up a tent and have a couple board members and put something out that they will be there to talk.

Brusberg made a motion at 8:55 p.m. to convene into closed session. Berland seconded. Ayes – Brusberg, Podgorski, Gehrman, Bruner, Olson, Berland, Groenier. Noes – none. **Gehrman made a motion at 9:17 p.m. to return to open session.** Groenier seconded. Ayes – Brusberg, Podgorski, Gehrman, Bruner, Olson, Berland,

Groenier. Noes – none. **Brusberg made a motion to approve the adjustments to the developer agreement discussed in closed session.** Berland seconded. Motion carried.

Olson made a motion at 9:18 p.m. to adjourn. Podgorski seconded. Motion carried.

Linda Kuhlman, WCMC, CMTW, Clerk-Treasurer

**Brooklyn Village Board Meeting Minutes
June 26, 2023**

The June 26, 2023, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Mark Bruner. Trustees present were David Berland, Michael Gehrmann, Chris Groenier, Dan Olson, and Janeen Podgorski. Trustee Mike Brusberg was absent. Also present were Tim Madigan, Public Works Director Leif Spilde and Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance. No public comments.

Bruner asked to move up the discussion on the **Neighborhood Watch** program. Madigan stated he met with Deputy Grumke and Bruner to discuss the program. If there is anything on the plan anyone disagrees with, let him know. He's hoping to start with 4th Street, and it will spread throughout the village. He wants to unite the neighborhood and to start simple with reminding people of locking cars and shutting garage doors, have good lighting. He talked with Spilde about putting up signs. He's hoping when people drive down and see the sign, it will help. He knows they need to have a plan of action and someone organizing it. He will be in charge of 4th Street, but if someone calls the office, tell them it's a neighborhood program and to contact him. He recognizes they need to have someone in charge and all neighbors should be involved. He is going to get out word to his neighbors. He's trying to promote safety items. He received some safety cards and business cards from Deputy Grumke. Basically, if you see something, say something. They're not vigilantes. He will ask the neighbors what are the biggest issues for safety and security, will find out who has security cameras and give that information to the deputy. He wants to build a relationship with the deputy and neighborhood. He wants to put out a quarterly newsletter. He will be available on National Night Out. It's a pilot program. Bruner mentioned during their meeting there is no liability to the village. It's a neighborhood program. Olson asked what happens if Madigan can't continue. Bruner said a lot can be handled through the quarterly newsletter on what's happening and who the point person is. If they don't renew, they pull the program. Madigan will come up with a backup person. Gehrmann asked that once a year they come back or fill something out saying they're doing something yet. Madigan agrees. Olson asked what was the reason the Village took the signs down before. Spilde said they put them up and took them down a little later. He doesn't remember the reason. Kuhlman said she looked up other communities. Some say to have a meeting first with law enforcement. One community said 50% neighborhood involvement before a sign is put up and others 80%, so it's law enforcement that dictates. Bruner said Dane County Sheriff's Office doesn't have a policy governing neighborhood watch programs. Madigan said about 12 people on his block are already on board with it. Berland said he's not in favor of neighborhood watch programs, because even the idea of deputizing citizens he's seen go wrong in the past. Even though he knows they're not vigilantes, some people can't make that distinction. Even though there's no liability to us, some people think it deputizes them and allows them to act on behalf of law enforcement. While he likes the idea, he doesn't believe everyone can make that distinction. He doesn't think it's a great idea. Madigan asked why it's all over the country. Berland said it started in '70s when there was an uptick in crime, and absent ability to hire additional sheriff's deputies across the county, they charged local citizens with keeping an eye out on their behalf, which became a de facto deputization of the citizens, and that was the start. Since then, it settled into a more routine less true law enforcement activity, but there are some people who can't make the distinction. He commends Madigan for having concern for the neighborhood. Bruner said the board doesn't necessarily need to make a motion because it's not a village sanctioned program. Podgorski said there's no

liability on the village, so making a vote would assume there's liability on the village. She thinks we thank him very much for his work. Gehrman said it's driven by neighborhoods with the sheriff's help. Bruner made a recommendation to get in touch with Deputy Grumke and put together a meeting with Madigan and the neighbors. **Berland made a motion that once Mr. Madigan gets the program up and running, we allow the signs to be put up in the right of way as appropriate.** Gehrman seconded. Madigan asked if the board wants any amount of people there? Bruner said it would be up to him. Olson said it's his program. Motion carried.

Olson made a motion to approve minutes of May 22. Berland seconded. Motion carried.

Gehrman made a motion to approve minutes of June 12. Berland seconded. Motion carried.

President's report – Bruner wished his mom a happy 84th birthday on Friday. Olson reviewed the bills and saw no problems. **Olson made a motion to approve the bills as presented.** Podgorski seconded. Motion carried.

Fireworks – Spilde talked with Chief Barber and their opinion is other neighboring communities did fireworks with no problems. There were no problems at the racetrack. They're not recommending a no burn or restriction on fireworks. If it's windy, they might want to reconsider. It's something they're cautious about, but others had no problems. Bruner said they're calling for rain later this week, including Saturday morning. Spilde said if conditions change in the next two weeks, they will look at it again. No motion needed.

Village Hall Committee – Bruner said we need to look at what to do with the building. We need to move the police department here. Kuhlman and Olson should be part of the committee and someone from public works. Groenier asked if there's space for squad car here. Bruner said no, it would still be kept at the community building. Bruner would like to be part of the committee. Berland volunteered. Olson suggested no more than two trustees on the committee. Gehrman said he would be on it. Bruner said we have a set of as-built plans for the building that are close. That's a good starting point. Groenier asked if it's a full remodel, take down walls, etc. Bruner said it could be. Berland asked if there is a need for public comment period. Bruner said we can have a public hearing. Groenier said Jeff Groenier could do the architecture for it. **Gehrman made a motion to establish a committee to look at remodeling for the village hall, and the members will be Kuhlman, V. Olson, Bruner, Gehrman, a rep from public works, along with input from the Sheriff's department.** Berland seconded. Motion carried.

Deputies for September 22 – Spilde said for the Luke Bryan concert Dane County will have deputies at the end of Kerch Street but not to patrol our streets. There's been talk of shuttles and live music in the village. The village will have its own security issues to think about. Bruner asked if there will be deputies available. Spilde said we should put in now. Berland asked if we can't find sheriffs or police to work in the village, can we do a private security firm. Bruner said we should have law enforcement in the village. Spilde said he and Grumke are recommending another officer with 12-hour shifts. Olson confirmed two 12-hour shifts. Spilde said gates open at 2 for parking. We should have no parking on some streets and discuss with Grumke and PW, so we can have one way clear for emergency vehicles. He reserved the parks and community building for backup for emergencies. If there are shuttles from the village, where will those cars park. Bruner said we could discuss that down the road. He's not opposed to bringing in more deputies. Olson said it's common sense to have extra law enforcement. Spilde said for budgetary purposes we're still in decent shape for OT. Spilde said the concert will be over at midnightish. Gehrman asked if we want deputies past bar time. Spilde would like 10 a.m. to 3 a.m. Groenier suggested having someone on duty until 4. Discussion. Groenier suggested up to 3 deputies. **Olson made a motion to have two extra Dane County Sheriff's deputies on for 12-hour shifts from September 22 and into September 23.** Groenier seconded. Motion carried.

Public Works – The water tower was inspected first of June. There were a couple broken water shutoffs that were fixed. He said since May we've been pumping three days' worth of water in a day. It is taxing on the system. We're running 2.75 times versus a normal once a day. WWTP is still working on the Business Complex. Wastewater permit was due. DNR kicked it back and said we had to redo the water quality trade with a date of last Friday to get it done. He worked with Klahns and Strand and they submitted it. McCann's cleans all lift stations

three times a year. They did it in May. All pumps are pulled yearly. That was done in May. Olson asked if the truck will come shortly. Spilde said the truck is done but getting to the dealership is the problem. Spring dumpster totals were handed out. It was a little above average. The steel price was up.

Lift station upgrade – with the Business Park originally it was planned not to run water to N. Kerch Street lift station. Because of budgetary reasons, they made the decision to pump to N Kerch Street. If it's working perfectly, on paper they should handle it. But when they did a test, they found it isn't going to meet the future needs. He received a quote from LW Allen and an opinion from Strand. They discussed it at the Public Works Committee meeting. Gehrman asked, having lived in the area when backwater valve failed, will that happen more. There's about 6-8 in the area that had a fail. Spilde said it shouldn't have failed since Hwy 92 was done. When those failures happened, it was 8" clay pipe. Now we have 18" or 24" mains in there. Discussion. Spilde said it would be highly unlikely to have a problem. The capacity of the lift station isn't a problem, it's the pump. Olson said N. Kerch Street pump will be working harder. They talked about how to pay: sewer equipment replacement fund, sewer connection fees or putting it into the project. Olson said the Public Works recommendation is to take it from business park project loan. We don't want to take money out of other accounts, because if we have a catastrophic failure, that money will be gone fast, and the reason for upgrading is due to business park. **Olson made a motion that we take the funds out of the loan for the business park infrastructure to upgrade North Kerch Street lift station at a total of \$28,222.** Groenier seconded. Motion carried. Spilde said there are repairs to be done to other lift stations that will come from general budget and sewer equipment replacement fund, and they will fit that in when they do the other work.

Tire stickers right now are \$5 through the clerk's office. We get charged \$6 to get rid of the tires. Oil, tires, and batteries are picked up the 1st Tuesday. PW Committee is recommending \$10/sticker, and some bigger tires they might still lose money. **Berland made a motion to increase tire disposal sticker price to \$10.** Groenier seconded. Motion carried.

208 Railroad Street –Spilde said on June 15th at 12:30 they opened bids for demolition project. He and Roberts were present. Received one through mail and one through email -- Mandt's Trucking and Everson Excavating. Mandt's is low bid. Berland asked if there's any concern on their ability to fulfill the contract. Spilde said they want to do it faster than we will allow them to. Podogorski asked what is the scope. Spilde take everything, remove the concrete, fill in with dirt and seed, not to touch anything else, etc. It was an intense bid that has all the DNR requirements in it. Both contractor do that. **Olson made a motion to approve Mandt's Trucking at bid price of \$12,950 which is low bid for the 208 Railroad Street demolition.** Berland seconded. Motion carried. Kuhlman updated board that she contacted Green County Sheriff's Department Civil Process about being there to remove. They checked with their Corp Counsel, and they passed it on to Dane County. She talked with Deputy Grumke, and we're meeting with Dane County Civil Process deputies. We will probably have to go back to court and get an order for the sheriff's department to remove. Deputy Grumke said he would contact animal control.

Sewer Ordinance 34-62(4)(I) – Strand reviewed it to make sure nothing was missing for existing businesses or new businesses. They recommended adding the change to help protect from the changes happening and help for phosphorus. **Berland made a motion to amend Ordinance 34-62 Rules and Regulations, part 4, subsection I, Wastewater which contains organo-sulfur or organo-phosphate pesticides, herbicides, or fertilizers.** Gehrman seconded. Motion carried.

Wastewater facility inspection – DNR inspected the facility. Spilde has been a part of 4 or 5 and usually it takes an hour. This was over 3 hours long and very intense. It went well. There were six items brought to the attention of the village, but they're not concerning. Staff is doing a great job. We have to write a new SOP for a new chemical addition. We have to become advanced wastewater operators. A lot of the recording is for a million gallons a day and we only pump thousands of gallons a day, so in the numbers he missed a decimal point three times in five years. The water quality trade had to be resubmitted with an updated trade, and they got it done and met the deadline. After tonight, we will submit the final report. He invited new board members to come and take a tour to

understand where all the dollars go. We're running a biological plant that not a lot of people do. Gehrman asked a few questions about the report. Gehrman gives our facility a thumbs up. It's not easy to keep this working. Spilde said the phosphorus limits are one of the strictest in the country. Our plant is studied by a couple different universities and Aquafix. We're 99.75 residential and they love studying us, because it's a controlled environment. They had a mechanical issue at the plant that upset the plant and he was concerned about phosphorus, but Aquafix and the university came down and took samples for free. We are microscoped monthly and sometimes weekly by the university, and the DNR rep was impressed. Discussion on plant. They had a **sewer issue behind the village hall**. The sewer and water run from 1948 and they're all different. They did research. They dug up and found a building foundation but didn't find the sewer. They're trying to find out what's going on. One house is affected, but it's running okay. With the Hotel Street project and this building, we should discuss what we're going to do.

Clerk's Report – The Elections Commission is changing the absentee envelopes and will no longer allow the current ones to be used. The Commission is giving a grant towards new envelopes. Our total grant is approximately \$141. Axley Brynelson, our attorneys, invited board to the July 12 Concerts on the Square. RSVP if you're interested. Crisis Risk Management is the newest offering from our League insurance. They can help before, during and after a crisis. They offer 20 hours for free. The Governor signed the shared revenue bill. Some highlights include additional shared revenue for all municipalities. Our share will be about \$55,000 additional, and in years after it depends on sales tax. They are eliminating personal property tax as of 2024, and we will get additional aid for that. It also includes Innovation Fund grants as incentives for communities to combine local services. There are certifications for law enforcement and fire/EMS for training and calls, etc. They eliminated advisory referendums. Department of Revenue will track spending. There are new rules for quarries. Gehrman asked if funding is more predictable or more based on economy. Kuhlman said the basic shared revenue will be about the same, and expenditure restraint is changing slightly.

Planning & Zoning Commission – Bruner said the only item was the petition for annexation of the territory of 55 plus acres. That was approved by Planning and Zoning Commission. We have to wait 20 days for state to approve. It will be on agenda for next month's board meeting. Olson said O&A didn't have their plans ready.

Kuhlman also added to her report that we are moving forward with the closing for O&A. We should be getting the original CSM to be filed this week as well. Nothing for fire/EMS report.

Gehrman made a motion at 7:59 p.m. to go into closed session. Podgorski seconded. Ayes – Podgorski, Gehrman, Bruner, Olson, Berland, Groenier. Noes – none.

Berland made a motion at 8:00 p.m. to come out of closed session. Groenier seconded. Ayes – Podgorski, Gehrman, Bruner, Olson, Berland, Groenier. Noes – none.

Gehrman made a motion to approve sending out the developer's agreement without any dollars put into it, as a model contract going forward that any potential developer would want to look at. Olson seconded. Motion carried.

Podgorski made a motion at 8:01 p.m. to adjourn. Groenier seconded. Motion carried.

Linda Kuhlman, WCMC, CMTW
Clerk-Treasurer

August

2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
Exercise Classes held at Brooklyn Community Bldg	**\$ 10/Tire Contact Clerk's Office 608-455-4201	Brooklyn Night Out – 4p to 7 p – 204 Division St Tires, Oil & Battery Pick up	Garbage & Recycling Yoga 6p			
6	7	8	9	10	11	12
	PIYO 6p	Brush Pick-up	Garbage Yoga 6p	Bookmobile – Gazebo 6-730p	Clerk's Office Closed	
13	14	15	16	17	18	19
	Village Board Mtg 630p PIYO 6p	Food Trucks _ Legion Park 5-8p Optimist Club – BINGO Legion Park	Garbage & Recycling Yoga 6p	Bookmobile- Gazebo 6-730p		
20	21	22	23	24	25	26
	PIYO 6p	Clerk's Office Closed	Garbage Clerk's Office Closed Yoga 6p	Clerk's Office Closed Community Lunch Methodist Church Noon Bookmobile- Gazebo 6-730p	Clerk's Office Closed	
27	28	29	30	31		
	Village Board Mtg 630p PIYO 6p		Garbage & Recycling Yoga 6p	Bookmobile- Gazebo 6-730p		