

210 Commercial Street - PO Box 189 – Brooklyn, WI 53521

March 2024 Village News

Clerk's Office - 455-4201

Fax - 455-1385

PO Box 189, 210 Commercial St

Email: clerk@brooklynwi.gov

Police Department – 608-255-2345

102 N. Rutland Avenue

Email: grumke.merrick@danesherriff.com

Public Works Dept. - 455-1842

Fax 608-455-1501

102 Windy Lane

Email: publicworks@brooklynwi.gov

2024 Election Dates

Tuesday, April 2 – Spring Election & Presidential Preference Primary

Tuesday, August 13 – Partisan Primary

Tuesday, November 5 – General Election & Presidential Election

2023 Consumer Confidence Report Data

BROOKLYN WATERWORKS, PWS ID: 12300750

Water System Information

If you would like to know more about the information contained in this report, please contact Leif Spilde at (608) 455-1842.

Opportunity for input on decisions affecting your water quality

The Village of Brooklyn Board meets on the second and fourth Monday nights of each month at the Village Hall 210 Commercial Street at 6:30pm.

Health Information

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbial contaminants are available from the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Source(s) of Water

Source ID	Source	Depth (in feet)	Status
1	Groundwater	616	Active
2	Groundwater	670	Active

To obtain a summary of the source water assessment please contact, Leif Spilde at (608) 455-1842.

Educational Information

The sources of drinking water, both tap water and bottled water, include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
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- Inorganic contaminants, such as salts and metals, which can be naturally- occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which shall provide the same protection for public health.

Definitions

Term	Definition
AL	Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
HA and HAL	HA: Health Advisory. An estimate of acceptable drinking water levels for a chemical substance based on health effects information. HAL: Health Advisory Level is a concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice. Health Advisories are determined by US EPA.
HI	HI: Hazard Index: A Hazard Index is used to assess the potential health impacts associated with mixtures of contaminants. Hazard Index guidance for a class of contaminants or mixture of contaminants may be determined by the US EPA or Wisconsin Department of Health Services. If a Health Index is exceeded a system may be required to post a public notice.
Level 1 Assessment	A Level 1 assessment is a study of the water system to identify potential problems and determine, if possible, why total coliform bacteria have been found in our water system.
Level 2 Assessment	A Level 2 assessment is a very detailed study of the water system to identify potential problems and determine, if possible, why an E. coli MCL violation has occurred or why total coliform bacteria have been found in our water system, or both, on multiple occasions.
MCL	Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
MCLG	Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
MFL	million fibers per liter
MRDL	Maximum residual disinfectant level: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MRDLG	Maximum residual disinfectant level goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
mrem/year	millirems per year (a measure of radiation absorbed by the body)
NTU	Nephelometric Turbidity Units

Term	Definition
pCi/l	picocuries per liter (a measure of radioactivity)
ppm	parts per million, or milligrams per liter (mg/l)
ppb	parts per billion, or micrograms per liter (ug/l)
ppt	parts per trillion, or nanograms per liter
ppq	parts per quadrillion, or picograms per liter
PHGS	PHGS: Public Health Groundwater Standards are found in NR 140 Groundwater Quality. The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
RPHGS	RPHGS: Recommended Public Health Groundwater Standards: Groundwater standards proposed by the Wisconsin Department of Health Services. The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
SMCL	Secondary drinking water standards or Secondary Maximum Contaminant Levels for contaminants that affect taste, odor, or appearance of the drinking water. The SMCLs do not represent health standards.
TCR	Total Coliform Rule
TT	Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

Detected Contaminants

Your water was tested for many contaminants last year. We are allowed to monitor for some contaminants less frequently than once a year. The following tables list only those contaminants which were detected in your water. If a contaminant was detected last year, it will appear in the following tables without a sample date. If the contaminant was not monitored last year, but was detected within the last 5 years, it will appear in the tables below along with the sample date.

Inorganic Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2023)	Violation	Typical Source of Contaminant
BARIUM (ppm)		2	2	0.008	0.006 - 0.008		No	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
FLUORIDE (ppm)		4	4	0.1	0.1 - 0.1		No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
NICKEL (ppb)		100		5.6000	4.3000 - 5.6000		No	Nickel occurs naturally in soils, ground water and surface waters and is often used in electroplating, stainless steel and alloy products.

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2023)	Violation	Typical Source of Contaminant
SODIUM (ppm)		n/a	n/a	3.00	2.80 - 3.00		No	n/a

Contaminant (units)	Action Level	MCLG	90th Percentile Level Found	# of Results	Sample Date (if prior to 2023)	Violation	Typical Source of Contaminant
COPPER (ppm)	AL=1.3	1.3	0.5300	0 of 10 results were above the action level.		No	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
LEAD (ppb)	AL=15	0	0.78	0 of 10 results were above the action level.		No	Corrosion of household plumbing systems; Erosion of natural deposits

Radioactive Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2023)	Violation	Typical Source of Contaminant
GROSS ALPHA, EXCL. R & U (pCi/l)		15	0	2.0	1.8 - 2.0	7/7/2020	No	Erosion of natural deposits
RADIUM, (226 + 228) (pCi/l)		5	0	0.9	0.0 - 0.9	7/7/2020	No	Erosion of natural deposits
GROSS ALPHA, INCL. R & U (n/a)		n/a	n/a	2.4	2.2 - 2.4	7/7/2020	No	Erosion of natural deposits
COMBINED URANIUM (ug/l)		30	0	0.7	0.6 - 0.7	7/14/2020	No	Erosion of natural deposits

Additional Health Information

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Brooklyn Waterworks is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at www.epa.gov/safewater/lead.



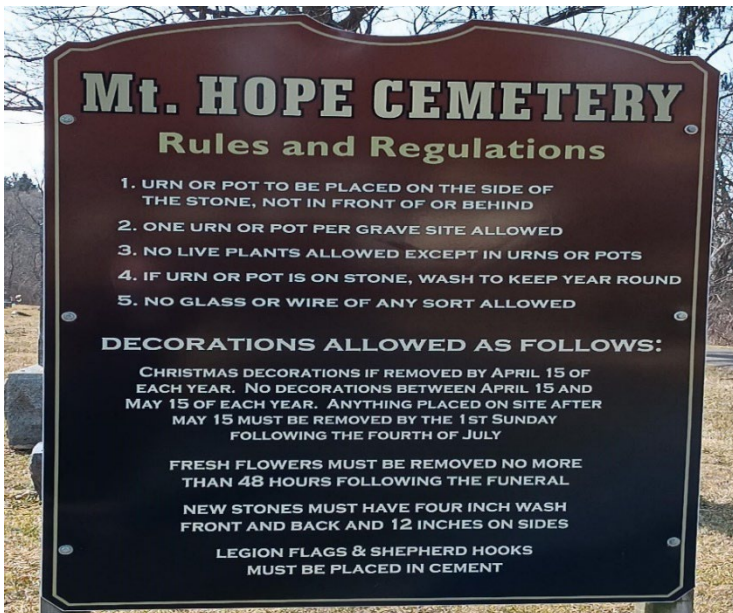
Street Sweeping

Tuesday, March 26

Please remove all vehicle(s) from the street before 5 am.

Brush Pickup 2nd Tuesday of each month

Please place brush in the terrace, parallel to the curb, and in separate piles. Be sure to stay away from any electrical/telephone equipment. All cut ends need to be placed in the same direction.



Reminder to remove all decorations by April 15.

Spring Dumpster Days

May 3 through May 12

Hours: Monday thru Friday 2 pm to 7 pm, Saturdays Noon to 6 pm & Sundays 10 am to 2 pm



NWS MILWAUKEE

STORM SPOTTER TRAINING



MARGARET ANTHONY
BELLEVILLE 9/25/23

MONDAY, APRIL 8TH 1:00-3:00PM

Monroe Fire Station #1
601 W. 17th St, Monroe, WI

LEARN ABOUT:

- How To Safely Spot Storms
- How To Communicate Reports
- What Needs To Be Reported
- Clouds To Watch
- NWS Products/Resources

FREE AND OPEN TO THE PUBLIC!
NO PRE-REGISTRATION NEEDED

Sponsored By Green County
Emergency Management





NWS MILWAUKEE

STORM SPOTTER TRAINING



MONDAY, APRIL 8TH 6:00-8:00PM

New Glarus Fire Station
218 4th Ave, New Glarus, WI

LEARN ABOUT:

- How To Safely Spot Storms
- How To Communicate Reports
- What Needs To Be Reported
- Clouds To Watch
- NWS Products/Resources

FREE AND OPEN TO THE PUBLIC!
NO PRE-REGISTRATION NEEDED

Sponsored By Green County
Emergency Management



BROOKLYN – GREEN COUNTY RESIDENTS



Ways to contact us!

Website - adrcgreencounty.org

Facebook - ADRC of Southwest Wisconsin

Email - resourcecenter@gchsd.org

Phone - 608-328-9499

Look for ADRC Green County newsletter “The Bridge” monthly in the Great Dane Shopping News

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## March 2024 News from Your Senior Center

By Rachel Brickner

Transportation services for older adults are very much dependent on which county a person lives in. For Village of Brooklyn residents residing in Dane County, the Oregon Area Senior Center can arrange rides to a variety of destinations. For Village residents who live outside Dane County, senior center staff can provide phone numbers and information about who to call to arrange rides.

All rides are provided on a donation basis. No one is denied a ride due to inability to pay. People are picked up at their homes, and returned there after the trip is complete.

The newest ride opportunity for people 60 and over is a weekly trip to the new public library in Oregon. That trip takes place on Tuesday mornings and is part of the same loop that includes transportation to the Oregon Area Food Pantry.

Twice each week there are rides to local grocery stores. Every Friday morning there is a trip to Hy-Vee in Oregon. On Monday mornings there is an opportunity to shop in Stoughton, either at Pick-N-Save or at Wal-Mart.

All these rides are provided by Transit Solutions vans and are part of a shared ride service. There may be multiple riders on a trip, and all riders must be a bit flexible with their schedules to accommodate the geographic area that the driver must traverse on a given day. (In other words, if you are the only passenger, your trip will be very direct with predictable pick up and drop off times. If you are one of three or four riders, the schedule would require more flexibility regarding the timing of pickups and drop offs.)

The Transit Solution vans can accommodate wheelchairs and walkers, but the staff must be aware of that need in advance, so they can schedule the proper vehicle.

Transit Solutions vans also bring older adults to the Senior Center for lunch each weekday. Lunch is served at 11:45 and requires a reservation. The meal program is also donation-based.

In addition to the services provided by Transit Solutions, the Senior Center also works with RSVP of Dane County to provide rides for older adults to medical and dental appointments. This service is provided by volunteers using their own vehicles. The volunteers have been vetted by RSVP before being approved to be part of the program. This volunteer service cannot accommodate wheelchairs. It is also a donation-based program.

All transportation programs require riders to register for the service. That can be done over the phone with one of the Senior Center’s case managers. If you would like to learn more about any of the Center’s transportation options, please call 608-835-5801 and ask to speak with a case manager.

Link to [Oregon Senior Center Newsletter](#) or go to

<https://www.vil.oregon.wi.us/seniorcenter>



VILLAGE OF  
**OREGON**  
WISCONSIN



# COMMUNITY GYMNASIUM SURVEY

**Please take a moment to share  
your thoughts and ideas about a  
potential community gymnasium**



**Deadline to reply is April 5**

## BEHIND THE SCENES OF PROPERTY ASSESSMENTS: FIELD WORK

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Assessors play a crucial role in maintaining fair and accurate property assessments. **A key aspect of their work involves conducting field assessments**, a systematic process of on site review that ensures every property is assessed as close as possible to fair market value.

The process begins with sending notices to property owners, informing them of the upcoming assessment visit. This step is crucial as it allows property owners to prepare for the assessment and ensures transparency in the process. Before notices are sent, we will let municipal officials that letters are going out along with an estimated timeframe for the field work.

Here are the basics when it comes to performing assessment field work:

**Sending Notices:** Assessors start by sending notices to property owners, informing them of the upcoming assessment visit. This step ensures that property owners are aware of the assessment process and can prepare for the visit.

**Arriving at the Property:** Assessors arrive at the property and introduce themselves to the property owner or occupant. They explain the purpose of their visit and request permission to inspect the property.





**Measuring and Listing:** Assessors then proceed to measure the property and list its characteristics, such as the size and type of buildings, the size of the land, and any other relevant features. They may use tools such as measuring tapes, laser rangefinders, or GPS devices to gather accurate measurements.

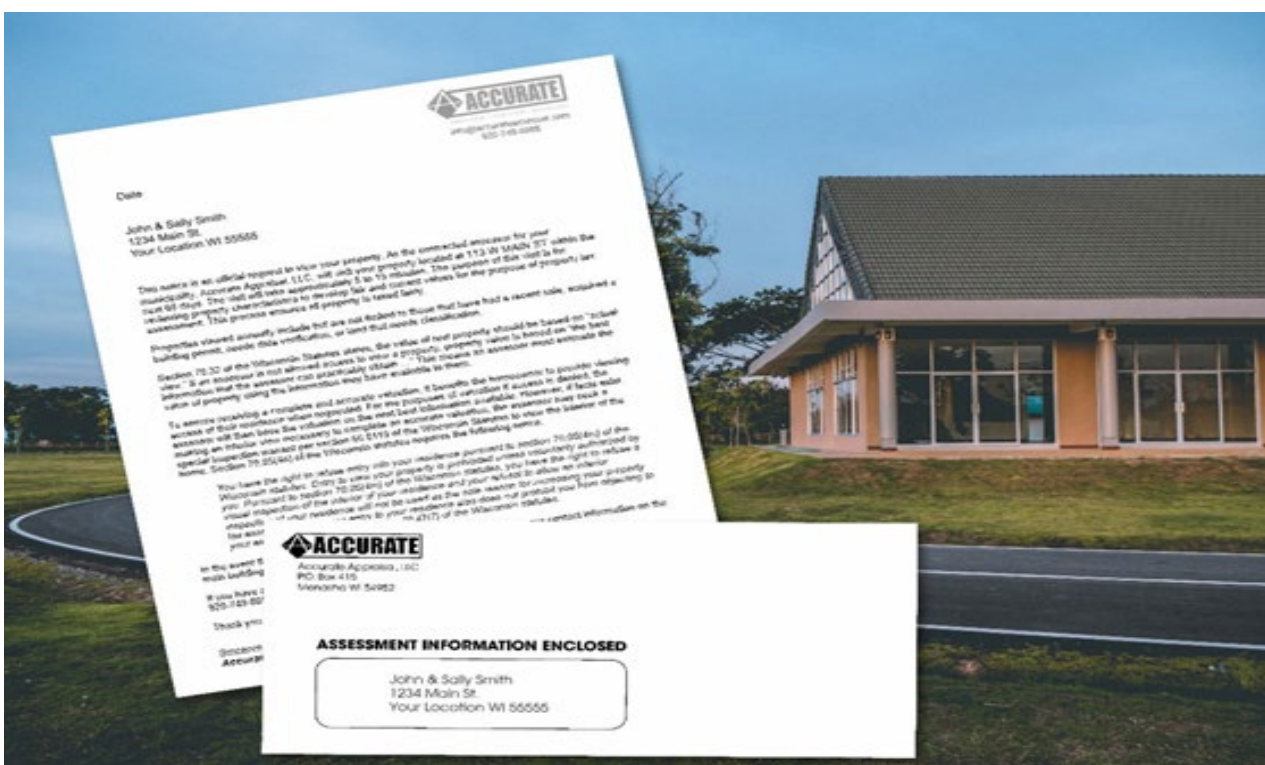
**Taking New Photos:** Assessors may need to take new photos of the property to update the assessment records. These photos help assessors document the property's condition and any changes since the last assessment.

**Updating Data:** Using advanced CAMA (Computer-Assisted Mass Appraisal) assessment software, assessors update the property data on-site. This software allows assessors to input the measurements, characteristics, and photos directly into the system, ensuring that the data is accurate and up-to-date.

**Ensuring Accuracy:** Throughout the process, assessors ensure that the data collected is accurate and complete. They may cross-check measurements and other details to minimize errors.

**Finalizing the Assessment:** Once all the data is collected and updated, assessors finalize the assessment for the property. This includes determining the property's value based on factors such as its size, location, and condition.

Below is an example of the letter sent to property owners before we start our inspections. Property owners have up to 60 days notice before we visit, and they can contact us at any point to deny an inspection.





# Lottery and Gaming Credit

## Wisconsin Department of Revenue

Attention Property Owners – are you receiving this credit? Check your property tax bill.



### What is it?

- It's a credit that provides direct property tax relief to qualifying property owners on their property tax bills
- Funded by lottery proceeds
- Displayed on tax bills as a reduction of property taxes due



### Who qualifies?

- **You qualify if** – you're a Wisconsin resident who owns a dwelling and uses it as your primary residence as of January 1 of the tax year
- **You don't qualify if** –
  - » You are not a Wisconsin resident
  - » You already receive the credit for another property or the property is not your primary residence on January 1 of the tax year
  - » The property is unoccupied, or a business property, rental unit, vacant land, garage or non-residence property



### Do I have to apply?

- Yes – if you are not receiving the credit
- To receive the credit – if you are eligible, you must file an application. You can even apply for a late lottery credit for the previous year.
- Once you receive the lottery and gaming credit, you do not have to reapply – it continues automatically in future years



### Apply online!

- Use the "Lottery Credit Online Application Portal"
- Visit – [www.revenue.wi.gov](http://www.revenue.wi.gov) and search "Lottery Forms"
- If eligible – apply for:
  - » 2023 credit – by October 1, 2024
  - » 2024 credit – by January 31, 2025





## Get Fit Class Schedule

Monday - 6:00pm  
PIYO

Wednesday night - 6:00pm  
Yoga Slow Flow

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COMMUNITY POTLUCK

Thursday, March 28, 2024

At Noon

Brooklyn Methodist Church

Everyone - all ages are welcome.

Bring a dish to pass.

Table service and beverages are provided.

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Saturday, March 30<sup>th</sup> starting at 8 am

Legion Park, Smithfield Park, Water Tower Park & Community Building

3<sup>rd</sup> Annual



Sponsored by the Village of Brooklyn  
Recreation Committee

Please only find 10 eggs..... so, others  
can find some too.

## Brooklyn Village Board Meeting Minutes January 22, 2024

The January 22, 2024, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by Clerk-Treasurer Linda Kuhlman. Trustees present were Michael Gehrmann, David Berland, Mike Brusberg and Chris Groenier. President Mark Bruner and Trustees Dan Olson and Janeen Podgorski were absent. Also present was Frank Simpson. Pledge of Allegiance.

**Berland nominated Brusberg to chair the meeting.** Groenier seconded. Motion carried.

**Public Comments** – Frank and Erin Simpson would like a parking lot. They would like to know the intent or future plan for the back of the buildings and the lot next door. What does the future look like? They're struggling with parking, especially if something is happening with the bar. He plans to sit 50 people in the café part when they open. They could buy and do it or they could donate money. Brusberg said we've been looking at what to do on Hotel Street, because the board feels an opportunity to help and doesn't want to have a street neglected with the surface and underneath. We're looking at what to do with parking behind the building. We've got diagrams and plans prepared; angled parking that allows over 20 spots. Simpson asked about what the state is doing on 92. Gehrmann said he talked to the DOT. The red section is permanent to meet code at intersections and the purple code is temporary use. There is some sewer/water utilities underneath that needs to be fixed on Hotel Street. Brusberg added there is outdated infrastructure. Berland said our intention is to improve Hotel Street and improve parking. The Simpsons are ready to expand. Brusberg said they're talking about all projects and the capacity of the village to borrow. It will be on the agenda the first meeting in February. Simpson also suggested the village put up garbage cans for dog poop, separate cans from the garbage. Gehrmann said there is a company that picks them up. Oregon has

designated cans. Simpson suggested one by Dollar General, by them, by cemetery, by parks, by fire station. Make it more enjoyable. Brusberg said it's a great idea to think about. Gehrman said he would like to bring that up but hasn't yet.

**President's report** – Brusberg hopes Bruner is feeling better. Thanked everyone for being here.

**Berland made a motion for approval of minutes of January 8.** Brusberg seconded. Motion carried. Groenier abstained. **Berland made a motion for approval of January 16 meeting minutes.** Brusberg seconded. Motion carried. Groenier abstained.

**Clerk's Report** – We had renters in the community building that didn't mop the floor after their event so public works had to do it. We will be reminding all renters that they need to inspect and sweep and mop, if needed. The League of Wisconsin Municipalities Insurance offers several free services to municipalities including grant searching through Lexipol, which is offered free to members, safety training classes through their online portal, cyber training online, Ready Rebound and 24/7 nurse line for injuries on the job to help speed the process and help with workers comp, human resources and pre-loss legal services at no cost from partner Stafford Rosenbaum firm, crisis risk to help before during and after crisis situations, safety grants, DART police training simulator. We also recently had an appraisal done for the insurance company. We just received the report today, so she hasn't had a chance to review it. Any changes in premiums will take place next year. The audit will be February 7 and 8. Clerk's office will be closed this Thursday due to training.

**Groenier made a motion to approve Kuhlman attending the Ehlers conference and one night stay at state rate in Wisconsin Dells.** Berland seconded. Discussion about mileage. **Groenier amended motion to include mileage.** Berland amended second. Motion carried.

Kuhlman would like to add two bills to be paid. One is to Penflex for the service award program fees. The paperwork needs to be sent out before the end of the month. The second is to Strand for December billing and is the last December bill, which she would like paid before the audit. Brusberg reviewed the bills.

**Brusberg made a motion to approve bills as presented plus the SAP bill of \$11,636 and Strand bill of \$5,476.89.** Berland seconded. Motion carried.

**Business park/TID** – Kuhlman explained the revenue and expenses that are projected to happen in the next few years in the TID/Business Park and also for debt. Brusberg discussed costs of adding additional infrastructure on Prosperity now and saving about \$130,000 versus completing it in few years. Brusberg said we still have residual capacity. Our capacity is currently \$4.6 million and will be at \$2.4 million once we do the note to include both construction on phase 2 and 3 in the TID. That still gives us potential on Hotel and the sewer plant. We're not in a dire straight. In 2025 it includes both Hotel and tender for about \$1 million and 2028 \$1.2 million potentially for sewer. Gehrman asked what happens if the water tower falls down tomorrow and we have to do something, is it covered under insurance, or do we borrow, or if we have a catastrophic water main break, when does it eat up our rainy day fund. Kuhlman said there might be insurance coverage, depending on what happened. You also shouldn't borrow more than 70-75% of general obligation debt capacity, but you can also borrow against sewer and water revenue, which is separate from general obligation. Berland asked what if we're forced to put up another water tower. Gehrman asked if that would come out water revenue. Kuhlman said yes, but it could be part of the TID as well and paid by businesses building in the TID. The note anticipation note doesn't go against our borrowing capacity. Brusberg said it makes him nervous but there isn't a big cumulative amount added to the TID. We need to buy and build fast. Adding the additional infrastructure, it gives the potential to market phase 4. Gehrman asked what's missing from a big expenditure side that's not on here. Brusberg said we've been looking at capital expenditures and there's money set aside for a plow truck. There's always what-ifs with the treatment plant. There's this building and maybe community building needs something. Gehrman said the momentum is headed in the right direction but he doesn't want to go crazy, so is it a reasonable risk. He likes to be conservative. Brusberg said the key piece is where Mortensen and Groenier are at. This unravels quickly if we don't have land sales. Gehrman said that's one issue, but the bigger issue is what will happen with the economy in the next years. There's a lot of things that could happen. Brusberg thinks Hotel Street needs to be looked at and do something. Gehrman said if we do something with Hotel, it can make it look more attractive for the business park. Brusberg said it can also spark more housing growth. Groenier added only if there's more land to buy. They developed the last available, and unless farmers want to sell, there's nothing left to buy. **Berland made a motion to postpone action on additional infrastructure in the business park and amount to borrow for the business park until the next meeting.** Brusberg asked to check in with Mortensen before the next meeting. Groenier seconded. Motion carried.

**Groenier made a motion to approve Spilde attending the WRWA conference in LaCrosse March 27-29 up to \$520 plus mileage plus fees.** Gehrman seconded. Motion carried.

We need to fix formatting and spell check and grammar on the newsletter. Brusberg suggested changing language to "the village staff compensation increased for 2024." **Berland made a motion to postpone action for approval on the one-page newsletter until fact checked.** Groenier seconded. Motion carried.

**Fire/EMS** - Brusberg said the financial picture is the biggest thing they looked at. Fire department had quite a bit of dollars added to the fund balance going into 2024. On EMS there were shortfalls based on district decisions for EMS wage and benefits. There were some extra supplies for the Luke Bryan concert that weren't needed then but EMS will use them. There was an 18-month charge for medical direction that got paid for in 2023. In theory, a portion should have been paid in 2022. More members qualified for WRS because of hours and service they offer. That was an additional salary expense. That will be a separate line item on financials. The unallocated dropped on EMS side, and it's around \$180,000 now. That's important because we have the ambulance coming and the cost for that was in the neighborhood of \$290,000 approximately and we have the \$89,000 grant. We're now in a little bit of a question mark. Sarah will put together the cost for the ambulance less the grant, which was \$89,000 and what is the remainder. Are we comfortable running to zero, and if not, there will be a certain amount to be picked up by municipalities. The risk is if we have an overage

on the EMS side. If we keep a little bit in unallocated, it can be used to cover that. We're not in a perilous spot financially. These are all in the budget for 2024, but we need to balance how to use the employees.

Gehrmann asked what would happen to the current ambulance. Brusberg said it would be sold probably, but they haven't talked about it. He'll bring it up at the next meeting, but they should think about that. Are you comfortable carrying the unallocated balance of zero knowing there's the reserve, or do we need something in that. Fire has an unallocated balance of \$106,000, but we will have a cost for the tender. Kuhlman said the municipalities probably don't have extra to cover overages for the ambulance, and the commission needs to watch the budget. Brusberg said the struggle is resourcing.

**Groenier made a motion at 7:33 p.m. to adjourn.** Berland seconded. Motion carried.

Linda Kuhlman, WCMC, CMTW  
Clerk-Treasurer

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Brooklyn Village Board Meeting Minutes
February 12, 2024

The February 12, 2024, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Mark Bruner. Trustees present were Janeen Podgorski, Dan Olson, Michael Gehrmann, David Berland, Mike Brusberg and Chris Groenier. Also present were Greg Johnson from Ehlers Inc., Mark Mortensen, Jon Solan from Strand, Public Works Director Leif Spilde, Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance. There were no public comments.

President's report – Bruner stated thankfully we didn't have too many people hurt or killed from the tornadoes. There was a lot of property damage. Thank you to First Responders and thanks to volunteers helping the people outside of Evansville.

Minutes from January 22, 2024 are not finished.

Project Amendment to TID 2 – Greg Johnson from Ehlers explained the summary of the project plan amendment. It is to amend the boundary and include two parcels, an additional approximately 15 acres, to the south and also amend additional infrastructure project costs. Gehrmann asked if there is a downside if the economy crashes. Johnson said there is no downside for current property owners in the business park. This won't affect the rate at which the TID is paid off. He said ideally you would like to see land sale revenue, because we need that to cover the debt outstanding. It continues to move forward and help the village overall. If we look at next phases, that's \$2.4 million in cost, and once you commit to that, you're on the hook. There were no other questions. **Brusberg made a motion to approve Resolution 2024-04 Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District No. 2.** Berland seconded. Motion carried.

Brusberg asked if the going forward projections were based on purchasing land. Johnson said it showed some land sales this year and last year to buy the land to the south. The primary reason, when you look at financing options, for infrastructure you can finance with tax exempt debt with lowest interest rate. If the intent is to sell to developers, that triggers a taxable financing, and you will pay a higher interest rate. By using cash, you avoid borrowing for an expense at a higher interest rate. Brusberg said if we elect to make the purchase now and do construction at the same time as the rest of village infrastructure, we can save about \$130,000. Solan said going through, you want to match infrastructure to development. Phase 2 has a lot of interest and hopefully will be filled up as you're going through construction. Phase 3 is the orange from the exhibit. There's a lot of other issues set -- things are stubbed out, know sizing of water main, so from a design standpoint it's been vetted and only have to make it bidable. There is a slight chance that if the contractor and agencies are comfortable and CARPC is comfortable doing the urban service area expansion, if all that comes to

fruition, they may be able to add it now. If it's a standalone project, it would be pretty small. If Fischer has time and resources, they may be interested in adding it, but a lot of things have to come together. If not, it would add about \$140,000 to add bidding process, more design, and you might have to add more to construction costs. If you decide to move forward, Strand could move forward and be ready if all the pieces fit together, but if not, there wouldn't be any work loss and they would have some of the items ready to go in the future. It's not a definite that it will happen to do the additional infrastructure now. Brusberg asked if it would be attractive to Fischer because there are already mobilized. Solan doesn't know. It depends on if they have anything available. Kuhlman asked about costs. The construction bid is \$2,087,000 and adding to the south is approximately \$330,000. If we borrow the funds and we don't do the construction right away, what are the rules for using that money? Johnson said the advantage would be interim financing. We could see if the bank is willing to do borrowing on a draw basis so you only draw on what is needed to complete the project. But if you do the work and there's not new development business expansion to support it, the village is on the hook to pay those costs. Once you borrow, you need to pay the bills, so the village will still be responsible for paying the bills. Kuhlman said Lake Ridge Bank is willing to finance at a rate of about 5.4%. Johnson said for the type of financing we're doing, that's comparable. The note anticipation note is interim and the principal is not due for five years, so you're paying interest only, and you could do a draw feature so you're only paying as you draw the funds, and if sell some land and build up cash, you can apply it to principal balance before restructuring. There's a lot of moving parts, and that's why interim financing is more advantageous. You can permanently borrow, but then you can't pay down on the balance for a period of time. Brusberg asked about current interest rate for permanent financing. Johnson said he is using 4.75%, thinking we'd do it in a few years. You maybe could get a slightly better rate, but weighing the prepayment, draw feature, that could keep costs down also. Brusberg asked if there is an early payment penalty. Johnson said it has full prepayment ability, and you can use revenue to pay off before doing the permanent financing. Brusberg said purchase price is higher than \$33,000 with CPI. Solan said the \$10,500 would give ability to do surveying for the next phase and they'd be generating two or three plan sheets for Fischer to take and actually build it. That's ideal. If not, they can keep those plan sheets for the future build. It's a decent size project to do independently. It's about 300 to 400 feet for the next section. Discussion on next phase into future lands.

Kuhlman said the board needs to decide if they want to move ahead before deciding borrowing amount. She gave Johnson the projections from Mortensen to see what that would look like, but it would also depend on when they purchase the land. Mortensen said they have found some interest, but they have a lot of internal issues to figure out how to structure this. All Color won't be the developer, but they will build something. They want to get increment on the acreage along 92. That's the goal, to have land for All Color but also do some developing. They would break the frontage into 2-4 lots and give them control over what's built there, being they'll be neighbors and need that valuation, because ultimately All Color will guarantee increment built over next five years. Internally they need to figure out structure without having All Color be the developer. That's what they've got today for thought process and where they want to go, to give some guide on how to structure and write a developer's agreement. The 4-4/12 acres from phase 3 would be for water retention access and possibly a storage facility. They want to build up increment on that 4-6 acres and take pressure off of All Color. So for timeline, with construction going on, they would like to put in sewer/water and the road, and if things work out, do it this summer and hopefully by end of summer have salable lots by the end of the year. They would hope to get increment up. Johnson walked through a scenario of O&A has their land bought, and the two-acre site is already sold, about \$500,000 value, and \$2 million per year generated over 5 years from All Color and remainder of new territory in TID. In terms of cash flow model, there would be net land sale revenue of about \$586,786 that would be received this year and anticipating another \$149,500, so land sale within the existing and forecasting for the approximately 11 acres remaining. If did phase 2 and phase 3, it would be about \$2.4 million and interim financing for 5 years. He went through what the TID increment would be at the end and when we'd need to have development happen. Gehrmann said no matter what we do, it would end up costing us money as taxpayers. Johnson said if we see more development, that will improve the cash flow. It's about timing the pace of investment with the pace of development. The increment in the model for new area is low in the scenario, but we don't know what will happen. Kuhlman added that it's a placeholder number. She received a phone call from someone looking for a couple-acre lot. Gehrmann asked how we compare to other communities with TIDs. Johnson said we're taking more risk than

what he sees in most communities. You can make the developer pay and reimburse them. In this scenario, they are paying for some of it, but the village is also taking some of the risk. Gehrmann asked if they develop quickly, you want to make investment, you want to have projects in the works. Johnson said the TID already has a deficit, so the timing gap is what you need to support. Bruner said there was a lag in phase 1 and phase 2. Johnson added we have the six-year extension. Any additional phase would be put in a separate TID. We're trying to get this all to work; to get land sale revenue to cover past payments and cover infrastructure. Brusberg said there's no value in taking this 15 acres and putting it in a separate TID. Gehrmann said we need to do this and get it going and aggressively market and get it sold for the whole TID, not for this particular discussion, but the whole thing. Johnson said if you make an investment, things need to start happening. Solan said the reason he brought up the phase 3 is because it sounds like there are interested parties, and phase 3 doesn't have a lot of infrastructure investment. There are dollars gained by adding lots, and the sooner you get those lots, it will help overall. Brusberg said if we proceed, we need to get super aggressive. Because O&A has the right to purchase across from them, we have to give them the timeline and stick to it. Mortensen said he doesn't want to get into competition with Village of Brooklyn with selling lots. If we could work it out and make sure lot prices are the same, because he doesn't want to get stuck making guaranteed payments and only 7-8 acres are built up. Makes sense to put in the road but work together.

Johnson went through the village's borrowing capacity. General obligation debt can't exceed 5% of total equalized value. At the end of 2023, current equalized value is \$168 million and 5% is \$8.3 million, current debt is roughly \$3.8 million so we're at 45% of limit now. We have about \$4.5 million of borrowing capacity. The NAN interim financing, when you issue it, you need to have borrowing capacity to cover the principal, but once it's issued, it doesn't count toward GO debt limit. If you do \$2.4 million, it goes to 71% of debt and holds that until 2029. Other projects are Hotel Street and sewer project in 2028, and if financed on GO, it would go up to upper 70% of debt limit. You can finance utility with revenue debt, but have to pledge sewer revenue, so that would likely result in need to increase sewer rates, but it doesn't count to GO debt capacity. Discussion on debt capacity. Worst case is if no development, the 77% goes to 79%. Gehrmann asked what other communities run up to. Johnson would not like to see it exceed 80%, because you want to leave capacity for something unforeseen.

Brusberg thinks we have to proceed with the land purchase. The only way to get past is to grow our way out with additional increment with more businesses added. Olson said we have a tentative purchase proposal, but he'd like to see a proposal before we purchase any more land. Gehrmann said he would hate to be back here six months from now, not having sold the land. Mortensen said if they get some feedback, they'll go ahead and start modifying working on a developer's agreement, but they're set to do it. The biggest is on how organize this internally to do it. All Color has money to purchase the land. They're not sure from a tax and legal avenue what makes the most sense. They can work out within a month or so. Both contractors for doing sewer and water, they would coordinate with Fischer and do all at the same time, would be the thought. If people are down there and working on putting the road in, they would purchase land within the next two or three months and start construction almost immediately thereafter. Solan said we have no hard start date but have a hard finish date. They're still getting their schedules in order. Bruner said to put the discussion for proposal from All Color and talk at closed session next meeting and make counterproposal if necessary.

Brusberg would like to shoot towards a goal of having this all done by mid-April. Next meeting is February 26, so that gets into March. Mortensen said May is more realistic. The developer agreement is the big part of this. Realistically sooner rather than later to start building would be ideal. Gehrmann asked if there is anything binding; if we get a call from somebody who wants the 17 acres, is there anything binding. Groenier said just good faith and three years. Bruner said it's probably not going to happen.

Berland made a motion to formalize our intent to purchase additional land in the business park. Brusberg seconded. Motion carried.

Berland made a motion to formalize our intent to add additional infrastructure to the business park. Brusberg seconded. Motion carried.

Brusberg made a motion to approve borrowing for the next phase of the business park with the final amount subject to change due to the net amount needed to cover the expansion and final amount to be calculated in working with Ehlers. Groenier seconded. Motion carried.

Gehrmann asked if the DOT is approving the driveway. Solan would need some site plans and there may be some restrictions with King Lake Road, so they will need to know going into the process. We need to start that process. Mortensen will have Jeff Groenier get ahold of them. Solon said they would start the process with the DOT. Mortensen said they need to know they have access. Discussion on road access. Spilde said at some point they need to talk about speed limit also. Bruner suggested Groenier and Solan talk about the driveway access.

Hotel Street project – Solan said they had 30% plans at the end of December. He walked through the project – parking lot, the road isn't in good condition, last concrete street. Utilities will be down the middle of the road, and with the Highway 92 project coming through town, Spilde talked to them and there's a lot of want for getting our project done before they do their work, so there won't be a need for patches. We could put out to bid this year. We've submitted for clean and safe drinking water loans, and it does have some merits for changing the water and sewer for some principal forgiveness. If we go with them, they need plans in hand by June 30. If we want it to happen and use that funding source, we need to take it further. Brusberg asked about percentage of principal forgiveness, is it material. Solan said we'd be getting a subsidized rate for whole project. This job from a size standpoint, it's a little on the smaller end for principal forgiveness, but we will save on borrowing. The highway project is something to consider, to get in and out before them. Brusberg asked how we would do it so it doesn't crash the existing businesses. Solan said when he talked to the state, they're starting in Belleville and none of their work happening here until later in the year. He said it could be worked out to do the construction in piece, but it might be more costs to do it that way. Brusberg asked what gives more volume, straight or angled. Solan said the 90 degree is more stalls. Further discussion of the project. **Gehrmann made a motion to proceed with the Hotel Street project as presented by Strand tonight to complete drawings, etc.** Brusberg seconded. We will set up a public hearing for March 6, Wednesday, 6 p.m., and send a letter to property owners. Motion carried.

Village Hall remodeling – Kuhlman said she and Deputy Clerk Olson discussed the projects, which include taking out an office, opening a space between two existing offices, putting in a window and front counter into the entryway, changing out door and window in what will be for the police, painting, new floors, etc. Also discussed removing the outdoor drive thru area this year in preparation for doing the parking lot next year. We will probably have to do an RFP and get bids. **Podgorski made a motion to move forward with bids for outside canopy removal.** Groenier seconded. Gehrmann asked if there's a need for an architect to draw up plans for removal, are there any specs we need to define. We have the original drawings. We need to make sure all are bids are on the same thing and how to finish it off. Spilde said that RFQ won't be hard and he can do that. Bruner said when he writes it up, send a copy to public works and to Gehrmann. Motion carried.

Groenier made a motion to approve moving forward with the village hall remodel, acquiring bids and going back to Jeff Groenier for revised plans and send out for bids. Olson seconded. Motion carried.

Brusberg made a motion to approve updated newsletter pending V. Olson and Kuhlman reviewing before releasing. Podgorski seconded. Motion carried.

Olson reviewed bills and didn't see anything, other than talking to Kuhlman about service charge for Mobil card. They will work on setting up account for prepayment so don't end up having that issue. **Olson made a motion to approve bills as presented.** Brusberg seconded. Motion carried.

Kuhlman explained that Dane County called to say that Mt. Hope Cemetery doesn't have an address, so it's not listed in the 9-1-1 Center if there are calls. We can't use Church Street, because the houses have sequential

numbering. Cemetery Drive isn't listed in their system. **Brusberg made a motion to approve Resolution 2024-02 Adopting Cemetery Drive as a Named Private Drive.** Gehrmann seconded. Motion carried.

Brusberg made a motion to approve moving forward with Johnson Block on their engagement to close TID 1. Olson seconded. Motion carried.

Clerk's report – Kuhlman does not have financials ready. The audit was last week, and everything went smoothly. The auditors will come the first meeting in April to present the results. Oregon Senior Center sent out information on transportation to the new library and meetings for offering input for the new senior center. We got the insurance valuation report. They did an updated appraisal of all the buildings and equipment in the village. There were some significant changes, but overall the value went up about 30-40%. It doesn't affect premium this year, but will change for next year. She will review the report in more detail. Podgorski asked about expanding transportation for all of Brooklyn, if anything was determined. Kuhlman said McCallum spoke with Rachel Brickner, and she said Green County ADRC has transportation available for people by appointment.

Recreation committee – Kuhlman explained they increased pricing for the Get Fit exercise classes. It went from \$5 to \$10 for drop in, 6 punches went from \$30 to \$40 and 10 punches went from \$45 to \$55. They sent out food truck contracts and also craft fair registration forms. Summer recreation will be July 8 through August 8, and they will also be having an Easter Egg hunt again this year.

Groenier made a motion at 8:57 p.m. to adjourn. Brusberg seconded. Motion carried.

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**Brooklyn Village Board Meeting Minutes  
February 26, 2024**

The February 26, 2024, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by Clerk-Treasurer Linda Kuhlman. Trustees present were Janeen Podgorski, Dan Olson, Michael Gehrmann, David Berland, Mike Brusberg. President Mark Bruner and Trustee Chris Groenier were absent. Also present were Sue McCallum, Renae Hanson, Misty Johnson, Tom Bolden, Julie Bolden, Steve Konopacki, Deputy Merrick Grumke, Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance.

**Berland nominated Brusberg to lead the meeting.** Olson seconded. Motion carried.

No public comments. **President's report** – Brusberg stated President Bruner is not here due to car trouble.

**Berland made a motion to approve minutes from January 22.** Podgorski seconded. Motion carried. Olson abstained. **Berland made a motion to approve minutes from February 12.** Olson seconded. Motion carried.

**Wagon Train, May 31 and June 1** – Tom Bolden said they have a small group, and they start in Edgerton with 3 or 4 wagons, go through Brodhead, Attica, and would like to stay here Friday and Saturday night and would like to see what are the requirements. Berland asked what they meant by wagons. Bolden said horse drawn wagons. Berland asked if there would be horses at the park as well. Konopacki said about 5 to 10 trailers. Kuhlman said they would need to fill out the park rental form so we have their information. Podgorski asked if any special needs for sanitation. Konopacki said a water hose for watering the horses, and they clean up after themselves. Bolden said they will take their garbage with them. Sue McCallum asked if the bathrooms would remain open all evening. Olson and Brusberg agreed it would be good to do. Konopacki said they would be by the track. Bolden asked if there's a fee. Brusberg doesn't have a problem as long as they are willing to clean up behind themselves, and there would be no fee. **Berland made a motion to allow the wagon train on May 31 and June 1, pending completion of the park rental form, with no fee.** Olson seconded. Motion carried.

**Historical Society** – McCallum is the president of the historical society. The Village has allowed them to store some items in the closet in the community building. They've been talking about a physical location to display items. They stopped having items in the village hall, because there's not a lot of traffic. They have some at the

hair salon across the street. They would like to request formal space. They are interested in where the police department currently is, once they move out. They know it's not ADA and they're not looking for that. Their hours will be limited. They might do some painting and maintenance. They may request certain things to change. They need a clean space. They have their own display cases. When she originally approached President Bruner, he asked about insurance. She gave the board a quote for liability insurance. All you can get is liability insurance because artifacts are non-replaceable. The liability would be if they'd do something to damage the building or if somebody coming in would get injured, something like that. They are asking to pay no rent. They realize there will be some back and forth on an agreement. They asked about utilities for the space. Hanson said they're not expecting to have heat all winter. They would be up there a limited amount of time. McCallum said they're trying to create a resource center. They are collecting history on local families and more abstracts. Their area includes the four towns around us also. Renae Hanson and Misty Johnson were also present. They realize it could be awhile, and they're in no hurry. They're affiliated with the state historical society. They're a 501(c)(3) but can file their forms through the state. They handed out a letter of support. Brusberg asked if there is enough space. Hanson said it's more than what they have now. Brusberg also asked how heavy the display cases are and how to handle getting them up the stairs. McCallum said they'll have to see. Hanson said that space used to be a library. Brusberg asked if anyone meets in the conference room. Yes, they do. Brusberg said as to the utilities, if we constantly look at a rolling 12-month average before moving in and how that changes after moving in and that delta is what comes charged back. Hanson said it should be minimal. Hanson said because they're nonprofit, is that absolutely necessary to have liability, because there are other groups in the community building that don't have liability. Brusberg said because you're storing artifacts. Berland added it's because of the permanent presence. McCallum suggested writing up a lease agreement. Olson said if someone was to fall down the steps and get hurt, they won't come after the historical society, they'll come back after the village. Brusberg said the lease would have to be clear on that. Olson said one of the main reasons to get the police department out of there, is there's no second exit. If there's a fire and people are upstairs, there's no other way out except down the stairs. Gehrmann said it depends on occupancy and it's open to public, so it's different than just an office. It's not high traffic. McCallum said they realize they might not have an answer tonight. They wanted to start the discussion and maybe speak with the insurance company. Olson added also the legality. Hanson suggested because of the fire situation and one entrance-exit, would there be a possibility of downstairs here, because there's two exits here. Olson likes the idea of the proposal but has some concerns. Brusberg said we need more information from the insurance company and is there any way to repurpose the space there. **Brusberg made a motion to postpone action pending further analysis in terms of what's allowed in the community building from a legal side and insurance side and feasibility of the space.** Berland seconded. Motion carried. The board thanked them for coming.

**Hachi Hachi alcohol license** – Kuhlman explained that Hachi Hachi needs more space for the restaurant, so they rented the empty space next to them. They want to put in a liquor store and storage also. Berland asked if the storage is for both spaces. Kuhlman said no, they have to keep the two businesses separate. They can't supply the restaurant with alcohol from the liquor store. They have to purchase wholesale. They plan to put in a party room for more seating and a storage area for the restaurant. The rest of the new rented space will be separated off and they plan to open the liquor store and storage for that. Olson asked if can have a liquor store that close to a daycare. Kuhlman asked the state, and because it is not a school, they can have it there. Bars are different than liquor stores also, as far as rules. **Berland made a motion to amend the Class "B" and "Class C" alcohol license for Hachi Hachi Sushi and Hibachi to include the new party room and storage room in the renovation they're adding.** Podgorski seconded. Motion carried. **Berland made a motion to approve the combination "Class A" fermented malt beverage and intoxicating liquor license for Brooklyn Liquor Inc.** Olson seconded. Motion carried. **Berland made a motion to approve the cigarette and tobacco license for Brooklyn Liquor Inc.** Podgorski seconded. Motion carried.

**Fly Dane agreement** – Berland asked for explanation. Podgorski stated it's aerial photography and geographic and sonar to get topographical maps. Gehrmann said they flew and marked all the water awhile ago, so why do they need to re-fly, and we have Google Earth. Kuhlman said the board approved Fly Dane last year. Public

Works incorporates this into the GIS system for the Village. It costs \$600 for the Village. **Berland made a motion to approve the Fly Dane agreement.** Podgorski seconded. Motion carried.

**Strand task order for Hotel Street Reconstruction** – Kuhlman explained that this is for the additional design work and bidding needed for the Hotel Street reconstruction. Olson confirmed this is Hotel Street. Kuhlman said no, it's the whole project. **Brusberg made a motion to approve task order 22-02 from Strand Engineering.** Gehrmann seconded. Motion carried. Berland asked if the meeting has been scheduled with the property owners. Kuhlman said March 6 at 6 p.m. Strand will bring a couple different options for straight and angled. They changed the size of the stalls. Discussion. Brusberg is it doable to make Hotel Street one-way? Berland thinks that's a good idea. They talked about angle parking on the street. Olson said it would have to be only one-way. Gehrmann said you might be able to make the sidewalks a little wider. Discussion.

**Resolution 2024-05** – Kuhlman explained that in discussions of updating the emergency management program plan, since we have a full-time deputy, and in case he's not on duty and there is an emergency, the committee thought it would be helpful to have him called in because he's familiar with the village and people, rather than relying on the deputies in the area. **Gehrmann made a motion to approve Resolution 2024-05 as presented.** Berland seconded. Motion carried.

Kuhlman said the Emergency Management Committee reviewed the plan, but it will be a few months before it is distributed to the board. Spilde and Grumke are gathering additional information from the businesses. Grumke is going to talk to all the businesses and get their contact information. **Podgorski made a motion to approve the Emergency Management Program Plan.** Olson seconded. Motion carried. Berland abstained.

Olson reviewed the bills and didn't see anything. Brusberg also reviewed bills. **Olson made a motion to approve bills as presented.** Brusberg seconded. Motion carried.

**Public Works** – Olson stated the monthly samples were taken and are safe. **Water** - DNR year-end reports are done. January 28 had two broken water mains in the alley. Gehrmann asked if they were two different times. Olson said they got the one and then found the other one right away. The water DNR exams and classes have started. Roberts and Reilly have classes starting in mid-March. **Sewer** – Business Park expansion planning is going forward. The water quality trades are in the packet and you can see the trade inspection report. Everything passed with the DNR. The RAS/WAS valve repairs will be in April as soon as parts come in. DNR year-end reports were completed. Permit update, we still don't have the permit. WET test is scheduled for April 8. **Water department** – Well 1, as soon as ground firms up, they will pump the sand out.

**Emergency Management** – they're working on documents. The siren is now fixed. The siren motor burned out, and a tree branch broke off the antenna. Siren is run by Dane County. EM Committee had a meeting on February 21 at 10:30. **Streets, Parks, Cemetery** - one grave and zero cremations. They plowed 9 times and salted 4 in January. Claimed snow emergency twice in January. Highway 92 plan review for 2025. CPR training was on 1-18-24 and included village office staff. On 1-24-24 they had grave issues in the cemetery. They had trouble with things getting stuck. It will be repaired. Speed boards were ordered on 1-29-2024 and will take 3-4 weeks. Dumpster days will be May 3-12. Brusberg asked if we have a good supply of salt. Olson and Kuhlman confirmed they have enough for this season and possibly into next season. Olson said we recently bought a good surplus at a decent discounted price. They are looking at a plow truck that has come up on surplus. It's 2007, local.

**Clerk's report** -- Financials from January – total deposits of \$1,298,309.79. Of that \$1,029,697.12 were taxes that came in in January. Sale of land in business park was \$147,653.50. Withdrawals were \$1,315,105.44, and \$1,071,418.52 of that was for the January settlement to the taxing jurisdictions. We take in all taxes, and then we send them out. Another payment was in February to the taxing jurisdictions. What we paid in January were taxes paid in December and what were paid in January is paid out in February. We had a total of \$3,534,399.46 at the end of January. Taxes we collected in December was 33.74% in Green County and 55.86% in Dane County. In January we collected an additional 39.33% in Green County and 17.45% in Dane County. So



total collected for Green County was 73.07% of total taxes, and village's portion collected was \$212,235.04 of the total due of \$290,455.40. In Dane County we collected 73.30% of the total due. So village's portion collected is \$576,767.23 of the \$786,805.83 due. The balance will be collected by the counties and sent to us in August. Berland asked if that is on par with prior years. Kuhlman said it is. Berland asked when completion of tax collection is. Kuhlman said July 31 is when the second portion is due, and we get payment in August. Both counties make us whole, even if they don't get payment. The second half of the tax payments are paid to the counties. Green County Treasurer is retiring and not running for reelection. Gehrman asked if anyone is running. Kuhlman said she hasn't heard. Kuhlman attended the Ehlers conference, and they talked about TIDs and investing. We contacted Captain Porter on the status of the squad. He said they got a shipment in but they're behind on putting the equipment in. He'll have more information tomorrow. Green County Government Days is coming up on March 14. Roberts and Spilde are attending. Green County used to collect \$2,000 every year for highway department, and they would match it, and the municipalities could use it for street work. They have stopped the practice, but the balance left for each municipality can be used. We have \$20,000 left. It could be used for the Hotel Street project. Olson said it used to be used for seal coating and painting lines. Stoughton Health sent an update of their new wellness center. Senior Center updates were handed out. They had their annual inspections done, and they got good marks and were impressed with the center. Listening sessions are coming up for new center.

**PSC simplified rate case** – Kuhlman said last year the auditor mentioned we would qualify. It was an 8% increase. March 1 of this year, the rate goes down to 4%. We can check every year after PSC report is filed, and the PSC will let us know if we qualify for a rate case. If you qualify, it means our revenue isn't matching what they'd like to see for our expenses. Sewer rates are set by us. PSC only regulates water. A sewer analysis will take a lot more and should be discussed at some point. Brusberg asked if we need to take the 8% or wait until it goes to 4%. Kuhlman said she's been told if you wait and don't do yearly, you might have to do a longer rate case and it might be higher percentage. You can wait. Discussion. Kuhlman checks every year. The PSC changes the rate of increase every year. Brusberg suggested waiting until after March 1 and do the 4% increase. Kuhlman said at 8% with an average usage of 500 cubic feet per month, it is about \$1.87 per month increase. Base increases about 74 cents. These are estimates. Gehrman would rather visit it more often and do smaller amounts. Berland said we should minimize a water increase, in case we need to do a sewer increase in the future. **Olson made a motion to postpone the PSC simplified water rate increase until the March 11, 2024 meeting.** Gehrman seconded Motion carried.

**Mobile home and recreational vehicle ordinance** – Kuhlman said this came about in discussions with Deputy Grumke. The ordinances contradict themselves in different spots. Grumke and Spilde were asked about changes. Kuhlman suggests deleting Chapter 16, because it can be found elsewhere; Section 32-91 is okay; Section 117-1012 in b, change 1 hour to 30 minutes to match it in previous chapter and c sounds the same as a, in her opinion. Berland agrees, but add any person to park or occupy. Kuhlman recommended deletions of 117-1013 because it's duplicated in 117-1055; and in 117-1055 change the number of hours/days it can be parked to 3 and then added penalty section. Brusberg asked what happens if relatives come to visit more than once per year. Berland suggested changing to maximum of 72 hours consecutive and not more than 14 days in calendar year. Brusberg suggested maximum 3 consecutive days, 3 in a quarter and total of 12 years in a calendar year. Gehrman suggested just 3 consecutive days, not to exceed 12 in a calendar year. Kuhlman said we can't approve tonight and have to go through public hearing process. Brusberg suggested showing this to Deputy Grumke and Spilde again.

**Ordinance Change** – Kuhlman said the state is now requiring licenses for vaping products, so we need to update our ordinances. This one can be approved and posted. **Berland made a motion to approve Ordinance Chapters 8-3 and 24-94 and Appendix C with the amendments with electronic vaping products as presented.** Gehrman seconded. Olson asked if smoking is prohibited in certain public areas, where are the certain public places. Berland said it specifies village owned buildings and vehicles. Motion carried. Kuhlman stated she met with someone from Stoughton Health regarding their Well-Being Program. For \$35 per employee, they will do a complete screening. However, these can be done through our regular health insurance. She passed the information on to the fire/EMS department. **Berland made a motion to thank her for presenting the options and we won't move forward.** Podgorski seconded. Motion carried.

**Ehlers investments** – Kuhlman said we haven't gotten into specifics, but Ehlers gave an overview. We need to move our money to more than one bank. There are fees if they do investing for us. Brusberg said it feels good to do as much as we can with what we have. Kuhlman can get options from them for investing. They will come to a meeting as well. Our sewer fund equipment balance account is about \$600,000 and we don't need access to that regularly. We have about \$1 million in what used to be the Monona Bank account, and a big chunk of that could go into investments. Brusberg said it's worth it to see different options. We could do a zoom meeting. Berland is looking for something with high liquidity, no huge penalties for early withdrawals. We should decide whether or not we want to do socially responsible investing, depending on how village constituents feel. Brusberg might consider just doing CD's. Berland said the problem with CD's, they are much lower rate than a treasury or a bond.

**Berland made a motion to approve engaging Ehlers in further discussion about conservative investments for our excess cash.** Podgorski seconded. Motion carried.

**Charter Spectrum** - Kuhlman explained she spoke to Charter about moving the police department to village hall. They said we have fiber in the village hall and gave a quote to switch to fiber. It would be about \$220 more per month to make the switch. Berland suggested if the clerk's aren't using programs that require high speed, it's not worth the switch at this point. **Brusberg made a motion to decline Spectrum's internet proposal for village hall.** Gehrman seconded. Motion carried.

**Public works copier** – Kuhlman explained the copier at Public Works is about 10 years old and is not under service contract. It is starting to have some problems. The issue recently was about \$600 for the service call. She presented an option to lease a new copier for 5 years for \$125.48 plus about \$30 estimated in usage per month. We will be credited for the service call as well. **Olson made a motion to approve the Canon iR ADV DX C478iFZ printer for the public works department.** Berland seconded. Motion carried.

**Fire/EMS** – Brusberg stated he will make sure copies are available of documents for the next meeting. Kevin George was a firefighter/EMT for the Brooklyn fire district in excess of 10 years. Brusberg's condolences to his family on his passing and thanking him for his service. The district is sending \$100 to his memorial fund, and the association got flowers for the service this past weekend. There was a follow up for DSPS dues audit. That's in motion for the fire division. They had some info with Lexipol for looking at standard operating procedures. They got an overview, but no actions were taken on that. They're trying to understand what's needed with putting out new guidelines versus what will help them have standard operating procedures. They have questions with the overlap with the bylaws. EMS report had 27 runs last month. They had 13 ½ out of service hours for January and they've seen high volume of calls for February as well. Audit for 2022 and 2023 is going to start first week of May and a readout in July or August. Presented the wellness options to them and shared information with Mason and Justin. No updates on the tender. Financial statements added a new line on the EMS balance sheet referencing amount of ambulance, grant money and remaining difference. The intent is likely to go to Wisconsin Surplus with the existing ambulance, so the proceeds would cover the difference. No loans are needed from the municipalities to cover. As they get more information on the tender, he'll bring it back. Their meetings are the third Wednesday of each month. Kuhlman stated they could get free Lexipol with League of Wisconsin Municipal Insurance, if they want to get a quote on that insurance.

**Berland made a motion at 8:19 p.m. to go into closed session.** Gehrmann seconded. Ayes - Berland, Olson, Brusberg, Gehrmann and Podgorski. Noes – none.

**Berland made a motion at 8:47 p.m. to exit closed session.** Olson seconded. Ayes- Berland, Olson, Brusberg, Gehrmann and Podgorski. Noes – none.

**Berland made a motion to move forward with the changes discussed in closed session for the developer's agreement.** Brusberg seconded. Motion carried.

**Olson made a motion at 8:48 p.m. to adjourn.** Gehrmann seconded. Motion carried.

# April

## 2024

| Sunday | Monday                                             | Tuesday                                                                                                                                           | Wednesday                                           | Thursday                                                               | Friday                                                       | Saturday                                                   |
|--------|----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------|
|        | 1<br>PIYO 6p                                       | 2<br><b>ELECTION DAY –<br/>Voting at Village<br/>Hall - 210<br/>Commercial St.<br/>Tires**, Oil &amp;<br/>Battery Pick up<br/>Ballet – 4-630p</b> | 3<br><b>Garbage</b>                                 | 4<br>Bookmobile –<br>Gazebo 6-730p                                     | 5                                                            | 6                                                          |
| 7      | 8<br>PIYO 6p<br><b>Village Board<br/>Mtg 630p</b>  | 9<br>Brush Pick up<br><b>Ballet – 4-630p</b>                                                                                                      | 10<br><b>Garbage &amp;<br/>Recycling</b><br>Yoga 6p | 11<br>Bookmobile –<br>Gazebo 6-730p                                    | 12                                                           | 13                                                         |
| 14     | 15<br>PIYO 6p                                      | 16<br><b>Ballet – 4-630p</b>                                                                                                                      | 17<br><b>Garbage</b><br>Yoga 6p                     | 18<br>Bookmobile-<br>Gazebo 6-730p                                     | 19<br><b>Clerk's Office<br/>Closed</b>                       | 20                                                         |
| 21     | 22<br>PIYO 6p<br><b>Village Board<br/>Mtg 630p</b> | 23<br><b>Ballet – 4-630p</b>                                                                                                                      | 24<br><b>Garbage &amp;<br/>Recycling</b><br>Yoga 6p | 25<br><b>Clerk's Office<br/>Closed</b><br>Bookmobile-<br>Gazebo 6-730p | 26<br><b>Clerk's Office<br/>Closed</b>                       | 27                                                         |
| 28     | 29<br>PIYO 6p                                      | 30<br><b>Ballet – 4-630p</b>                                                                                                                      |                                                     |                                                                        |                                                              |                                                            |
|        |                                                    |                                                                                                                                                   |                                                     |                                                                        | Exercise Classes<br>held at<br>Brooklyn<br>Community<br>Bldg | **\$ 10/Tire<br>Contact Clerk's<br>Office 608-455-<br>4201 |