

Minutes 09-19-24

Brown County Joint Municipal Court Administrative Committee Meeting

Town of Scott Town Hall 2621 Jody Dr New Franken, WI 54229

- 1) **Call to Order** The quarterly meeting of the Brown County Joint Municipal Court Administrative Committee was called to order by Chair Van Lanen on Thursday, September 19, 2024, following the presentation on Citations, at The Town of Scott Town Hall.
- 2) **Pledge of Allegiance** Recited by all.
- 3) **Affidavit of Posting** Ossmann reported that the meeting was posted at the Town of Glenmore Town Hall, Town of Scott Town Hall, BCJMC website and Town of Holland website. **Motion Mike Van Lanen/Cary Dequaine to approve the affidavit of posting as presented. Voice Vote. Carried.**
- 4) **Attendance/Introductions** Present were: BCJMC Administrative Committee and Town of Scott Chair Mike Van Lanen; Town of Eaton Chair Jim Osterloh; Town of Glenmore Chair Ron Nowak; Town of Green Bay Chair Cary Dequaine; Town of Holland Supervisor Tom Vande Wettering; Town of Humboldt Chair Tim Van Pay; Town of Humboldt Supervisor, Jeff Zlatohlavek; Town of Morrison Chair Gary Koomen; Town of Morrison Supervisors Jenny Wasmuth and Dennis Laabs; Town of New Denmark Chair William Krueger; Town of New Denmark Supervisor Mike Calewarts; Town of Rockland Chair Dennis Cashman; Town of Scott Supervisors Gene Wotcia and Cari Langenburg; Judge Cletus Hubers; Clerk of Court Bobbie Christus; Treasurer/Secretary Lana Ossmann plus 10 Guests. Absent: Town of Holland Chair Mike Smits and Town of Wrightstown Chair William Verbeten.
- 5) **Review and approval of previous meeting minutes (June 20, 2024) Motion Dennis Cashman/Gary Koomen to approve the minutes as presented. Voice Vote. Carried.**
- 6) **Judge's Report** Judge Hubers reported that there were 10 citations sent to SDC on 6-20-24; 1 citation sent to SDC on 7-1-24. 3 Suspensions sent to DOT on 6-20-24; 3 Suspensions sent to DOT on 7-22-24. On Court Appearances: Court on July 18, 2024, 77 Citations on calendar. 58 paid prior to court date; 12 defaults; 3 not guilty pleas; 1 dismissed prior to court; 3 showed in court. **Motion Mike Van Lanen/Gary Koomen to approve the Judge's report as presented. Voice Vote. Carried.**
- 7) **Court Clerk Report** Court Clerk Christus presented information on the following:
Tentative Court Dates for 2025: January 2, 2025; March 6, 2025; May 1, 2025; July 3, 2025; September 4, 2025; November 6, 2025.
The "Court Is Not In Session" signage was installed in July at the Glenmore Community Center. In English and Spanish. States how to contact court when not in session.
Christus presented information on the Disorderly Conduct with a Motor Vehicle verbiage. It is recommended that Towns adopt this ordinance. Doing so will allow towns to make citations on their own for these issues and also give the Judge the option to amend a citation to a lesser charge, if warranted, in order to reduce points assessed. Fines always stay the same. Discussion. **Motion Cary Dequaine/Gary Koomen to approve the Court Clerk report as presented. Voice Vote. Carried.**
- 8) **Treasurer/Secretary Report** Treasurer/Secretary Ossmann presented information on the following: BCJMC members are invited to Bank First Tailgate Party. Master information list has been updated and corrections are welcome. **Motion Cary Dequaine/Gary Koomen to approve the Treasurer/Secretary report as presented. Voice Vote. Carried.**

- 9) **Financial Report/Review of Income/Expense/Certification Approval of Payments/Checks to be signed.**
Ossmann led the discussion on the financial reports. **Motion Mike Van Lanen/Cary Dequaine to approve the financial report. Voice vote. Carried.**
- 10) **Old Business:**
- a) **.gov address progress** Christus reported that the .gov addresses for Court Clerk and Treasurer are up and running. Merging information from the yahoo addresses and other issues are being worked out.
 - b.) **2025 Budget** Ossmann reported that the 2025 Budget was approved by all 10 towns. Meeting minutes are still being obtained. Since the budget was circulated for approval the annual fee for the Judge's Association has increased and the Town Web Design will also increase. The budget allows for these changes with the new line created for Unexpected Items.
- 11) **New Business:**
- a) **Next Court Date: November 7, 2024 at 3:00 PM**
 - b) **Citation Books** Discussed. **Motion Jim Osterloh/Tim Van Pay to print 10 books of 50 with BCJMC paying for those. Voice Vote. Carried** (Each town to receive one book)
 - c) **Information on uses of Farmland Preservation Land** Tim Van Pay, Chair of Town of Humboldt, reported on their recent issue with a commercial trucking business being allowed to operate under the claim that they are 'farming'. Van Pay elaborated about the facts of the case. Humboldt's situation could affect other towns in BCJMC. Discussion followed.
- 12) **Q & A (Questions & Answers)** Nothing raised.
- 13) **Adjournment Motion Gary Koomen/Jeff Zlatohlavek to adjourn. Voice Vote. Carried.**
6:45 PM

Respectfully Submitted,

Lana Ossmann, Treasurer/Secretary
Brown County Joint Municipal Court