

Business Meeting Agenda
Brown County Joint Municipal Court Administrative Committee Meeting
Meeting location is the Eaton Town Hall-Main Hall
3063 S CTY RD T Green Bay, WI 54311
Thursday, March 20, 2025 at 6:00 PM (Note Start Time)

The Court Administrative Committee, comprised of representatives of the ten Towns that are members of the Brown County Joint Municipal Court, will hold a meeting on Thursday, March 20, 2025 at the Eaton Town Hall (Main Hall) 3063 CTY RD T Green Bay, WI 54311

Please Note: Each municipality must have a representative in attendance at all meetings. If for some reason you will not be there, please call Treasurer/Secretary Ossmann @ 920-655-1271.

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Affidavit of Posting
- 4) Attendance/Introductions
- 5) Meeting Minutes (December 19, 2024)
- 6) Judge's Report
- 7) Court Clerk Report
 - a) Sharon
 - b) Message from Bobbie: Please check out BCJMC website. Enter at browser: brownjmcourtwi.gov
- 8) Treasurer/Secretary Report
- 9) 2024 Annual Report
- 10) Financial Report Review of Income/Expense/Certification. Approval of Payments and Checks to be Signed.
- 11) Old Business:
 - a) Report on member Town Board action regarding the Village of Greenleaf becoming part of the BCJMC. If positive, discuss/act on Village of Greenleaf member fees. Enlist legal help to amend BCJMC official agreement to list Village of Greenleaf as member?
 - b) Discuss/act on future handling of Court Costs beginning with the 2026 Budget.
 - c) Discuss funding options for future budgets. Options for generating more citations. Other ideas.
- 12) New Business:
 - a) Next Court Dates: Court Dates for 2025: May 1, 2025 and July 3, 2025 at 3:00 PM
 - b) Report on response from Village of Denmark regarding possible BCJMC membership.
 - c) Discuss/take action on Vice Chair position. Vice Chair would conduct meeting in the absence of the appointed Chair. Possibly appoint Host Chairman of quarterly meeting as Vice Chair?
- 13) Q & A (Questions & Answers)
- 14) Adjournment

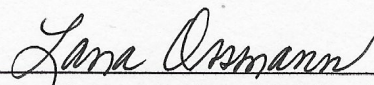
Next meeting to be held June 19, 2025, at the Town of Wrightstown (Switched with Eaton).

An updated agenda may be posted 24 hours before the meeting time.

Meeting rotation:

June 19, 2025 Town of Wrightstown
September 18, 2025 Town of Glenmore
December 18, 2025 Town of Green Bay
March 19, 2026 Village of Greenleaf (Pending membership)
June 18, 2026 Town of Holland

September 17, 2026 Town of Humboldt
December 20, 2026 Town of Morrison
March 18, 2027 Town of New Denmark
June 17, 2027 Town of Rockland
September 16, 2027 Town of Scott



Lana Ossmann, Treas/Sec for Br. Co. Jt. Municipal Court, on behalf of Mike Van Lanen, Chair, Court Administrative Committee & Town of Scott