



Parker County Permitting Department

PERMITTING PROCEDURES FOR YOUR ON-SITE SEWAGE FACILITY

Conventional Septic Permit Information

- **Application** all forms used must be our state approved forms.
- **Site and Soil Evaluation** performed by a **sanitarian, engineer** or a **designated representative** *with* a **site evaluator** license. This will determine what kind of system can be installed.
- **Design of the system** to be installed to be done by licensed **installer, sanitarian, or engineer**. Must be approved by permitting department.
- **A copy of the plat or copy of a land survey** with legal description and lot size.
- **Fee for the permit** of \$300.00 payable in cash, check, or money order.

Aerobic Septic Permit Information

- **Application** – all forms used must be our state approved forms.
- **Site and Soil Evaluation** performed by a **sanitarian, engineer** or a **designated representative** *with* a **site evaluator** license. This will determine what kind of system can be installed.
- **Design of the system** to be installed. To be done by **sanitarian or engineer**. Must be approved by permitting department.
- **A copy of the plat or copy of a land survey** with legal description and lot size.
- **Service contract** with a licensed maintenance provider. Must be signed by both parties, dated and list the service providers name, address and phone number along with the homeowners name, address and phone number.
- **Affidavit to the public** a certified copy of the notarized affidavit **after** it has been filed in the County Clerk's office
- **Fee for the permit** of \$300.00 payable in cash, check, or money order.
- Upon receipt of the above items the Parker County Permitting Department will:
 1. Within five (5) days approve or deny an application
 2. Problem resolution can take up to thirty (30) days.
 3. If the problem cannot be resolved and a **permit is denied** you will receive a written denial
- A permit will be issued using the following requirement guidelines:
 1. The State of Texas Health Laws as passed by the Texas Legislature
 2. The On-Site Sewage Facilities Laws as passed by the Texas Commission on Environmental Quality

The person requesting the permit will be responsible for checking on the status of the permit. Until approval has been confirmed through the Parker County Permitting Department no physical parts of a system may be installed.

If you have any questions or need additional information please contact the Parker County Permitting Department Monday through Friday, 8am to 5pm at 1114 Santa Fe Dr Weatherford, TX or call 817-598-6175