



# TOWN OF SEYMOUR

OUTAGAMIE COUNTY

**2023**

## **ANNUAL REPORT**

Michael Barclay	Chairman
Aaron Melchert	Supervisor 1
Kurt Gagnow	Supervisor 2
Ginny Rottier	Treasurer
Darlene Schultz	Clerk
Julie VandenHeuvel	Constable

## **DATES TO REMEMBER**

### **2024 ELECTIONS**

Election dates for 2024 are April 2, August 13 and November 5, 2024. Polls are open 7:00 am – 8:00 pm. Elections are held at Jackson Point, N8055 French Rd Seymour, WI 54165. Voter ID is required before a ballot is provided.

For additional information please visit [myvote.wi.gov](https://myvote.wi.gov). For questions regarding absentee ballots or registering, you can visit [myvote.wi.gov](https://myvote.wi.gov) or call the clerk at 920-676-3787. Anyone interested in becoming an election inspector or chief election inspector, please call the clerk at 920-676-3787. Training is available.

### **ANNUAL MEETING**

The annual meeting is scheduled for Tuesday April 16, 2024 @7:00 pm.

### **TIRE DROP OFF**

Will be held early Fall 2024 at the Seymour Town Hall. Only tires up to 20" with no rims will be accepted. More information will be sent via postcard.

### **TOWN BOARD MEETING**

Meetings are held at the Town Hall N9296 State Rd 55, on the 2<sup>nd</sup> Thursday of every month at 5:30 pm. Please check the meeting notices that are posted at the Town Hall, Tesch Bros. Implement Inc. or the Town Website ([townofseymour-outagamie.com](https://townofseymour-outagamie.com)), to verify time and date of any special meetings.

### **RECYCLING**

Pick up is every other Tuesday. Dates can be found on the town website, <https://townofseymour-outagamie.com/> or on the county website <https://www.recyclemoreoutagamie.org/residential-recycling/pick-up-calendar/>

### **Town Contacts**

<b>Chairman</b>	<b>Michael Barclay</b>	<b>920-833-7447</b>
<b>Supervisor I</b>	<b>Aaron Melchert</b>	<b>920-422-0285</b>
<b>Supervisor II</b>	<b>Kurt Gagnow</b>	<b>920-609-8677</b>
<b>Constable</b>	<b>Julie VandenHeuvel</b>	<b>920-544-3677</b>
<b>Treasurer</b>	<b>Ginny Rottier</b>	<b>920-833-7488</b>
<b>Clerk</b>	<b>Darlene Schultz</b>	<b>920-676-3787</b>
<b>Building Inspector</b>	<b>Paul Hermes</b>	<b>920-858-0102</b>
<b>Assessor</b>	<b>Sally Brunner</b>	<b>920-619-8843</b>

## TOWN NOTICES

### Hazardous Waste Collection

Residents are encouraged to dispose of hazardous materials, **free of charge**, during waste collections held at Outagamie County Recycling & Solid Waste, 3414 N. French Rd, Appleton. Appointments are required by calling 920-832-5277 or online at [www.RecycleMoreOutagamie.org](http://www.RecycleMoreOutagamie.org).

Program runs May –October

Wednesday, May 8	Saturday, May 11
Wednesday, June 12	Saturday, June 15
Wednesday, July 17	Saturday, July 20
Wednesday, August 14	Saturday, August 17
Wednesday, September 11	Saturday, September 14
Wednesday, October 2	Saturday October 5

### Recycling

Recycling pickup is every other Tuesday. The recycling container must be at the end of your driveway by 6:00 am. Place items loosely in your cart. **NO PLASTIC BAGS OR SHREDDED PAPER!** Any issues with pickup please contact Lakeshore Recycling at 920-759-0501.

All recyclable items can be placed in the same container. Please empty, rinse and replace caps and lids. The schedule can be found at: [www.recyclemoreoutagamie.org/residential-recycling/pick-up-calendar/](http://www.recyclemoreoutagamie.org/residential-recycling/pick-up-calendar/)

**\*If a major holiday lands on your collection date, recycling pickup will be pushed to the following day.**

### Garbage

Make individual arrangements with Deyo Disposal, 920-864-5808.

### Property Taxes

Information regarding tax collection is printed on the tax bill.

### Building Permits

Construction or razing of any type of building including residential and farm buildings are required to get a building permit before work begins. Contact Building Inspector Paul Hermes at 920-858-0102 to be issued a permit.

### Culvert Permit

When a culvert needs to be installed, replaced or added onto a permit must be obtained from the Town prior to installation. It is the landowner's responsibility to check with the county and or DNR if any other permits are required.

### Fireworks Permit

Anyone wishing to possess or use fireworks is required pursuant Wisconsin State Statute 167.10 to obtain a permit. Contact the Town Chairman, Michael Barclay at 833-7447 for a permit.

### Driveways

It is illegal to leave snow pushed from driveways on the road. Snow which is pushed into ditches should be distributed so no undue drifting will result from high piles.

### Dog Licenses

Dog licenses cost \$3 for a neutered male or spayed female, \$8 for unfixed animals. Proof of rabies vaccination must accompany payment to the Town Treasurer, along with a self-addressed, stamped return envelope. Please mail to the Treasurer, Ginny Rottier, at W1866 Linsmeyer Rd. Or call 920-833-7488 for an appointment.



## **TOWN ROAD DITCHES**

The town right of way is 33 feet from the center of the road. This area cannot be cultivated or cropped in accordance with state statute 86.021 and does carry a fine. This practice is occurring in the town, and with the cropping season coming, we would like this practice to discontinue so that further action does not need to occur.

The other issue that has been noticed in the town right of way is yard waste being dumped. This causes issues with the ditch not being properly drained. Please find an alternate place to compost your yard waste or any other material that may be placed in the road right of way. A fine can also be administered for this practice. The town is not looking to be a policing board but wanted to make aware of issues that need to be resolved.

## **NOXIOUS WEEDS**

Each person is required by law to destroy the following noxious weeds growing on land in the Town of Seymour, owned, operated or controlled by that person:

1. Canada Thistle
2. Leafy Spurge
3. Field Bindweed (Creeping Jenny)

## **Street/Traffic Signs**

At least 45 posts, street signs and traffic signs have been vandalized and/or stolen in the past several years. This costs YOU, as a taxpayer money! If you know of, or see anyone doing this, PLEASE discourage this, and/or report it to the authorities or our Town Chairman. Thank you for your help!

## **THANK YOU**

The Seymour Town Board would like to thank Josh Rudnick for his assistance on town projects this past year.

## BUILDING PERMITS

Darlene Zeutzius	W3574 Cty Rd VV	New Modular
Robert Evans	N8379 County Rd Y	Solar Install
Paul Gardner	Tubbs Road	New House
Jon & Mary Schaumberg	N7447 VandenHeuvel Rd	New House
G & Z Farms	W2127 Shady Road	Grain Bin
Ken Cort	W2076 Pearl Street	New House
Samantha Everard	N9500 Lawn Road	New Shed/Garage
Jazzmine Cornell	W3038 Tubbs Road	New Garage
Kurt & Tracy Gagnow	W3238 Tubbs Road	Attached Garage
Dave Seller	N9696 Cty Y	New House & Raze Old
Jim Campbell	W1511 Cty Rd VV	Addition
Dale Kropp	W2624 Angling Road	New Shed
Annette Thyssen	W1757 Cty Rd VV	New House/Garage
Brian Krueger	N8568 Woodland Dr	Alteration to roof
Troy Thielbar	N8549 Woodland Dr	Generator Transfer
Justin Kimball	N8332 State Hwy 55	New Shed
Paul Kamke	N9670 Cty Rd Y	New Garage
Corey Thompson	N9275 Cty X	New Garage
Jeff Kunick	533 E. Pearl St	New House

Town of Seymour Annual Meeting  
April 18<sup>th</sup>, 2023  
7:00 pm – 8:00 pm

The Seymour Annual meeting was called to order at 8:00 pm by Chairman, Michael Barclay. There were 11 residents, 3 guests and 5 board members present.

The Pledge of Allegiance was recited and then a moment of silence to honor our troops that continue to protect our freedom.

Chairman, Michael Barclay introduced the Town Board. He presented Pete Wachtendonk and Tracy Gagnow a plaque for their time served on the board.

Annual Report: MOTION (Siedl, seconded) to dispense reading of the Annual Report. Carried.

Approval of Minutes: MOTION (Gagnow, Thiel) to accept the 2022 annual meeting minutes as read. Carried.

Financial Report: MOTION (Thiel, Rettman) Approved the report as printed. Carried.

2022 Completed Road Projects:

Chip Sealed Lawn Road to Cicero to Townline. Chip Sealed French Road from Cicero and ¼ mile south of VV. Chip sealed some of Pearl Street. Wedging on west end of Linsmeyer Road. Crack filled VandenHeuvel from VV to G. Isaar Road from Pearl to G.

2023 Road Projects:

Chip seal VandenHeuvel, G to VV? Possible Pearl Street

Fire Department:

Chief, Greg Brown announced Harlan Volkman retired from the Fire Department. They have 2 new members this year that are taking classes.

The department has 144 emergency calls in 2022, mostly due to the June tornado.

A reminder to look at the dates on your smoke detectors and carbon monoxide detectors. They should be replaced after 10 years, or by the expiration date shown.

President Dennis Hoffman stated that the department is looking at truck maintenance, new boots, accepting maybe 3 or 4 new members. They are also looking into a radio grant.

Natural Disasters:

Dennis Laskowski stated Outagamie County Emergency Maintenance plan has many resources available throughout the county. There is a list of qualified manpower and equipment available for the town and public to use.

Plan Commission:

The Plan Commission has 2 new members: Dean Thiel and Claude Court.

Plan Commission Members are: Dean Thiel (chair), Harvey Albert III, Michael Barclay, Claude Court, Kurt Gagnow, Timm Gomm and Howard Rettman.

Hwy 54 road project:

Allen Timm (Town of Oshborn), Aaron Melchert and Kurt Gagnow will try to set up a meeting to discuss what will all be done on the Hwy, this may only be a State responsibility. We have had many accidents at 54/Ballard and 54/Ranch/VandenHeuvel. Will there be turn lanes available? Roundabouts at Main/54 and C/Ivory.

2024 Annual Meeting: MOTION (Gagnow, Gardner) The annual meeting is scheduled for the third Tuesday of April 2024 at 7:00 pm. (April 16, 2024) Carried.

Adjourn: MOTION (Rettman, Siedl). Carried.

Respectfully submitted,

Dawn Leisgang  
Seymour Town Clerk

4/18/23



## 2023 FINANCIAL REPORT

Balance Forward **\$305,705.16**

### Income

Interest	\$2,058.02
2% Dues	\$5,396.75
Computer State Aid	\$124.71
Environmental Impact Fee	\$26,350.00
General Transportation Aid	\$105,149.64
Managed Forest Land	\$34.20
Payment in Lieu of Taxes	\$101.91
Personal Property Aid	\$4,411.07
Shared Revenue	\$62,615.68
Building Permits	\$6,165.00
Fireworks Permit	\$70.00
Liquor and Operator License	\$690.00
Title Searches (SAL)	\$150.00
County Sales Tax	\$40,858.00
Culvert Permits	\$200.00
Reimbursement for Fire Calls	\$1,500.00
Utility Permits	\$150.00
Taxes Collected	\$1,874,224.46
Taxes Collected- August	\$55,429.48
Lottery Credit	\$15,880.98
Dog licenses	\$130.00
Election Grant	\$1,200.00
Bridge Grant	\$25,784.81
Misc Revenue	\$842.20

**Total Income \$2,229,516.91**

### Expense

Assessor	\$8,023.80
Treasurer-Wage and Supplies	\$9,081.13
Board-Wage, Supplies and Mileage	\$18,051.96
Clerk-Wage and Expenses	\$25,495.01
Elections	\$5,530.75
Insurance	\$7,039.00
Legal Fees	\$2,700.17
Misc Expense	\$560.00
Ambulance	\$20,000.00
Building Inspector	\$4,596.00
Fire Department Assessment	\$30,109.70
2% Dues Paid To Fire Department	\$5,396.75
Fire Calls	\$3,800.63
Fire Department Capital Outlay	\$4,935.05
Fire Inspections	\$801.00



First Responders Assessment	\$2,866.42
Constable and Court Costs	\$1,420.00
Road Construction	\$33,897.99
Road Maintenance	\$152,632.81
Weed and Brush Control	\$10,777.56
Winter Maintenance	\$42,542.27
Tax Settlements- Outagamie County	\$325,117.80
Tax Settlements- Seymour School District	\$743,835.64
Tax Settlements- Fox Valley Tech	\$77,684.66
Tax Refunds (overpayments)	\$119.22
Dog licenses	\$119.50
Managed Forest Land	\$6.84
Town Hall Expenses	\$3,039.02
FICA	\$4,457.37
Transfer to Savings	\$393,140.56
<b>Total Expense</b>	<b>\$1,937,778.61</b>

Balance Forward	\$305,705.16
Total Income	\$2,229,516.91
Total Expense	\$1,937,778.61
<b>Checkbook Balance \$</b>	<b>597,443.46</b>

#### **SAVINGS ACCOUNTS**

Nicolet Bank-Tax Account	\$	<b>742,433.52</b>
Nicolet Bank - Savings Account	\$	<b>336,491.93</b>

#### **FIRE DEPARTMENT ACCOUNTS**

Checking-Beginning Balance	\$	3,936.44
Deposits	\$	500.00
Withdrawals	\$	250.00
Ending Balance	\$	<b>4,186.44</b>

Saving-Beginning Balance	\$	8,773.52
Interest	\$	17.51
Withdrawals	\$	-
Ending Balance	\$	<b>8,791.03</b>

Respectively submitted by the Seymour Town Board Audit:

Michael Barclay, Chairman; Aaron Melchert, Supervisor 1; Kurt Gagnow, Supervisor 2,  
Ginny Rottier, Treasurer; and Darlene Schultz, Clerk

## Seymour Rural Fire Department

2023 was a year of change for Seymour Rural Fire Department. Chief Greg Brown retired in June of 2023 after 5 years of leading the department. Greg saw us through the merger of the Town of Osborn and the Town of Seymour Fire Departments in 2018. Many difficult decisions had to be made to move forward during this transition and Greg led the way while maintaining our readiness for any and all calls we received. Greg was a phenomenal teacher and a wealth of knowledge and he is truly missed. A big thank you to Greg for helping me through this transition and continuing to be available when I need some advice or assistance.

Here are some other highlights from 2023:

- Responded to 121 emergency fire calls in 2023; 2022= 124 calls, 2021= 95 calls, 2020= 94 calls.
- Providing Emergency Medical Responders (Formerly called first responders) to assist Seymour Rescue in providing emergency medical care.
- 933 hours of Fire and EMR training (All staff training hours combined).
- Continue to take our mission seriously: PREVENT, RESPOND TO, and MINIMIZE HARMFUL SITUATIONS WITH RESPECT involving the people we serve.

We wouldn't have been able to accomplish all of this without our volunteer firefighters, emergency medical responders, and elected officials. We thank them all for their unwavering support and dedication.

During the past year, we had a few retirements between the Fire and EMR divisions. I would like to recognize the following individuals for their dedicated service:

Greg Brown retired after serving 5 years as fire chief and 10 years of service on the fire department. Greg also served as an EMR for 7 years.

Al Timm has retired from the EMR squad after serving 20 years and is also a founding member of the squad. Al continues to serve on the fire department.

Terry VanderHeiden has retired after 14 years as an EMR.

We also recognize all members for their years of service: [Brackets indicate years of service.]

**Town of Osborn Fire Division:** Al Timm, [34]; Dale Maass, [26]; Ken Barclay, [21]; Adam VanderHeiden, [17]; Kurt Ambrosius, [14]; Jacob Newling, [8]; Dennis Hoffman, [5]; Melissa Doersch, [4]. Sarah Newling [3] William Warner [3].

**Town of Seymour Fire Division:** Mike Maass, [37]; Dave Mueller, [33]; Dennis Laskowski, [31]; Dale Kropp, [31]; Keith Rohm, [31]; Mike Routheaux, [22]; Brian Albert, [22]; Teddy Albert, [15]; Joe Maass, [13]; Craig Pionek, [13]; Guy Bunnell, [13]; Paul Nelson, [12]; Jake Linsmeyer, [10]; Nathan Hovell, [4]. Cody Kropp [2]; Joseph Robaidek [2]. Donovan Duggan [1]. Lucas Moeller [>1].

**Emergency Medical Responder Division:** Dale Maass, [20\*]; Dave Mueller, [20\*]; Larry VanDenElzen, [20\*]; Erica Albert, [16]; Brian Albert, [9]; Guy Bunnell, [9]; Jake Newling [2]; Sarah Newling [2]; Melissa Doersch [>1]; Lucas Moeller [>1]

Note: \*= Charter members in 2003 when the First Responder program was founded. (Now called the Emergency Medical Responder)

We also have some new members to welcome of the past year and look forward to working with them for many years to come: Lucas Moeller, Fire Division; Melissa Doersch and Lucas Moeller, EMR Division.



## Seymour Rural Fire Department

If you are interested in becoming a Firefighter or an Emergency Medical Responder, we are always looking for new dedicated members! Please contact any of our members or myself. We provide the training at no cost to our volunteers. If you have the will, we can help find a way to complete the necessary training.

### **Open Burning:**

In 2023 we saw a number of vegetation fires during burning bans throughout the county. This resulted in unnecessary fire call expenses, not to mention volunteer firefighter's time for those who responded. In addition, burning during a ban puts your property and your neighbor's property at unnecessary risk for loss. We ask that you please do your part in helping spend town funds wisely and not burn during burning bans. Burning bans are issued when the fire danger reaches the "Very High or Extreme Danger Levels." When an open burning ban is in place - notices will be placed on Town(s) Website, and the Seymour Rural Fire Departments Facebook page. Burning Bans are lifted when the danger no longer exists.

The main reason for having burning permits is to help promote fire safe burning practices in our community. The permits are free and can be obtained over the phone.

- It is illegal to burn any building or structure without a WI DNR building burning permit. Fire departments are included. This rule applies to the entire State of WI.
- In our area, burning permits are issued by your local Fire Department. Please use responsible burning practices when burning. Small cooking "Campfires" are exempt from burning permits.
- If you intend on burning a wood pile, brush, or even a bonfire of significant size, contact one of the following SRFD members for a burn permit:
  1. Jake Newling @ 920-676-6656
  2. Dennis Laskowski @ 920-366-3417
  3. Dennis Hoffman @ 920-450-4548
  4. Craig Pionek @ 920-217-6804
- Burning road ditches requires approval from the **municipality or person** that owns the right of way, **AND** local FD permission.

### **Other Fire Safety Information:**

- Always keep an up to date charged fire extinguisher that is easily accessible.
- Smoke detectors and carbon monoxide (CO) detectors have expiration dates. Both have a service life of 10 years. (There are a few exceptions, depending on the manufacturer) Expiration dates go by when the unit was first powered up by end user, not the manufacturing date. When the detector reaches its end life, it will make a chirping sound like low battery but in a different sequence. Digital displays will also read "Err" or "End" along with a chirping sequence.

***Remember once the unit has reached the end of its life span (expired) it will no longer sense for smoke or CO. It must be replaced.***

Please feel free to contact any of our members regarding questions or issues with emergency services, even if it's not directly related to SRFD. We keep in contact with all of the neighboring departments through various meetings. If there is an issue affecting one department, likely it could affect ours as well.



Seymour Rural Fire Department

Respectfully,  
Jacob Newling, Fire Chief  
[seymourruralfd@gmail.com](mailto:seymourruralfd@gmail.com)

## Seymour Rural Fire Dept Annual Report 2023

### INCOME

Balance forward from 2022	\$2,116.39
Town of Osborn 2% Dues	\$6,420.59
Town of Osborn Fire Run Reimbursements	\$4,000.00
Town of Osborn Assessments	\$37,683.16
Town of Seymour 2% Dues	\$5,396.75
Town of Seymour Fire Run Reimbursements	\$3,500.00
Town of Seymour Assessments	\$32,976.12
Misc Income	\$550.00
Total Income + balance carried forward from 2022	\$92,643.01

Fire & EMS expenses for 2023	\$94,287.94
Capital fund transfer from towns for PPE/gear	\$10,574.36
Balance on hand Dec. 31, 2023	\$8,929.43

### FIRE EXPENSES

Accounting Fees	\$1,032.00
Banking Fees	\$42.40
Bring Trucks to Fire-Seymour City FD	\$3,950.00
Fire Dept Misc. Expenses	\$505.17
Fire Dept Training and Education	\$1,575.00
Fire Dept Travel Expense	\$269.85
Fire Payroll – Salary & Wages	\$23,150.00
Food/Beverage/Banquet	\$2,883.72
Fuel for Trucks & Equipment	\$3,171.79
Funeral Flowers & Memorials	\$80.00
Insurance Premiums	\$11,136.00
Office Supplies	\$747.18
Payroll Employer Taxes	\$1,847.51
Personal Protective Equipment/Gear	\$13,735.41
Portable Tools & Equipment Maintenance/Parts	\$2,525.61
Portable Tools/Equipment Purchased	\$3,209.85
Postage & Delivery	\$84.50
Public Education	\$1,000.19
Radio/Pager & I am Responding	\$4,776.73
Service and Retirement Gifts	\$1,420.71
Service Award Program	\$5,745.00
Vehicle Maintenance/Parts for Trucks	\$8,311.87
Total Fire Expenses	\$91,200.49

### EMS Expenses

EMS Equipment	\$106.45
EMS Radio/Pager	\$56.94
EMS Supplies	\$1,924.06
EMS Wages	\$1,000.00
Total EMS Expenses	\$3,087.45