

**RAVENNA TOWNSHIP  
DAKOTA COUNTY, MINNESOTA  
Resolution No. 2024-03**

**RESOLUTION ESTABLISHING PUBLIC COMMENT AT BOARD MEETINGS  
POLICY**

**WHEREAS**, the Ravenna Town Board recognizes value in receiving input from the public on town board matters;

**WHEREAS**, the Ravenna Town Board recognizes the importance of conducting orderly and efficient meetings;

**NOW, THEREFORE, BE IT RESOLVED**, that the town board of Ravenna Township, Dakota County, Minnesota hereby adopts the following public comment at board meetings policy;

**BE IT FURTHER RESOLVED**, as further policy changes may become necessary or expedient due to changing law or changing conditions, amendments to the policy may be adopted by Ravenna Township board through simple majority vote.

**POLICY:**

Ravenna Township allows for the public to address the town board on matters regarding the township.

If a matter is not currently on the agenda for the given month, and a person would like to address the town board, they must register their name, address, and purpose on the Agenda Sign-In sheet. The person will be allowed to speak when recognized by the Board in the order in which they are signed up during "Agenda Sign-In" listed on the agenda.

If a matter is currently on the agenda, there are two opportunities within the agenda to speak on those items on the agenda. They are on the agenda as "Comments from the Floor for the above items." A person must raise their hand and be recognized by the Board before speaking.

When a person is allowed to speak, they will be allowed to speak three to 5 minutes and they are not allowed to speak more than two times unless a board member is asking them a question on their matter.

Members of the audience shall respect the right of others. No person in the audience shall engage in conduct that disrupts the orderly conduct of any Board meeting, including, but not limited to, the utterance of loud, threatening or abusive language, whistling, clapping, stamping of feet, waiving of arms, or other disruptive acts.

Photographs, audio or video recordings may be taken from any seat as long as it does not interfere, disturb or disrupts the audience, speaker, or Board Members. Any photographs, audio

or video recordings may not be posted on social media as this would violate a persons privacy rights.

Upon being put to a vote,

The following supervisors voted in favor of said Resolution:

Randy Arndtson:   X   Paul Curtis:   X   Carl Reuter:   X  

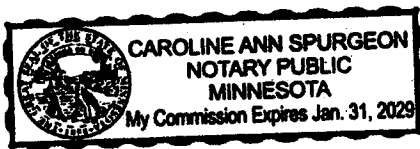
The following supervisors voted in opposition to said Resolution:

Randy Arndtson:            Paul Curtis:            Carl Reuter:           

WHEREUPON, the Chairperson declared the Resolution to be duly passed on this 9th day of May 2024.

Attest:

Ravenna Township,  
Dakota County, Minnesota



By:   *Randy Arndtson*    
Randy Arndtson, Town Board Supervisor

By:   *Paul Curtis*    
Paul Curtis, Town Board Supervisor

By:   *Carl Reuter*    
Carl Reuter, Town Board Supervisor

  *Caroline Spurgeon*    
Caroline Spurgeon - Clerk/Treasurer