

TOWN OF EXETER
W2998 HWY 92
BELLEVILLE, WI 53508

Park Shelter Reservation Form

Please select dates based on your 1st & 2nd choice in the event your 1st choice is unavailable. Reservations are taken on a first come first served basis and will be confirmed upon **receipt of the form and fee**. Fee refunds will not be given if a cancellation occurs 45 days or less prior to the reservation date. A signed copy of the reservation will be sent to you once reservation form and fee is received. Town of Exeter will keep one copy of reservation; 2 copies will be sent to you – applicant will post 1 copy at the shelter 7 days prior to the event, and the 2nd copy is for you to take with you on the day of your event in the event proof of reservation is required. Your reservation is not secured until the above listed conditions are completed.

Name _____

Address _____ State _____ Zip _____

PH# _____ Cell # _____

Email _____

RESERVATION INFORMATION:

Please indicate the date(s) you would like to reserve the park shelter. You will be notified of the availability.

1st Date _____ Time _____ am/pm to _____ am/pm Available Unavailable

2nd Date _____ Time _____ am/pm to _____ am/pm Available Unavailable

of people expected: _____

Type of Event: Family Business Employee/Staff

Other- please explain _____

FEES: (to be submitted at time of reservation request)

\$ _____ Town of Exeter Resident (\$30 reservation fee)

\$ _____ Non-Resident (\$50 reservation fee)

\$ _____ TOTAL Submitted to the Town Clerk/Office

Signature _____ Date _____

Town Clerk Signature _____ Date _____

FOR OFFICE USE ONLY

Reservation Rec'd on _____ By _____ Deposit Amount Rec'd \$ _____ Check# _____ Cash _____

Posted on _____

PARK GUIDELINES

- *Use of park shelter and any park events need appropriate approval by the Town of Exeter*
- *Hours are from dawn to dusk*
- *If you carry anything into the park, it must be taken out*
- *Vehicles must use driveway only; cars must be parked in parking lot*
- *No ATV's or motorized recreational vehicles*
- *Tables cannot be removed from the park*
- *Bill/flyer postings not allowed; anything posted must be approved by the Town of Exeter*
- *No post driving allowed due to underground electrical*
- *No fires are allowed – any cooking must be done on a grill*
- *No pets allowed in the park*
- *No overnight camping or parking allowed*
- *No dumping allowed*
- *No glass bottles allowed*
- *No person shall hunt, shoot, throw stones, arrows, missiles/fireworks*

This park is for the use of the public. Please keep it clean and noise down out of respect for our neighbors. Thank you for your cooperation. We hope you have a good time and will revisit our park.

REMINDERS TO PARK USERS:

- **There is running water at the park**
- **Electricity is available in the shelter**
- **12 picnic tables are available in the shelter**
- **Port-a-potties available**
- **Playground equipment on site**
- **Bring trash bags to carry out your trash**
- **Sugar River runs through the park—fishing and canoeing (canoe landing) are popular activities also available: disc golf (you provide disc) and a half basketball court (you provide ball)**