

Contents

January 15, 2014 – Regular Meeting	2
February 5, 2014 – Regular Meeting	5
February 19, 2014 – Regular Meeting	8
March 5, 2014 – Regular Meeting	12
March 19, 2014 – Regular Meeting	14
April 2, 2014 – Regular Meeting	17
April 16, 2014 – Regular Meeting	19
May 7, 2014 – Regular Meeting.....	22
May 21, 2014 – Regular Meeting.....	26
June 4, 2014 – Regular Meeting	29
June 18, 2014 – Regular Meeting	31
July 2, 2014 – Organizational Meeting	33
July 2, 2014 - Regular Meeting.....	35
July 16, 2014 - Regular Meeting	37
August 6, 2014 - Regular Meeting	39
August 20, 2014 - Regular Meeting	42
September 3, 2014 - Regular Meeting.....	45
September 17, 2014 - Regular Meeting.....	48
October 1, 2014 - Regular Meeting	50
October 15, 2014 - Regular Meeting	52
November 5, 2014 - Regular Meeting	54
November 19 2014 - Regular Meeting	57
December 3, 2014 - Regular Meeting.....	60
December 17, 2014 - Regular Meeting.....	62
Interview Minutes.....	64

January 15, 2014 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on January 15, 2014, 7:00 p.m. at the City Meeting Room. Present were Commissioners Joan Kruckenberg, Dave Herner, LeeAnn Domonoske-Kellar and Joel Middaugh. Absent was Pres. Ronald Peck.

Motion made by Middaugh and seconded by Domonoske-Kellar to approve minutes of the last regular meeting (12-18-13) as presented. All voted aye, motion carried.

Motion made by Domonoske-Kellar and seconded by Middaugh to approve the agenda as presented. All voted aye, motion carried.

Maint. Report: Sand and bottom ash had to be purchased.

Memorial Hall Contract: **Motion made by Herner and seconded by Middaugh** to table until next meeting. All voted aye, motion carried.

Mailbox Concern: Commissioner Domonoske-Kellar said that they appear to working with piecing items of it together and that maybe they should be given the option the city plow going around it further away.

The policy has always been that the city has not been responsible for the boxes in the boulevard and just have the guys stay back as best possible.

Bids for Mem. Hall Items: One bid was received on 12-5-13 for the piano in the amount of \$20 from Ron & Christy Peck. **Motion made by Domonoske-Kellar and seconded by Middaugh** to accept the \$20 bid for the piano from the Peck's. All voted aye, motion carried.

Designate Depositories of Public Funds: **Motion made by Middaugh and seconded by Herner** to approve and designate The Union Bank the City of Wilton's depository for public funds. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Domonoske-Kellar, Middaugh and Herner. Nay: None. Absent: President Peck. Abstained: None.

2014 Salaries: Commissioners were given a list showing current salaries and an example if a 5% increase was made. Commissioner Domonoske-Kellar mentioned the cost of living increase being at 1.5%. Commissioner Herner made reference to Beulah & Hazen city personnel issues and how good Wilton has it with good dependable employees and no worries. Herner also said that Wilton is so behind in wages compared to some of these other towns that it isn't even funny. Commissioner Domonoske-Kellar said she disagreed with Herner, and she spoke with a guy in Tioga and we are pretty comparable. **Motion made by Herner and seconded by Middaugh** to approve a 5% increase for 2014. Roll call vote taken. Motion carried. Aye:

Commissioners Kruckenberg, Domonoske-Kellar, Middaugh and Herner. Nay: None. Absent: President Peck. Abstained: None.

Added-Time & Attendance: Commissioner Domonoske-Kellar asked Auditor Bauer if she could have available to the Commission at the next meeting a copy of time/attendance totals. Bauer asked if it was just hers she was interested in and she said all employees. Commissioner Herner was concerned about making employees personal items public. Bauer said that his concern was appreciated but we are in a public office & it wouldn't be a problem for any of the employees to provide the information requested. Bauer asked Commissioner Domonoske-Kellar if she would like a copy of the policy that explains how time off is earned and she said she didn't want it. Domonoske-Kellar asked how it came to be that the auditor's time off requests were on the agendas because it causes the public to question. Bauer explained that the prior president indicated that when the previous auditor wanted to make certain time off was granted for long periods it would be handled like this. Bauer explained that she applied it to all time-off so that there would be no problems. Bauer explained to Domonoske-Kellar that what she and the public don't seem to realize is how vacation, sick time, holidays, personal days and compensation time are earned and used by the employees and once again she asked her if she would like a copy of that policy and again Domonoske-Kellar said no. The Commission further discussed having employees just make certain that their time/attendance balances are showed to Pres. Peck on a monthly basis and to disregard bringing them to next meeting.

Reports: Commissioner Middaugh tried to touch base with the Judge regarding the Urich case but he was not available.

Motion made by Domonoske-Kellar and seconded by Herner to approve the bills as presented. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Domonoske-Kellar, Middaugh and Herner. Nay: None. Absent: President Peck. Abstained: None.

With no other items for discussion the meeting adjourned at 8:10 p.m.

Ck No 17743 North Dakota State Tax Commissioner 330.00
17744 SCRWD 14,118.24
17745 Mclean County Sheriff 5,337.15
17746 Circle Sanitation 6,688.25
17747 Terry Hutslar 1,429.75
17748 Dean Larson 924.68
17749 Kelly Bauer 1,518.18
17750 ND Dept. of Health 16.00
17751 BEK 10.48
17752 Ameripride 113.54
17753 Praxair 17.15

17754	BHG	233.46	
17755	Aflac	102.44	
17756	Farmers Union Oil	1,176.69	
17757	ACME Tools	520.99	
17758	Power Plan	255.02	
17759	Black Mountain Software	2,750.00	
17760	Kelly Bauer	2,357.77	

Kelly Bauer, City Auditor

Ronald Peck, Pres.

February 5, 2014 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on February 5, 2014, 7:00 p.m. at the City Meeting Room. Present were Commissioners Joan Kruckenberg, Dave Herner, Joel Middaugh and Pres. Ronald Peck. Absent was Commissioner LeeAnn Domonoske-Kellar. Also present were Fred Schauer, Joe Heiser, Jeremy Clausen, Tim Kellar, Karl Arnold, Bill Pulley, William Kilian, Bruce Wagendorf, Crystal Dewing, Cheryl Anderson, Kristine Kostuck, Tyrel Murrey and Darla Leidy.

Motion made by Herner and seconded by Middaugh to approve minutes of the last regular meeting (01-15-14) as presented. All voted aye, motion carried.

Motion made by Middaugh and seconded by Herner to approve the agenda as presented. All voted aye, motion carried.

Memorial Hall Contract: Pres. Peck noted some wording changes to be made from “Damage” to “Security”, the addition of phone numbers and fees to be listed. **Motion made by Kruckenberg and seconded by Herner** to approve the edits for the contract as mentioned and to finalize it. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

Memorial Hall: William Kilian explained some of his concerns with parking during large events at the hall. The alley gets to be very restricted for driving and his driveway and garage doors tend to get blocked. Other concerns were mentioned in regards to garbage being heaped up and then blowing all over. Pres. Peck said that a copy of the hall contract and other pertaining ordinances that regulate blocked alleys/driveways will be given to the police for enforcement. Pres. Peck also mentioned that signs for no alley parking as well as loading/unloading zones could be placed in these areas. It was also noted that the Legion manages the hall but the schedule is still maintained in the city office with the auditor.

Power’s Official Replat of Block 1, Lot 2 of HPN Addition: The lot will be resubdivided into (4) four outlots that will each be of at least 9500 square feet. **Motion made by Herner and seconded by Middaugh** to approve Durwin & Val Power’s replat as presented. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

Fred Schauer: Just wanted the Commission to know that he would like to discuss at the next meeting the leash law and the weed control ordinances.

After Prom Party: Darla Leidy: Leidy is head of the APP and they are bringing it back to the Memorial Hall this year on 04-05-14. Leidy would like to know if it would be possible to get the fee waived and also to see if they could start setting up on the Friday prior. **Motion made by Herner and seconded by Kruckenberg** to approve waiving the fee as long as the hall is cleaned up as found prior to the event. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

Hunters Education: Joe Heiser: Heiser would coordinate times needed with the city auditor and work around TKD and the school archery program. Heiser questioned if the fee could be waived and said that it wouldn't be starting until April at which time he would most likely only need the use of the back meeting room. The Commission tabled until next meeting.

Sportsman's Bar License Transfer: **Motion made by Herner and seconded by Middaugh** to approve the license transfer for the Sportsman's Bar to the Wilton Memorial Hall on March 29, 2014 for the Pheasants Forever Banquet. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

Resignation of Kelly Bauer: Pres. Peck presented the resignation letter of Auditor Kelly Bauer to the Commission at this time with a last day of May 30, 2014. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

2014 Election: Pres. Peck gave a reminder to everyone that the city election will take place June 10, 2014 and his position as president along with Commissioners Herner and Middaugh's seats will also be up for election. Pres. Peck and Commissioner Herner both indicated that they will not be seeking re-election.

Reports: Commissioner Middaugh said that he caught up with the local judge and they are just making sure that all is good to go in the event that they have to go onto the property of 114 4th St. S. and remove items.

Motion made by Middaugh and seconded by Herner to approve the bills as presented. . Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

With no other items for discussion Pres. Peck declared the meeting adjourned at 8:05 p.m.

Ck No 17761 Terry Hutsler- 63.74
17762 Dean Larson- 44.95

17763 Kelly Bauer- 61.37
17764 Terry Hutslar- 1,493.49
17765 Dean Larson- 969.63
17766 Kelly Bauer- 1,579.55
17767 ND Water & Pollution Control Conf.- 20.00
17768 NDPERS- 394.00
17769 NDPERS- 1,740.70
17770 NDPERS- 1,233.26
17771 Ottertail Power- 1,474.81
17772 MDU- 1,098.62
17773 Arrowhead Pest Control - 23.00
17774 SCRWD- 16,300.53
17775 Lois Zacher- 224.66
17776 Countryside Heating & Air- 2,291.00
17777 BHG- 846.54
17778 Hedahls- 145.53
17779 Aflac- 102.44
17780 NDPERS- 1,233.26
17781 NDPERS- 1,740.70
17782 NDPERS- 394.00
4731 Basaraba Excavating- 3,795.00
4732 Farmers Union Oil- 1,261.25
4733 Power Plan- 255.02
EFTPS-0114 US Treasury- 2,807.26
Visa-0214 Visa- 33.00

Kelly Bauer, City Auditor

Ronald Peck, Pres.

February 19, 2014 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on February 19, 2014, 7:00 p.m. at the City Meeting Room. Present were Commissioners Joan Kruckenberg, Dave Herner, Joel Middaugh, LeeAnn Domonoske-Kellar and Pres. Ronald Peck. Also present were Cheryl Anderson, Crystal Dewing, Pam Link and Fred Schauer.

Motion made by Kruckenberg and seconded by Middaugh to approve minutes of the last regular meeting (02-5-14) as presented. All voted aye, motion carried.

Motion made by Domonoske-Kellar and seconded by Herner to approve the agenda with Domonoske-Kellar's addition of the "Chain of Lakes". All voted aye, motion carried.

Water Break 2-14-14: Pres. Peck updated the Commission regarding the break which was found just near the fire hydrant on the corner of 523 Minnesota. A city shut off was repaired during the search for the break. The repairs were complete by 8:30 p.m. on Sat. the 15th.

WSI Ergonomic Grant: The city was approved for the grant which could amount to \$5000 and the Commission was presented with some used options for Bobcat's and attachments. **Motion made by Middaugh and seconded by Herner** to table decision until clarification could be made on the deadline for completion and also if leasing could be an option.

2014 Election Information: Open seats for Commission, Sales & Use and Park Board were posted on the bulletin, website and soon to be in the local paper along with application deadlines and forms needed.

Bid Documents for Bookwalter Street Repairs: Pres. Peck stated that the costs for repair are not conducive to being done this year. Funds in the new Infrastructure Sales Tax fund need to build more and then maybe the repairs can be done without cost to the citizens.

Cost Reduction for Water Break: Speten's Rental property at 304 7th St. N had a break and the basement filled with water. The Commission was asked if they would reduce the cost/1,000 gal. to their rate. **Motion made by Herner and seconded by Middaugh** to approve charging \$3.89/1,000 gal. for the water use from the break. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner, Domonoske-Kellar and President Peck. Nay: None. Absent: None. Abstained: None.

Park Noise Ordinance Waiver: Cheryl Anderson asked the Commission if they would approve a noise ordinance waiver for the June 14, 2014 "Wild in Wilton" event as they have in the past. **Motion made by Domonoske-Kellar and seconded by Herner** to approve extending the noise

ordinance from 06-14-14 to 06-15-14 at 1:00 a.m. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner, Domonoske-Kellar and President Peck. Nay: None. Absent: None. Abstained: None.

Spherion: Pres. Peck sat down with representatives from Spherion to verify the options & costs involved if the City approves using them to hire the auditor replacement as the Commission did prior. Option 1 could become quite costly (\$100/app.) and Option 2 was is a flat % of the gross wage that the new auditor is hired on. They do all the same screening and testing with both options.

Motion made by Middaugh and seconded by Herner to approve the hiring of Spherion to assist in employment process for the new auditor. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner, Domonoske-Kellar and President Peck. Nay: None. Absent: None. Abstained: None.

Motion made by Domonoske-Kellar and seconded by Kruckenberg to approve Spherion with Option 2, Direct Hire. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner, Domonoske-Kellar and President Peck. Nay: None. Absent: None. Abstained: None.

Motion made by Domonoske-Kellar and seconded by Middaugh to approve \$32,000 as the starting base pay for the hiring of the new auditor. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner, Domonoske-Kellar and President Peck. Nay: None. Absent: None. Abstained: None.

Fred Schauer: Indicated that he would be seeking further donations from organizations to enhance and add to the City's Yard of the Month program. Schauer also questioned if and what type of penalties there are for those who are still leaving vehicles on the street for extended periods of time, construction projects not completed over 1 year old as well as violators to the leash law. Pres. Peck confirmed that the city does indeed have ordinances for these items mentioned and penalties for the violation vary as does the process in which they are handled. Sometimes a ticket from law enforcement and other times the magistrate needs to be involved. Pres. Peck said that the City will be starting up their "drive a rounds" again after spring cleanup has taken place and that he would be welcome to ride along if he wanted to. Schauer agreed that he would like that.

Auditor Clarifications: Bauer started by stating that her resignation had nothing to do with Commissioner Domonoske-Kellar as some from the public have been in to ask her. Bauer and her husband have been contemplating this decision since the middle of 2013 with the purpose of her devoting more time for their family business. Bauer went on to further clarify inaccurate items that Domonoske-Kellar appears to have been allowing the public to believe. Main points from the list presented lay out a pattern of unprofessionalism and inappropriate actions or lack thereof to correct the inaccuracies that the public have been asking her to verify. Bauer feels that Domonoske-Kellar has intentionally incited the public with the belief that there are abuses

relating to time and attendance, the running of meetings and that she hadn't been receiving all the appropriate paperwork at meetings. Bauer expressed that she takes great pride in her job, maintaining good character and integrity. Domonoske-Kellar waited 1 ½ mo. to ask for employees accrued balances of vacation time but still didn't want the policy. It was also proven that she did have in her possession paperwork she thought was being withheld from her. Domonoske-Kellar was adamant that she had never seen a monthly summary in her 6 months on the board but she actually did have some in her folder. Unfortunately, she didn't know what she was looking at and instead of asking a fellow commissioner or the auditor about them she questioned the prior auditor at church. Bauer would simply like Domonoske-Kellar to go to the proper sources for information and return the accurate information to the public appropriately & timely; also asking that she correct all these inaccuracies and discontinue this unprofessional practice. Commissioner Kruckenberg indicated that the Commission needs to work together better as a team.

Chain of Lakes: Commissioner Domonoske-Kellar asked if the Commission would be interested in listening to representatives from the Bureau of Reclamation regarding the management of the Chain of Lakes. Domonoske-Kellar indicated that it could be a source of revenue maybe more of a park thing than the city and the only areas that need mowing are around the bathrooms. The Commission said that they would be willing to at least visit with someone regarding it.

Motion made by Middaugh and seconded by Herner to approve the bills as presented. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Middaugh, Herner, Domonoske-Kellar and President Peck. Nay: None. Absent: None. Abstained: None.

With no other items for discussion Pres. Peck declared the meeting adjourned at 8:10 p.m.

Ck No 17783 BEK- 11.33
17784 Praxair- 17.49
17785 Marco- 71.48
17786 ND Surplus Property- 25.00
17787 Ameripride- 113.54
17788 ND State Dept. of Health- 16.00
17789 Sanford Health Occup. Medicine- 125.75
17790 Lois Zacher- 72.68
17791 Terry Hutslar- 1,493.49
17792 Dean Larson- 969.63
17793 Kelly Bauer- 1,579.55
17794 Mclean County Sheriff- 5,337.15
17795 Circle Sanitation- 6,688.25
17796 Arrowhead Pest Control- 23.00

17797 SCRWD- 14,627.83
17798 MDU- 733.53
17799 Ottertail Power- 1,538.33
17800 ND One Call- 19.80
17801 Wayne Fischer- 10.00
4734 NSC Minerals- 3,063.12

Kelly Bauer, City Auditor

Ronald Peck, Pres.

March 5, 2014 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on March 5, 2014, 7:00 p.m. at the City Meeting Room. Present were Commissioners Dave Herner, Joel Middaugh, and Pres. Ronald Peck. Absent were Commissioners Joan Kruckenberg and LeeAnn Domonoske-Kellar. Also present was Mike Manstrom.

Motion made by Middaugh and seconded by Herner to approve minutes of the last regular meeting (02-19-14) as presented. All voted aye, motion carried.

Motion made by Herner and seconded by Middaugh to approve the agenda as presented. All voted aye, motion carried.

2013 Annual Financial Report: **Motion made by Middaugh and seconded by Herner** to approve the 2013 Annual Financial Report as presented. Roll call vote taken. Motion carried. Aye: Commissioners Middaugh, Herner and President Peck. Nay: None. Absent: Commissioners Domonoske-Kellar and Kruckenberg. Abstained: None.

Early Refunding of 2007-2 Street Bonds: Mike Manstrom informed the board that they could now do an early refinancing of the 2007 Series B street bonds and save approximately \$73,400. **Motion made by Herner and seconded by Middaugh** to approve and authorize Dougherty & Company LLC to proceed with the refunding of 2007 Series B bonds. Roll call vote taken. Motion carried. Aye: Commissioners Middaugh, Herner and President Peck. Nay: None. Absent: Commissioners Domonoske-Kellar and Kruckenberg. Abstained: None.

2014 Dept. of Health Lab Services Contract: **Motion made by Herner and seconded by Middaugh** to approve the 2014 Health Lab Services Contract. Roll call vote taken. Motion carried. Aye: Commissioners Middaugh, Herner and President Peck. Nay: None. Absent: Commissioners Domonoske-Kellar and Kruckenberg. Abstained: None.

Black Mountain Payroll Software: Pres. Peck presented information to the Commission regarding Black Mountain Payroll module. Pres. Peck said that the system appears to function in the same manner that the states system does and if they wanted a clock in/out feature could be added. The system would work great with the accounting module that the city purchased back in June of 2013. Aside from stream lining payroll with the accounting module the accrued time for vacation, sick, comp & personal on employees would be linked into the payroll system for around \$5400. **Motion made by Herner and seconded by Middaugh** to approve the purchase of the accounting module from Black Mountain for the \$5400. Roll call vote taken. Motion carried. Aye: Commissioners Middaugh, Herner and President Peck. Nay: None. Absent: Commissioners Domonoske-Kellar and Kruckenberg. Abstained: None.

Reports: Commissioner Middaugh said that he has made contact with the police regarding the junk violation that has been turned over to legal on 114 4th Street S. and they are just in the process of verifying the charges.

Motion made by Middaugh and seconded by Herner to approve the bills as presented. Roll call vote taken. Motion carried. Aye: Commissioners Middaugh, Herner and President Peck. Nay: None. Absent: Commissioners Domonoske-Kellar and Kruckenberg. Abstained: None.

With no other items for discussion Pres. Peck declared the meeting adjourned at 7:25 p.m.

Ck No 17802 Basaraba Excavating- 8,059.85
17803 Dean Larson- 969.63
17804 Terry Hutslar- 1,493.49
17805 Kelly Bauer- 1,579.55
17806 BHG- 181.63
17807 Hedahls- 61.68
17808 Aflac- 102.44
17809 BEK- 12.01
17810 Ameripride- 222.72
17811 Mclean County Sheriff- 5,337.15
17812 Circle Sanitation- 6,688.25
4735 TCF Equipment- 8,296.00

Kelly Bauer, City Auditor

Ronald Peck, Pres.

March 19, 2014 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on March 19, 2014, 7:00 p.m. at the City Meeting Room. Present were Commissioners Dave Herner, Joel Middaugh, LeeAnn Domonoske-Kellar and Pres. Ronald Peck. Absent was Commissioner Joan Kruckenberg.. Also present were Fred Schauer, Doug Johnson, John Clausen, Joe Hall, Tim Frantz, Lanna Murdock, Lisa Jenkins, Crystal Dewing, Cheryl Anderson, Bill Pulley, Jamie Schurhamer and Brad Nielsen.

Motion made by Middaugh and seconded by Herner to approve minutes of the last regular meeting (03-05-14) as presented. All voted aye, motion carried.

Motion made by Domonoske-Kellar and seconded by Middaugh to approve the agenda as presented with the addition of Spherion & software update. All voted aye, motion carried.

Maintenance Report: Burleigh County hired to open up drainage block by Cenex.

Doug Johnson: Has had trouble with winter freeze up ever since Interstate Engineering put the pavement in and the design of this manhole has been causing him problems. Doug feels the city should hire a new engineering firm because Interstate Engineering hasn't been very reliable even going back 40 yrs. Johnson had to hire Haugen's Drain Service to open up the sewer line and the bill was \$340.00. **Motion made by Herner and seconded by Domonoske-Kellar** to approve paying Doug Johnson the \$340.00 that he paid to Haugen. Roll call vote taken. Motion carried. Aye Commissioners Domonoske-Kellar, Herner, Middaugh and President Peck. Nay: None. Absent: Commissioner Kruckenberg. Abstained: None.

Bureau of Reclamation (Joe Hall & Chain of Lakes): Mr. Hall explained to the Commission that he was asked to bring some information regarding what it would mean to the city to become a managing partner. Commissioner Herner asked if the government reimburses for labor and supplies or if it would cost the taxpayer for the city to maintain. Hall said that the government does not reimburse & it would be up to the city to charge at the sites.

Tim Frantz (120 Whitman): Pres. Peck asked Mr. Frantz to come to the meeting to discuss with the Commission the brown steel vertical siding he put on his newly constructed detached garage. Pres. Peck went to him on March 10th after a neighbor concern was made regarding the siding he was installing. He was informed that he could possibly be in violation since the siding was brown, steel-vertical application and that it didn't conform to the surrounding properties nor his own house. Frantz felt that the permit application wasn't clear enough and that the wording from the Zoning Ordinance could be interpreted in different ways. The Commission informed Frantz that they would be sending everything to their attorney and they will let him know thereafter.

Fred Schauer: Asked the Commission if they could do landscaping in the alley from the doorway south of garbage dumpsters to the street so that the drainage goes back to original. The Legion would pay for everything and do the work. Pres. Peck just wanted them to check with the surrounding neighbors so that the work didn't hurt anyone else's property.

Legion Auxiliary Gaming Permit: **Motion made by Herner and seconded by Middaugh** to approve the Auxiliary's gaming permit. Roll call vote taken. Motion carried. Aye Commissioners Domonoske-Kellar, Herner, Middaugh and President Peck. Nay: None. Absent: Commissioner Kruckenberg. Abstained: None.

Fire Hydrant: \$2930.43 for the hydrant. **Motion made by Herner and seconded by Domonoske-Kellar** to table until a full estimate with labor could be given. All voted aye, motion carried.

Ameripride: Submitted a 5yr. contract of services and product. **Motion made by Domonoske-Kellar and seconded by Herner** to table and have them submit a year contract to look at. All voted aye, motion carried.

Spherion: Base pay set to low for qualified candidates. **Motion made by Middaugh and seconded by Herner** to reclassify the starting wage as negotiable based on qualified applications and successful interview. Roll call vote taken. Motion carried. Aye Commissioners Domonoske-Kellar, Herner, Middaugh and President Peck. Nay: None. Absent: Commissioner Kruckenberg. Abstained: None.

Motion made by Middaugh and seconded by Herner to approve the bills as presented. Roll call vote taken. Motion carried. Aye Commissioners Domonoske-Kellar, Herner, Middaugh and President Peck. Nay: None. Absent: Commissioner Kruckenberg. Abstained: None.

With no other items for discussion Pres. Peck declared the meeting adjourned at 8:28 p.m.

Ck No 17813 Farmers Union Oil- \$366.45
17814 Rough Rider Industries- \$54.69
17815 Sams Club- \$45.00
17816 Terry Hutslar- \$1,493.49
17817 Dean Larson- \$969.63
17818 Kelly Bauer- \$1,579.55
17819 ND Workers Comp. - \$1,888.43
17820 Black Mountain Software - \$1,207.50
17821 ND Rural Water- \$200.00
17822 MDU- \$888.44

17823 ND Dept. of Health- \$16.00
17824 SCRWD- \$14,518.91
17825 ND One Call- \$2.20
EFTPS-0214 US Treasury- \$2,856.52
Visa-0314 Visa- \$648.35
4736 Deere Credit Inc- \$13,258.45
4737 Ottetail Power- \$891.51

Kelly Bauer, City Auditor

Ronald Peck, Pres.

April 2, 2014 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on April 2, 2014, 7:00 p.m. at the City Meeting Room. Present were Commissioners Dave Herner, Joel Middaugh, LeeAnn Domonoske-Kellar, Joan Kruckenberg and Pres. Ronald Peck. Absent None. Also present Joan Brown, Zachary & Autumn Bowers, Justin Krohmer, Wade Krohmer and Cheryl McCormack.

Motion made by Domonoske-Kellar and seconded by Middaugh to approve minutes of the last regular meeting (03-19-14) as presented. All voted aye, motion carried.

Motion made by Middaugh and seconded by Herner to approve the agenda as presented. All voted aye, motion carried.

Maintenance Report: Pres. Peck will speak with Cenex and the School about options with them to relocate some of the equipment on the east side of shop until the ambulance has completed construction.

Fire Hydrant at the corner of 2nd St. & Louise Ave: Estimated cost for a simple swapping of the hydrant by Myron Basaraba would be \$2500 in labor. **Motion made by Herner and seconded by Domonoske-Kellar** to approve hiring Myron Basaraba to change out the fire hydrant at 2nd st/Louise Ave. Roll call vote taken. Motion carried. Aye Commissioners Domonoske-Kellar, Herner, Middaugh, Kruckenberg and President Peck. Nay: None. Absent: None. Abstained: None.

Justin Krohmer-Moving/Bldg. Permit: Zoning approved the moving/building permit of the manufactured house as presented at the site of 407 Burleigh Road on 4-1-14. Krohmer plans on placing the home on a new basement. **Motion made by Kruckenberg and seconded by Herner** to go along with Zonings recommendation and approve the moving & building permit for Krohmer as presented. Roll call vote taken. Motion carried. Aye Commissioners Domonoske-Kellar, Herner, Middaugh, Kruckenberg and President Peck. Nay: None. Absent: None. Abstained: None.

Zachary Bowers-Moving/Bldg. Permit: Zoning approved the moving/building permit of the modular house as presented on 04-01-14. The house will be placed on a permanent foundation in the Western Edge Subdivision.

Motion made by Herner and seconded by Domonoske-Kellar to go along with Zonings recommendation and approve the moving & building permit for Bowers as presented. Roll call vote taken. Motion carried. Aye Commissioners Domonoske-Kellar, Herner, Middaugh, Kruckenberg and President Peck. Nay: None. Absent: None. Abstained: None.

Reports: Commissioner Middaugh reported that the judge and Lindell were getting together the next Monday to finalize actions to be taken with Urich's junk violation.

Motion made by Middaugh and seconded by Herner to approve the bills as presented Roll call vote taken. Motion carried. Aye Commissioners Domonoske-Kellar, Herner, Middaugh, Kruckenberg and President Peck. Nay: None. Absent: None. Abstained: None.

With no other items for discussion Pres. Peck declared the meeting adjourned at 7:16 p.m.

Ck No 17826 Terry Hutslar -1,493.49
17827 Dean Larson - 969.63
17828 Kelly Bauer- 1,579.55
17829 NDPERS- 1,233.26
17830 Mclean County Sheriff- 5,337.15
17831 Circle Sanitation- 6,688.25
17832 Starion Bond Services- 8,303.50
17833 Countryside Heating & Air- 142.80
17834 Aflac-102.44
17835 FRS- 30.20
17836 Lois Zacher- 105.72
17837 Schafer's Construction- 850.00
17838 Reliable Office Supplies- 177.49
17839 BHG 383.81
17840 Doug Johnson- 340.00
17841 Interstate Engineering- 5,410.00
17842 Interstate Engineering- 2,281.58
17843 Rough Rider Industries- 18.23
4738 Wilton Builders- 400.00
4739 Ottertail Power- 792.23
1026 Starion Bond Services- 75,492.78
27 Starion Bond Services- 92,571.75

Kelly Bauer, City Auditor

Ronald Peck, Pres.

April 16, 2014 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on April 16, 2014, 7:17 p.m. at the City Meeting Room. Present were Commissioners Dave Herner, Joel Middaugh, Joan Kruckenberg and Pres. Ronald Peck. Absent Commissioner LeeAnn Domonoske-Kellar. Also present Joan Brown, Dave Krein, Rosalia & Oliver Dewald, Shana Smathers, Paul Schauer and Cheryl McCormack.

Motion made by Herner and seconded by Kruckenberg to approve minutes of the last regular meeting (04-02-14) as presented. All voted aye, motion carried.

Motion made by Middaugh and seconded by Herner to approve the agenda as presented. All voted aye, motion carried.

Shana Smathers: Just wanted to verify the status of the situation among the three property owners with concerns over the Bill Kary road at 33 Burleigh. Pres. Peck said that the city still did not have any paperwork from Neil Keith (Trailer Court Owner) and that the city would be checking with legal to find out what role the city needs to take if any.

Dave Krein: Wanted to know if the city would pay for his Roto Rooter billing of \$350. Krein is still having trouble with his sewer line freezing up and claims that he never had trouble until Interstate Engineering messed it up. Pres. Peck informed Krein that he is having a hydraulic engineer take a look at this particular area. Krein also wanted to know if the city would still split the cost of repairs to revamp his line as once offered. The Commission tabled reimbursement and making a decision for splitting repair costs until the hydraulic engineer had a chance to evaluate the situation.

Zoning Violation at 120 Whitman-Legal Update: The Commission was informed that legally they could have Frantz & Murdock remove the vertical brown metal siding and replace it with siding that is similar in color and type to the house. **Motion made by Middaugh and seconded by Herner** finding Tim Frantz & Lanna Murdock in violation of the Zoning Rules and Ordinances. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None. **Motion made by Herner and seconded by Middaugh** to send Frantz & Murdock a letter to be served by the Mclean County Sheriff's Dept. The letter should allow them 30 days from the receipt to remove the vertical brown metal siding and replace it with siding that is similar in color and type to the house. Warning also that if they fail to meet the compliance deadline; the fines/penalties may apply of \$100.00 for each day beyond the deadline. If fines/penalties occur for lack of compliance as specified, they may be assessed to the property. Roll call vote taken.

Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

Paul Schauer (CANDISC): Schauer just wanted to update the Commission regarding CANDISC on behalf of Sunne Lutheran Church. Sunne Lutheran will be hosting this event and the 250-450 cyclists will be coming into Wilton from Garrison on Sunday August 3rd. They will be staying in the shelter belt of the parks and showering at the school mostly. They should be out by 10 a.m. on 08-04-14.

Pledge of Securities: **Motion made by Herner and seconded by Middaugh** to approve the pledge of securities as presented. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

Donation for Park: **Motion made by Herner and seconded by Kruckenberg** to approve the donation of \$500 to the Wilton Park Board for equipment & maintenance. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

Spring Clean-Up: **Motion made by Herner and seconded by Kruckenberg** to approve running Spring Clean-Up during May 5th – 9th (5 p.m. – 8 p.m.) and also on May 10th (10 a.m. – 2 p.m.) all weather permitting. All voted aye, motion carried.

RV Park: **Motion made by Herner and seconded by Kruckenberg** to approve obtaining prepayment for the RV parking before the power will be turned on. All voted aye, motion carried.

New Hire for Auditor (Pattie Solberg): Commissioner Middaugh said that the hiring committee offered the auditor position to Pattie Solberg for \$32,000 plus insurance reimbursement of a single plan and she accepted. **Motion made by Middaugh and seconded by Kruckenberg** to approve and accept the special hiring committee's recommendation to hire Pattie Solberg for \$32,000 plus insurance reimbursement. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

Motion made by Middaugh and seconded by Kruckenberg to approve the bills as presented. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

Motion made by Kruckenberg and seconded by Herner to approve the special hiring committee's documentation/minutes. Roll call vote taken. Motion carried. Aye Commissioners

Herner, Middaugh, Kruckenberg and President Peck. Nay: None. Absent: Commissioner Domonoske-Kellar. Abstained: None.

With no other items for discussion Pres. Peck declared the meeting adjourned at 8:40 p.m.

Ck No 17844 NDPERS- 1,740.70
17845 NDPERS- 1,740.70
17846 NDPERS- 1,250.54
17847 NDPERS- 394.00
17848 Terry Hutslar- 1,493.49
17849 Dean Larson -894.63
17850 Kelly Bauer- 1,579.55
17851 ND Dept. of Health- 16.00
17852 Farmers Union Oil- 830.12
17853 Ameripride- 255.69
17854 BEK- 21.22
17855 Praxair- 16.47
17856 Arrowhead Pest Control- 23.00
17857 Bismarck Heating & Air- 1,717.68
17858 Ottertail Power- 1,536.26
17859 MDU- 675.73
EFTPS-0314 US Treasury- 2,807.26
Visa-0414 Visa- 320.92

Kelly Bauer, City Auditor

Ronald Peck, Pres.

May 7, 2014 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on May 7, 2014, 7:00 pm at the City Meeting Room. Present were Commissioners Dave Herner, Joel Middaugh, LeeAnn Domonoske-Kellar, Joan Kruckenberg and Pres. Ronald Peck. Absent None. Also present Bob Youness, Mike Dora, Fred Schauer, Lyle Aune, Bill Pulley, Robi Hutzenbiler, Ben Schafer, Jamie McLean, Randy & Misty Schafer, Brad & Lisa Hedstrom, Shannon Wilson-Smathers, JD Youngbird, and Gene & Jan Hetletved.

Motion made by Kruckenberg and seconded by Herner to approve the Final Board of Equalization minutes of April 16, 2014 as presented. All voted aye, motion carried.

Motion made by Middaugh and seconded by Kruckenberg to approve minutes of the last regular meeting (04-16-14) as presented. All voted aye, motion carried.

33 Burleigh Road: After discussing the issue with the road at 33 Burleigh road with the Lindell Law Office, the Commission is removing itself from the situation. It is up to the homeowners/property owners to come up with a solution for the non-city road into the trailer park.

Zoning Violation at 120 Whitman: Tim Frantz & Lanna Murdock have removed the tin siding from their garage. Frantz requested a letter from the Commission stating he had until the end of his building permit to put siding on that met Zoning Ordinances. **Motion made by Domonoske-Kellar and seconded by Middaugh** to send Frantz the letter he requested. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg, Domonoske-Kellar and President Peck. Nay: None. Abstained: None.

Gene & Jan Hetletved Moving & Building Permit: The Hetletveds would like to move a 28' x 52' house, construct a basement and detached garage at 407 Burleigh Road. The Hetletveds will also removal the deteriorating sidewalk and plant grass in place of the sidewalk. The front of the house will face 4th street but will keep the 407 Burleigh Road address. **Motion made by Domonoske-Kellar and seconded by Kruckenberg** to issue the moving & building permits to the Hetletveds and allow the remove of the old sidewalk. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg, Domonoske-Kellar and President Peck. Nay: None. Abstained: None.

Ben Schafer (206 McLean Ave.): Schafer would like a variance for his lot at 206 McLean Ave. The lot is 7860 sq. feet, 140 sq. feet under the minimum lot size. Building can only cover 35% of the property and all setbacks have to be met for any new build or building moved onto the property. If Schafer sells the property, the variance will apply to the new owners. **Motion**

made by Herner and seconded by Kruckenberg to grant Schafer a variance providing set backs are met and buildings cover no more than 35% of the property. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg, Domonoske-Kellar and President Peck. Nay: None. Abstained: None.

Fred Schauer Approval for Zoning Board: At the May 5, 2014 Zoning Board meeting Bill Pulley Resign from the board and Schauer wants to be Pulleys replacement. **Motion made by Kruckenberg and seconded by Middaugh** to accept Fred Schauer as the new Zoning Board member. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg, Domonoske-Kellar and President Peck. Nay: None. Abstained: None.

Fred Schauer Hall and Ordinances: Schauer was speaking on behalf of the American Legion about some improvements to the hall that the American legion would fund:

- Adding gravel to the south side of the building
- Remove the divider in the kitchen and reframing the window. Possibly replace the current divider with a wood shade
- Add more power breakers so the breakers do not trip as often. The American Legion is looking for an electrician. Schauer will inform the Commission when an electrician is found.
- Possibly building some sort of structure over the cement slab on the east side of the building.
- Looking into getting new curtains for the windows in the hall.
- The American Legion bought a 40 inch TV and wants to wall mount the TV in the back meeting room

Fred also had several concerns about some of the local ordinances. He felt the honor system in the RV Park was being abused and something may have to be done to better monitor how long people are staying. He also stated he noticed what he considered to be abandoned vehicles parked around town on city roads and private properties. Schauer also has concerns about pet owners not following ordinances about leashes and cleaning up after pets while the owners are walking them. Schauer would like to start taking pictures of the offenders and President Peck has no issues with the picture taking.

Lyle Aune: Aune is tearing down part of a building that is collapsing in. He would like a discount on landfill fee. Free landfill days were scheduled for May 5-10th for Wilton residents. Due to the rain the days have been extended into next week. If Aune cannot complete the demolition by then the Commission will approach the issue later.

Don Weible: Several trees on his property at 708 Burleigh Road have a tree fungus called Black Knot. Weible wanted the Commissions approval to remove the trees because they were

planted with grant money. **Motion made by Herner and seconded by Domonoske-Kellar** to let Weible remove the trees following the instructions given to Weible by the Forest Service. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg, Domonoske-Kellar and President Peck. Nay: None. Abstained: None.

Citizen Concern Form: A water break this winter by 523 Minnesota let dirt pile in the road. Darla Leidy would like the dirt cleaned up before a graduation party on May 18th. President Peck will talk to the City Shop workers to see what can be done.

303 5th St S.: There has been complaint of trailers with junk cars, car parts in the backyard and excess engine noise at night at 305 5th St S. President Peck suggested the Citizens Complaint Form be filled out for the junk and Law Enforcement be called for the noise.

Quality Asphalt: The City Shop worker want to hire Quality Asphalt to repair some larger cracks and pot holes that the City of Wilton does not have the equipment to do themselves. President Peck wants an estimate of the cost. The Commission tabled hiring Quality Asphalt until an estimate is obtained.

Robi's Repairs: Robert Hutzenbiler requested a noise variance for May 10, 2014 for the hours of 9:00 am to 5:00 pm for "Dyno Days." Because the extra traffic Dyno Days will bring to the City, Hutzenbiler asked Law Enforcement to make an appearance. Hutzenbiler is aware the road has to stay clear around Robi's Repair and the attendees have to obey parking laws. **Motion made by Domonoske-Kellar and seconded by Middaugh** to approve the noise variance for the hours of 10:00 am – 5:00 pm on May 10, 2014. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg, Domonoske-Kellar and President Peck. Nay: None. Abstained: None.

Washburn Gaming Sight Authorizations: American Legion Post #12 in Washburn, ND wanted to renew the Gaming licenses for the Time Out Tavern and Sportsman Bar for July 1, 2014 through June 30, 2015. **Motion made by Herner and seconded by Domonoske-Kellar** to renew the gaming license at Time Out Tavern. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg, Domonoske-Kellar and President Peck. Nay: None. Abstained: None. **Motion made by Domonoske-Kellar and seconded by Middaugh** to renew the gaming license the Sportsman Bar. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg, Domonoske-Kellar and President Peck. Nay: None. Abstained: None.

WBI Energy mowing at site across 83: Brad Binstock, Area Representative for WBI Energy wanted the city to mow around a small building across Highway 83. WBI Energy would pay the city for its time. **Motion made by Herner and seconded by Middaugh** to deny the request due to liability issues. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg, Domonoske-Kellar and President Peck. Nay: None. Abstained: None.

Storage Shop: The current City Shop is not large enough to store all the equipment needed by the workers. The City would like to construct a 40'x60' cold storage shop. Half of the cost

would be paid by the city and half from Economic Development. **Motion made by Herner and seconded by Middaugh** to put the project out for bid in the Leader News. All bids must be received by June 4, 2014 before 4:00 pm. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg, Domonoske-Kellar and President Peck. Nay: None. Abstained: None.

Notary: Kelly Bauer is currently the notary for the City of Wilton office. Pattie Solberg will become the City of Wilton's notary.

Commission assignment for SSBCI: President Peck is the current representative for Wilton for the SSBCI. Wilton will need a new representative when President Peck term ends. Commissioner Domonoske-Kellar volunteered.

With no other items for discussion. President Peck declared the meeting adjourned at 8:12 pm.

17860 SCRWD-14,207.71	17874 Farmers Union Oil- 892.81
17861 NDPERS -394.00	17875 Lois Zacher-72.69
17862 Terry Hutslar-1,493.49	17876 Kelly Perkerewicz-325.53
17863 Dean Larson-894.63	17877 Lee Larson-524.55
17864 Kelly Bauer-1,579.55	17878 Rachel Howe-545.53
17865 ND State Tax Commissioner-276.00	17879 William Kilian-293.75
17866 Spherion-4,800.00	17880 Lisa Jenkins-2,770.50
17867 Circle Sanitation-6,688.25	17881 NDPERS -1,250.54
17868 McLean County Sheriff-5,337.15	17882 NDPERS -1,740.70
17869 Praxair-18.49	159 Wilton Economic Development-
17870 BHG-191.15	12,000.00
17871 Aflac-102.44	Visa-0414B Visa-364.41
17872 Steins-193.50	EFTPS-0414 US Treasury-2,974.78
17873 County Side Heating and Air-170.00	

Pattie Solberg, City Auditor

Ronald Peck, Pres.

May 21, 2014 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on May 21, 2014, 7:00 p.m. at the City Meeting Room. Present were Commissioners Dave Herner, Joel Middaugh, Joan Kruckenberg and LeeAnn Domonoske-Kellar. Absent Pres. Ronald Peck. Also present Fred Schauer, Don Weible, and Bill Pulley.

Motion made by Middaugh and seconded by Herner to approve minutes of the last regular meeting (05-07-14) as presented. All voted aye, motion carried.

Motion made by Domonoske-Kellar and seconded by Middaugh to approve the agenda as presented with the addition of Don Weible and the Memorial Hall Contract. All voted aye, motion carried.

Maintenance Report: 7th street in need of repairs and the City is waiting on an estimate. Storage Shop: the approved description of the new cold storage shop did not include a cement floor. **Motion made by Herner and seconded by Middaugh** to include an 8 inch concrete floor with rebar reinforcement. The project will be out for bid in the Leader News. All bids must be received by June 18, 2014 before 4:00 pm. All voted aye, motion carried

Don Weible: The trees with the Black Knot fungus are actually on the Hwy 83s right away but planted by the City of Wilton with grant money. **Motion made by Herner and seconded by Middaugh** to table the matter until it is determined if the City of Wilton or the Highway Department is responsible for the trees. All voted aye, motion carried

Tim Kraft – No Show.

Fred Schauer – Schauer has seen a neighbor's dog off the owners' property on several occasions. The dog's owner claims the dog is on an electric collar and does not leave the property according to Schauer. Schauer also presented photos of the dog off the owners' property and the owner could not be seen in the photo. Schauer has reported the dog running at large to the McLean County Sheriff Department. **Motion made by Herner and seconded by Middaugh** to send the owner of the dog a letter about the local leash law and include a copy of the pet ordinance for High Park North and the pictures of the dog.

Ordinances: The child restraint ordinance for the City of Wilton is outdated. Domonoske-Kellar presented an updated draft. No first reading was done. The issue was tabled until it is found out if the ordinance has to be updated or if State and Federal child restraint laws would override the local ordinance. Domonoske-Kellar also present update to the Dog or Cat at Large ordinance. This matter was also tabled until more information could be gathered.

2012 Audit Complete: **Motion made by Domonoske-Kellar and seconded by Middaugh** to accept the 2012 Audit for the City of Wilton as presented. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg and Domonoske-Kellar. Nay: None. Absent Pres. Peck.

2013 Audit Engagement: **Motion made by Middaugh and seconded by Domonoske-Kellar** to start the 2013 audit. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg and Domonoske-Kellar. Nay: None. Absent Pres. Peck

Hall Contract: **Motion made by Domonoske-Kellar and seconded by Middaugh** to include a 24 hour rental clause and remove "Credit" and replace with "Cash," the City of Wilton does not accept credit cards. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg and Domonoske-Kellar. Nay: None. Absent Pres. Peck

Reports: Water for part of the town was shut off unexpectedly for the replacement of a fire hydrant. Several residents wanted at least a day notice of water shut offs. B&B Excavating went door to door to inform residents the water was going to be turned off.

Motion made by Domonoske-Kellar and seconded by Herner to approve the bills as presented. Roll call vote taken. Motion carried. Aye Commissioners Herner, Middaugh, Kruckenberg and Domonoske-Kellar. Nay: None. Absent Pres. Peck

With no other items for discussion Kruckenberg declared the meeting adjourned at 8:40 p.m.

17888 MONTANA DAKOTA UTILITIES-435.31
17889 FARMERS UNION OIL-25.08
17890 BEK TELEPHONE-19.36
17891 RELIABLE OFFICE SUPPLIES-63.46
17892 AMERI-PRIDE-113.54
17893 SCRWD-14,604.49
17894 OTTER TAIL POWER-1,545.31
17895 Marco-72.81
17896 ARROWHEAD PEST CONTROL-23.00
17897 NORTH DAKOTA DEPT. OF HEALTH-16.00
17898 LARSON, DEAN-894.63
17899 HUTSLAR, TERRY-1,493.49
17900 SOLBERG, PATTIE-1,219.68
17901 BAUER, KELLY-1,579.55
17902 NORTH DAKOTA DEPT. OF HEALTH-430.79
17903 FERGUSON WATERWORKS #2516-185.38
17904 NDPERS-394.00

17905 MAHLUM GOODHART PC-4,800.00
99874 VISA-407.50

Pattie Solberg, City Auditor

Ronald Peck, Pres

June 4, 2014 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on June 4, 2014, 7:00 p.m. at the City Meeting Room. Present were Commissioners Joel Middaugh, LeeAnn Domonoske-Kellar, and Pres. Ronald Peck. Absent Dave Herner and Joan Kruckenberg. Also present were Bonnie Schmidt, Fred Schauer, Sarah Kerey, Brad Hedstrom, Lisa Hedstrom, Don Weible, Bonnie Hedstrom, Bruce Hedstrom, Glenn Weist, Bill Pulley and Robert Ell.

Motion made by Domonoske-Kellar and seconded by Middaugh to approve minutes of the last regular meeting (05-21-14) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Domonoske-Kellar to approve the agenda as presented with the addition of Don Weible. All present voted aye, motion carried.

Motion made by Domonoske-Kellar and seconded by Middaugh for the changes made to the City Memorial Hall contract. The payment option of Credit Card was removed and replaced with Cash, and the 24 hour rental must run consecutively from 12:00 am to 11:59 pm.

Don Weible- Weible gave an update on the trees with Black Knot fungus. Weible spoke with the Forest Service and was informed the Forest Service was coming to look at the tree with a member of the DOT to determine if the tree belongs to the city or the DOT and also how to remove the tree without spreading the fungus.

Bonnie Schmidt – Schmidt asked to be allowed to use fireworks until midnight on the 4th of July instead of 11:00 pm. She was informed the Firework Ordinance would have to be amended and there was not enough time before the 4th of July for an amendment to take effect.

Brad and Lisa Hedstrom - Lisa Hedstrom responded to the complaints made about her 2 dogs by Fred Schauer. Hedstrom said when her dogs are outside of the kennel, they have electronic collars on and either her or her husband stay outside with them. The dogs stay on her property or the empty lots owned by Joe Hillerson, which she has permission to use. Hedstrom claims the dogs never go into the road or onto Schauer's property. Hedstrom said if she does leave her property or the Hillersons property with the dogs, they are on leashes.

Hedstrom also stated she was not running a puppy mill. Her 2 female dogs are spayed and prior to that, Hedstrom has raised one litter of puppies a year.

Pres. Peck asked if anyone in the audience has anything to say. Fred Schauer stated he talked to Bismarck Animal Control and the City Auditor in Washburn about electronic collars and both cities stated they will not allow them as form of a leash.

Pres. Peck tabled the matter until the City of Wilton obtained legal advice about the situation.

Pres. Peck asked the commission for a volunteer to replace him on the Ecklund Township. Middaugh volunteered.

A Resolution was made by Middaugh and seconded by Domonske-Kellar to lock in the bond renewal rates presented by Scott Wegner with Arntson Stewart Wegner PC. Roll call vote taken. Motion carried. Aye Commissioners Middaugh, Domonoske-Kellar and Pres. Peck. Nay: None. Absent Herner, Kruckenberg.

Motion made by Middaugh and seconded by Domonoske-Kellar to approve the liquor license transfer of Time Out to the south park on June 14, 2014 for the Wild in Wilton event.

Motion made by Domonoske-Kellar and seconded by Middaugh to approve the liquor license transfer of Sportsman Bar & Grill to the south park on June 14, 2014 for the Wild in Wilton event.

Motion made by Domonoske-Kellar and seconded by Middaugh to have the water tower cleaned by Inland Potable Service based on the estimate provided by the company.

Drive Around: The Commission completed a drive around of the City. The pictures taken will be discussed at the 06-18-14 meeting.

Motion made by Middaugh and seconded by Domonoske-Kellar to approve the bills as presented. Roll call vote taken. Motion carried. Aye Commissioners, Middaugh, Domonoske-Kellar and Pres. Peck. Nay: None. Absent Herner, Kruckenberg.

With no other items for discussion President Peck declared the meeting adjourned at 8:30 pm.

4740 County of Burleigh-1612.00
17906 Keidel, Kent-263.50
17907 Reliable Office Supplies-109.50
17908 BHG, Inc-425.17
17909 Sams Club/CECRB-58.84
17910 Ferguson Waterworks #2516-3063.12

17911 North Dakota One Call-15.40
17912 Zacher, Lois-277.52
17913 Larson, Dean- 90.86
17914 Bauer, Kelly-4163.00
17915 B & B Excavating-2950.00

Pattie Solberg, City Auditor

Ronald Peck, Pres.

June 18, 2014 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on June 18, 2014, 7:00 p.m. at the City Meeting Room. Present were Commissioners Joan Kruckenberg, LeeAnn Domonoske-Kellar, Joel Middaugh and Pres. Ron Peck. Absent Dave Herner. Also present were Fred Schauer, Brad & Lisa Hedstrom, Berenell Hedstrom, Dean Larson, Shana Smathers, Christy Peck, Jason Crawl, Bob Ell, Allisa Breeding, Dave Breeding and Bonnie Schmidt.

Motion made by Domonoske-Kellar and seconded by Middaugh to approve the minutes of the last regular meeting (6-04-2014) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Domonoske-Kellar to approve the agenda as presented. All present voted aye, motion carried.

The City of Wilton asked legal about the Hedstrom/Schauer situation. Lindell Law did not see any violation being committed by the Hedstroms using an electronic collar or running their dogs on the empty lots next to their property with permission of the owners.

Motion made by Domonoske-Kellar and seconded by Middaugh to approve Bonnie Schmidts request to allow fireworks to be fired until midnight on July 4th only based on the petition she presented to the board with over 40 signatures. Roll call vote taken. Motion carried. Aye: Commissioners, Kruckenberg, Domonoske-Kellar, Middaugh, and Pres. Peck. Nay: None. Absent Herner.

Shanna Smather wanted verification the road way at 33 Burleigh Road would remain open. Pres. Peck informed Smathers it was a historic road way and cannot be closed.

Motion made by Middaugh and seconded by Kruckenberg to send letters to residents in violation of ordinances noted on the June 4th drive around. All present voted aye, motion carried

Motion made by Middaugh and seconded by Kruckenberg to table the cold storage building until it is determined if the planned location is owned by the city or if it is leased right-away from the railroad. All present voted aye, motion carried.

Motion made by Domonoske-Kellar and seconded by Middaugh to approve Cenex's request to detour semis leaving Cenex down to the 4-way stop. Cenex will be doing concrete work and are concerned semis may cause congestion if allowed to exit onto Hwy 83 from Minnie Ave. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Domonoske-Kellar, Middaugh, and Pres. Peck. Nay: None. Absent Herner.

Motion made by Middaugh and seconded by Kruckenberg to approve Allisa Bredings request to move a trailer house into the Wilton Mobile Home Park with the conditions it has to be skirted and re-sided within a year.

Motion made by Middaugh and seconded by Kruckenberg that Shannon Smather acknowledge the issues stated in the citizen concern form and will take the necessary action to correct them.

Motion made by Domonoske-Kellar and seconded by Middaugh to approve a new insurance plan for the City of Wilton employees. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Domonoske-Kellar, Middaugh, and Pres. Peck. Nay: None. Absent Herner.

President Peck announced that LeeAnn Domonoske-Kellar will be replacing him as Commission President on July 24, 2014, John Clausen will be replacing Dave Herner as a Commissioner and Joel Middaugh was re-elected for a 4 year term. One commission spot is vacant.

Motion made by Middaugh and seconded by Kruckenberg to pay all bills as presented. Roll call vote taken. Motion carried. Aye: Commissioners, Kruckenberg, Domonoske-Kellar, Middaugh, and Pres. Peck. Nay: None. Absent Herner.

With no other items for discussion Pres. Peck declared the meeting adjourned at 8:15 p.m.

99873 US Treasury-\$4,259.22
17916 Circle Sanitation -6,704.25
17917 McLean County Sheriff -5,337.15
17918 NDPERS -1,250.54
17919 NDPERS -VOID
17920 Marco -125.35
17921 Farmers Union Insurance -319.00
17922 Praxair -18.15
17923 Aflac -102.44
17924 Farmers Union Oil -1,199.75
17925 Ameri-Pride -113.54

17926 ND Dept. of Health -16.00
17927 Reliable Office Supplies -89.87
17928 Rudnick Surety -50.00
17929 Black Mountain Software -500.00
17930 Larson, Dean -894.63
17931 Hutslar, Terry -1,493.49
17932 Solberg, Pattie -1,219.68
17933 Ronald Peck -854.24
17934 Dave Herner -577.19
17935 Keidel, Kent -431.36

Pattie Solberg, City Auditor

Ronald Peck, Pres.

July 2, 2014 – Organizational Meeting

An organizational meeting of the Board of City Commissioners was held on July 2, 2016, 7:00 p.m. at the City Meeting Room. Present were Pres. LeeAnn Domonoske-Kellar and Commissioners John Clausen, William Kary, Lisa Hedstrom and Joel Middaugh.

Motion made by Hedstrom and seconded by Middaugh to approve the agenda as presented. All voted aye, motion carried. Abstained: None.

Motion made by Clausen and seconded by Hedstrom to appoint Pattie Solberg as Wilton City Auditor. Roll call vote. Aye: Commissioners Clausen, Kary, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

Motion made by Middaugh and seconded by Clausen to appoint Dave Lindell of Lindell Law Office as the City attorney. Roll call vote. Aye: Commissioners Clausen, Kary, Hedstrom, Middaugh and Pres.

Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

Motion made by Kary and seconded by Middaugh to appoint Ryan Oberg (McLean County Assessor) as the City Assessor. Roll call vote. Aye: Commissioners Clausen, Kary, Hedstrom, Middaugh and Pres.

Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

Motion made by Middaugh and seconded by Clausen to approve Lisa Hedstrom as the Street Commissioner. Roll call vote. Aye: Commissioners Clausen, Kary, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve Joel Middaugh as the Police Commissioner. Roll call vote. Aye: Commissioners Clausen, Kary, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve William Kary as the Finance Commissioner. Roll call vote. Aye: Commissioners Clausen, Kary, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

Motion made by Kary and seconded by Middaugh to approve John Clausen as the Water/Sewer Commissioner. Roll call vote. Aye: Commissioners Clausen, Kary, Hedstrom, Middaugh and Pres.

Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

Motion made by Kruckenberg and seconded by Clausen to appoint Commissioner Middaugh as Vice President of the Commission. Roll call vote. Aye: Commissioners Clausen, Kary, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the organizational meeting adjourned.

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar

July 2, 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on July 2, 2014, 7:03 p.m. at the City Meeting Room. Present were Pres. LeeAnn Domonoske-Kellar and Commissioners Joan Kruckenberg, Joel Middaugh and John Clausen. Also present Bill Pulley and Lisa Hedstrom.

Motion made by Kruckenberg and seconded by Middaugh to approve the minutes of the last regular meeting (06-18-2014) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Kruckenberg to approve the estimate from Quality Asphalt for \$28,000 for repairs to 7th Street.

Motion made by Middaugh and seconded by Clausen to approve the 2015 Law Enforcement contract with McLean County Sheriffs Depart for \$73,588.62.

Motion made by Kruckenberg and seconded by Middaugh to purchase two new reception chairs to replace the current deteriorating chairs at the auditors' desk.

Motion made by Middaugh and seconded by Clausen to approve the liquor license transfer of Sportsmen's Bar & Grill to the Memorial Hall for the Basaraba wedding on July 18, 2014.

Motion made by Clausen and seconded by Middaugh to approve Jeff Hruby's resignation as the City of Wilton Municipal Judge.

The commission also discussed assigning each commissioner a section of town instead of doing group ride-arounds. Discussions were tabled until a map is presented dividing the town up in 5 sections.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:27 p.m.

99872 Visa -\$512.13
28 Starion Bond Services- 900.00
29 Bank of North Dakota- 750.00
4741 County of Burleigh- 1,241.50
17936 ND One Call 18.70
17937 Arrowhead Pest Control -23.00

17938 Bek Telephone- 13.36
17939 Montana Dakota Utilities- 161.33
17940 Ottertail Power- 1,358.96
17941 SCRWD- 15,724.81
17942 Jenkins, Lisa- 789.59
17943 Weisenburger, Brianna- 300.25
17944 Tori Dickson- 584.11
17945 Dickson, Tonya- 453.32
17946 Bauer, Mandi- 349.31
17947 ND Dept. of Health- 10.00
17948 Larson, Dean- 894.63
17949 Hutslar, Terry- 1,493.49
17950 Solberg, Pattie- 1,219.68
17951 McLean County Treasure- 1,708.00
17952 Keidel, Kent- 431.36
17953 NDPERS- 172.00

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

July 16, 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on July 16, 2014, 7:00 p.m. at the City Meeting Room. Present were Pres. LeeAnn Domonoske-Kellar and Commissioners Joan Kruckenberg, Joel Middaugh and John Clausen. Also present Lisa Hedstrom and Fred Schauer.

Motion made by Clausen and seconded by Middaugh to approve the minutes of the last regular meeting (07-02-2014) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the agenda as present with the addition of the Pledge of Allegiance. All present voted aye, motion carried.

City Maintenance Report: A bump on Dakota Ave. in front of the Post Office is getting worse. Commissioner Clausen has asked the City Shop workers to look into getting the bump fixed.

Motion made by Kruckenberg and seconded by Clausen to appoint Lisa Hedstrom to the empty commission seat. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None.

Motion made by Clausen and seconded by Middaugh to approve the building permit for Andy Schmit to build a 36 x 120 Storage unit next to his existing units. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None.

A Citizen Concern form from Doreen Lyons about vicious dogs in the trailer park was discussed. Commissioner Middaugh said he would follow up with Law Enforcement about the complaint.

Motion made by Kruckenberg and seconded by Middaugh to approve a \$50.00 donation to BHG, Inc. for their sports calendar. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None.

Motion made by Middaugh and seconded by Clausen to approve the first reading of the Firework Amendment (16.102). Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None.

There were no application turned for the Municipal Judge, the matter was tabled until an application is received.

Motion made by Kruckenberg and seconded by Middaugh to begin every commission meeting with the Pledge of Allegiance. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to pay all bills as presented. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None.

99871 US Treasury - 4,511.49
30 Arntson Stewart Wegner PC - 6,073.00
4742 County of Burleigh 76.41
17954 NDPERS - 1,111.85
17955 Zacher, Lois - 66.07
17956 Aflac - 102.44
17957 ND League of Cities - 900.00
17958 Ameri-Pride - 113.54
17959 Praxair - 18.80
17960 Farmers Union Oil - 928.50
17961 Bek Telephone - 15.41
17962 BCBS of ND - 1,126.32
17963 Reliable Office Solutions - 98.54
17964 Circle Sanitation - 6,704.25
17965 McLean County Sheriff - 5,337.15
17966 NDPERS - 172.00
17967 NDPERS - 6.72
17968 Hutslar, Terry - 1,493.49
17969 Larson, Dean - 894.63
17970 Solberg, Pattie - 1,219.68
17971 Arrowhead Pest Control - 23.00
17972 ND Dept. Health - 16.00
17973 McLean County Auditor - 185.00
17974 ND One Call - 18.70
17975 Office of the State Auditor - 165.00
17976 Pro Forms - 109.00
17977 BHG, Inc. - 340.96
17978 ND State Tax Commissioner - 314.00
17979 Montana Dakota Utilities - 93.22
17980 Keidel, Kent - 447.09
17981 ND Dept. Health - 10.00

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

August 6, 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on August 6, 2014, 7:00 p.m. at the City Meeting Room. Present were Commissioners Joan Kruckenberg, Joel Middaugh, Lisa Hedstrom and John Clausen. Absent President LeeAnn Domonoske-Kellar. Also present Fed Schauer, Valerie Power and Durwin Power.

Motion made by Kruckenberg and seconded by Hedstrom to approve the minutes of the last regular meeting (07-16-2014) as presented. All present voted aye, motion carried

Motion made by Kruckenberg and seconded by Hedstrom to approve the correction to the minutes of the July 2, 2014 meeting as presented. All present voted aye, motion carried

Motion made by Kruckenberg and seconded by Hedstrom to approve the agenda as presented. All present voted aye, motion carried.

City Maintenance Report: The drainage ditch to the ponds is over grown with cattails. Dean and Terry are looking into hiring someone local to remove the cattails.

Motion made by Kruckenberg and seconded by Hedstrom to approve Jamie Schurhamer as the new Municipal Judge for the City of Wilton. All present voted aye, motion carried.

Motion made by Clausen and seconded by Kruckenberg to approve Lisa Hedstrom as the Water and Sewer commissioner. Roll call vote taken. Motion carried. Aye: Commissioners, Kruckenberg, Clausen and Middaugh. Nay: None. Absent Domonoske-Kellar.

Claudia Volk came in to voice concerns about Ron Hochhalters garage that was built in 2007. Volk believes the garage was built without proper setbacks. Building permit 717 was issued to Ron Hochhalter April 17, 2007 with a 5 foot variance. She also accused Hochhalter of damaging her property on several occasions and then admitted she could not prove any damages where done by Hochhalter. The damages she accused Hochhalter of are driving on her property, breaking her curb stop, bending and stealing a fence post, and spreading her rocks in the alley so nothing can grow. Volk also said the Sillmans' house to the east of her property was out of compliance by 8 feet. She went on to say she cannot park in front of her house because her neighbors park their farm trucks and tractors in front of her house. The street in front of Volks' house is a public street. Volk informed the commission her house was assessed \$40,000 higher than three appraisals. Volk accused the commission of taking away all of her joy of moving her by doing nothing about Hochhalters garage because she has no privacy. Volk claims she was never informed of the variance request for Hochhalter garage and Volk claimed she called Norma Hochhalter, the City Auditor at the time to complain. Volk informed the board she was getting a lawyer and left the meeting.

Valerie and Durwin Power wanted to know if they can put a modular home or would have to stick build a house on the lot at 206 McLean Ave. The lot is 140 feet under the minimum of 8,000 sq. ft. As long as setbacks are met, a modular or stick built house can be put on the lot with approval from the Zoning Board and Commission.

Motion made by Kruckenberg and seconded by Hedstrom to approve the requested compensation of \$23.77 per hour for Kelly Bauer to train the current city auditor on the annual budget. Roll call vote taken. Motion carried. Aye: Commissioners, Kruckenberg, Clausen, Hedstrom and Middaugh. Nay: None. Absent Domonoske-Kellar.

A new Building Permit Application was presented to the board as a rough draft. A legal clause was added saying the applicant has to build according to the information they provided on the application. The acceptance of the new permit was tabled until the city hears back from Lindell Law about the legal clause.

Motion made by Clausen and seconded by Kruckenberg to approve the destruction of liquor license transfers 2009 and older, publications and affidavits of publication 2010 and older, gaming permits 2007 and older and pet licenses 2008 and older. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to pay all bills as presented. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Hedstrom and Middaugh. Nay: None. Absent Pres. Domonoske-Kellar.

-99870 Visa - 435.40
-99869 US Treasury - 329.88
19782 Jenkins, Lisa - 775.74
19783 Bauer, Mandi - 372.87
19784 Weisenburger, Brianna - 315.96
19785 Dickson, Tonya - 563.23
19786 Dickson, Tori - 634.90
19787 Jenkins, Brandon - 218.87
19788 Zacher, Lois - 66.07
19789 BCBS of ND - 1,126.32
19790 SCWD -15,584.77
19791 Ameri-Pride - 113.54
19792 FRS - 30.90
19793 Pro Forms - 15.15
19794 Office Depot - 164.98
19795 Otter Tail Power - 1,246.37

19796 Hutslar, Terry - 1,493.49
19797 Larson, Dean - 894.63
19798 Solberg, Pattie - 1,219.68
19799 NDPERS - 344.00
19800 Circle Sanitation - 6,672.25
19801 McLean County Sheriff - 5,337.15
19802 BHG, Inc. - 276.60
19803 Aflac - 102.44
19804 Praxair Distribution Inc. - 18.45
19805 Countryside Heating & Air - 150.18
19806 Reliable Office Supplies - 123.22
19807 - Keidel, Kent - 502.16

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

August 20, 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on August 20, 2014, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar and Commissioners Joan Kruckenberg, Joel Middaugh and John Clausen. Absent Lisa Hedstrom. Also present Fred Schauer, Valerie Power and Durwin Power.

Motion made by Kruckenberg and seconded by Middaugh to approve the minutes of the last regular meeting (08-06-2014) as presented. All present voted aye, motion carried

Motion made by Clausen and seconded by Middaugh to approve the agenda as presented. All present voted aye, motion carried.

City Maintenance Report: Inland Potable Service cleaned the water tower on 8-20-14. A detailed report will be discussed at a later meeting.

Motion made by Middaugh and seconded by Clausen to approve the 2nd reading and final passage of the Fireworks Ordinance: 16.0102 Sales and Use of Fireworks Prohibited, Exceptions to allow the use of fireworks until midnight on July 4th only. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None. Absent Hedstrom. Motion carried.

Motion made by Middaugh and seconded by Kruckenberg to send letters to home owner that have trees blocking traffic signs. The home owners will have 30 days to comply or the City of Wilton will have the tree removed at the property owners cost. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to amend the motion making Lisa Hedstrom the Water and Sewer Commissioner, Lisa Hedstrom is now the Street Commissioner. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None. Absent Hedstrom. Motion carried.

The Wilton Trailer Park is not 911 compliant. Neal Keith, the park owner, was asked several times in 2013 to put up street signs and house numbers. The issue has been tabled until legal advice is obtained.

Motion made by Clausen and seconded by Middaugh to approve the new Building Permit Application form. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None. Absent Hedstrom. Motion carried.

The City's Christmas decorations are old and falling apart. Estimates from 2 companies were obtained for 17 new pole mounted Christmas decorations. The cost will be around \$6,000. Several ideas were discussed on how to raise money for new decoration. The purchasing of new decorations was tabled until money was raised to cover the cost and to budget for them in 2015.

A Fall Clean-Up at the landfill has been scheduled for September 16th and 18th. There will be no charge to use the landfill on those 2 days excluding appliances.

Jackie Hochhalter came in to clarify several things said by Claudia Volk at the August 6th meeting and the article in the Leader News. The Hochhalters obtained their building permit in April 2007, 3 years before Volk built her house. Hochhalter stated Volk had 3 years to decide she did not like the garage and to sell her lot and build elsewhere. Hochhalter stated the reason the garage has steel siding is because the redwood siding on their house is no longer available and the city was ok with the steel siding when it was built. Volk accused the Hochhalter of authorizing a cement truck to drive on her property. The cement driver did drive across the lot and Hochhalter said they asked the driver not to.

At the August 6th meeting, Volk stated she should have been notified by letter of the variance request. North Dakota Century Code 40-47-04 states a notice of a hearing must be published in the paper for 2 consecutive weeks before a variance can be granted.

Dennis Hedstrom is planning on developing his property on the northwest corner of 7th and Whitman, next to the new bus garage. Hedstrom wants to add a storm drain to help make the property more accessible. He was also wondering if the city would help cover the cost since it will be on city property. Hedstrom stated the cost of the culvert would be \$20.00 to \$25.00 per foot. It was suggested that Hedstrom talk with Economic Development.

Mark Johnson and AJ Tuck with Utleig Engineers asked the Commission if they would consider hiring their firm as the City's Civil Engineers for Wilton. Utleig would attend all city meeting and many services would be covered under a \$200.00 monthly fee. The commission asked for some more time to review the packet provided by Utleig.

The current water disconnect fee and reconnect fee is \$10.00 each. The commission discussed raising the fee to \$25.00 for a disconnect and a reconnect. The issue was tabled pending a draft to the ordinance.

Penny Dilger turned in 2 citizen concern forms and Kari Dilger turned in 1 citizen concern form. All 3 forms had to do with the noise made a Dyno machine being used at Robi's Repair. This has been an ongoing issue between the Dilgers and Robi's Repair. The Commission decided to get legal advice on the situation.

The commissioner will do a ride around in their sections looking for over grown lawns and trees blocking street signs. At the September 3rd meeting the violations found will be discussed.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 8:16 p.m.

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

September 3, 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on September 3, 2014, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar and Commissioners Joan Kruckenberg, Joel Middaugh and John Clausen. Absent Lisa Hedstrom. Also present Fred Schauer, AJ Tuck, Mark Johnson, Cheryl Anderson and Nicole Schurhamer.

Motion made by Clausen and seconded by Middaugh to approve the minutes of the last regular meeting (08-20-2014) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to dismiss Interstate Engineers as the City of Wiltons Civil Engineers. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None. Absent Hedstrom. Motion carried.

Motion made by Kruckenberg and seconded by Middaugh to hire Ulteig as the new civil engineers for the City of Wilton. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None. Absent Hedstrom. Motion carried.

The proposed site for the cold storage shed is owned by the Burlington Northern Railroad. Dean Larson has been looking into what the cost would be to purchase the land from the railroad.

A quote for the cost of street signs and all mounting equipment was sent to the bookkeeper for Wilton's trailer park.

Motion made by Clausen and seconded by Middaugh to accept the bid from B&B Excavating to remove cattails for \$2,500 to \$3,000. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None. Absent Hedstrom. Motion carried.

Motion made by Middaugh and seconded by Kruckenberg for Andy Schmidt's building permit for a commercial building on the south east corner of Whitman and 7th Street.

Cheryl Anderson and Nicole Schurhamer spoke on behalf of the Park Board. The pond develops a large amount of scum and aerator will help eliminate the issue. No swimming signs are also needed. The Park Board suggested something be done with the west bank of the pond. It was

suggested to cement the bank or use rip rap. The Park Board loses all their summer help at the beginning of August, it was suggested the city takes over mowing at the pond at that time.

Motion made by Middaugh and seconded Clausen to put LeeAnn Domonoske-Kellar, Joel Middaugh and Pattie Solberg an all bank signature cards and the safety deposit box. All present voted aye, motion carried.

A Statement of Securities mailed to the City Auditor from the Union Bank was shown to the Commissioners.

Motion made by Clausen and seconded by Middaugh to pay all bills as presented. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: None. Absent Hedstrom. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:42 p.m.

-99868 Visa - 103.86
18008 Hutslar, Terry - 1,493.49
18009 Larson, Dean - 894.63
18010 Solberg, Pattie - 1,219.68
18011 Pro Forms - 167.21
18012 Bek Telephone - 28.18
18013 Acme Tools - 22.37
18014 Farmers Union Oil - 1,027.91
18015 Keidel, Kent - 237.27
18016 Montana Dakota Utilities - 79.06
18017 ND Dept. Of Health - 80.00
18018 ND One Call - 12.10
18019 Jeff Hruby - 554.10
18020 Jenkins, Lisa - 498.69
18021 Bauer, Mandi - 102.05
18022 Wiesenberger, Brianna - 315.96
18023 Dickson, Tonya - 323.81
18024 Dickson, Tori - 371.70
18025 Jenkins, Brandon - 27.70
18026 Odegard, Amanda - 254.89
18027 Otter Tail Power - 1,326.25
18028 BCBS of ND - 1,126.32
18029 Hutslar, Terry - 1,493.49
18030 Larson, Dean - 894.63
18031 Solberg, Pattie - 1,219.68

18032 Zacher, Lois - 66.07
18033 Aflac - 102.44
18034 Inland Potable Service - 2,937.50
18035 SCWD - 17,043.52
18036 Arrowhead Pest Control -23.00
18037 Ameri-Pride - 113.54
18038 Sensus - 1,570.34
18039 Pro Forms - 321.76
18040 Keidel, Kent - 190.06
18041 Great Plains Directory Service - 50.60
18042 Wagon Wheel Lumber - 234.89
18043 Reliable Office Supplies - 34.27
18044 Reliable Office Supplies - 19.09
4743 Power Plan - 120.32

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

September 17, 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on September 17, 2014, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar and Commissioners Joan Kruckenberg, Joel Middaugh, John Clausen and Lisa Hedstrom. Also present AJ Tuck, Mark Johnson, Robert and Stephanie Forney, Lisa Nielsen, Cliff Mathys and Terry McFarlene.

Motion made by Kruckenberg and seconded by Clausen to approve the minutes of the last regular meeting (09-03-2014) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Kruckenberg to approve the agenda as presented. All present voted aye, motion carried.

The City received two bids for cementing the west slope of the pond. The city is still in the planning phase, so neither bid was approved. The city also received a letter from Ulteig Engineering recommending 3 aerator options for the pond. Aerating the pond will not stop the algae from growing so other options, like chemical treatment and diverting water away from the pond are being looked into.

Robert and Stephanie Forney turned in a citizen concern form. Their 10 year old son CJ was bit by Linda Mees' dog on September 14, 2014. The dog was in the Forneys' yard when CJ tried to pet the dog when it started to growl. CJ and several other kids ran from the dog. The dog chased CJ and bit him on the upper thigh puncturing the skin through his jeans. The Forneys said after biting their son, the dog chased after 2 other kids. The Forneys also stated Linda Mees was outside and did nothing to control her dog. Robert Forney stated he would guess the weight of the dog to be around 75 pounds. CJ was taken to the ER and given antibiotics. Cliff Mathys' daughter Eva who is 4 years old, was also bit by Linda Mees' dog on September 14, 2014 prior to CJ Forney being bitten. Eva was also taken to the ER for treatment for the dog bite to her back. Mathys' and the Forneys' both stated they felt the dog should be put down. Mees was given until September 19, 2014 to remove the dog from the city limits by the McLean County Sheriff's office. **A motion was made by Kruckenberg and seconded by Middaugh** to contact the Mclean County Sheriff ask them to inform Mees the dog must be restrained at all time when outside. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: None. Motion carried.

A motion made by Clausen and seconded by Hedstrom to approve the Preliminary Budget for 2015. All present voted aye, motion carried.

A motion made by Middaugh and seconded by Clausen to approve the purchase of salt and ash at the cost of \$4,500. All present voted aye, motion carried.

Motion made Clausen and seconded by Kruckenberg to approve the full page ad as they have done in the prior years in the Sakakawea Country Magazine. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: None. Motion carried.

Motion made Clausen and seconded by Middaugh to pay all bills as presented. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: None. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 8:05 p.m.

18045 Marco, Inc. - 112.97
18046 McLean County Sheriff - 5,337.15
18047 Circle Sanitation - 6,781.25
18048 ND One Call - 7.70
18049 NDPERS - 344.00
18050 NDPERS - 2,223.72
18051 ND Dept. of Health - 80.00
18052 Bek Telephone - 24.77
18053 OK Tire Store - 198.64
18054 Farmers Union Oil - 405.33
18055 ND Surplus Property - 20.00
18056 Arrowhead Pest Control - 23.00
18057 Ameri-Pride - 113.54
18058 Praxair - 18.80
18059 ACME Tools - 3.64
18060 Farmers Union Insurance - 5,363.00
18061 Jenkins, Lisa - 600.27
18062 Hutslar, Terry - 1,493.49
18063 Larson, Dean - 894.63
18064 Solberg, Pattie - 1,219.68

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

October 1, 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on October 1, 2014, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar and Commissioners Joan Kruckenberg, Joel Middaugh, John Clausen and Lisa Hedstrom. Also present AJ Tuck, Mark Johnson, Fred Schauer and Jamie Schurhamer.

Motion made by Clausen and seconded by Middaugh to approve the minutes of the last regular meeting (09-17-2014) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve the agenda as presented. All present voted aye, motion carried.

Motion made Hedstrom and seconded by Kruckenberg to approve the 2015 Budget as presented. . Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: None. Motion carried.

Motion made Kruckenberg and seconded by Hedstrom to allow Terry McFarlen to move a 2006 FEMA trailer in to the Wilton Trailer Park under the conditions that the broken window is replaced and the trailer is skirted within 30 days. All present voted aye, motion carried.

The Municipal Judge, Jamie Schurhamer, informed the board he has complete his required training.

Motion made Middaugh and seconded by Clausen to accept the first reading of the amendment to the Term of Appointive Officers (1.0502) ordinance. All present voted aye, motion carried.

Motion made Middaugh and seconded by Clausen to accept the first reading of the amendment Commissioners – Terms of Office – Terms of Members of the First Board – Resignation (1.0302) ordinance. All present voted aye, motion carried.

Motion made Clausen and seconded by Middaugh to accept the first reading of the amendment to the Salaries of City Commissioners (1.0603). The Commissioners monthly salaries will go from \$100.00 per month to \$150.00 per month. The Commission President will go from \$150.00 per month to \$225.00 per month. All present voted aye, motion carried.

Motion made Clausen and seconded by Middaugh to pay the 3 bills to Starion Bond Services totaling \$9,293.00. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: None. Motion carried.

Motion made Clausen and seconded by Middaugh to pay all bills as presented. Roll call vote taken. Motion carried. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: None. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:41 p.m.

18079 Kent Keidel - 247.77
18080 United States Treasury - 51.70
18081 ND State Tax Commissioner - 270.00
18082 McLean County Sheriff - 5,337.15
18083 Circle Sanitation - 6,637.25
18084 Bek Communications - 11.15
18085 Power Plan - 31.16
18086 Praxair - 18.80
18087 3D Specialties - 271.56
18088 NDPERS - 344.00
18089 NDPERS - 1,111.86
18090 Rough Riders Industries - 205.20
18091 ND One Call - 23.10
18092 Terry Hutslar - 1,494.24
18093 Dean Larson - 895.24
18094 Pattie Solberg - 1,220.43
18095 Lois Zacher - 66.07
4746 Farmers Union Oil - 1,019.93
-99864 US Treasury - 3,018.65

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

October 15, 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on October 15, 2014, 7:17 p.m. at the City Meeting Room. Present were Commissioners Joan Kruckenberg, Joel Middaugh, John Clausen and Lisa Hedstrom. Absent was President LeeAnn Domonoske-Kellar. Also present was Mark Johnson and Fred Schauer.

Motion made by Clausen and seconded by Kruckenberg to approve the minutes of the last regular meeting (10-01-2014) as presented. All present voted aye, motion carried.

Motion made by Kruckenberg and seconded by Hedstrom to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Kruckenberg and seconded by Clausen to accept the second reading of the amendment to the Term of Appointive officer (1.502) ordinance. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to accept the second reading of the amendment to the Commissioners – Terms of Office- Terms of Members of the First Board – Resignation (1.0302) ordinance. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to accept the second reading of the Salaries of City Commissioners (1.0603) ordinance. All present voted aye, motion carried.

Motion made by Clausen and seconded by Kruckenberg to have Basaraba Excavating clear the culvert by the City Campground. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Kruckenberg to accept the first reading of the Regulations Governing Service (7.0215) ordinance. The fee for turning water service on or off will go from \$10.00 to \$25.00 and \$50.00 for after hours. All present voted aye, motion carried.

Motion made by Clausen and seconded by Kruckenberg to pay all bills as presented. Roll call vote taken. Aye: Commissioners Kruckenberg, Clausen, Middaugh, and Hedstrom. Nay: none. Absent: Domonoske-Kellar. Abstained, none. Motion carried.

With no other items for discussion Commissioner Middaugh declared the meeting adjourned at 7:30 p.m.

18079 Kent Keidel - 247.77

18080 United States Treasury - 51.70

18081 ND State Tax Commissioner - 270.00
18082 McLean County Sheriff - 5,337.15
18083 Circle Sanitation - 6,637.25
18084 Bek Communications - 11.15
18085 Power Plan - 31.16
18086 Praxair - 18.80
18087 3D Specialties - 271.56
18088 NDPERS - 344.00
18089 NDPERS - 1,111.86
18090 Rough Riders Industries - 205.20
18091 ND One Call - 23.10
18092 Terry Hutslar - 1,494.24
18093 Dean Larson - 895.24
18094 Pattie Solberg - 1,220.43
18095 Lois Zacher - 66.07
4746 Farmers Union Oil - 1,019.93
-99864 US Treasury - 3,018.65

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

November 5, 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on November 5, 2014, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar and Commissioners Joan Kruckenberg, Joel Middaugh, John Clausen and Lisa Hedstrom. Also present AJ Tuck.

Motion made by Clausen and seconded by Middaugh to approve the minutes of the last regular meeting (10-15-2014) as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the agenda as presented with the addition of Sales and Use. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to accept the second reading of the Regulations Governing Service (7.0215) ordinance. The fee for turning water service on or off will go from \$10.00 to \$25.00 and \$50.00 for after hours. Roll call vote taken. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Motion carried.

Motion made Middaugh and seconded by Clausen to appoint Doug Johnson to the Sales and Use Commission for a 4 year term. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the first reading of Driving Through Funeral or other Procession (9.0902). All changes made update the ordinance to reflect NDCC 39-10-72 and all subsequent changes. All present voted aye, motion carried.

Motion made Middaugh and seconded by Clausen to approve the first reading of Vehicle Transporting Explosive or Hazardous Materials – Administrative Procedure and Judicial Review (9.1703). All changes made update the ordinance to reflect NDCC 39-21-44 and all subsequent changes. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the first reading of Use of Safety Belts – Enforcement (9.1704). All changes made update the ordinance to reflect NDCC 39-21-44 and all subsequent changes. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the first reading of Drawbar or Connection Between Vehicles – Precautions Required (9.1705). All changes made update the ordinance to reflect NDCC 39-21-44.2 and all subsequent changes. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Kruckenberg to approve the first reading of Modification of Motor Vehicle (9.1706). All changes made update the ordinance to reflect NDCC 39-21-45.1 and all subsequence changes. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Middaugh to approve the first reading of Scope and Effect of Equipment Requirements – Penalty (9.1707). All changes made update the ordinance to reflect NDCC 39-21-46 and all subsequence changes. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve the first reading of Alteration of Odometers or Other Mileage Recorders – Penalty (9.1708). All changes made update the ordinance to reflect NDCC 39-21-51 and all subsequence changes. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Kruckenberg to approve the first reading of Child Restraint Devices –Penalty – Evidence (9.1702). All changes made update the ordinance to reflect NDCC 39-21-41.2 and all subsequence changes. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the first reading of When Lighted Lamps are Required – Penalty (9.1901). All changes made update the ordinance to reflect NDCC 39-21-01 and all subsequence changes. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve the first reading of Definitions for Operating of Snowmobiles (9.2108). All changes made update the ordinance to reflect NDCC 39-24-01 and all subsequence changes. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Middaugh to approve the first reading of Rules for Operation of Snowmobiles (9.2109). All changes made update the ordinance to reflect NDCC 39-24-09 and all subsequence changes. All present voted aye, motion carried.

Motion made Middaugh and seconded by Clausen to ask the Sales and Use Commission for \$13,000 to cover half the cost of the recent street repairs. Roll call vote taken. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Motion carried.

Motion made Middaugh and seconded by Clausen to pay all bills as presented. Roll call vote taken. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:24 p.m.

-99863 Visa - 302.51
-99862 Main Street Checks - 58.48
-89997 US Treasury - 2,860.12
4747 Otter Tail Power - 1,497.51
4748 CJ Crane Service - 2,000.00
18096 Lois Zacher - 19.83
18097 SCRWD - 14,810.66
18098 BCBS of ND - 1,126.32
18099 Arrowhead Pest Control - 23.00
18100 Ameri-Pride - 113.54
18101 Montana Dakota Utilities - 163.89
18102 BHG - 430.12
18103 Black Mountain Software - 3,010.50
18104 ND Dept. of Health - 16.00
18105 Terry Hutslar - 1,494.24
18106 Dean Larson - 895.24
18107 Pattie Solberg - 1,220.43
18108 Aflac - 102.44
18109 NDPERS -344.00
18110 NDPERS -1,596.64

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

November 19 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on November 19, 2014, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar and Commissioners Joan Kruckenberg, Joel Middaugh, John Clausen and Lisa Hedstrom. Also present AJ Tuck, Mark Johnson and Nate Wingerter.

Motion made by Clausen and seconded by Middaugh to approve the minutes of the last regular meeting (11-05-2014) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the agenda as presented with the addition dog license and vaccinations. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the second reading of Driving Through Funeral or other Procession (9.0902). All changes made update the ordinance to reflect NDCC 39-10-72 and all subsequence changes. All present voted aye, motion carried.

Motion made Middaugh and seconded by Hedstrom to approve the second reading of Vehicle Transporting Explosive or Hazardous Materials – Administrative Procedure and Judicial Review (9.1703). All changes made update the ordinance to reflect NDCC 39-21-44 and all subsequence changes. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve the second reading of Use of Safety Belts – Enforcement (9.1704). All changes made update the ordinance to reflect NDCC 39-21-44 and all subsequence changes. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve the second reading of Drawbar or Connection Between Vehicles – Precautions Required (9.1705). All changes made update the ordinance to reflect NDCC 39-21-44.2 and all subsequence changes. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the second reading of Modification of Motor Vehicle (9.1706). All changes made update the ordinance to reflect NDCC 39-21-45.1 and all subsequence changes. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the second reading of Scope and Effect of Equipment Requirements – Penalty (9.1707). All changes made update the ordinance to reflect NDCC 39-21-46 and all subsequence changes. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve the second reading of Alteration of Odometers or Other Mileage Recorders – Penalty (9.1708). All changes made update the ordinance to reflect NDCC 39-21-51 and all subsequence changes. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve the second reading of Child Restraint Devices –Penalty – Evidence (9.1702). All changes made update the ordinance to reflect NDCC 39-21-41.2 and all subsequence changes. All present voted aye, motion carried.

Motion made by Kruckenberg and seconded by Middaugh to approve the second reading of When Lighted Lamps are Required – Penalty (9.1901). All changes made update the ordinance to reflect NDCC 39-21-01 and all subsequence changes. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the second reading of Definitions for Operating of Snowmobiles (9.2108). All changes made update the ordinance to reflect NDCC 39-24-01 and all subsequence changes. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve the second reading of Rules for Operation of Snowmobiles (9.2109). All changes made update the ordinance to reflect NDCC 39-24-09 and all subsequence changes. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to purchase 8 new conference chairs \$142.49. Roll call vote taken. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Motion carried.

Motion made by Clausen and seconded by Middaugh to reimburse Dave Krein \$350.00 for thawing his sewer pipe. The issue with the pipe freezing started after the street was paved. Roll call vote taken. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Motion carried.

Motion made by Hedstrom and seconded by Middaugh to approve Inland Potable Services proposal of \$5,825.00 for repairs to the water tank. Roll call vote taken. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Motion carried.

Motion made by Clausen and seconded by Middaugh to purchase a new desk for the City Auditor for \$1,500.00. Roll call vote taken. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Motion carried.

Motion made Middaugh and seconded by Clausen to pay all bills as presented. Roll call vote taken. Aye: Commissioners Kruckenberg, Clausen, Middaugh, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Motion carried.

Reverend Paul Schauer and Pinehurst Veterinary Clinic want to offer free vaccination to dog in the Wilton Trailer Park and free dog licenses. The commission felt it would be unfair to offer free license to only the residents in the trailer park. The matter was tabled.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:44 p.m.

32 Starion Bond Services - 8,716.14
4749 Quality Asphalt Repairs - 13,000.00
4750 Farmers Union Oil - 636.00
4751 Otter Tail Power - 1,440.27
18111 Quality Asphalt Repairs - 13,000.00
18112 Ameri-Pride - 169.53
18113 BHG - 244.20
18114 Mclean County Sheriff - 5,337.15
18115 Circle Sanitation - 6,637.25
18116 Terry Hutsler - 1,494.24
18117 Dean Larson - 895.24
18118 Pattie Solberg - 1,157.59
18119 SCRWD - 15,261.90
18120 Bek Telephone - 7.95
18121 Montana Dakota Utilities - 266.94
18122 Praxair Distributing - 18.45
18123 ND Dept. of Health - 16.00
18124 BCBS of ND - 1,126.32
18125 Reliable Office Supplies - 99.05
18126 Boarder State - 483.88
18127 Personnel Concepts - 129.79
18128 Arrowhead Pest Control - 23.00
18129 ND One Call - 9.90

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

December 3, 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on December 3, 2014, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar and Commissioners Joel Middaugh and John Clausen. Absent Commissioners Joan Kruckenberg and Lisa Hedstrom. Also present AJ Tuck, Fred Schauer and Nate Wingerter.

Motion made by Middaugh and seconded by Clausen to approve the minutes of the last regular meeting (11-19-14) as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve the agenda as presented. All present voted aye, motion carried.

Due to residents moving snow into the street a fine was discussed for an ordinance banning snow being removed from private property onto any public street. All present decided \$100.00 fine would be sufficient and the first reading of the ordinance will be done at the December 17th commission meeting.

The American Legion decided not to continue to care for the Memorial Hall during their May meeting. The city was not informed of this decision until the end of November. Lois Zacher, the current custodian for the City of Wilton, wanted to know how often the city wanted her to clean the hall. All present felt cleaning once a month and before scheduled event would be sufficient.

Motion made by Clausen and seconded by Middaugh to have the city maintenance truck repaired for \$1,300. Roll call vote taken. Aye: Commissioners Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Hedstrom. Motion carried.

Motion made by Clausen and seconded by Middaugh to accept the 2013 Audit as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to pay the billed amount of \$6,325 to Mahlum Goodhart for the 2013 Audit. Roll call vote taken. Aye: Commissioners Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Hedstrom. Motion carried.

Motion made Clausen and seconded by Middaugh to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Hedstrom. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:19 p.m.

-89996 US Treasury - 2,753.20
-99861 Visa - 214.02
-99860 Visa - 1,500.31
4752 B&B Excavating - 840.00
18119 SCRWD - 15,261.90
18130 Terry Hutslar - 1,494.24
18131 Dean Larson - 895.24
18132 Pattie Solberg - 1,157.59
18133 NDPERS - 494.00
18134 NDPERS - 1,596.66
18135 Dave Krien - 340.00
18136 B&B Excavating - 1,149.00
18137 John Clausen - 554.10
18138 LeeAnn Domonoske-Kellar - 623.36
18139 Lisa Hedstrom - 461.75
18140 Joan Kruckenberg - 1,114.97
18141 Joel Middaugh - 1,154.37
18142 Lois Zacher - 66.07
18143 Kelly Bauer - 397.05
18144 LeeAnn Domonoske-Kellar - 810.73

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

December 17, 2014 - Regular Meeting

A regular meeting of the Board of City Commissioners was held on December 17, 2014, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar and Commissioners John Clausen and Lisa Hedstrom. Absent Commissioners Joan Kruckenberg and Joel Middaugh. Also present AJ Tuck, Mark Johnson, Bob Ell, Bill Pulley, Fred Schauer and Durwin and Val Powers.

Motion made by Clausen and seconded by Hedstrom to approve the minutes of the last regular meeting (12-03-14) as presented. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the agenda as presented with the addition of flags from the American Legion. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the first reading of the amendment to the Removal of Snow and Ice from Sidewalk and Driveway (3.0210). Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

Motion made by Hedstrom and seconded by Clausen to table the issue concerning Kelly Bauers' compensation pay until Mrs. Bauer was able to attend and answer some questions for the board. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to allow Durwin Power to keep the house at 206 McLean Ave. that was moved in without approval from the Zoning Board or City Commission, with the understanding that a cement foundation will be poured by June 15, 2015. Failure to meet the June 15th deadline will result in a \$100 per day fine until the foundation is poured. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the \$40,000 Economic Development check for a local business. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve a pay increase for the Municipal Judge from \$1,200 annually to \$1,800 annually. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

Motion made by Clausen and seconded by Hedstrom to approve a 4% raise for the City Employees plus a \$5,000 corrective wage raise for Dean Larson. Roll call vote taken. Aye:

Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

Bill Pulley and Fred Schauer present the City of Wilton with 30 American flags to line Dakota Ave. with for Holidays on behalf of the American Legion Post No. 163.

Motion made Clausen and seconded Hedstrom to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:30 p.m.

33 Barthe & Wahrman - 2,500.00
160 Wilton Economic Development -
40,000.00
4753 Power Plan - 515.62
4754 Farmers Union Oil - 690.26
4755 OK Tire Stores - 652.04
4758 Otter Tail Power - 1,352.38
4759 Robi's Repair - 1,566.36
18145 Aflac - 102.44
18146 Mahlum Goodhart - 6,325.00
18147 ND One Call - 7.70
18148 Office Depot - 1,219.18
18149 Coal Conversion Counties - 150.00
18150 BHG, Inc. - 67.52
18151 Black Mountain Software - 3,017.00
18152 ND Water Users - 100.00

18153 ND Rural Water - 225.00
18154 Praxair Distribution - 18.80
18155 Bek Telephone - 11.73
18156 Circle Sanitation - 6,381.25
18157 Mclean County Sheriff - 5,337.15
18158 Terry Hutslar - 1,494.24
18159 Dean Larson - 895.24
18160 Jamie Schurhamer - 554.10
18161 Pattie Solberg - 1,157.59
18162 ND Dept. of Health - 32.00
18163 Marco, Inc. - 24.00
18164 Office Depot - 33.98
18165 Montana Dakota Utilities - 806.02
18166 First Dist. Health Unit - 155.00
18167 BCBS of ND - 1,282.24

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

Interview Minutes

A special meeting was held on March 27, 2014 at 11:00 a.m. in the City Meeting Room. Present were Commissioners LeeAnn Domonoske-Kellar and Joan Kruckenberg. Absent was Commissioner Joel Middaugh. Also present was Leon Paddock.

The purpose of the meeting was to interview **Mr. Paddock** for the auditor position.

Meeting adjourned at 11:35 a.m.

A special meeting was held on April 2, 2014 at 3:50 p.m. in the City Meeting Room. Present were Commissioners Joan Kruckenberg, Joel Middaugh and LeeAnn Domonoske-Kellar. Also present were Auditor Kelly Bauer and Kathryn Schobner.

The purpose of the meeting was to interview **Ms. Schobner** for the auditor position.

Meeting adjourned at 4:30 p.m.

A special meeting was held on April 9, 2014 at 8:50 a.m. in the City Meeting Room. Present were Commissioners Joan Kruckenberg, Joel Middaugh and LeeAnn Domonoske-Kellar. Also present was Pattie Solberg.

The purpose of the meeting was to interview **Mrs. Solberg** for the auditor position.

Motion made by Middaugh and seconded by Domonoske-Kellar to notify Spherion on April 9th of their decision to hire Pattie Solberg. Roll call vote taken. Motion Carried. Ayes: Commissioners Kruckenberg, Middaugh and Domonoske-Kellar. Nays: None. Abstained: None.

Meeting adjourned at 11:30 a.m.

Kelly Bauer, City Auditor

Ronald Peck, Pres.