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January 7, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on January 07, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar and Commissioners John Clausen and Lisa Hedstrom. Absent Commissioners Joan Kruckenberg and Joel Middaugh. Also present AJ Tuck, Mark Johnson, Cheryl Anderson, Steve & Kelly Bauer, Durwin & Val Power, and Jamie Schurhamer.

Motion made by Clausen and seconded by Middaugh to approve the minutes of the last regular meeting (12-17-14) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the agenda as presented with the addition of Durwin Powers' variance request. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the second reading and final passage of the amendment to the Removal of Snow and Ice from Sidewalk and Driveway (3.0210). All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve Kelly Bauers request for compensation of \$30.00 instead of the \$23.77 that was approved at the August 6, 2014, to train the current city auditor on the budget. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

Motion made by Clausen and seconded by Middaugh to approve Durwin Powers request for a 4-foot variance for the garage he will build at 206 McLean. Due to the shape of the lot only the north east corner will cross the 25-foot setback line. All present voted aye, motion carried.

Estimates will be obtained for update the electrical in the kitchen at the Memorial Hall. Currently there are not enough outlets and the power breaker are trip easily.

Motion made by Clausen and seconded by Middaugh to approve Jamie Schurhamers request to have a radio repeater installed on the City of Wiltons water tower. Hefty Seed Company will pay all costs. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to advertise the summer mowing position at \$12.00 per hour. All present voted aye, motion carried.

Motion made Middaugh and seconded Hedstrom to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:13 p.m.

-99859 Visa - 447.69

18168 Terry Hutslar - 1,494.24

18169 Dean Larson - 895.24

18170 Pattie Solberg - 1,157.59

18171 NDPERS Retirement - 2,489.25

18172 SCRWD - 13,744.80

18173 McLean County Treasurer - 3,962.27

18174 Ulteig Engineering - 800.00

18175 Kelly Bauer - 555.00

18176 Lois Zacher - 139.03

18177 NDPERS - Def. Comp. - 494.00

18178 NDPERS - Retirement - 1,596.64

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

January 21, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on January 21, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar and Commissioners John Clausen, Lisa Hedstrom and Joel Middaugh. Absent Commissioner Joan Kruckenberg. Also present AJ Tuck.

Motion made by Clausen and seconded by Hedstrom to approve the minutes of the last regular meeting (01-07-14) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve the purchase of two new batteries for the floor scrubber at the Memorial Hall. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg. Motion carried.

Motion made by Clausen and seconded by Middaugh to approve the building permit for Famers Union Oil. A 12x36 addition for office space and a 6x9 entry way will be added to the building. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the liquor license transfer for the Sportsman Bar for January 24, 2015 for catering the Delta Water Fowl Banquet. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve the purchase of a new garage door opener for the city maintenance shop at the cost of \$700. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg. Motion carried.

Motion made by Hedstrom and seconded by Middaugh to approve a 4% raise for Lois Zacher. All present voted aye, motion carried.

Commissioner Clausen stated there was some confusion with Delta Water Fowl as to who can be hired to clean the Memorial Hall after events. It was thought a motion was made in February 2013 that Lois Zacher was the only person allowed to clean the hall after events. No motion was found in the 2013 minutes. Parties can hire any company, group or person to clean the hall after events.

Motion made Middaugh and seconded Hedstrom to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:19 p.m.

-89994 US Treasury - 3,758.70
4760 Farmers Union Oil - 692.71
18179 Circle Sanitation - 6,573.25
18180 Mclean County Sheriff - 6,132.39
18181 Guardian Lock & Safe - 8.75
18182 Bek Telephone - 10.30
18183 Office of the State Auditor - 165.00
18184 BHG, Inc. - 244.64
18185 Praxair Distribution - 18.75
18186 Union Bank - 75.00
18187 ND One Call - 2.20
18188 Office Depot - 26.00
18189 Sam's Club - 152.24
18190 Ameri-Pride - 222.75
18191 Aflac - 102.44
18192 Terry Hutslar - 1,550.05
18193 Dean Larson - 1,080.26
18194 Pattie Solberg - 1,196.36
18195 ND Office of State Tax Commissioner - 269.27

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

February 4, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on February 4, 2015, 7:05 p.m. at the City Meeting Room. Present were Commissioners John Clausen, Lisa Hedstrom and Joel Middaugh. Absent President LeeAnn Domonoske-Kellar and Commissioner Joan Kruckenberg. In Pres. Domonoske-Kellar absence the meeting was ran by Commissioner Middaugh. Also present AJ Tuck.

Motion made by Clausen and seconded by Hedstrom to approve the minutes of the last regular meeting (01-21-14) as presented. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the first reading of the amendment for ordinance 15.0101 Adoption of Code. The amendment changes the North Dakota State Building Code's from the 1994 edition to the 2014 edition. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to access the past due water bill for 510 Minnesota Ave. to the property's 2015 taxes. If the property is sold before the amount is accessed, the water services will not be turned on until the past due account is paid in full. All present voted aye, motion carried.

Lois Zacher resigned as the City Custodian effective February 1, 2015. **Motion made by Hedstrom and seconded by Clausen** to advertise for a new custodian with a starting wage of 15.00. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom, and Middaugh. Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Pres. Domonoske-Kellar and Kruckenberg. Motion carried.

With no other items for discussion Commissioner Middaugh declared the meeting adjourned at 7:18 p.m.

-89994 US Treasury - 3,758.70
4760 Farmers Union Oil - 692.71
18179 Circle Sanitation - 6,573.25
18180 Mclean County Sheriff - 6,132.39
18181 Guardian Lock & Safe - 8.75

18182 Bek Telephone - 10.30
18183 Office of the State Auditor - 165.00
18184 BHG, Inc. - 244.64
18185 Praxair Distribution - 18.75
18186 Union Bank - 75.00
18187 ND One Call - 2.20
18188 Office Depot - 26.00
18189 Sam's Club - 152.24
18190 Ameri-Pride - 222.75
18191 Aflac - 102.44
18192 Terry Hutslar - 1,550.05
18193 Dean Larson - 1,080.26
18194 Pattie Solberg - 1,196.36
18195 ND Office of State Tax Commissioner - 269.27

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

February 18, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on February 18, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar, Commissioners John Clausen, and Lisa Hedstrom. Absent Commissioner Joan Kruckenberg and Joel Middaugh. Also present AJ Tuck.

Motion made by Clausen and seconded by Hedstrom to approve the minutes of the last regular meeting (02-08-14) as presented. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the second reading and final passage of the amendment for ordinance 15.0101 Adoption of Code. The amendment changes the North Dakota State Building Code's from the 1994 edition to the 2014 edition. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

Hoffer Arborist was not present for the second meeting in a row.

Motion made by Hedstrom and seconded by Clausen to approve Pheasants Forever application for a local gaming permit. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve Stacey Hakansons application for a Class 1 liquor license for Fiddlestix Café. Hakanson will take possession of the property March 1, 2015. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the bid from Electric Systems Inc. for \$1,795.00 to update the electrical in the Memorial Hall kitchen. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

Motion made by Clausen and seconded by Hedstrom to approve engagement letter from Mahlum Goodhart for the 2014 audit. The estimated cost will be \$5,800.00. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

Motion made by Hedstrom and seconded by Clausen to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Middaugh. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:12 p.m.

18213 Aflac - 102.44
18214 Terry Hutslar - 1,550.05
18215 Dean Larson - 100.26
18216 Pattie Solberg - 1,196.36
18217 NDPERS - 247.00
18218 Circle Sanitation - 6,564.25
18219 BHG, Inc. - 713.64
18220 McLean County Sheriff - 6,132.39
18221 ND Surplus - 408.00
18222 Marco, Inc. - 64.90
18223 ND Dept. of Health - 16.00
18224 Montana Dakota Utilities - 757.80
18225 Bek Telephone - 9.69
18226 Praxair Dist. - 20.11
4761 Farmers Union Oil - 387.05

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

March 4, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on March 4, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar, Commissioners John Clausen, Joel Middaugh, and Lisa Hedstrom. Absent Commissioner Joan Kruckenberg. Also present, Bill Pulley, AJ Tuck and Mark Johnson.

Motion made by Hedstrom and seconded by Clausen to approve the minutes of the last regular meeting (02-18-15) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Hoffer Arborist was not present for the third meeting in a row.

Motion made by Hedstrom and seconded by Middaugh to get a credit card machine through MuniPay. The only cost to the city will be a one-time fee of \$85.00 for a card reader. All fees for running a credit or debit card will be charged to the customers' card. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to table choosing a design package for a new city website until the March 18th meeting. All present voted aye, motion carried.

The commission discussed the possibility of a lifetime pet license or making the license good for the life of the rabies vaccination. A draft of the amendment will be presented at a future meeting.

Bill Pulley ask the commission if he could buy a cork board that has been hanging in the Memorial Hall. Pulley stated the board has not been used for several years. **Motion made Middaugh and seconded by Hedstrom** to allow Pulley to have the cork board at no cost. All present voted aye, motion carried.

President Domonoske-Kellar stated the board would be entering Executive Discussion and ask that audience and the reporter from the Leader News to excuse themselves. The minutes and recording from this discussion will be made available to the public at a later date.

Motion made by Clausen and seconded by Middaugh to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 8:18 p.m.

-89992 US Treasury - 2,997.54
-99857 Visa - 1,320.02
18227 Terry Hutsler - 1,550.05
18228 Dean Larson - 1,080.26
18229 Pattie Solberg - 1,196.36
18230 Office Depot - 116.54
18231 Otter Tail Power - 1,628.74
18232 SCRWD - 13,659.22
18233 BCBS of ND - 1,282.24
18234 NDPERS - 247.00
18235 NDPERS - 1,717.86

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

March 18, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on March 18, 2015, 7:00 p.m. at the City Meeting Room. Present were Commissioners John Clausen, Joel Middaugh, and Lisa Hedstrom. Absent President LeeAnn Domonoske-Kellar and Commissioner Joan Kruckenberg. Also present AJ Tuck. In Pres. Domonoske-Kellar absence the meeting was ran by Commissioner Middaugh.

Motion made by Hedstrom and seconded by Clausen to approve the minutes of the last regular meeting (03-04-15) as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the agenda as presented. All present voted aye, motion carried.

A rough draft was presented for the pet license ordinance (11.0203, 11.0202 & 11.0203) to the Commissioners. All present felt the yearly licensing option should be taken out and only a life time license be offered for \$15.00. The revision will be presented at the April 1, 2015 meeting.

Motion made by Hedstrom and seconded by Clausen to have GovOffice design a new website for the city at the base price of \$3,870. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Middaugh. Nay: none. Abstained: none. Absent Kruckenberg and Domonoske-Kellar. Motion carried.

Stan Heintz ask the Commission if he could have a refund for the unused months of the liquor license for Fiddlestix Café. Heintz sold the café effective March 1, 2015. Commissioner Middaugh gave Heintz a copy of the liquor ordinances and pointed out section 8.0630 which states: "When any license is terminated or revoked for cause, or the licensee voluntarily ceases his business, no portion of the license fee previously paid shall be returned to the licensee or to anyone claiming under or through him." Heintz set the papers on the table and left the meeting.

The Commission discussed making changes to the Memorial Hall Contract. Some of the changes include lowering the security deposit from \$250 to \$150 and not charging for the outdoor cement slab. A revised contract will be presented at the April 1, 2015 meeting.

Motion made by Clausen and seconded by Hedstrom to order 9 new Christmas decoration for \$3,429 as quoted by Display Sales. Donations from local business and organizations will cover \$3,100 of the cost. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to waive the rental fee at the Memorial Hall for a benefit dinner on April 12, 2015 for David Bernhardt. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve a grant application for Garrison Diversion Conservatory District to help cover the cost of cementing the west bank of the Wilton pond. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom, and Middaugh. Nay: none. Abstained: none. Absent Pres. Domonoske-Kellar and Kruckenberg. Motion carried.

With no other items for discussion Commissioner Middaugh declared the meeting adjourned at 7:26 p.m.

4762 Deere Credit, Inc. - 13,258.45
4763 Farmers Union Oil - 459.63
4764 Power Plan - 1,020.01
18236 Aflac - 102.44
18237 McLean County Sheriff - 6,132.39
18238 Circle Sanitation - 6,532.25
18239 Dakota Supply Group - 1,573.73
18240 Arrowhead Pest Control - 23.00
18241 Ameri-Pride - 108.51
18242 Sam Club - 45.00
18243 Bek Telephone - 15.16
18244 Praxair Distributions - 20.11
18245 Terry Hutslar - 1,550.05
18246 Dean Larson - 1,080.26
18247 Pattie Solberg - 1,196.36
18248 NDPERS - 247.00
18249 Great Plains Directory - 50.60
18250 Arrowhead Pest Control - 23.00
18251 ND Dept. of Health - 16.00
18252 Marco - 119.67

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

March 27, 2015 – Special Meeting

A Special meeting was held on March 27 2015 at 1:00 p.m. in the City Meeting Room. Present were Pres. LeAnn Domonoske-Kellar, Commissioners John Clausen, Lisa Hedstrom and Joel Middaugh. Absent Commissioners Joan Kruckenberg.

The purpose of this meeting was for a liquor license transfer for the Time Out Tavern.

Motion made by Middaugh and seconded by Clausen to allow the liquor license transfer for March 28, 2015 for the Pheasants Forever Banquet. All present voted aye, motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 1:10 p.m.

April 1, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on April 1, 2015, 7:00 p.m. at the City Meeting Room. Present were Pres. Domonoske-Kellar and Commissioners John Clausen and Joel Middaugh. Absent Commissioner Joan Kruckenberg and Lisa Hedstrom. Also present Mark Johnson and Dave Krein.

Motion made by Clausen and seconded by Middaugh to approve the minutes of the last regular meeting (03-18-15) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the agenda as presented with the addition of Ulteig Engineering. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve the first reading of the Amendment to the Pet License ordinance. Only a lifetime license will be offered for \$15.00 and the pet owner will still be required to keep all dog and cat rabies vaccination current. The fee will be non-refundable or transferable. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve the changes to the Memorial Hall contract. The security deposit was lowered from \$250 to \$150, the charge for the use of the outdoor cement slab was removed and several other minor changes were made. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve a noise variance for Robi's Repair on April 25th between the hours of 10:00 am to 5:30 pm for Dyno Days. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve Dave Kreins request for reimbursement of \$485.00 for having his sewer line thawed. Krein sewer line freezing has been an ongoing issue since a street project that was over seen by Interstate Engineering. Roll call vote taken. Aye: Commissioners Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Hedstrom. Motion carried.

Clean-Up Week for the City of Wilton has been set for May 4th – 9th weather permitting.

Pheasants Forever would like to make donation of new plates or chairs to the memorial hall instead of paying the \$250.00 rental fee for the banquet they held on March 28th. The Commission felt this would be a fair trade. No motions were made.

A rough draft of a new liquor license application was presented to the Commission. The City Auditor noticed the current application and the ordinances did not match.

A letter from Dean Bergsted with the Union Bank was presented to the Commission. The letter asked that deposit be kept under 1 million dollars to help the bank with security pledges. At this time the City of Wilton is leaving all money in the Union Bank.

Mark Johnson with Ulteig Engineering presented findings on the issues with sewer lines freezing on Whitman and 6th Street. A temporary line was granted for 508 6th St. N in 1973. The home owner at the time never had a permanent line installed. Installing the permanent line should resolve the freezing issue. There is a broken pipe on Whitman which is causing a blockage and freezing. The Commission felt they should wait for a full board before making a decision.

Motion made by Middaugh and seconded by Clausen to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent Kruckenberg and Hedstrom. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:33 p.m.

-99856 Visa - 730.71
-99855 Visa - 431.29
-89991 US Treasury - 2,983.88
4765 Sanitation Products - 1,437.92
18253 Otter Tail Power - 1,620.77
18254 Montana Dakota Utilities - 798.04
18255 BCBS of ND - 1,282.24
18256 SCRWD - 13,733.13
18257 Nationwide Payment Solutions - 95.40
18258 Terry Hutslar - 1,550.05
18259 Dean Larson - 1,080.26
18260 Pattie Solberg - 1,196.36
18261 Aflac - 102.44
18262 NDPERS - 247.00
18263 NDPERS - 4.76
18264 NDPERS - 1,717.84

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

April 13, 2015 – Special Meeting

A Special meeting was held on April 13, 2015 at 11:00 a.m. in the City Meeting Room. Present were Pres. LeAnn Domonoske-Kellar, Commissioners John Clausen and Joel Middaugh. Absent Commissioners Joan Kruckenberg and Lisa Hedstrom. Also present Tammy Fetzner and Lee Larson.

The purpose of this meeting was to interview Tammy Fetzner for the summer mowing position.

Lee Larson was not scheduled to be interviewed until 1:00 p.m. But at the request of the board come in at 11:15 for an interview.

Motion made by Clausen and seconded by Middaugh to hire Tammy Fetzner for the summer mowing position.

Meeting adjourned at 11:32 p.m.

April 15, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on April 1, 2015, 7:00 p.m. at the City Meeting Room. Present were Pres. Domonoske-Kellar and Commissioners John Clausen, Joan Kruckenberg, Lisa Hedstrom and Joel Middaugh. Also present AJ Tuck.

Motion made by Clausen and seconded by Hedstrom to approve the minutes of the last regular meeting (04-01-15) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the agenda as presented with the addition of Ulteig Engineering. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the second reading and final passage of the amendment to the Pet License ordinance. Only a lifetime license will be offered for \$15.00 and the pet owner will still be required to keep all dog and cat rabies vaccinations current. The fee will be non-refundable or transferable. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to allow anyone who paid for a pet license in 2015 to pay the \$12.00 difference and receive a lifetime pet license. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the new application for a liquor license. The questions on the application were updated to match the questions in the liquor ordinances. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to purchase 3 photos from Michael Kopp to use as a banner on the new website. Each photo will cost \$45.00. Roll call vote taken. Aye: Commissioners Clausen Kruckenberg, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

Commissioner Clausen presented the idea of splitting the cost of fixing the asphalt to the entrance of Cenex. The issue was tabled until an estimate is received.

Motion made by Clausen and seconded by Middaugh to have the homeowners at 206 McLean Avenue, change their physical address to 200 2nd Street. In late fall 2014 the house was moved onto the lot. There is no door facing McLean Avenue, which can cause confusion with emergency services and utility service calls. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to pay the bond payments totaling \$185,007.25 to Starion Bond Services. Roll call vote taken. Aye: Commissioners Clausen

Kruckenber, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

AJ Tuck presented several findings by Ulteig Engineering. 508 6th Street the sewer main would need extended to get the house hooked into a permanent sewer line. 509 7th Street the sewer main would also need extended. For the homes that are having issues with freezing in the winter it is recommended ejector pits be installed in the homes. To fix the sinking area of Bookwalter Avenue it was recommended the top 12 inches of the road be milled and redone with 3 inches of new asphalt, the cost would be around \$225,000.

Motion made by Clausen and seconded by Middaugh to renew the MSA Contract and General Engineering contract with Ulteig Engineering. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Kruckenber, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:32 p.m.

34 Starion Bond Services - 1,091.00
1028 Starion Bond Services - 175,727.25
4766 Ok Tire Stores - 751.03
4767 Sanitation Products Inc. - 614.25
18265 ND Office of State Tax - 290.16
18266 Job Service of ND - 33.86
18267 Starion Bond Services - 8,189.00
18268 Circle Sanitation - 6,548.25
18269 McLean County Sheriff - 6,132.39
18270 Office Depot - 218.38
18271 Bek Telephone - 19.81
18272 Arrowhead Pest Control - 23.00
18273 Ameri-Pride - 108.10
18274 ND One Call - 6.60
18275 Legend Air - 340.75
18276 Eclectic Systems - 1,795.00
18277 Farmers Union Oil - 318.84
18278 BHG, Inc. - 614.20
18279 Praxair Dist. - 19.03
18280 Safeguard Business Solutions - 205.08
18281 Ottetail Power - 1,622.11

18282 Montana Dakota Utilities - 497.50
18283 Terry Hutslar - 1,550.05
18284 Dean Larson - 1,080.26
18285 Pattie Solberg - 1,196.36
18286 NDPERS - 247.00

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

May 6, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on May 6, 2015, 7:00 p.m. at the City Meeting Room. Present were Commissioners John Clausen, Joan Kruckenberg, Lisa Hedstrom and Joel Middaugh. Absent Pres. Domonoske-Kellar. Also present AJ Tuck, Brad and Lisa Nielson, Katy Kassian, Myron and Clemma Basaraba, Paul Schauer and Jim Porter. In President Domonoske-Kellar absent the meeting was ran by Commissioner Middaugh.

Motion made by Hedstrom and seconded by Clausen to approve the minutes of the last regular meeting (04-15-15) as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Kruckenberg to approve the Board of Equalization minutes from the April 15, 2015 meeting as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the special meeting minutes from March 27, 2015 as presented. The purpose of this meeting was for a liquor license transfer. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the special meeting minutes from April 13, 2015. The purpose of this meeting was to fill the summer mowing position. All present voted aye, motion carried.

Motion made by Clausen and seconded by Kruckenberg to approve the agenda as presented. All present voted aye, motion carried.

Brad Nielson asked if the city would help cover the cost to replace the sewer line going into his lot on the south west corner of Whitman and Sixth Street. When the original line was installed, it was installed too shallow, which can cause freezing problems. The City engineer, AJ Tuck, stated that a city is usually responsible for repairs from the road to the curb. No motion was made.

Myron Basaraba will bring an estimate to the May 20th meeting to fix the sewer line on Whitman that has a break in it. Basaraba will also bring a bid in for the cost of repairs for the sewer line going into the Nelson's lot.

Katy Kassian asked the Commission what they envisioned for Wilton in the next 5 to 10 years. Kassian mentioned becoming part of Main Street U.S.A and just beautifying Main Street by painting the buildings or putting out planters. Kassian also stated she would like to see new building go up for business or areas rezoned so new business can open.

Motion made by Hedstrom and seconded by Clausen to approve the Washburn American Legion Site Authorization for the Time Out Tavern. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the Washburn American Legion Site Authorization for the Sportsman Bar. All present voted aye, motion carried.

Motion made by Clausen and seconded by Kruckenberg to approve liquor license transfer for the Sportsman Bar for June 27th for a wedding reception at the Memorial Hall. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve liquor license transfer for the Sportsman Bar on June 13th to the South Park for Wild in Wilton. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve liquor license transfer for the Time Out Tavern on June 13th to the South Park for Wild in Wilton. All present voted aye, motion carried.

Motion made by Clausen and seconded by Kruckenberg to approve the Park Boards request for a noise variance until 1:00 am on June 13th for Wild in Wilton. All present voted aye, motion carried.

The Board agreed to let the school dispose of the old roof at no charge in exchange for the gravel on the roof. No motion was made.

Tammy Fetzer was hired for the summer mowing position. She started on April 20th and as of May 6th she had work a total of 4 hours. All absences since April 22nd were unexcused. The board decided to give Fetzer another week and if she failed to show up, her employment would be terminated. No motion was made.

Motion made by Hedstrom and seconded by Clausen to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Kruckenberg, Hedstrom, and Middaugh. Nay: none. Abstained: none. Absent: Pres. Domonoske-Kellar. Motion carried.

With no other items for discussion Commissioner Middaugh declared the meeting adjourned at 7:43 p.m.

-89990 US Treasury - 3,145.52
18287 Terry Hutslar - 1,550.05
18288 Dean Larson - 1,080.26
18289 Pattie Solberg - 1,196.36
18290 Jerrod Belgarde - 335.71

18291 Lee Larson - 241.29
18292 Rachel Howe - 78.68
18293 William Kilian - 251.79
18294 MacDonald Omafray - 68.19
18295 Jerrod Belgarde - 131.14
18296 Lee Larson - 131.14
18297 Kelly Perkerwicz - 146.87
18298 Aflac - 102.44
18299 NDPERS - 247.00
18300 NDPERS - 1,717.86
18301 Circle Sanitation - 6,654.25
18302 McLean County Sheriff - 6,132.39
18303 ND One Call - 20.90
18304 Bek Telephone - 7.24

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

May 20, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on May 20, 2015, 7:00 p.m. at the City Meeting Room. Present were Pres. LeeAnn Domonoske-Kellar Commissioners John Clausen, Joan Kruckenberg, Lisa Hedstrom and Joel Middaugh. Absent none. Also present AJ Tuck, Mark Johnson, Dennis Hedstrom, Wayne Ruzicka, Terry Hutslar, Clemma Basaraba and Paul Schauer.

Motion made by Middaugh and seconded by Kruckenberg to approve the minutes of the last regular meeting (05-6-15) as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the agenda as presented. All present voted aye, motion carried.

Dennis Hedstrom asked if he could put a culvert in the north ditch on Whitman Ave between 7th Street and Hwy 83 and fill the ditch with dirt. Hedstrom owns a vacant lot and by filling the ditch with dirt would make his property more accessible. Hedstrom was informed by the City Engineer the work would have to be done by the City because it involved the public right of way. Hedstrom asked the City, if they would contract the work and assess the cost back to him. The issue was tabled until plans and bids can be obtained.

The work Hedstrom requested to be done will affect the estimate to fix the sewer issues on Whitman and 6th Street. The issue was tabled until a decision is made about the work Hedstrom is requesting.

Wayne Ruzicka with LiquidTek LLC, suggested putting 2 solar powered fountains and mixers in the Centennial Pond to help with the green scum issue in the summer. The same pumps would be moved to the lagoons in the fall and ran all winter to help with the smell emitted by the lagoons in the spring. The fountain will be removed from the lagoons and put back in the Centennial Pond in the spring. The cost to the City would be \$35,000. The City Engineer asked Ruzicka to provide him with the supporting data. The issue was tabled until the supporting data can be looked at.

The Commissioners will do ride arounds in their assigned sections and report any issues found at the June 3rd meeting

Motion made by Middaugh and seconded by Clausen to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Kruckenberg, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

With no other items for discussion Commissioner Middaugh declared the meeting adjourned at 7:43 p.m.

-99854 Visa - 209.22
-99853 Visa - 675.96
4769 County of Burleigh - 2,989.10
18306 Montana Dakota Utilities - 255.47
18307 Praxair Dist. - 20.11
18308 Ameri-Pride - 108.51
18309 ND Surplus Property - 20.00
18310 SCRWD - 14,365.55
18311 VOID - 0.00
18312 Farmers Union Oil - 227.54
18313 Terry Hutslar - 1,550.05
18314 Dean Larson - 1,080.26
18315 Doug Shelstad - 62.94
18316 Pattie Solberg - 1,196.36
18317 NDPERS - 247.00
18318 Dave Krien - 485.00
18319 Mykuhls Photography - 135.00
18320 BCBS of ND - 1,282.24
18321 SCRWD - 14,557.81
18322 BHG, Inc. - 232.96
18323 Otter Tail Power - 1,522.16
18324 Stein's Electric - 326.41
18325 Dakota Supply Group - 922.69

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

June 3, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on June 3, 2015, 7:00 p.m. at the City Meeting Room. Present were Pres. LeeAnn Domonoske-Kellar, Commissioners Lisa Hedstrom and Joel Middaugh. Absent Commissioners John Clausen, Joan Kruckenberg. Also present AJ Tuck, Myron and Clemma Basaraba.

Motion made by Middaugh and seconded by Hedstrom to approve the minutes of the last regular meeting (05-20-15) as presented. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Middaugh to approve the agenda as presented with the addition of B&B Excavating. All present voted aye, motion carried.

There has been an increasing issue with people disposing of trees in the lawn and leaf pile at the Wilton landfill even though there are several signs posted stating no trees allowed. If this continues to be a problem the lawn and leaf pile may get shut down completely. People can stop by the City shop during business hours and ask for the key to the land fill if the regular landfill hours are not convenient for them.

An estimate to run electrical for the Centennial Pond was not obtained due to the electricians not knowing exactly what was being installed. It was suggested that a landscaping company could suggest what the City would need for a fountain for the pond.

Letters will be sent to home owners who properties are in violation for overgrown grass (ordinance 12.0602), unlicensed vehicles (ordinance 12.0703) and accumulation of junk (ordinance 12.0702).

A letter will be sent to the Wilton Trailer Park. 17 of the lots in the trailer park were found to be minor to massive violations of City ordinances. The whole park will be given 15 days to become compliant with City Ordinances or face penalties.

Myron Basaraba presented the City with a bid to fix the Sewer line on Whitman for \$4,500 for the initial 30 feet and \$75.00 per foot for over 30 feet. And estimated to redo the Nielsen sewer line to the curb at \$3,800. The estimates do not include the cost of asphalt. The City Engineer, AJ Tuck, figured the asphalt would cost another \$10,000. The issue was tabled until it is known if Quality Asphalt will be coming in 2015.

Motion made by Middaugh and seconded by Hedstrom to pay all bills as presented. Roll call vote taken. Aye: Commissioners Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Commissioners Clausen and Kruckenberg. Motion carried.

With no other items for discussion Commissioner Middaugh declared the meeting adjourned at 7:36 p.m.

-99853 US Treasury - 3,266.96
18326 Linda Mees - 304.75
18327 Avenet - 3,870.00
18328 Office Depot - 91.27
18329 Steam-a-way - 310.20
18330 Arrowhead - 23.00
18331 Tamara Fetzer - 722.83
18332 Terry Hutslar - 1,550.05
18333 Dean Larson - 1,080.26
18334 Pattie Solberg - 1,196.36
18335 Aflac - 102.44
18336 NDPERS - 247.00
18337 NDPERS - 1,717.86

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

June 17, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on June 17, 2015, 7:00 p.m. at the City Meeting Room. Present were Pres. LeeAnn Domonoske-Kellar, Commissioners Lisa Hedstrom and Joel Middaugh. Absent Commissioners John Clausen, Joan Kruckenberg. Also present AJ Tuck, Clemma Basaraba and Alisa Breeding.

Motion made by Hedstrom and seconded by Middaugh to approve the minutes of the last regular meeting (06-03-15) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve the agenda as presented. All present voted aye, motion carried.

At the June 18, 2014 meeting Alisa Breeding was given permission to move a trailer house into the Wilton Trailer Park with the understanding the trailer would be re-skirted and re-sided with in a year. Breeding asked the board for an extension on the siding because stray cats got under her trailer and did \$2000.00 worth of damage. **Motion made by Hedstrom and seconded by Middaugh** to give Breeding until July 17, 2015 to paint the trailer so it is one color and until May 1, 2016 to have new siding on the trailer. Failure to meet either deadline will result in Breeding having to remove the trailer from City limits. All present voted aye, motion carried.

An estimate from Prairie View Landscaping was obtained. This estimate was for \$9,500, and included labor, an aerator, fountain and lights. Due to all the lawn chemicals that end up in the pond Prairie View suggested chemical treatment to counter act the lawn chemicals. The matter was tabled until it is found out the pond can be treated with just chemicals or if the aerator is also needed.

Quality Asphalt will not be hired by this city in 2015. If Quality Asphalt is brought in to patch the road for Nielsons' sewer line it will be \$780 just for the service call plus \$13 per square foot. Pres. Domonoske-Kellar was concerned if the City paid for part of the Nielsons' sewer line it would set a precedent and the city would have to start paying for every sewer line from the main to the curb. Commissioner Hedstrom suggested the matter be tabled until all members are present.

The City Engineer, AJ Tuck, suggest putting flapper gates in the man hole for the sewer lines that have freezing problems on 6th Street. The gates where not designed for sewer lines and would have to be modified to fit. The matter was tabled to give the City Maintenance workers a chance to look at the gates.

Motion made by Hedstrom and seconded by Middaugh to have a building inspector come from Minot to inspect buildings that may need to be condemned. The Fire Chief was not comfortable making the decision on his own if a building should be condemned. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Hedstrom Middaugh to approve a \$50.00 ad for the BHG, Inc. sports calendar. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Hedstrom to pay all bills as presented. Roll call vote taken. Aye: Commissioners Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Commissioners Clausen and Kruckenberg. Motion carried.

With no other items for discussion Pres. LeeAnn Domonoske-Kellar declared the meeting adjourned at 7:53 p.m.

4769 Farmers Union Oil - 1,254.73
4770 Hedahls - 115.19
4771 Power Plan - 70.42
18338 McLean County Sherriff - 6,132.39
18339 Circle Sanitation - 6,654.25
18340 Ulteig Engineering - 1,200.00
18341 Farmers Union Insurance - 350.00
18342 ND Dept. of Health - 16.00
18343 Bek Telephone - 13.15
18344 Inland Potable Services - 6,325.00
18345 Praxair Distribution - 19.75
18346 Hedahls - 98.70
18347 Farmers Union Elevator - 245.83
18348 Tonya Dickson - 367.17
18349 Tori Dickson - 824.13
18350 Tamara Fetzer - 564.62
18351 Zachary Hruby - 604.89
18352 Terry Hutslar - 1,550.05
18353 Brandon Jenkins - 323.22
18354 Lisa Jenkins - 572.57
18355 Dean Larson - 1,080.26
18356 Pattie Solberg - 1,196.36
18357 Tori Dickson - 196.24
18358 Lisa Jenkins - 923.50
18361 Montana Dakota Utilities - 161.16
18362 BCBS of ND - 1,282.24

18363 Sams Club - 189.72
18364 SCRWD - 15,985.44
18365 Otter Tail Power - 1,466.58
18366 Display Sales - 3,429.00
18367 Ameri Pride - 108.51

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

July 1, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on July 1, 2015, 7:00 p.m. at the City Meeting Room. Present were Pres. LeeAnn Domonoske-Kellar, Commissioners John Clausen, Joan Kruckenberg, Lisa Hedstrom and Joel Middaugh. Also present A.J. Tuck, Myron and Clemma Basaraba and Brad and Lisa Nielson.

Motion made by Middaugh and seconded by Hedstrom to approve the minutes of the last regular meeting (06-17-15) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve the purchase of an aerator and chemicals from Prairie View Landscaping for \$5,700 to treat the Centennial Park pond. Roll call vote taken. Aye: Commissioners Clausen, Kruckenberg, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

Motion made by Hedstrom and seconded by Middaugh to approve the installation of a sewer line from the sewer main to the curb at Brad and Lisa Neilson property located at 605 Whitman Ave. The City will pay for all costs. Roll call vote taken. Aye: Commissioners Kruckenberg, Hedstrom, and Middaugh. Nay: Pres. Domonoske-Kellar. Abstained: Clausen. Absent: none. Motion carried.

Motion made by Clausen and seconded by Kruckenberg to approve B&B Excavating's bid to install a sewer line from the main to the curb located at 605 Whitman for \$3,800. Roll call vote taken. Aye: Commissioners Clausen, Kruckenberg, Hedstrom, and Middaugh. Nay: Pres. Domonoske-Kellar. Abstained: none. Absent: none. Motion carried.

At the June 17, 2015 it was suggested flapper gates should be installed in the man holes along Whitman Ave. where the sewer lines have freezing issues. The City Maintenance workers voiced concerns about the flapper gates freezing shut. The City Engineer, A.J. Tuck will contact the City Maintenance worker and explain the flapper gates in more detail.

During a routine inspection of the Wilton Landfill by the Health Board several items were found that cannot be in the Wilton landfill. Because of this no one will be admitted into the landfill unless a City employee is present.

Motion made by Hedstrom and seconded by Clausen to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Kruckenberg, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

With no other items for discussion Pres. LeeAnn Domonoske-Kellar declared the meeting adjourned at 7:31 p.m.

-99852 Visa - 969.53
18368 NDPERS - 247.00
18369 ND Dpt. Of Health - 35.00
18370 Pro Forms - 90.84
18371 Arrowhead Pest Control - 23.00
18372 ND Dpt. Of Health - 48.00
18373 Void
18374 Tamara Fetzer - 668.06
18375 Terry Hutslar - 1,550.05
18376 Void
18377 Dean Larson - 1,080.26
18378 Pattie Solberg - 1,196.36
18379 NDPERS - 247.00
18380 NDPERS - 1,717.86
18381 Tonya Dickson - 147.76
18382 Zachary Hruby - 309.37
18383 Lisa Jenkins - 244.73

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

July 15, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on July 15, 2015, 7:00 p.m. at the City Meeting Room. Present were Commissioners John Clausen, Joan Kruckenberg, Lisa Hedstrom and Joel Middaugh. Also present A.J. Tuck, Jeremy and Jennie Birdsell and Lyle Aune. In Pres. LeeAnn Domonoske-Kellar's absence the meeting was run by Commissioner Middaugh.

Motion made by Clausen and seconded by Kruckenberg to approve the minutes of the last regular meeting (07-01-15) as presented. All present voted aye, motion carried.

Motion made by Kruckenberg and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Kruckenberg and seconded by Hedstrom to allow Lyle Aune to dispose of the back portion of his building located at 28 Dakota Ave. for free at the City landfill. All present voted aye, motion carried.

Motion made by Clausen and seconded by Kruckenberg to allow Aune to extend the fence behind his building located at 28 Dakota Ave. to where the demolished portion of the build stood. No fee will be charged for a building permit. All present voted aye, motion carried.

Travis and Chantel Kuhn were not present to discuss the 1974 trailer they want to move into the Wilton Trailer Park, there was no discussion by the board.

Jeremy Birdsell asked the commission for a variance request to build a new garage on his property located at 206 Dakota Ave. The garage will be 16 feet from the curb. The garage will be behind the house so it will not block line of sight for traffic. Birdsell met with Zoning members Bob Ell and Bruce Wagendorf earlier at 6:00 pm. Quorum was not met at the meeting. The Zoning members present had no issues with the plans. **Motion made by Clausen and seconded by Hedstrom** to grant Birdsell the variance request. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the liquor license transfer to the Time Out Tavern for July 17, 2015. The purpose of the transfer is for a wedding reception at the Memorial Hall. All present voted aye, motion carried.

Due to the confusion at the July 1, 2015 meeting on how to read ordinance 7.0305 - Building Sewers and Connections. Pres. Domonoske-Kellar wanted the City Attorney, David Lindell, opinion on the ordinance. A letter was present from Lindell stating that in his opinion "the property owner is responsible for ALL expenses and costs of the installation and connection of a

sewer service line to the City's main sewer." and "a separate and independent sewer shall be provided for every building only means that the City must allow each building to be connected to the City's main system but would not require the City to pay for such provision." A copy of the original letter will be kept on file in the Auditors Office.

Motion made by Clausen and seconded by Kruckenberg to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Kruckenberg, Hedstrom and Middaugh. Nay: none. Abstained: none. Absent: Pres. Domonoske-Kellar. Motion carried.

With no other items for discussion Commissioner Middaugh declared the meeting adjourned at 7:29 p.m.

-89988 US Treasury - 4,099.77
18384 ND Office of State Tax - 304.34
18385 Job Service of ND - 42.87
18386 Aflac - 102.44
18387 McLean County Sheriff - 6,132.39
18388 Circle Sanitation - 6,720.75
18389 Farmers Union Oil - 698.39
18390 Reliable Office Supplies - 31.75
18391 Praxair Distribution - 20.11
18392 Sam's Club - 29.99
18393 BHG, Inc. - 269.95
18394 Bek Telephone - 21.72
18395 Ameri-Pride - 108.51
18396 Tori Dickson - 108.51
18397 Tamara Fetzer - 588.96
18398 Zachary Hruby - 397.10
18399 Terry Hutslar - 1,550.05
18400 Brandon Jenkins - 235.49
18401 Lisa Jenkins - 307.06
18402 Dean Larson - 1,080.26
18403 Pattie Solberg - 1,196.36
18404 Tori Dickson - 824.13

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

August 5, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on August 5, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar, Commissioners John Clausen, Joan Kruckenberg and Joel Middaugh. Also present Andrew Thierolf.

Motion made by Kruckenberg and seconded by Middaugh to approve the minutes of the last regular meeting (07-15-15) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Kruckenberg to approve the agenda as presented. All present voted aye, motion carried.

Andrew Thierolf with the Mclean County Emergency Management discussed the Mclean County Multi Hazard Mitigation Plan. If the City of Wilton takes mitigation actions, the city will be eligible for grant money to help cover the cost of supplies or equipment purchased. At this time the City would like a back-up generator for the Memorial Hall.

Motion made by Kruckenberg and seconded by Clausen to approve Cliff Mathys for the Wilton Zoning Board. All present voted aye, motion carried.

One of the picnic tables at the Wilton RV was damaged beyond repair. The City will budget for a cement replacement table for 2016.

Motion made by Middaugh and seconded by Clausen to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Kruckenberg, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Commissioner Hedstrom. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:19 p.m.

-99851 Visa - 1,170.91
4772 Otter Tail Power - 1,264.30
18405 Tonya Dickson - 159.30
48406 ND Insurance Dept. - 1,266.63
78407 SCRWD - 15,903.75
108408 MDU - 82.76
138409 James Scott - 150.00
168410 Prairie View Landscaping - 2,600.00
198411 Lindell Law Office - 75.00
228412 Tonya Dickson - 138.52

258413 Tamara Fetzer - 588.96
288414 Zachary Hruby - 175.46
318415 Terry Hutslar - 1,550.05
348416 Dean Larson - 1,080.26
378417 Pattie Solberg - 1,196.36
408418 Tori Dickson - 1,204.77
438419 Lisa Jenkins - 346.31
468420 NDPERS - 494.00
498421 NDPERS - 1,717.86

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

August 19, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on August 19, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar, Commissioners John Clausen, Lisa Hedstrom and Joel Middaugh. Absent Commissioner Joan Kruckenberg. Also present Andrew Thierolf.

Motion made by Clausen and seconded by Hedstrom to approve the minutes of the last regular meeting (08-05-15) as presented. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Steve Bernhardt requested a variance to build a 1,750 sq. ft. garage on his property located at 642 High Park Drive. The garage will meet all set back requirements and buildings will only be covering 22.5% of the square footage of the property. Current Zoning Laws state only 30% of inside lot can be covered by buildings. The Wilton Zoning Board approved Bernhardts request on August 13, 2015. **Motion made by Clausen and seconded by Hedstrom** to approve Bernhardts variance request. All present voted aye, motion carried.

At the August 13, 2015 Zoning Board meeting the board voted to lower the cost of building permits for a fence or deck only to \$15.00. **Motion made by Clausen and seconded by Middaugh** to approve the change in building permit fees for a fence or deck. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve the first reading of the amendment to ordinance 10.0310 - Disposal of Refuse Not Collected by the City. The amendment is for a fine of \$50.00 to \$500.00 for dumping over the fence or outside of the fenced area of the landfill. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Commissioner Kruckenberg. Motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve the first reading of the ordinance 10.0313 Designated Yard Waste Disposal Area. The ordinance prohibits logs, trees, branches and stumps from being left in the grass pit. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Commissioner Kruckenberg. Motion carried.

The first draft of the 2016 budget was given to the commissioners to look at. It will be discussed at the September 2, 2015 meeting.

The Commissioner were asked to do Ride Arounds in their designated areas and will present any findings at the September 2, 2015 meeting.

Motion made by Middaugh and seconded by Hedstrom to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Commissioner Kruckenberg. Motion carried. With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:21 p.m.

161 Wilton Economic Development -
9,300.00
4773 B & B Excavating - 3,800.00
4774 Rough Riders Industries - 50.08
4775 Power Plan - 22.81
4776 Farmers Union Oil - 793.79
18422 Aflac - 102.44
18423 McLean County Sheriff - 6,132.39
18424 Circle Sanitation - 6,816.75
18425 Arrowhead Pest Control - 23.00
18426 ND League of Cities - 927.00
18427 C.S. Doors, Inc. - 12.55
18428 Verizon Wireless - 155.41
18429 BCBS of ND - 1,363.54
18430 Acme Tools - 339.95

18431 Praxair Distribution - 19.75
18432 BEK Telephone - 22.47
18433 Ameri-Pride - 163.10
18434 Marco, Inc. - 89.04
18435 ND One Call - 23.10
18436 Dakota Supply Group - 726.33
18437 Tonya Dickson - 193.93
18438 Tori Dickson - 27.27
18439 Terry Hutslar - 1,550.05
18440 Brandon Jenkins - 147.76
18441 Lisa Jenkins - 341.69
18442 Dean Larson - 1,080.26
18443 Amanda Odegard - 249.24
18444 Pattie Solberg - 1,196.36
18445 NDPERS - 247.00

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

September 2, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on September 2, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar, Commissioners John Clausen, Joan Kruckenberg, Lisa Hedstrom and Joel Middaugh. Also present A.J. Tuck.

Motion made by Clausen and seconded by Kruckenberg to approve the minutes of the last regular meeting (08-19-15) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the agenda as presented with the addition of the SRF Applications. All present voted aye, motion carried.

Motion made by Clausen and seconded Hedstrom to approve the second reading and final passage of the amendment to ordinance 10.0310 - Disposal of Refuse Not Collected by the City. The amendment is for a fine of \$50.00 to \$500.00 for dumping over the fence or outside of the fenced area of the landfill. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Middaugh to approve the second reading and final passage of the ordinance 10.0313 Designated Yard Waste Disposal Area. The ordinance prohibits logs, trees, branches and stumps from being left in the grass pit. All present voted aye, motion carried.

The Commissioners were asked to do Ride Arounds in their designated areas. Several minor issues involving overgrown grass and trees hanging to low in the road where discussed.

Dennis Hedstrom spoke with Pres. Domonoske-Keller prior to the meeting about adding approaches into his property located on the south side of the new bus barn on 7th Street. Hedstrom wanted to know what the City would approve and requested as many approaches as possible. A drawing of the project with a maximum of 2 approaches built to DOT standards with 24" concrete culverts with flared ends would have to be submitted to the City.

Motion made by Clausen and seconded Middaugh to approve Ulteig Engineering bid to survey the property around the Wilton Lagoons for \$5,700. The reason for the survey is to find the property line and build a cold storage building in the spring of 2016. Roll call vote taken. Aye: Commissioners Clausen, Kruckenberg, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve the 2016 contract with the Mclean County Sheriff's Office for \$82,618.08. Roll call vote taken. Aye: Commissioners

Clausen, Kruckenberg, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none.
Abstained: none. Absent: none. Motion carried.

Motion made by Clausen and seconded Middaugh to approve a notice of assessment letter be sent to the property owner of 510 Minnesota Ave giving her 30 days to pay the past due amount plus any interest on the account or the full amount due will be assessed to the property taxes. All present voted aye, motion carried.

A.J. Tuck with Ulteig Engineering talked to the Commission about the State Revolving Fund Applications, which are due by October 12, 2015. By summing an application, the City is not obligated to do the project but the City would be eligible for money for the project.

Motion made by Clausen and seconded by Middaugh to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Kruckenberg, Hedstrom, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: none. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:26 p.m.

-99850 Visa - 737.09
-99849 Visa - 312.70
18446 Zachary Hruby - 729.56
18447 Montana Dakota Utilities - 74.32
18448 ND Dept. of Health - 16.00
18449 Otter Tail Power - 1,374.67
18450 SCRWD - 18,389.46
18451 Office Depot - 236.18
18452 BCBS of ND - 1,363.54
18453 Tamara Fetzer - 625.47
18454 Terry Hutslar - 1,550.05
18455 Dean Larson - 1,080.26
18456 Pattie Solberg - 1,196.36

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

September 16, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on September 16, 2015, 7:00 p.m. at the City Meeting Room. Present were, Commissioners John Clausen, Lisa Hedstrom and Joel Middaugh. Absent: President LeeAnn Domonoske-Kellar and Commissioner Joan Kruckenberg. Also present A.J. Tuck. In Pres. Domonoske-Kellar absents the meeting was chaired by Joel Middaugh.

Motion made by Clausen and seconded by Hedstrom to approve the minutes of the last regular meeting (09-02-15) as presented. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Clausen to approve the Preliminary Budget for 2016. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the Sportsman's Bar request to block off Railway Ave between Dakota Ave the alley behind the bar for a tailgate party on September 16, 2015. The section of road will be closed from 8:00 am to 5:00 pm. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve a Gaming Permit for the Sacred Heart Church to hold a raffle and bingo at the Memorial Hall on October 4, 2015. All present voted aye, motion carried.

A Fall Clean-up is scheduled for Sept. 29th, Oct 1st, Oct 6th and Oct 8th. There will be no charge for Wilton City residents on these days.

Motion made by Clausen and seconded by Hedstrom to approve Norma Hochhalter pay of \$20.00 per hour. Hochhalter has agreed to work part time when the City Auditor goes on maternity leave in November. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to pay all bills as presented. Roll call vote taken. Aye: Commissioners Clausen, Hedstrom and Middaugh. Nay: none. Abstained: none. Absent: Kruckenberg and Pres. Domonoske-Kellar. Motion carried.

With no other items for discussion Comm. Middaugh declared the meeting adjourned at 7:16 p.m.

-89986 Visa - 3,387.88
4777 Hedahls - 273.21
4778 Farmers Union Oil - 826.98
18457 Aflac - 102.44
18458 NDPERS - 247.00
18459 NDPERS - 1,717.86
18460 McLean County Sheriff - 6,132.39
18461 Circle Sanitation - 6,864.75
18462 Prairie View Landscaping - 3,133.86
18463 Ameri-Pride - 217.69
18464 Sensus - 1,617.45
18465 BEK Communications - 11.59
18466 Praxair Distribution Inc. - 20.11
18467 BHG, Inc. - 565.45
18468 ND Dept. of Health - 16.00
18469 Sam's Club / GEGRB - 216.83
18470 Verizon Wireless - 155.47
18471 BHG, Inc. - 15.00
18472 Terry Hutslar - 1,550.05
18473 Dean Larson - 1,080.26
18474 Pattie Solberg - 1,196.36
18475 NDPERS - 247.00

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

October 7, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on October 7, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar, Commissioners Joan Kruckenberg, Lisa Hedstrom and Joel Middaugh. Also present were A.J. Tuck and Bob Ell.

Motion made by Hedstrom and seconded by Kruckenberg to approve the minutes of the last regular meeting (09-16-15) as presented. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Kruckenberg to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Hedstrom and seconded by Kruckenberg to approve the Budget for 2016. Roll call vote taken. Aye: Commissioners Hedstrom Kruckenberg, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Clausen. Motion carried.

Motion made by Middaugh and seconded by Hedstrom to assess the past due water bill to the 2015 property taxes for 510 Minnesota Ave. The total amount to be assessed is \$448.76. Roll call vote taken. Aye: Commissioners Hedstrom, Kruckenberg, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Clausen. Motion carried.

Motion made by Middaugh and seconded by Hedstrom to turn the intersection at Whitman Ave. and 7th Street into a 4-way stop. All present voted aye, motion carried.

The Chairman of the Wilton Zoning Board, Bob Ell, informed the commission of people not having inspections done. It was discussed what action to take if inspection are missed such as having the work torn down to the point an inspection can be done or possibly fining the contractor or home owner.

The City Custodian resigned due to a conflict with her full-time job schedule. An ad will be placed in the Leader-New advertising the job. The job will pay \$15.00 an hour. The deadline for applications will be November 18th.

Motion made by Middaugh and seconded by Middaugh to approve the three bond payments to Starion Bond Service for a total of \$22,886.25. Roll call vote taken. Aye: Commissioners Hedstrom, Kruckenberg, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Clausen. Motion carried.

Motion made by Middaugh and seconded by Hedstrom to pay all bills as presented. Roll call vote taken. Aye: Commissioners Hedstrom, Kruckenberg, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Clausen. Motion carried.

With no other items for discussion President LeeAnn Domonoske-Kellar declared the meeting adjourned at 7:16 p.m.

-99848 Visa - 947.85
-89985 US Treasury - 3,038.96
35 Starion Bond Service - 12,152.75
1029 Starion Bond Service - 7,859.00
4479 County of Burleigh - 79.35
18476 Lisa Jenkins - 332.46
18477 Terry Hutslar - 1,550.05
18478 Dean Larson - 1,080.26
18479 Pattie Solberg - 1,196.36
18480 Otter Tail Power - 1,353.45
18481 Montana Dakota Utilities - 83.95
18482 Dakota Fire Station - 158.00
18483 ND One Call - 40.70
18484 SCRWD - 18,428.36
18485 Arrowhead Pest Control - 23.00
18486 McLean County Treasurer - 1,756.00
18487 Starion Bond Service - 2,874.50
18488 BCBS of ND - 1,363.54
18489 Aflac - 102.44
18490 NDPERS - 247.00
18491 NDPERS - 1,717.84
18492 ND Office of State Tax Commission - 315.29
18493 Job Service of ND - 42.49

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

October 21, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on October 21, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar, Commissioners Lisa Hedstrom and Joel Middaugh. Absent: Commissioner Joan Kruckenberg

Motion made by Middaugh and seconded by Hedstrom to approve the minutes of the last regular meeting (10-7-15) as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve the agenda with the addition of Sakakawea Ad. All present voted aye, motion carried.

City Maintenance Report: None

Motion made by Clausen and seconded by Hedstrom to approve the Lion's gaming permit. All present voted aye.

Zoning Compensation: Discussion was held concerning compensation for the Zoning members. Tabled to next meeting to allow time to seek advice from League of Cities.

Motion made by Hedstrom and seconded by Middaugh to approve Ulteig's proposal to write grants to dredge the city pond. The grant writing fee is \$2,800. Roll call vote taken. Aye: Commissioners Hedstrom, Middaugh and Clausen and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Kruckenberg. Motion carried.

Motion made by Clausen and seconded by Hedstrom to approve Ellingson request to move a trailer into the trailer park. All present voted aye, motion carried.

Motion made by Clausen and seconded by Middaugh to approve the variance for Paul Rasmusen's porch addition. Aye: Commissioners Hedstrom, Kruckenberg, Middaugh and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Kruckenberg. Motion carried.

Motion made by Hedstrom and seconded by Middaugh to approve the City of Wilton's ad in the 2016 Sakakawea Country. Roll call vote taken. Aye: Commissioners Hedstrom, Kruckenberg, Middaugh and Clausen and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Kruckenberg. Motion carried.

Motion made by Middaugh and seconded by Hedstrom to pay all bills as presented. Roll call vote taken. Aye: Commissioners Hedstrom, Kruckenberg, Middaugh and Clausen and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Kruckenberg. Motion carried.

With no other items for discussion President LeeAnn Domonoske-Kellar declared the meeting adjourned at 7:28 p.m.

4780 Hedahls 77.56
4781 NSC Minerals 2,362.28
4782 Power Plan 802.06
18494 Circle Sanitation 6,902.75
18465 McLean County Sheriff 6,132.39
18496 ND One Call 14.30
18497 Arrowhead Pest Control 23.00
18498 BHG, Inc. 363.32
18499 Farmer's Union Oil 419.51
18500 Bek - 10.18
18501 Praxair Distribution 20.11
18502 Verizon Wireless 160.47
18503 Farmers Union Insurance 5,242.00
18504 ND League of Cities 860.00
18505 Holiday Inn 344.76
18506 Joan Kruckenberg 313.25
18507 Lisa Hedstrom 313.25
18508 Leann Domonoske-Kellar 272.25
18509 Tara Davenport 150.00
18510 Terry Hutslar 1,550.05
18511 Dean Larson 1,080.26
18512 Pattie Solberg 1,196.36
18513 NDPERS 247.00

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

November 4, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on November 4, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar, Commissioners Lisa Hedstrom and Joel Middaugh. Absent: Commissioner Joan Kruckenberg

Motion made by Middaugh and seconded by Clausen to approve the minutes of the last regular meeting (10-21-2015) as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the agenda. All present voted aye, motion carried.

City Maintenance Report: None

Zoning Compensation: North Dakota League of Cities advised the City of Wilton is unable to compensate the Zoning based on a percentage bases. Discussion was held concerning a flat rate stipend. N.D. League of Cities will be contacted to find out the answers.

Motion made by Hedstrom and seconded by Middaugh to approve Sportsman's Bar License transfer for 1/23/2016. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve Delta Gaming Permit. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve paying the Coal Conversion Dues of \$200. All present voted aye, Motion carried.

Motion made by Clausen and seconded by Middaugh to pay all bills as presented. Roll call vote. Aye: Commissioners Hedstrom, Kruckenberg, Middaugh and Clausen and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Kruckenberg. Motion carried.

18520 Terry Hutslar 1,550.05
18521 Dean Larson 1,080.26
18522 Pattie Solberg 1,196.36
18530 Aflac 102.44
18528 Verizon 205.99
18539 Border States 422.74
18527 Blue Cross Blue Shield 1,363.54
4785 Sanitation Products 4,217.02
18526 Pro Forms 97.00

18525 Coal Conversion Counties 200.00

18541 Ulteig 1,656.22

18540 Ameri-Pride 115.82

With no other items for discussion President LeeAnn Domonoske-Kellar declared the meeting adjourned at 7:07 p.m.

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

November 17, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on November 17, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar, Commissioners Lisa Hedstrom and Joel Middaugh. Absent: Commissioner Joan Kruckenberg

Motion made by Middaugh and seconded by Clausen to approve the minutes of the last regular meeting (11-4-2015) as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Hedstrom to approve the agenda. All present voted aye, motion carried.

City Maintenance Report: None

Zoning Compensation: Motion made by Clausen and seconded by Middaugh to pay Zoning starting in 2016 a yearly compensation of \$100 per committee member and \$150 yearly compensation to the Committee Chair. Aye: Commissioners Hedstrom, Middaugh and Clausen and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Kruckenberg. Motion carried.

Motion made by Middaugh and seconded by Hedstrom to approve the invoice of \$700 from Efficient Solutions Contracting for removal of 70 appliances from the city landfill. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Hedstrom to pay all bills as presented. Roll call vote. Aye: Commissioners Hedstrom, Middaugh and Clausen and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Kruckenberg. Motion carried.

4786 Rough Rider Industries 328.50
18529 Farmers Union Oil 606.34
18531 John Clausen 1,582.76
18532 LeeAnn Domonoske-Kellar 2,288.13
18533 Lisa Hedstrom 1,562.49
18534 Terry Hutslar 1,550.05
18535 Joan Kruckenberg 1,542.20
18536 Dean Larson 1,080.26
18537 Joel Middaugh 1,708.47
18538 Jamie Schurhamer 1,524.20
18542 McLean County Sheriff 6132.39
18543 Circle Sanitation 6896.75

18544 Ottertail 1,398.12
18545 Montana Dakota Utilities 173.83
18546 Ameri Pride 224.33
18547 Bek 10.31
18548 ND Department of Health 16.00
18549 Praxair 20.05
18550 Marco 113.05
18551 ND Insurance Department 90.00
18553 Rough Rider Industries 527.69
18554 Fastenal 14.78
18555 Corey Hendricks 700.00

With no other items for discussion President LeeAnn Domonoske-Kellar declared the meeting adjourned at 7:14 p.m.

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

December 2, 2015 – Regular Meeting

The meeting was cancelled because quorum was not met. All items on the agenda will be moved to the December 16th agenda.

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.

December 16, 2015 – Regular Meeting

A regular meeting of the Board of City Commissioners was held on December 16, 2015, 7:00 p.m. at the City Meeting Room. Present were President LeeAnn Domonoske-Kellar, Commissioners John Clausen and Joel Middaugh. Absent: Commissioner Joan Kruckenberg and Lisa Hedstrom

Motion made by Middaugh and seconded by Clausen to approve the minutes of the last regular meeting (11-17-2015) as presented. All present voted aye, motion carried.

Motion made by Middaugh and seconded by Clausen to approve the agenda. All present voted aye, motion carried.

City Maintenance Report: None

The City Engineer, AJ Tuck informed the commission the Lagoon Survey is waiting for approval from the Burleigh County Engineer.

Motion made by Clausen and seconded by Middaugh to approve the TAP application. All present voted aye, motion carried. The Tap application is for a grant to pay for 80% of the cost of painting and installing new windows for the Soo Depot.

AJ Tuck also presented the Commission with the Capital Improvement Plan (C.I.P.). The C.I.P. can be used to help decide which road and infrastructure improvements should be done. The City is not required to follow the time line in the C.I.P or to do the road and infrastructure improvements. A copy of the C.I.P. will be on file in the Auditors Office.

Motion made by Middaugh and seconded by Clausen to pay all bills as presented. Roll call vote. Aye: Commissioners, Middaugh, Clausen and Pres. Domonoske-Kellar. Nay: none. Abstained: none. Absent: Kruckenberg and Hedstrom. Motion carried.

With no other items for discussion President LeeAnn Domonoske-Kellar declared the meeting adjourned at 7:16 p.m.

-89984 US Treasury 2,983.88
-99847 US Treasury 4,731.52
-99845 Visa 57.34
-99846 Visa 758.28
-89983 Visa 567.45

4783CJ Crane Service 2,500.00
4784 NSC Minerals 241.16
4787 Power Plan 13.78
18514 ND Association of Oil & Gas 100.00
18515 Montana Dakota Utilities 172.71
18516 SCRWD 16,708.98
18518 ND Dept. of Health 16.00
18523 NDPERS 247.00
18524 NDPERS 1,717.86
18557 Dean Larson 1,080.26
18556 Terry Hutslar 1,550.05
18558 BHG, INC 215.39
18559 First District Health Unit 155.00
18560 Blue Cross 1,363.54
18561 SCRWD 16,712.87
18562 Ulteig 4,864.00
18563 Aflac 102.44
18564 NDPERS 344.00
18565 NDPERS 6.44
18566 NDPERS 1,216.81
18567 Circle Sanitation 6,336.75
18568 McLean County Sheriff 6,132.39
18569 Black Mountain Software 3,138.00
18570 ND Water Users 100.00
18571 Bek Telephone 9.18
18572 Verizon Wireless 152.55
18573 Sam's Club 56.78
18574 Farmers Union Oil 238.65
18575 Arrowhead Pest Control 46.00
18576 Ameri-Pride 115.82
18577 Brown and Saenger 56.52
18578 Ottertail Power 2,819.54
18579 Montana Dakota Utilities 367.96
18580 Norma Hochhalter 591.04
18581 Terry Hutslar 1,550.05
18582 Dean Larson 1,080.26
18583 Pattie Solberg 1,196.36

Pattie Solberg, City Auditor

LeeAnn Domonoske-Kellar, Pres.