



2019

City of Wilton

Commission Agendas

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January 2, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A.
  
7. New Business
  - A. Dennis Hedstrom
  - B. 2-year Tax Exempt - Steinert
  - C. Employee Raises
  
8. Reports
9. Bills
10. Adjournment

January 16, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A. Employee Handbook
  
7. New Business
  - A. Sportsmen's Bar – Liquor License Transfer
  - B. CD Corrections
  
8. Reports
9. Bills
10. Adjournment

February 6, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A. Employee Handbook
  
7. New Business
  - A. Vicky Bender – Memorial Hall
  - B. Krista McGregor – Water Break
  - C. Depository of Public Funds
  - D. Annual Cash Repot
  
8. Reports
9. Bills
10. Adjournment

February 20, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A. Employee Handbook
  
7. New Business
  - A. Ulteig Engineering - MSA
  - B. City Owned Lots – Special Payoff
  - C. Modem for Sign
  
8. Reports
9. Bills
10. Adjournment

March 6, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A. Employee Handbook
  
7. New Business
  - A. Camp of the Cross
  - B. Gaming Permit – Dollars for Scholars
  - C. CD's
  - D. Charity Permit / Site Authorization Fee
  - E. Memorial Hall Rate Policy
  - F. Cold Storage Building – Door Openers
  
8. Reports
9. Bills
10. Adjournment

March 20, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A. Employee Handbook
  - B. Cold Storage Building – Door Openers
  - C. Memorial Hall Rate Policy
  
7. New Business
  - A. Water Break – Cindy Bartholomew
  - B. AT&T – Eric
  - C. FFA – Memorial Hall
  - D. Pet License
  
8. Reports
9. Bills
10. Adjournment



City of Wilton

April 6, 2019

Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  - A. Water Break on Burleigh Road
  
6. Old Business
  - A. Employee Handbook
  - B. Water CD's
  
7. New Business
  - A. Gaming Permit – Wilton Softball
  - B. Bond Payments
    1. \$1,225,000 Refunding Bond of 2014
    2. \$805,000 Refunding Bond of 2013
    3. \$150,000 Water and Sewer Bond of 2006
  - C. Water Loss
  - D. National Service Recognition Day Proclamation
  - E. Terry – Vacation May 8-18
  - F. BOE Meeting – April 17<sup>th</sup> @6:30
  
8. Reports
9. Bills
10. Adjournment

April 17, 2019 - Board of Equalization  
6:30 P.M.

1. Call To Order
2. Roll Call
3. Presentation of new value from assessor.
4. Approve/Disapprove each parcel's value as presented.
5. Adjournment

Contact Information:

Ryan Oberg, Assessor  
701-462-8541

April 17, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A. Employee Handbook
  - B. Water Loss
  
7. New Business
  - A. Otter Tail Power
  - B. Spring Clean Up
  - C. Compliance Letters
  
8. Reports
9. Bills
10. Adjournment

May 1, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Approve Board of Equalization Minutes
5. Finalize Agenda
6. City Maintenance Report
  
7. Old Business
  - A. Employee Handbook
  
8. New Business
  - A. Time Out Tavern – License Transfer for Multiple Dates
  - B. Water Tower Cleaning
  - C. Sales and Use Request
  - D. Gaming Permits
    1. County Line Café
    2. Sportsmen’s Bar
    3. Time Out Tavern
  - E. Variance Request – Set Hearing Date
  
9. Reports
10. Bills
11. Adjournment

May 15, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A. Employee Handbook
  
7. New Business
  - A. Wieble – Commercial Building Permit
  - B. Burn Ban
  - C. Liquor License Transfer – County Line Café
  - D. Wilton Lions Sign – 7<sup>th</sup> Street
  
8. Reports
9. Bills
10. Adjournment

May 22, 2019 - Public Hearing  
Agenda

1. Call Meeting To Order
2. Roll Call
3. Finalize Agenda
  
4. New Business
  - A. Quam Variance Request
  
5. Adjournment

June 5, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Approve Special Hearing Minutes
5. Finalize Agenda
6. City Maintenance Report
  
7. Old Business
  - A.
  
8. New Business
  - A. Myron Basaraba – Citizen Concerns
  - B. Compliance Letters
  - C. Wilton Park Board – Noise Variance – 2pm
  - D. Time Out Tavern - Liquor License Transfer
  - E. 2020 Budget
  - F. Ordinance Amendments
  - G. BCBS Renewal
  - H. Set Hearing Date
  
9. Reports
10. Bills
11. Adjournment

June 19, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A. Ordinance Amendments – 2<sup>nd</sup> Reading
  - B. 2020 Budget
  
7. New Business
  - A. Devin Hanson
  - B. Wilton School
  - C. Zoning Appointment – Mike Schmit
  - D. RV Park Trees
  - E. July 3<sup>rd</sup> Meeting
  - F. Pattie Vacation Days – July 8-12
  
8. Reports
9. Bills
10. Adjournment



June 26, 2019 - Public Hearing  
Agenda

1. Call Meeting To Order
2. Roll Call
3. Finalize Agenda
  
4. New Business
  - A. Schuh Variance Request - 2000 sq. ft Detached Garage
  - B. Schauer Variance Request - 1.5% over allowed intensity
  
5. Adjournment

July 17, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Approve Public Hearing Minutes
5. Finalize Agenda
6. City Maintenance Report
  
7. Public Hearing
  - A. CDBG Grant
  
8. Old Business
  - A. 2020 Budget
  - B. Park Trees
  
9. New Business
  - A. Sportsmen's Bar – License Transfer
  
10. Reports
11. Bills
12. Adjournment

August 7, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A.
  
7. New Business
  - A. Matt Leidy
  - B. Allisa Breeding - Dogs
  - C. Building Permits
    1. Grey – 30'x40' Detached Garage
    2. Stein – 6'8' Entryway
    3. Krien – 12'x12' 4 Seasons Porch
  - D. 2020 Police Contract
  - E. Wilton Landfill
  - F. Water CD - \$7000
  - G. League of Cities Conference Sept. 19-21
  - H. Pattie Vacation Days – Sept. 18-24
  
8. Reports
9. Bills
10. Adjournment

August 21, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A.
  
7. New Business
  1. American Legion Auxiliary – Gaming Permit
  2. Ordinance Book
  3. League of Cities Conference Sept. 19-21
  
8. Reports
9. Bills
10. Adjournment

September 4, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A. Ordinance Book
  
7. New Business
  1. Sacred Heart Church – Gaming Permit
  2. 1<sup>st</sup> Presbyterian Church – Gaming Permit
  3. Fire and Tornado Fund – Select Agent
  
8. Reports
9. Bills
10. Adjournment

September 19, 2019 - Special Meeting  
Agenda

1. Call Meeting to Order
2. Roll Call
  
3. New Business
  1. County Line Café – Liquor License
  
4. Adjournment

October 2, 2019 - Special Hearing

6:45 pm

Agenda

1. Call Meeting to Order
2. Roll Call
3. Finalize Agenda
  
4. New Business
  - A. 2019 Budget
  
11. Adjournment

October 16, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Approve Budget Hearing Minutes
5. Approve Special Meeting Minutes
6. Finalize Agenda
7. City Maintenance Report
  
8. Old Business
  - A.
  
9. New Business
  - A. Lake Sakakawea Ad - \$650.00 Full Page
  - B. Building Permits
    1. Bull Busters – Commercial
    2. City of Wilton – Commercial
    3. Marchus – Fence Permit
  - C. CC Payment Processing
  
10. Reports
11. Bills
12. Adjournment



November 6, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A.
  
7. New Business
  - A. Robert Gronek – Moving Permit
  - B. Ben Schafer
  - C. Delta Waterfowl – Gaming Permit
  - D. Wilton Fire Dept. – Gaming Permit
  
8. Reports
9. Bills
10. Adjournment

November 20, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A.
  
7. New Business
  - A. Supply Service Contract
  - B. Proclamation – Orville Speten
  - C. January 1<sup>st</sup> meeting
  
8. Reports
9. Bills
10. Adjournment

December 4, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  
6. Old Business
  - A. Snow Gates
  - B.
  
7. New Business
  1. Broom for Skid Steer
  2. Gaming Permit - Archery
  3. Community Orchard
  - 4.
  - 5.
  
8. Reports
9. Bills
10. Adjournment

December 18, 2019  
Agenda

1. Call Meeting to Order
2. Roll Call
3. Approve Meeting Minutes
4. Finalize Agenda
5. City Maintenance Report
  1. Street Lights
  2. Snow Plow
6. Old Business
  - A.
  - B.
7. New Business
  1. Special Assessment Manager Software
  2. Employee Raises
  3. NDPERS Refund
  4. CD's
  - 5.
8. Reports
9. Bills
10. Adjournment