

**MOBILE HOME MOVING PERMIT REQUEST FORM**

*City of Wilton*

PO Box 278 - 121 Dakota Ave

Wilton ND 58579

Email: wiltonnd@bektel.com Phone: 701-734-6707

DATE: \_\_\_\_\_

OWNER NAME(s): \_\_\_\_\_

PHONE #'s: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_  
 OF Mobile Home \_\_\_\_\_

YEAR: \_\_\_\_\_ MAKE: \_\_\_\_\_

MODEL: \_\_\_\_\_ SERIAL #: \_\_\_\_\_

MH PARK'S NAME: \_\_\_\_\_ & Planned Lot location: \_\_\_\_\_

Please explain all planned improvements that will be done prior to relocation, also list all items that are planned to be moved with the home. Use back of page if needed.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Color Pictures of each side (entire sides), roofing, skirting and any attached or detached decks/sheds or other attachments must accompany this request.**

**The following scoring section listed below is to be completed by City Zoning and Commission**

The condition of the following items will be used in the consideration process & graded for permit approval. The Zoning Board and City Commission will grade each of the six items listed below (if applicable) on a scale from 0 to 10.

The overall board average score has to be > 7 to pass on to the City Commission for further & final scoring.

<b>SCALE:</b>	<b>N/A:</b>	<b>0-2</b>	<b>3-4</b>	<b>5-6</b>	<b>7-8</b>	<b>9-10</b>
	No score item	Very Poor	Poor	Fair	Good	Excellent
		41+ years	31-40 yrs.	21-30 yrs.	11-20 yrs.	New - 10 yrs.

- 1 Age of the home \_\_\_\_\_
- 2 Condition and type of siding (Wood, Steel, Other) \_\_\_\_\_
- 3 Condition of the skirting (Wood, Steel, Other) \_\_\_\_\_
- 4 Condition of the roof (Wood, Steel, Asphalt, Other) \_\_\_\_\_
- 5 Condition of doors, windows and other exterior items (Good, Fair or Poor) \_\_\_\_\_
- 6 Condition of any additional attachments (decks, steps, sheds & porches) \_\_\_\_\_

**NOTE:** Score # 6 only if these items are to be moved in with trailer

Total Score:

Comments: \_\_\_\_\_

\_\_\_\_\_

Avg. Score:

**NOTE:** The Zoning Board must score the Mobile Homes prior to the Commission:

**he Wilton City Commission meets on the 1st and 3rd Wednesday of every month! Therefore, all requests need to be completed and have met the passing score average (> 7) from the Zoning Board to be considered by the Commission.**

**Conditional Permits will only be issued when repairs or improvements are completed.**

**PLEASE NOTE:** The moving permit fee of \$200.00 must be purchased before the trailer will be scored. If the application is denied the \$200.00 fee will be refunded.

Signature of Applicant (s) \_\_\_\_\_

Please fill out the entire portion above the yellow box and sign on the bottom.

Do not write in the grey area.

Grading will not be done until all requested photos are received and the \$200.00 permit fee is recieved.

Photos can be emailed, mailed or dropped off at the City Office.

- No thumb drives, memory cards or external drives will be accepted.

Each Zoning Member will grade the mobile home. The scores will be averaged to get the final score.

If the mobile home scores a 7 or above, it will automatically go to the City Commission for final approval.

- It is required you attend the City Meeting when the mobile home is discussed.

If the final score is less than 6.9 improvements can be made and a new application and photos can be submitted to the City of Wilton.