



VILLAGE OF GRANTSBURG

316 S. Brad Street
Grantsburg, WI 54840
715-463-2405
FAX 715-463-5555
office@villageofgrantsburg.gov
www.villageofgrantsburg.gov

CONSUMER AUTHORIZATION FOR EMAILED UTILITY BILLS

Utility bills are processed monthly and can be emailed to your personal or business email account. **ANY NOTICE OF A SERVICE DISCONNECTION WILL BE MAILED VIA UNITED STATES POSTAL SERVICE.**

I am requesting all utility bills be emailed to the following email address:

Please initial each section below:

_____ All utility bill emails will be sent from **deputyct@villageofgrantsburg.gov**. Please ensure this is approved as a safe sender to avoid messages being sent to your junk/spam mail folder.

_____ Please do not reply to this automatic email with questions regarding your utility bill as they will not be received by the Village of Grantsburg. Always call the Village Office at 715-463-2405 with questions regarding your utility account.

_____ Our office will not be notified of an undeliverable email. Please provide us with any changes to the email address above.

I/(we) understand that this authorization will remain in full force and effect until I/(we) notify the Village either in writing, by phone, or email that I/(we) wish to revoke this authorization. I/(we) understand that the Village requires at least 3 days prior notice in order to cancel this authorization.

Name(s): _____ W/S ACCOUNT #: _____
(Please Print)

Signature(s): _____

For Office Use Only

DATE RECEIVED: _____ ENTERED INTO WORKHORSE: _____