

Sugarcreek Township

State Route 268 East Brady, PA 16028

ZONING PERMIT FEES

Residential Building or Structure: \$75

Commercial/Institutional/Industrial: \$95

Enclosed Accessory/Addition Structure: \$25

Open Accessory Structure: \$15

Special: \$10

Timbering: \$75.00 Processing Fee Plus \$25.00 for the first acre being timbered and \$10.00 every acre thereafter

Mineral Drilling: \$500.00 Per Well for shallow well drilling

\$1,500.00 Per Well for deep gas well drilling

Mineral Extract: \$550.00

Use and Occasionally: \$10.00

Special Exception: \$300.00

Variance: \$250.00

Appeal: \$300.00 per appeal meeting

Penalties: \$1000.00 per day

Road Occupancy: \$90.00 Trenching

\$60.00 Boring

Road Bond: \$150.00 Processing Fee

\$12,600.00 Per Mile Improved roads (includes tar and chip)

\$6,000.00 Per Mile Unimproved roads

****ALL BUILDING AND TIMBERING PERMITS ARE ISSUED FOR 6 MONTHS****

Sugarcreek Township Armstrong County
1807 State Route 268
East Brady PA 16028
724-526-3261

Instructions for Zoning Permit Application

- Please note that this zoning permit application is for conduction building codes, plumbing, electrical inspections.
 - When filling out an application try to be as accurate with names, addresses, and phone numbers as possible.
 - A site visit can be conducted by the Zoning Officer at any time to verify the information.
 - Extra fees will be applied for extra inspection visits, services, or problems caused by purposely submitting false information.
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1. Start Application by checking the type of work in the top left-hand corner.
 2. Fill out the number of acres owned by the landowner in the top right-hand corner.
 3. Fill in your name, address, and phone number as the applicant.
 4. Fill out the Name, address, and phone number of the landowner if not the applicant.
 5. Fill out the Name, Address, and phone number of the contractor if not the applicant.
 6. If building in a subdivision, please indicate the subdivision's name and lot number.
 7. Briefly describe your project, building, etc. If it is a building, structure, or addition you must indicate the dimensions. (example 24' x 50' garage).
 8. Leave "first-floor elevation" and "100-year flood elevation" blank
 9. Circle yes or no if the planned project is in a flood plain (if not sure the zoning officer should be able to answer that for you)
 10. Circle yes or no whether you own multiple properties within the township.
 11. In the square provided or on a separate sheet of paper show a rough sketch of the property with roads, highways, buildings, etc. please provide where and how the new project will sit on the property.
 12. Sign and date application
 13. Return application to the township Zoning Officer along with the processing fees required for the application. The Zoning officer will contact you with your approval or if more information is needed.

Type of Permit

- ☐ New Building
- ☐ Alternation
- ☐ Addition
- ☐ Special
- ☐ Timbering
- ☐ Mineral Extraction
- ☐ Pool

SUGARCREEK TOWNSHIP
1807 STATE RT 268 EAST BRADY PA 16028
ZONING PERMIT APPLICATION

Permit Number: _____

Acreage: _____

APPLICANTS NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NUMBER: HOME: _____ - _____ - _____ CELL: _____ - _____ - _____

LANDOWNERS'S NAME: (IF OTHER THAN APPLICANT) _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NUMBER: HOME: _____ - _____ - _____ CELL: _____ - _____ - _____

CONTRACTORS NAME: (IF OTHER THAN APPLICANT) _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NUMBER: HOME: _____ - _____ - _____ CELL: _____ - _____ - _____

SUBDIVISION/LOT PLAN (IF APPLICABLE): _____ LOT NUMBER: _____

DESCRIPTION OF PROPOSED PROJECT: _____

FIRST FLOOR ELEVATION: _____ 100 YEAR FLOOD ELEVATION (OR ESTIMATE): _____

IS PROPOSED PROJECT IN A FLOOD ZONE: YES NO

DO YOU OWN MULTIPLE PROPERTIES WITHIN THE TOWNSHIP YES NO

SKETCH MAP SHOWING STREET AND HIGHWAYS. ADD LOCATIONS AND DIMENSIONS OF EXISTING STRUCTURES AND PROPOSED CONSTRUCTION (ATTACH
ADDITIONAL SHEET IF NEEDED)

APPLICANT'S SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY

APPLICATION FEE: _____ APPLICATION: APPROVED DENIED DATE: _____

REASON DENIED: _____

ZONING ENFORCEMENT OFFICER SIGNATURE: _____

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Guidelines for Timbering

1. Logs must be piled in the opposite direction to the run of the road
2. Log piles must be kept a least thirty (30) feet from the edge of the road
3. All loading of logs will be done from a landing at least Thirty (30) feet from the road
4. When building a landing over a ditch a minimum fifteen (15) inch culvet will be installed
5. Stump-shots and butt-ends must be kept clear at least thirty (30) feet from the edge of the road.
6. Partially felled trees are not permitted to be left suspended or hanging over any portion of the roads
7. No logs or parts of logs are permitted to be left on the ditches or drains road at any time.
8. Trucks and loading equipment are not permitted to be left along roads.

FAILURE TO COMPLY WITH THESE GUIDELINES MAY RESULT IN DISCIPLINARY ACTION BEING TAKEN BY THE TOWNSHIP SUPERVISORS, AND OR ZONING ENFORCEMENT OFFICER.

MAXIMUM PENALTY FOR NON-COMPLIANCE IS \$500.00 PER INCIDENT WITH EACH DAY BEING A DIFFERENT INCIDENT.

Company: _____ Date: _____

Signature: _____

Sugarcreek Township

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APPLICATION FOR ROAD BOND

ALL DOCUMENTS ARE TO BE SUBMITTED 30 DAYS BEFORE HAULING.

Road Bonding Procedures

Sugarcreek Township requires all loads over 10 tons and traveling township roads to complete the following:

- The Road Bond processing fee is \$150.00. The fee can be mail or dropped off at the Township building.
If writing a check make checks payable to Sugarcreek Township
 - Complete a Road Bond Application
 - Complete the Excess Road Maintenance
- Post a Surety Bond in the amount of \$12,600 per mile.
 - Unimproved Roads of \$6,000 per mile
- List of companies who will be hauling for the user.

NAME OF ROAD: _____ NEAREST INTERSECTION: _____

REASON FOR REQUEST: _____

NAME OF INDIVIDUAL OR COMPANY REQUESTING BOND: _____

ADDRESS: _____ City: _____ State: _____ Zip Code: _____

PHONE: _____ - _____ - _____ CONTACT NAME: _____

DATE(S) OF PROPOSED HAULING: _____ FROM _____ TO _____

EQUIPMENT TYPE TO BE USED

1: _____ WEIGHT: _____

2: _____ WEIGHT: _____

3: _____ WEIGHT: _____

4: _____ WEIGHT: _____

AMOUNT OF BOND: _____

LICENSE PLATE NUMBER(S) OF ANY VEHICLES BEING USED DURING BONDING

1. _____ 2. _____ 3. _____ 4. _____

I hereby agree to abide by the Rules and Regulations of the Township of Sugarcreek, Armstrong County, and all other applicable Ordinances and Regulations of the Municipality and the Laws of the State of Pennsylvania. I also understand that the traveled roads pertinent to this application/permit will be inspected at the discretion of the Road Master and upon completion of the referenced job. Inspection and processing fees of \$150.00 are required to complete the application. Bonds will not be released until all the bills have been paid in full. I hereby state the above information is true and correct to the best of my knowledge.

APPLICANT SIGNATURE: _____ DATE: _____

TOWNSHIP ROADMASTER SIGNATURE: _____ DATE: _____

ZONING OFFICER SIGNATURE : _____ DATE: _____

TOWNSHIP USE ONLY

BOND COMPANY NAME: _____

ROAD NAME: _____

AMOUNT OF BOND: _____

INSPECTIONS

ROAD INSPECTED BEFORE HAULING: YES NO DATE: _____ INT: _____

ROAD INSPECTED DURING HAULING: YES NO DATE: _____ INT: _____

ROAD INSPECTED AFTER HAULING: YES NO DATE: _____ INT: _____

REQUEST GRANTED: YES NO DATE: _____

IF DENIED REASON: _____

BOND REQUESTED TO BE RELEASED

NAME OF REQUESTOR: _____ DATE: _____

BOND RELEASED: YES NO DATE OF RELEASE: _____

SIGNATURE OF ROADMASTER: _____ DATE: _____

ZONING OFFICER SIGNATURE: _____ DATE: _____

Sugarcreek Township
Armstrong County
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FINAL INSPECTION AND BOND RELEASE REQUEST

I/WE HEREBY REQUEST THE FINAL INSPECTION OF THIS WORK AND THE SUBSEQUENT RELEASE OF THE HIGHWAY
PERMIT BOND POSTED RETURNED TO THE REMITTER

(PRINT CLEARLY AND PROVIDE ALL INFORMATION REQUESTED. FAILURE TO PROVIDE ALL INFORMATION REQUESTED
SHALL DELAY THE FINAL INSPECTION OF THE PROJECT AND RELEASE OF THE BOND POSTED.)

Permit Information

Permit Number(If timbering in Sugarcreek Township):_____

Road Name:_____

Contact Information

Name:_____ Phone Number:_____

Address:_____ City:_____ State:_____ Zip:_____

Email:_____

Bond Information

Bond Company Name:_____

Bond Amount: \$_____

Release Requester Information(Contractor, Bonding Company, Insurance agency, or owner):

Name:_____ Phone Number:_____

Address:_____ City:_____ State:_____ Zip:_____

Requesters Signature

Date

TOWNSHIP USE ONLY

Date Request was received by Sugarcreek Township: _____

Date Road was inspected: _____

Approved: ☐ Rejected: ☐

By: _____

Notes: _____

Date Road was reinspected: _____

Approved: ☐ Rejected: ☐

By: _____

Notes: _____

Roadmaster Signature

Date