



## Veteran's Park Pavilion Reservation Form

*(reservations begin on Jan 1 of current year)*

<b>Applicant/Organization:</b>	
<b>Address:</b>	
<b>Phone#</b>	<b>Email:</b>
<b>Date &amp; Time of Event:</b>	
<b>Event/Activity:</b>	

RENTAL FEES <i>(Cash or Check Payment only)</i>	RESIDENT/NON RESIDENT	NON -PROFIT
<input type="checkbox"/> <b>LARGE PAVILION WITH SERVING ROOM</b> <i>Up to 100 guests, electrical outlets, picnic tables, counter, sink, 2 refrigerated coolers &amp; freezer, pavilion lights &amp; fans.</i>	\$200	\$75
<input type="checkbox"/> <b>LARGE PAVILION ONLY</b> <i>Up to 100 guests, electrical outlets &amp; picnic tables. No lights</i>	\$150	\$60
<input type="checkbox"/> <b>SMALL PAVILION</b> <i>Up to 50 guests, picnic tables &amp; electrical outlets</i>	\$125	\$50
<input type="checkbox"/> <b>SWEDISH MONUMENT</b> <i>Can be used for wedding ceremonies</i>	No Charge	No Charge

### PLEASE READ RULES AND REGULATIONS AND INITIAL BELOW:

1. \_\_\_\_ Pavilion reservation hours of use are 9am to 10pm.
2. \_\_\_\_ Reservation holder must have copy of the reservation agreement with them at the event.
3. \_\_\_\_ Reservation/Hold Harmless Agreement is not confirmed until signed and all fees are paid to the Village Clerk's office.
4. \_\_\_\_ Fees are non-refundable. (contact Clerk's Office to change date, if available)
5. \_\_\_\_ Alcohol is allowed, however, the sale of alcohol is PROHIBITED and serving minors is PROHIBITED. Gathering must be private and not open to the public. Alcohol must be kept in the Pavilion area only.
6. \_\_\_\_ Live Music/Speakers are permitted if conducted in accordance with Village of Genoa City Ordinance § 194-7.
7. \_\_\_\_ Inflatables/Tents must be approved and Diggers Hotline 800-242-8511 must be notified at least a week prior to event.
8. \_\_\_\_ Pavilion must be left CLEAN. All garbage/trash must be deposited in the large on-site dumpster, picnic tables must be cleaned and CANNOT BE MOVED outside of the Pavilion. Decorations must be removed (no staples, or types of Duct Tape is allowed.)
9. \_\_\_\_ Driving any motor vehicle on grassy area of park is PROHIBITED.
10. \_\_\_\_ Sale of any food or drink is PROHIBITED without a permit.
11. \_\_\_\_ Damage to the Village Property at the park during event is the responsibility of the Agreement holder.
12. \_\_\_\_ DOGS are PROHIBITED in all Village Parks.
13. \_\_\_\_ **Serving Room:** if serving room is reserved, a Village Employee will open the room before 9am (no keys will be given.) Serving room door must be LOCKED when leaving. Serving room must be cleaned and swept before leaving.

**Signature required see reverse side →**

**IMPORTANT:**

*The area will be inspected after your event. If garbage is left and the area is not cleaned or if damage has occurred, a fee of \$25 will be assessed. If damage is more than \$25, an additional charge will be assessed to the reservation holder.*

**ANY QUESTIONS OR ISSUES ON DAY OF RESERVATION,  
PLEASE CALL VILLAGE OF [GENOA CITY POLICE AT 262-279-6252](#).**

**HOLD HARMLESS AND INDEMNIFICATION AGREEMENT**

The undersigned agrees to indemnify and hold the Village of Genoa City, harmless from any injury, loss, damage or expense, including reasonable attorney's fees, or any legal liability which the Village of Genoa City may suffer, incur or sustain or for which said Village of Genoa City or the undersigned may become liable as a result of any injury to persons or to real or personal property caused by the undersigned's use of Village Public and Private property for special events or reservation of park on date(s) of event. The undersigned also agrees to the Park Reservation Rules Agreement. If the undersigned is a representative of an organization or corporation, the undersigned represents that he/she has full authority to enter into this Agreement on behalf of such organization or corporation.

**I understand that this reservation is not confirmed until payment is made and approved by Clerk's office. I acknowledge that I have read and agree to all park rules and regulations.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only:**

Date Paid:	<input type="checkbox"/> Check #	<input type="checkbox"/> Cash	Rec'd By:	Entered in Calendar <input type="checkbox"/>	Emailed Confirmation <input type="checkbox"/>
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