



# Village of Genoa City

755 FELLOWS RD • GENOA CITY, WI • 262-279-6472

## NOTICE

The Village of Genoa City is happy to announce that ACH Payments are available beginning July 1, 2025 for Utility Bills at no cost. If you would like to have your **payments withdrawn automatically** each quarter, complete the ACH Withdrawal Agreement, drop off the application at the office and we will automatically withdraw the funds from your account on or near the due date.

You will still receive a copy of your water/sewer bill in the mail each quarter to review prior to deduction from your account.

**The Village of Genoa City Utility bills are distributed quarterly.**

### Service Dates

| Water/Sewer Service Dates | Quarter         | Due Date (Every Year)    | Withdrawal Date                             |
|---------------------------|-----------------|--------------------------|---------------------------------------------|
| January – March           | 1 <sup>st</sup> | April 20 <sup>th</sup>   | April 20 <sup>th</sup> – 23 <sup>rd</sup>   |
| April – June              | 2 <sup>nd</sup> | July 20 <sup>th</sup>    | July 20 <sup>th</sup> – 23 <sup>rd</sup>    |
| July – September          | 3 <sup>rd</sup> | October 20 <sup>th</sup> | October 20 <sup>th</sup> – 23 <sup>rd</sup> |
| October – December        | 4 <sup>th</sup> | January 20 <sup>th</sup> | January 20 <sup>th</sup> – 23 <sup>rd</sup> |

***Automatic Bill Payment is Easy, Convenient and FREE!***  
*(Complete the form on the back of this page)*

## AUTHORIZATION AGREEMENT FOR AUTOMATIC DEBIT (ACH Debit)

I hereby authorize ***Village of Genoa City*** to initiate debit entries to initiate payment from my account at the institution named on the enclosed voided check, and I authorize the institution to debit my account for the payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of the United States law.

|                                                                                                 |           |
|-------------------------------------------------------------------------------------------------|-----------|
| <b><i>Please print name, address, and account number as it appears on your utility bill</i></b> |           |
| Name:                                                                                           | Account # |
| Service Address:                                                                                |           |
| Email Address:                                                                                  | Phone#    |
| Mailing address<br><i>(if different than above)</i>                                             |           |

|                                        |                                                                          |
|----------------------------------------|--------------------------------------------------------------------------|
| <b><i>Bank Account Information</i></b> |                                                                          |
| Bank Name:                             |                                                                          |
| Bank Address:                          |                                                                          |
| Bank Phone #                           |                                                                          |
| Bank Routing Number:                   |                                                                          |
| Bank Account Number:                   | Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings |

- ***Your water/sewer bills will vary depending on usage and rates.***
- ***A water/sewer bill will be mailed to review prior to deduction from your account.***
- ***Payment will be deducted on or 3 days after the due date shown on the water/sewer bill. If the payment is rejected by the bank, the Village will impose a \$25 return item fee on your account.***

I agree that my bank account will be debited between the ***20<sup>th</sup> and 23<sup>rd</sup>*** of each month. This authorization is to remain in effect until The Village of Genoa City has received written notification from me of its termination in such time and in such manner as to afford The Village of Genoa City and resident's bank a reasonable opportunity to act on it.

Name Printed: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***IMPORTANT!*** Please include a voided check or deposit ticket from the account you want your payment deducted.