

INITIAL PREPARING

Lot or grave owners are not permitted to remove the sod from graves or change the contour of the grave or lot. If a grave or lot owner plans to plant Annuals on a new grave (a grave not previously prepared for planting), a request must be placed with the Village Board for "Initial Preparing." Artificial flowers are not permitted in planting areas.

PLANTINGS

A written request must be secured at the Village Office before any planting of any kind can be made, or placing of any receptacle containing plants is placed on the lot. Any planting done or placing of a receptacle on a lot without permission will be removed.

DECORATIONS FOR GROWING SEASON (APRIL 15th to OCTOBER 1st)

PERENNIAL

Perennial plantings are not permitted. This includes, but is not limited to, shrubs, evergreen, bulb type growth, such as tulips, classes of sedum, rose bushes, peonies, myrtle, etc.

PLANTING AREA SIZES

All Plantings Restricted to Annual
Plants 24" X 18"

DECORATIONS FOR NON-GROWING SEASON (OCTOBER 15th - MARCH 1st)

VASES

Vases cannot be used during the period from October 1st to April 15th. Water in vases from rain or melted snow will freeze and rupture or split the vase.

WREATHS

Wreaths less than thirty (30) inches in diameter on easels or stands, are permitted during the non-growing season only.



All fall and winter decorations are removed beginning March 1st as weather permits.

Please remove all decorations before March 1st.

The periods from March 1st to April 15th and October 1st to October 15th are used by the Genoa City Public works Dept Works Department to clean up the grounds and prepare the cemetery for spring and winter. Please refrain from placing new decorations during these periods. Your cooperation is appreciated.

All forms of decoration not specifically permitted above will be removed. This includes jars, bottles, styrofoam, papier mache, cans, crockery, statuary, metal stripping, ornaments and similar items.

REMINDERS

Hundreds of people visit the Cemetery each year. Because the Cemetery is open to the public, it is very difficult to control the activity of every visitor. We regret that we cannot guarantee decorations from damage or disappearance.

NOT PERMITTED ON GROUNDS

Parking on the grass; pets; picnicking; sports or other recreational games.

VILLAGE OF GENOA CITY
HILLSIDE CEMETERY
755 FELLOWS RD - PO BOX 428
GENOA CITY WI 53128
Phone (262) 279-6472
Fax (262) 279-6618

Monday-Friday 8:00 AM– 4:00 PM

E-mail: clerktreasurer@vigenoacity.wi.gov
Website: www.vi.genoacity.wi.gov



HILLSIDE CEMETERY

CARTER STREET
GENOA CITY WISCONSIN

Cemetery is closed between the hours of sunset and sunrise. Violators will be charged with trespassing. Regulations are made and enforced for the benefit of ALL, as well as the Cemetery. Experience has shown that the adoption and enforcement of these Regulations are necessary to secure uniformity throughout the Cemetery, and protect the interests of the lot owners. These Regulations are simple and reasonable and are enforced by Village Municipal Code and Resolutions setting Cemetery Fees.

IN GROUND BURIALS

♦All burials shall be accompanied by a burial disposition.

♦Full size graves are limited to one (1) casket; or one (1) casket and one (1) cremation urn, or two (2) cremation urns per grave and must be enclosed in a cement liner or vault.

♦Cremation size graves are limited to two (2) urns (one (1) cremain per urn) per grave or a companion or double urn which holds 2 cremains.

♦Full size graves shall be dug six (6) feet deep for vaults/caskets; except those urns buried on top of vaults/caskets shall be dug at least two (2) feet deep. All topsoil removed from the grave shall be replaced onto the grave.

EXCHANGES, TRANSFERS, REFUNDS

The Village will consider the exchange, transfer of Deed at the purchaser's written request and upon approval of the Village Board. The original Deed must be relinquished in all cases. In the event the original purchaser is deceased, a Death Certificate of the original purchaser is also required. Exchanges and transfers of grave sites will be at the current cost of the graves. Example: If you purchased a grave site for \$100.00 in the past and now wish to exchange it or transfer it, you will be required to pay the difference between the past cost and the current cost.

MEMORIALS AND



FOUNDATIONS

- ♦Grave stones must be placed within two (2) years of burial. Markers are required.
- ♦Purchaser of a grave acquires the right to erect a grave stone thereon. Owners of a Cemetery grave must pay all fees and other amounts due to the Village before a grave stone can be installed.
- ♦All grave stones must be placed according to the approved diagram, and in line with existing grave stones at the head of the plot.
- ♦All grave stones must have a concrete foundation and provide a four (4) inch wash all around. The foundation for a marker must be a minimum of eighteen (18) inches in width and a minimum of thirty (30) inches in length for a grave stone.
- ♦All regular grave stones in excess of four (4) feet must be approved by the Village Board.
- ♦Vault and monument companies shall not take their vehicles off of roadway. They will be responsible for any and all damages.
- ♦An approved vendor/installer of a concrete foundation or memorial installations must provide the Village of Genoa City with a Certificate of Insurance, naming the Village as an additional insured, and show proof of Workmen's Compensation and a minimum amount of Comprehensive General Liability Insurance of at least one million (\$1,000,000.00) dollars.
- ♦In the cremation section, all grave stones must remain flush.

PLANTINGS AND DECORATIONS

DECORATIONS OF ANY SORT OR KIND ARE NOT TO BE SET ON THE GRASS OR DUG INTO THE TURF.

VIOLATIONS WILL BE REMOVED

- ♦No Trees may be planted or shrubs.
- ♦The Village Board reserves the right to trim or remove trees, plants or shrubs situated in any part of the Cemetery if it is detrimental to adjacent lots or walkways or to the general appearance of the Cemetery grounds or impedes the upkeep of the Cemetery.
- ♦Fences, hedges and enclosures of lots are prohibited.
- ♦Decorations that become unsightly or withered are removed. The Village Board hopes owners of lots will appreciate that this decision will be made as carefully as possible. The Board has no desire to displease anyone and the decorations will remain, as long as their appearance is presentable.
- ♦No more than ONE DECORATIVE OBJECT, in the grass area of plot, such as a bouquet, wreath, or potted plant, may be placed upon a grave at one time. This Regulation has been adopted to ensure an accumulation of miscellaneous objects do not obstruct the neatness and beauty which attracted lot owners to this Cemetery. If an object interferes with mowing, maintenance will not be performed.

EXCEPTIONS

Potted plants or wreaths may be left at the grave on Easter Sunday, Mother's Day, Father's Day or an Anniversary date. Such plants or wreaths will be removed by the Public Works department after one (1) week. Please notify the Village Office when placing a decoration for an Anniversary.

FLAGS

Flags may be placed on graves only on Memorial Day, Independence Day and Veteran's Day. They may be placed three (3) days prior to the holiday and will be removed during the week after.



CANDLES AND SOLARLIGHTS

Candles must be extinguished before leaving the Cemetery. Solar lights are limited to two (2) per grave at the headstone only. Light fixtures shall be limited to twenty-four (24) inches in height above the ground.

PLANTS

Potted or boxed plants must be placed on the grave stone, not set on the grass or dug into the turf.



VASES

- ♦Only approved type reversible containers (vases) which are set flush with the ground when not in use, are permitted. Such approved type vases may be placed below or between the grave markers. Only one (1) vase will be permitted for each occupied grave site.
- ♦A plant; such as a geranium, may be placed in the vase, provided it is taken out of the clay pot and placed directly into the reversible container.
- ♦Vases with anchors or prongs cannot be submerged when not in use. They are prohibited and will be removed in their entirety from the graves. Artificial flowers may be placed in the vases, and should be set firmly in the vase to prevent loss from the elements.

CEMETERY FEES:

Standard 4x8 Burial Plots.....	\$700.00
Cremation 4x4Plots.....	\$500.00
Stake Out Fee for Foundations and and Graves.....	\$50.00