



Village of Genoa City

755 FELLOWS RD ▪ P.O. Box 428
Genoa City, WI 53128
262-279-6472 Office ▪ 262-279-6618 Fax

Hillside Cemetery Plot Purchase Agreement

Purchaser Information:

Purchaser Name:	
Address:	City, State, Zip
Email Address:	Phone #

Deed Holder (if different than purchaser):

Name of Deed Holder:	
Address of Deed Holder:	City, State, Zip
Email Address:	Phone #

Plot Information:

- Each 4x8 plot accommodates 1 full interment or 1 full interment plus 1 cremains or 2 cremains.
- Each 4X4 Cremation plot accommodates up to 2 cremains (Location: Block 19C).
- Full size graves shall be dug 6 feet deep for vaults/caskets; except cremation urns buried on top of vaults/caskets shall be dug at least 2 feet deep.
- All graves must be paid for prior to burial.

Purchase Information:

List all possible individuals who may use this plot.

Block #	Lot #	Grave #	Intended Names	Standard Burial	Cremains

Fees:

Standard burial plots.....\$700
Cremation plots in Block 19C\$500
Stakeout fee for foundations and graves..... \$50

I have read and understand the guidelines within this document

Purchaser Signature _____ Date _____

For Office Use Only

Date: _____ Total Paid: \$ _____ ☐ Cash ☐ Check # _____
Received By: _____ Verified at Cemetery: ☐ Yes ☐ No Date Verified: _____

RULES AND REGUALTIONS OF THE VILLAGE OF GENOA CITY HILLSIDE CEMETERY

General Rules

1. Cemetery is closed between the hours of sunset and sunrise. Violators will be charged with trespassing.
2. Parking on the grass, pets, picnicking, sports or other recreational games is not permitted on grounds.
3. General care of the cemetery shall be assumed by the Village of Genoa City. The term general care shall mean the cutting of grass at reasonable intervals, cleaning of grounds and general preservation of the grounds. This shall in no way include care of monuments, replacement of foundations or monuments or plantings of any kind placed by owner.
4. Drinking of intoxicating beverages or dumping of refuse within the cemetery is prohibited.
5. Willfully damaging monuments or any other property within the cemetery is prohibited.
6. Theft of equipment, tools and other articles used or stored within the cemetery is prohibited and punishable by law.

Memorials and Foundation

1. No memorials or foundations are to be installed without obtaining approval from the Village. The Village is to be contacted for placement and markings of all memorials and foundations.
2. All gravestones must have a concrete foundation and provide a four (4) inch wash all around. The foundation for a marker must be a minimum of eighteen (18) inches in width and a minimum of thirty (30) inches in length for a gravestone.
3. Gravestones must be placed within two (2) years of burial. Markers are required.
4. All gravestones must be placed in line with existing gravestones at the head of the plot.
5. All regular gravestones more than four (4) feet must be approved by the Village Board.
6. Gravestones and markers will be centered with the grave, one gravestone for two graves will be centered between both graves.
7. Vault and monument companies shall not take their vehicles off roadway. They will be responsible for any and all damages.
8. An approved vendor/installer of a concrete foundation or memorial installations must provide the Village of Genoa City with a Certificate of Insurance, naming the Village as an additional insured, and show proof of Workmen's Compensation and a minimum amount of Comprehensive General Liability Insurance of at least one million (\$1,000,000.00) dollars.
9. In the cremation section, all gravestones must remain flush.

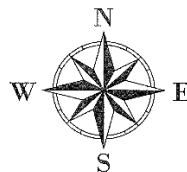
Plantings and Decorations

1. NO TREES OR SHRUBS or PERENNIALS of any kind are allowed to be planted.
2. Fences, hedges and enclosures of lots are prohibited.
3. No more than one decorative object in the grass area of plot, such as a bouquet, wreath, or potted plant, may be placed upon a grave at one time.
4. Potted or boxed plants must be placed on the gravestone, not on the grass or dug into the turf.
5. The Village Board reserves the right to trim or remove trees, plants or shrubs situated in any part of the Cemetery if it is detrimental to adjacent lots or walkways or impedes the upkeep of the Cemetery.
6. Decorations that become unsightly or withered will be removed.
7. Annual plantings are to be planted within 12 inches of base or sides of monument, however, must stay within the area of the plot.
8. Only approved type reversible containers (vases) which are set flush with the ground when not in use, are permitted. Only one vase will be permitted for each occupied grave site. Glass vases are not allowed.
9. The periods of March 1st – April 15th and October 1st – October 15th are used by Village Public Works Dept for spring and winter preparation. Please refrain from placing new decorations during this period.
10. Wreaths less than 30 inches will be permitted October 15th – March 1st only.
11. Potted plants or wreaths may be left at grave on Easter Sunday, Mother's Day, Father's Day or an Anniversary Day. Village Public Works Dept will remove after 1 week.
12. Flags may be placed on graves only on Memorial Day, Independence Day and Veteran's Day. They may be placed 3 days prior to the holiday and will be removed during the week after.

Exchanges, Transfers, Refunds

1. All cemetery plot purchases are non-refundable.
2. Exchange and/or transfer of deed, at purchaser's written request, must be approved by the Village Board. There is a \$35 processing fee for application of any exchange/transfer of deed.
3. Original deed must accompany all requests along with Cemetery Lot/Burial Rights Transfer Application.
4. If original purchaser/deed holder is deceased, a death certificate is required if not interred at Hillside Cemetery.
5. Village of Genoa City/Hillside Cemetery does not "buy back" cemetery plots or assist in selling any purchased plots.

0 30 60 Feet
GRAPHIC SCALE



HILLSIDE CEMETERY EXHIBIT

VILLAGE OF GENOA CITY

Shaded on Carter Street in the Village of Genoa City, Walworth County, Wisconsin.

Being part of the National 1/4 Section 28 Township 1 North Range 18 East in the Village of Genoa City, Walworth County, Wisconsin.

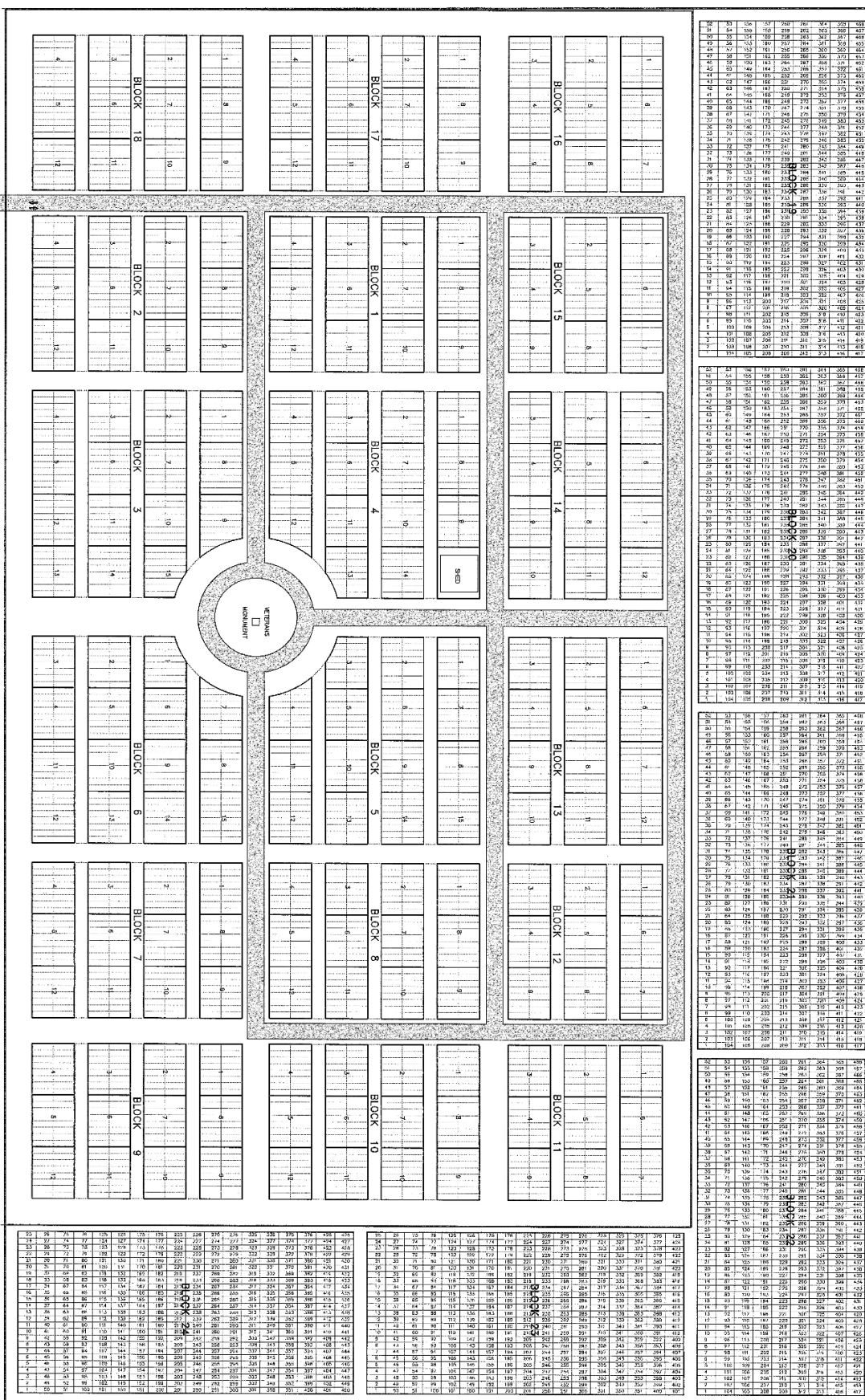
August 3, 2016

Project No. 16084-BM4

R.A. Smith National, Inc.

Beyond Surveying
and Engineering

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Genoa City, WI 53123
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www.ra-smith.com



N. CARTER ST.

SECTION 28