

CITY OF HAYDEN LAKE

9393 N. Strahorn Road
Hayden Lake, ID 83835
772-2161

SHORT PLAT APPLICATION

(three or fewer lots)

SUBMITTALS

A short plat application for three or fewer lots is made by submitting the following information to the City Clerk:

1. The completed attached form and checklist;
2. Copy of all short plat documents (see Subdivision Ordinance for specific information);
3. One reduced scale map in an 8 2" x 11" format;
4. A fee of \$200 per lot at the time the application is submitted plus the cost of the City Engineer, the cost of publication and other costs of processing the same payable to the City of Hayden Lake.

DEADLINE FOR SUBMITTALS

The completed form and plat documents must be submitted to the City Clerk not later than sixty (60) days prior to the date of a regular City Council meeting where consideration of the plat can be set. The completed application shall be deemed accepted for the sixty (60) day processing period as of the date when all maps are and information have been filed, checked and accepted as complete by the City Engineer, as noted below. **This item will not be set for Council consideration until the application is complete and accepted.**

Date Application and Fee Received: _____, 20____,
by City Clerk: _____

Date Application Accepted as Complete: _____, 20____,
by City Engineer: _____

Please type or print the following required information:

APPLICANT:

Name of Applicant: _____

Mailing Address: _____

Telephone Number: _____

Filing Capacity:

_____ 1. Recorded property owner as of _____
(date)

_____ 2. Purchasing (under contract) as of _____
(date)

_____ 3. The Lessee or Renter as of _____
(date)

_____ 4. The authorized agent of any of the foregoing, duly authorized in writing.
(Written authorization must be attached to the application)

_____ 5. Title report showing ownership of all property included in application.

Engineer and/or Surveyor:

Name: _____

Mailing Address: _____

Telephone Number: _____

PROPERTY:

Legal description of property:

Gross total net area involved: _____ acres, and/or _____ sq. ft.

Total number of lots included: _____

Minimum lot size created: _____

Existing land use: _____

Existing zoning: _____

A narrative describing your request, stating what, if any, detrimental effect the request would have on adjacent property and improvements and stating the justification you feel is important and should be considered by the Council.

CERTIFICATION

_____, being first duly sworn, deposes and says that _____ is the applicant in this application and knows the contents thereof to be true to _____ knowledge.

Signed: _____

SUBSCRIBED and SWORN to before me this _____ day of _____, 20____.

Notary Public in and for the State of Idaho
Residing at _____
Commission Expires: _____

I have read and consent to the filing of this application as the owner of record of the area being considered in this application.

Name: _____

Address: _____

Phone #: _____

Signature: _____

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