

Ordinance 2.02
Meetings (R46.8.2)

THE VILLAGE BOARD OF THE VILLAGE OF PARK RIDGE ORDAINS AS FOLLOWS:

Section I. MEETINGS

1. **Regular.** Regular meeting of the board of the Village of Park Ridge shall be held in the Village Hall in said Village at 5:30 PM on the third Monday of each month except when a change is deemed necessary by the Village Board.
2. **Special.** Special meetings may be called by any two trustees in writing, filed with the clerk, who shall thereupon seasonably notify all the trustees of the time, place and purpose of such meeting, by causing a written notice of such special meeting to be delivered to each member of the board personally, if he can be found, and if he can not be found, then by leaving a copy of such notice at the usual place of abode of such member in the presence of one of the family of such member of suitable age and discretion. The clerk is hereby required to cause an affidavit showing service of such notice as above provided to be filed in his or her office prior to the time fixed for such special meeting. Special meetings may be held without such notice when all members of said board are present in person, or consent in writing to the holding of said meeting, such written consent to be filed with the clerk prior to the calling of said meeting. Any special meeting attended by all the trustees shall be a regular meeting for the transaction of any business that may come before such meeting.
3. **Public.** All meetings shall be open to the public.

Section II. EFFECTIVE DATE

This ordinance shall take effect upon passage and publication as provided by law.

Passed and adopted by the Village Board of the Village of Park Ridge on this first day of January, 1996.