

RESOLUTION NO. 2023-01

Town of Avon
Rock County, Wisconsin

*A resolution to establish policies governing the
reimbursement of expenses for town officials, hereby known as
“The Porky Pig Policy”*

WHEREAS the phrase “pork barrel spending” is commonly used to denote wasteful government spending; and WHEREAS fiscal responsibility is a sacred duty of any local government; and WHEREAS all elected officials of the Town of Avon (“Town”), with the exception of the Town Constable, receive additional compensation in the month of December to offset the cost of incidental expenses incurred throughout the year, including but not limited to mileage, home internet use, and per diem pay for the performance of additional duties;

THEREFORE BE IT RESOLVED that strict policies shall govern the reimbursement of incidental expenses for Town officials:

A. Constable expenses

1. The Town Constable may not incur expenses in excess of that fiscal year’s budget for the Office of Constable. In the event that extenuating circumstances have resulted in an excessive amount of expenses, the excessive amount may only become reimbursable upon unanimous consent of the Town Board after scrutiny in open session at a monthly board meeting.

B. Chairperson, Supervisors, Clerk and Treasurer expenses

1. Each official shall keep a record of incidental expenses incurred throughout the year, including but not limited to mileage and per diem pay for the performance of additional duties.
 - a) Items including but not limited to stamps, envelopes, notepads, filing folders, printer paper, printer ink, flash drives, receipt books, deposit slips, paper clips, staples, rubber bands, tape, post-it notes, batteries and writing utensils shall not be considered incidental expenses. Rather, they shall be considered “office supplies” and their costs assigned to the “office supplies” line item in the annual budget. The Town Clerk shall be responsible for pre-approving all “office supplies” purchases and ensuring that expenses do not exceed the amount budgeted for that fiscal year.
 - b) Conference and workshop fees shall not be considered incidental expenses. Rather, they shall be considered “membership dues and workshops” and their costs assigned to the “membership dues and workshops” line item in the annual budget. Expenses shall be pre-approved by majority consent of the Town Board. Expenses shall not exceed the amount budgeted for that fiscal year.
 - c) In the event that well-functioning internet capability exists at the Town Hall, home internet expense shall not be eligible as an incidental expense. Any reimbursement request by any Town official for home internet expense may only be approved upon unanimous consent of the Town Board after scrutiny in open session at a monthly board meeting.

2. No incidental expenses shall be eligible for reimbursement until such time when said expenses exceed the net income earned on that Town official's second paycheck in December. For example, if the Town Chairperson has accrued \$420 in incidental expenses by the month of December and the net income earned on the Town Chairperson's second December paycheck is \$378.63, the Town Chairperson may request reimbursement for \$41.37 at the December board meeting.

- a) A complete record of all incidental expense spending for the fiscal year must accompany the request for reimbursement.
- b) Any incidental expense report and reimbursement request filed by a Town official shall be carefully scrutinized by all Town Board members, along with the Town Clerk and Town Treasurer, in open session at the December board meeting.
- c) Approval of any reimbursement request requires unanimous consent of the Town Board.
- d) Incidental expense spending shall not exceed the amount set forth in the annual budget.

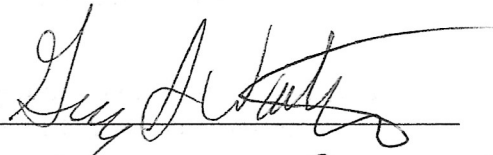
C. Cemetery Sexton expenses

- 1. Supervisor 1 serves as the Town Cemetery Sexton.
- 2. The Cemetery Sexton may incur expenses throughout the year for items necessary to the management of the cemetery, including but not limited to marker flags, locating equipment and batteries, and grass seed. Such expenses may be reimbursed by funds available in the Perpetual Care Account upon unanimous consent of the Town Board after scrutiny during open session at a monthly board meeting.

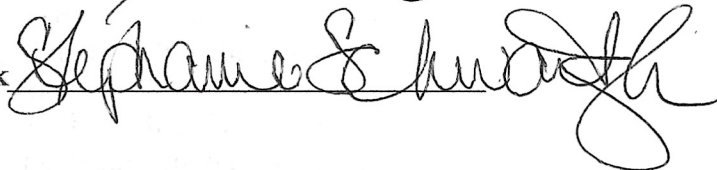
THEREFORE BE IT FURTHER RESOLVED that this resolution shall serve as a continuing resolution until such time when a majority of a sitting town board votes to repeal, replace or amend it.

Adopted this 3rd day of January 2023.

Signature of Town Chair



Attested by Town Clerk



Roll Call Vote of the Town Board

Supervisor 1 Allen Peters	<u>yes</u>
Supervisor 2 Jeff Border	<u>yes</u>
Chairperson Gregg Wartgow	<u>yes</u>

SUMMARY OF RESOLUTION FOR PUBLICATION

PLEASE TAKE NOTICE that the Town Board of the Town of Avon, Rock County, Wisconsin, has adopted Resolution No. 2023 - 02 on January 3, 2023, to establish a policies governing the reimbursement of expenses for town officials, hereby known as "The Porky Pig Policy."

The full text of the Resolution may be obtained or viewed at no charge by contacting the Town Clerk, Stephanie Schwartzlow, 15444 W Skinner Road, Brodhead, Wisconsin 53520, or calling telephone number (608) 921-3656.

CERTIFICATION

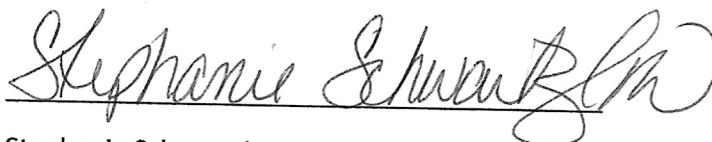
I, the undersigned Town Clerk of the Town of Avon, do hereby certify that the above Resolution No. 2023 - 02 was adopted by the Town of Board of the Town of Avon on the 3rd day of January, 2023 and the 7 day of January, 2023 copies of the above Resolution were posted by me in three places in the Town of Avon, Rock County, Wisconsin as follows:

Avon Town Hall, Brodhead, WI 53520

Debbie Jean's Custom Framing and Whimsical Gifts, Brodhead, WI 53520

Sugar River Bank, Brodhead, WI 53520

Furthermore, a summary of the above-referenced notice as published as a Class I Notice in the Brodhead Independent Register in compliance with 59.14 (1m), Wis. Stats



Stephanie Schwartzlow, Town Clerk

Town of Avon, Rock County, WI

Subscribed and sworn to before me

this 6 day of January, 2023.

Teresa C Peters

Notary Public, Rock County, Wisconsin

My Commission Expires: 1-6-26

