

**SECTION 00 11 13  
ADVERTISEMENT FOR BIDS**

**FROM:**

**1.01 THE OWNER / LIBRARY (HEREINAFTER REFERRED TO AS OWNER / LIBRARY ):**

- A. Village of Benton
- B. Address:
  - 244 Ridge Avenue
  - Benton, Wisconsin 53803

**1.02 AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT ):**

- A. FEH DESIGN
- B. Address:
  - 951 Main Street
  - Dubuque , IA 52001
- C. Architect's Project Number: 2019306

**1.03 BIDS DUE**

- A. Date: 05-14-2025
- B. Time: Until 3:00 PM local time
- C. Location:
  - Benton Village Office
  - 244 Ridge Avenue
  - Benton , WI 53803

**1.04 NOTICE IS HEREBY GIVEN:**

- A. Sealed bids for the Benton Community Center will be received by the Village of Benton .
- B. Bids will be publicly opened by the Owner / Library and publicly read by the Owner / Library or designee, on said date and will be acted upon by the Owner / Library at such later time and place as may then be fixed. Award of the Contract shall be to the lowest responsive, responsible bidder determined on the basis of a combination of the Base Bid and selected Alternates. Neither the Owner / Library nor its agents will assume liability for the inability of the bidder to submit a bid in a timely manner. Bids received after the deadline will be rejected. Bidders bear full and complete responsibility for the timely submission of such bid. Time of receipt shall be the time recorded and determined by the Library or designee.
  - 1. Regulatory Requirements: Bidder certifies that all laws of the State of Wisconsin and ordinances of the Village of Benton in effect at the date of bidding shall be observed by bidder.
  - 2. Bids are anticipated to be reviewed by the Village Board within two weeks of the bid date.
- C. **ALL BIDDERS ARE REQUIRED TO OBTAIN AND COMPLY WITH THE REQUIREMENTS IN THE INVITATION TO BID DOCUMENTS.**

**1.05 TO: POTENTIAL BIDDERS**

- A. Project: Benton Community Center
- B. Project Scope: The Work of the Project is defined by the Contract Documents and consists of the following:
  - 1. Construction of a new Community Center, Library and Museum Space.
- C. Bids will be received for the following:
  - 1. General Contract, including Architectural, Structural, Mechanical, Electrical, Technology, Civil, and Plumbing .

- D. All bids shall be in accordance with Contract Documents prepared by FEH DESIGN , Which Contract Documents are made a part of this Advertisement by reference thereto.
- E. Bidders can obtain digital bidding documents, from Rapids Reproductions. Planroom: <https://rapidsrepro.com/digital-planroom/>. Address: Rapids Reproductions, Attn: DPC, 696 Central Avenue, Dubuque, IA52001. Phone: 563-556-3030. The contractor is responsible for purchasing hard copies, upon request of the printing company.
- F. **Send all checks to Rapids Reproductions , if required.**
- G. Bidding documents will be available for pickup/ordering after 04-15-2025 .
- H. Bidding documents are on file at the Architect 's Office, 951 Main Street , Dubuque , IA 52001 ; and at the following Plan Centers:
  - 1. Builders Association of Missouri, 720 Oak Street, Kansas City, Missouri 64106
  - 2. Builders Exchange of Rochester, 108 Elton Hills Lane NW, Rochester, MN 55901
  - 3. Central Illinois Plan Room, 1620 S. 5th Street, Springfield, IL 62703
  - 4. Construct Connect, 28 N. Clark Street, Suite 450, Chicago, IL 60602
  - 5. LaCrosse Builders Exchange, 427 Gillette Street, La Crosse, WI 54603
  - 6. Master Builders of Iowa, 221 Park St., Des Moines, IA 50303
  - 7. Minnesota Builders Exchange, 1123 Glenwood Ave., Minneapolis, MN 55405
  - 8. North Iowa Builders Exchange, 15 W. State St, P. O. Box 1128, Mason City, IA 50401
  - 9. Omaha Builders Exchange, 4159 South 94th Street, Omaha, NE 68127
  - 10. Springfield Blueprint, 1620 S Fifth Street, Springfield, IL 62703
  - 11. Northern Illinois Building Contractors Association, [info@nibca.build](mailto:info@nibca.build)

The Planholder's List may be viewed on-line at <https://rapidsrepro.com/digital-planroom/> .

*Some plan centers may include the documents on their respective electronic sites. Check with the individual plan centers to verify.*

I. **BIDDING REQUIREMENTS**

- 1. Each Bid shall be made on a form furnished by the Architect , and must be accompanied by a certified check or cashier's check drawn on an Wisconsin bank, or Bid Bond to be executed by corporation authorized to contract as a surety in the State of Wisconsin , in the amount equal to five percent (5%) of the amount of the Bid, made payable to the Village of Benton , Benton , WI and may be cashed by the Owner / Library as liquidated damages in the event that the successful bidder fails to enter into a Contract and file a bond satisfactory to the Owner / Library assuring the faithful fulfillment of the Contract and maintenance of said improvements as required by the law, the provisions of this Notice and Contract Documents within (10) days after acceptance of the lowest responsive, responsible bid. All bids shall be sealed and plainly marked. Any alteration of the Bid Form may be cause for rejection of the bid.
- 2. **State Sales Tax:** This project is tax exempt. **Do Not** include State Sales Tax in any calculation of Bid totals. Contractor will be provided with WI sales tax exemption number for this project.

J. **BIDDER'S QUALIFICATIONS**

- 1. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.
- 2. Bidders may qualify to submit bids or proposals, only if they are a legal entity authorized to do business in Wisconsin prior to submitting the bid, offer, or proposal. This applies to both in-state and out-of-state firms.

K. **BASIS OF BIDS**

1. The successful Bidder will be required to furnish a Performance Bond and Labor and Material Payment Bond in an amount equal to one hundred percent (100%) of the Contract Sum, issued by a responsible Surety approved by the Owner / Library and shall guarantee the faithful performance of the Contract and terms and conditions therein contained and the maintenance of said improvements pursuant to the provisions of the Contract Document. Bid Security shall be made payable to Village of Benton , Benton , WI .
2. Bid Security of two lowest Bidders will be retained until a contract has been awarded and executed, but no longer than 60 days. No Bidder may withdraw their bid within 60 days after opening of bids.
3. Village of Benton , reserves the right to reject any and all bids, re-advertise for new bids, and to waive informalities that may be in the best interest of Village of Benton .
4. The bidder shall insert the prices on the Bid Form. The prices inserted shall be net and shall be the full, delivered cost, including all factors whatsoever. No permits shall be waived. The contractor shall be responsible to pay for all required permits to accomplish the work.
5. The Village of Benton reserves the right to negotiate with the apparent low bidder to reduce the overall project cost.
6. Payment will be made by Village of Benton from cash-on-hand from such sources as may be legally available.
7. Monthly estimates will be paid to the Contractor as the work progresses in amounts equal to ninety-five percent (95%) of the Contract value of the work completed during the preceding calendar month, including the actual cost (exclusive of overhead or profit to the Contractor) of materials and equipment of a permanent nature to be incorporated in the work and delivered to and stored at the job site. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work, partially or totally completed. Final payment of the five percent (5%) due each Contractor will be made upon final acceptance of the work under the respective Contract by the Owner / Library , and after receipt of satisfactory evidence that all claims pertaining to such Contract have been paid in full as provided in the Contract Document for said work.
8. The work under the Contract shall be commenced on or before a date to be specified in the Contract or written Notice to Proceed of the Owner, and shall achieve Substantial Completion by 05-08-2026.
9. The successful bidder is prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of the contract to be signed or its rights, title or interest therein or its power to execute such Agreement to any other person, company or corporation without the previous consent and approval, in writing, by the Village of Benton.
10. All bids will be governed by applicable provisions in the WI Code and City Policies.
11. Project funding is partially provided by Rural Development through the USDA. The contract and modifications thereto must be reviewed and approved by the USDA.

**L. PRE-BID MEETING/TOUR:**

1. A Pre-Bid Meeting/Tour for interested bidders will be on April 24, 2025 at 9:00 AM local time at 14 W Main Street , Benton , WI 53803 in the Benton Fire Station . All prospective bidders are encouraged to be present at this Pre-Bid Meeting/Tour. A walk through tour will follow.
2. Each bidder shall visit the site to familiarize themselves with conditions under which they will operate. All interested parties in attendance at the pre-bid meeting will sign the attendance form. There are no provisions for any additional dates for site visits.

**M. REJECTIONS**

1. The Owner / Library reserves the right to accept or reject any or all offers.

**END OF SECTION**

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