**Town of Sharon**

**Request for Zoning, Rezoning, Conditional Use Change**

Applications due by the 1st of the month to be on the next month’s agenda

Application Fee $ 150.00

Services needed beyond the normal scope of the Plan Commission Board for example professional opinions by an attorney will be charged to the property owner and payable prior to any change approvals. Any charge above the application fee of $150.00 will be discussed with the property owner prior to proceeding with the change.

**Property Owner(s) & Address(es):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Telephone and email address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address of property to be changed:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tax Parcel#:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Current Zoning:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Requested Changes:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Describe in detail the reason for the Zoning, Rezoning, Conditional Use Permit (CUP) or other reasonable change request:**

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**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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The following documents must be submitted with the request. Failure to submit with the request will hold up the review process:

1. Six (6) copies of the application and map of property for which change is requested.
2. Names and addresses of all owners abutting land and directly across from the property for which the change request is being submitted.

**Signature of Property Owner(s**): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** \_\_\_\_\_\_\_

**For Clerk’s Use:**

**Date received:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Received by**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Amount Received: $** \_\_\_\_\_\_\_\_\_\_\_\_\_

**COST RECOVERY AGREEMENT**

I/We do hereby understand and agree that as Applicant/Petitioner and Land Owner of the Town of Sharon I/we will be responsible for all normal fees payable by the Applicant/Petitioner and Land Owner. I/we further understand and agree to be responsible for any additional or consequential costs to the Town of Sharon as a result of my/our application or petition, including but not limited to engineering, legal or other professional services, which are deemed necessary for review and the appropriate processing of my/our application. The Town shall attempt to minimize any additional costs, so as to not unjustly increase the expense of this process. All fees and costs shall be paid within thirty days of invoicing, and must be paid prior to the issuance of any permit or license. If payment is not made, said fees and costs shall be assessed against the real property as a special charge, or as provided under statute, or otherwise recovered as breach of contract as the law may require.