

**BUILDING PERMIT APPLICATION**



PARCEL TAX NO \_\_\_\_\_

PERMIT NO \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_ SUBDIVISION \_\_\_\_\_ LOT # \_\_\_\_\_

PROJECT \_\_\_\_\_ COST \$ \_\_\_\_\_

FINISHED SQUARE FOOTAGE UNDER CONSTRUCTION: 1<sup>ST</sup> FLOOR \_\_\_\_\_ 2<sup>ND</sup> FLOOR \_\_\_\_\_ ADDITION \_\_\_\_\_

BASEMENT \_\_\_\_\_ GARAGE \_\_\_\_\_ SHED \_\_\_\_\_ DECK \_\_\_\_\_ OTHER \_\_\_\_\_

PROJECTED START DATE: \_\_\_\_\_

PROPERTY OWNER \_\_\_\_\_

PHONE# \_\_\_\_\_ EMAILADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE# \_\_\_\_\_ EMAILADDRESS \_\_\_\_\_

STATE DWELLING CONTRACTOR NUMBER \_\_\_\_\_ EXP DATE \_\_\_\_\_

STATE	QUALIFIER	NUMBER	EXP	DATE
_____	_____	_____	_____	_____

REMARKS: \_\_\_\_\_

It is hereby agreed between the undersigned, as owner, his agent or servant, and the Village of Newburg, for and in consideration of the premises and of the permit to construct, erect, alter or install and the occupancy of building as above described, to be issued and granted by the Village Building Inspector, and that the work thereon will be done in accordance with the description herein set forth in this statement, and as more fully described in the specifications and plans herewith filed; and it is further agreed to construct, erect, alter or install and occupy in strict compliance with the ordinances of the Village of Newburg, and to obey any and all lawful orders of the Village Building Inspector of the Village of Newburg, made or issued pursuant to the provision of the Zoning ordinances of the Village of Newburg.

**Permit is valid for one year (two years for new builds). After one year, renewal fee is half the cost of the original permit. If no work has been started after six months, permit is void. Rough and final inspections are required. Contact the Building Inspector at 262-423-7730 to schedule inspections.**

APPLICANT (please print) \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_  
*(If owner's signature, I acknowledge that I have read and understand the cautionary statement)*

PERMIT FEE \$ \_\_\_\_\_ PLAN REVIEW FEE \$ \_\_\_\_\_ OTHER FEE \$ \_\_\_\_\_ TOTAL DUE \$ \_\_\_\_\_

PAID BY \_\_\_\_\_ CHECK # \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_ DATE \_\_\_\_\_

## Required Building Inspections

### SPS 320.10 Inspections.

#### (3) INSPECTION TYPES.

**(a)General.** The inspections described in pars. (b) to (i) shall be performed to determine if the work complies with this code.

**(b)Erosion control inspection.** Erosion control inspections shall be performed concurrently with all other required construction inspections. Additional inspections for erosion control may be performed by the delegated authority.

**(c)Foundation excavation inspection.**

1. The excavation for the foundation shall be inspected after the placement of any forms or required reinforcement and prior to the placement of the permanent foundation material.
2. If a drain tile system is required, by the local inspector or by groundwater levels in the excavation, the presence and location of bleeders used to connect the interior and exterior drain tile shall be inspected at the same time as the excavation.

Note: This excavation inspection may be used to determine the need for drain tile under s. SPS 321.17.

**(d)Foundation reinforcement inspection.** The placement of reinforcement shall be inspected where the reinforcement is required for code compliance.

**(e)Foundation inspection.** The foundation shall be inspected after completion. Where dampproofing, exterior insulation or drain tile are required for code compliance, the foundation shall be inspected prior to backfilling.

**(f)Rough inspection.**

1. A rough inspection shall be performed for each inspection category listed under subd. 1. a. to e. after the rough work is constructed but before it is concealed.
  - a. The basement floor area.  
**Note:** The inspection of the basement floor area should include the following: any underfloor plumbing, electrical, or HVAC; any interior drain tile with base course required under s. SPS 321.17; the structural base course for the floor slab if required under s. SPS 321.20; and the underfloor vapor retarder as required under s. SPS 322.38.
  - b. General construction, including framing.
  - c. Rough electrical.
  - d. Rough plumbing.
  - e. Rough heating, ventilating and air conditioning.

2. All categories of work for rough inspections may be completed before the notice for inspection is given, provided the work has not been covered.

3. The applicant may request one rough inspection or individual rough inspections.

**(g)Insulation inspection.** An inspection shall be made of the insulation and vapor retarders after they are installed but before they are concealed.

**(h)Final inspection.**

1. Except as provided under subd. 2., the dwelling may not be occupied until a final inspection has been made that finds no critical violations of this code that could reasonably be expected to affect the health or safety of a person using the dwelling.

2. Occupancy may proceed in accordance with local ordinances if the inspection has not been completed by the end of the fifth business day following the day of notification or as otherwise agreed between the applicant and the department or municipality.

**(i)Installation inspection.** An inspection shall be performed on the installation of a manufactured home or modular home

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**NOTE:** IF WORK IS COMMENCED BEFORE THE PERMIT IS ISSUED, THE FEES SHALL BE DOUBLED WITH NO EXCEPTIONS.

**NOTE:** THE UNDERSIGNED OR AGENT APPLIES FOR THIS PERMIT AND WILL ABIDE BY ALL CODES RELATING TO THIS PROJECT