



HVAC Permit Application

620 W Main St. PO Box 50

Newburg, WI 53060-0050

Office: (262) 675-2160 Inspector: (262)423-7730

www.newburgwi.gov

PROJECT ADDRESS _____ CITY _____ STATE _____ ZIP _____

PROPERTY OWNER _____

PHONE# _____ EMAIL ADDRESS _____

CONTRACTOR _____ WI HVAC CONTRACTOR # _____ EXP DATE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE# _____ EMAIL ADDRESS _____

Property Description:

☐ 1 & 2 Family ☐ Multi-Family ☐ Commercial/Ind.

Class of Work:

☐ New ☐ Replacement ☐ Repair ☐ Ductwork

Type of Equipment Being Installed:

☐ Furnace ☐ Boiler ☐ Air Conditioner ☐ Fireplace ☐ Wall Unit ☐ Air Handler/HRU ☐ RTU ☐ Other _____

Total BTUs _____ Total Cooling Tons _____

Fuel Source:

☐ Natural Gas ☐ Fuel Oil ☐ Electric ☐ Solid Fuel ☐ Other _____

Method of Exhaust:

☐ Direct Vent (PVC) ☐ "B" Vent ☐ "A" Vent ☐ Factory Built ☐ Chimney (Masonry) ☐ Other _____

Project Start Date _____ Project Cost \$ _____

NO	DESCRIPTION	QTY	FEE	AMOUNT
1	Heating Duct Work (Total Square Footage of Conditioned Space)		\$0.05 per sq.ft.	
2	Air Conditioning (Total Square Footage of Condition Space)		\$0.05 per sq.ft.	
3	Exhaust Fans (Bathroom, Kitchen)		\$10.00 per unit	
4	Heating up to 150,000 BTU input*		\$50.00 per unit	
5	* Each additional 50,000 BTU		\$15.00 per 50,000	
6	Fireplace / Woodstove / Incinerator		\$50.00 per unit	
7	Air to Air Heat Recovery Unit (ERV or HRV)		\$50.00 per unit	
8	Air-Conditioning Unit Residential		\$50.00 per unit	
9	Air-Conditioning Unit Commercial*		\$50.00 per unit	
10	* \$20.00 per ton of cooling over 3 tons		\$800.00 max.	
11	Commercial Exhaust Hoods and Systems		\$150.00 per system	
12	Gas Supply Piping (New, Repair, Extended)		\$50.00 per system	
13	Miscellaneous / Other (Installations, Alterations or Repairs not described above)		\$75.00	
14	Apply all fees above to the base fee		BASE FEE \$60.00	\$60.00
	Failure to Obtain a Permit Prior to Starting. Double of All Fees		TOTAL	

Note: Re-inspection or work not ready at the time of inspection \$100.00. Failure to call for required inspection(s) \$100 2nd Doubled 3rd Tripled.

Notice: By signing below, the applicant hereby agrees that all work performed under this permit will be in accordance with all applicable state and local laws. The applicant further agrees that all lawful orders from the HVAC Inspector will be fully complied with. This permit shall become VOID if work does not commence within (6) six months of the date of issuance.

APPLICANT (Please Print) _____ DATE _____

APPLICANT SIGNATURE _____

OFFICE USE ONLY

Permit #

Permit Fee \$

Check/Rcpt #

Payment Type: CK / CASH

Received By:

Date:

Required Building Inspections

SPS 320.10 Inspections.

(3) INSPECTION TYPES.

(a) *General.* The inspections described in pars. (b) to (i) shall be performed to determine if the work complies with this code.

(b) *Erosion control inspection.* Erosion control inspections shall be performed concurrently with all other required construction inspections. Additional inspections for erosion control may be performed by the delegated authority.

(c) *Foundation excavation inspection.*

1. The excavation for the foundation shall be inspected after the placement of any forms or required reinforcement and prior to the placement of the permanent foundation material.

2. If a drain tile system is required, by the local inspector or by groundwater levels in the excavation, the presence and location of bleeders used to connect the interior and exterior drain tile shall be inspected at the same time as the excavation.

Note: This excavation inspection may be used to determine the need for drain tile under s. SPS 321.17.

(d) *Foundation reinforcement inspection.* The placement of reinforcement shall be inspected where the reinforcement is required for code compliance.

(e) *Foundation inspection.* The foundation shall be inspected after completion. Where dampproofing, exterior insulation or drain tile are required for code compliance, the foundation shall be inspected prior to backfilling.

(f) *Rough inspection.*

1. A rough inspection shall be performed for each inspection category listed under subd. 1. a. to e. after the rough work is constructed but before it is concealed.

a. The basement floor area.

Note: The inspection of the basement floor area should include the following: any underfloor plumbing, electrical, or HVAC; any interior drain tile with base course required under s. SPS 321.17; the structural base course for the floor slab if required under s. SPS 321.20; and the underfloor vapor retarder as required under s. SPS 322.38.

b. General construction, including framing.

c. Rough electrical.

d. Rough plumbing.

e. Rough heating, ventilating and air conditioning.

2. All categories of work for rough inspections may be completed before the notice for inspection is given, provided the work has not been covered.

3. The applicant may request one rough inspection or individual rough inspections.

(g) *Insulation inspection.* An inspection shall be made of the insulation and vapor retarders after they are installed but before they are concealed.

(h) *Final inspection.*

1. Except as provided under subd. 2., the dwelling may not be occupied until a final inspection has been made that finds no critical violations of this code that could reasonably be expected to affect the health or safety of a person using the dwelling.

2. Occupancy may proceed in accordance with local ordinances if the inspection has not been completed by the end of the fifth business day following the day of notification or as otherwise agreed between the applicant and the department or municipality.

(i) *Installation inspection.* An inspection shall be performed on the installation of a manufactured home or modular home