

**TOWN OF WARREN
ST. CROIX COUNTY, WISCONSIN**

ORDINANCE NO. 2022 - 06-20

**AN ORDINANCE TO ESTABLISH A PARK COMMITTEE FOR THE TOWN OF
WARREN, ST. CROIX COUNTY, WISCONSIN**

The Town Board of the Town of Warren, St. Croix County, Wisconsin, hereby ordains as follows:

SECTION I – PURPOSE

The purpose of this Ordinance is to establish the Town of Warren Parks Committee and set forth the committee's organization, powers, and duties to further the management and use of park resources for the benefit of the Town.

SECTION II – AUTHORITY

The Town Board has the authority under Wis. Stat. § 60.22(3) to establish a parks committee for the Town.

SECTION III – ESTABLISHMENT

The Town Board of the Town of Warren does hereby establish a Parks Committee for the Town of Warren (the "Committee"). The Town of Warren Parks Committee shall be an advisory committee, responsible for making recommendations to the Town Board on matters relating to or affecting the Town's parks.

SECTION IV – MEMBERSHIP

- 1. Composition.** The Committee shall consist of five (5) members. As many as two (2) members of the Committee may be a Town Board member (either the Chairperson or a Supervisor). All Committee members must be residents of the Town of Warren.
- 2. Appointment and Terms.** All Committee members shall be appointed by the Town Chairperson, subject to confirmation by the Town Board. The Town Board members serving on the Committee shall be appointed annually at the first regular meeting of the Town Board following the spring election. Upon creation of the Committee, citizen members shall be appointed to hold office for a period of one (1), two (2), or (3) years, respectively. Terms for citizen members shall be for three (3) years thereafter.
- 3. Committee Officers.** As soon as practicable after the appointment of members of the Committee, the Committee shall meet and organize by electing from among their members a Committee Chairperson and Secretary.
- 4. Removal.** The Town Board may remove any Committee member at any time without cause.
- 5. Compensation and Expenses.** The Town Board may establish a per diem allowance per meeting for members of the Committee as allowed under Wis. Stat. § 66.0501(2). In addition, the Town Board may reimburse reasonable costs and expenses as allowed under Wis. Stat. § 60.321.

SECTION V – MEETINGS

1. The Committee shall hold meetings at such times and places as it determines but no less than four (4) times per year.
2. The Committee shall give proper public notice of all meetings, and all meetings are open to the public.
3. A written record shall be kept showing all actions, resolutions, findings, determinations, transactions, and recommendations made by the Committee, and a copy of these records shall be kept with the Town Clerk-Treasurer as a public record.
4. The Committee may adopt rules governing its own proceedings.
5. All actions taken by the Committee shall require the affirmative vote of a majority of the members of the Committee in attendance.

SECTION VI - DUTIES

The Committee shall provide reports and recommendations to the Town Board on maintenance, improvements, and priorities for Town of Warren parks. The Committee shall have all additional powers and duties granted or assigned by the Town Board.

The Committee may not incur any cost or expense until such cost or expense is approved by the Town Board.

SECTION VII – SEVERABILITY

The provisions of this Ordinance shall be deemed severable, and it is expressly declared that the Town would have passed the other provisions of this Ordinance irrespective of whether or not one or more provisions may be declared invalid.

SECTION VIII – EFFECTIVE DATE

This Ordinance is effective on publication or posting.

The Town Clerk shall properly post or publish this Ordinance as required under Wis. Stat. § 60.80.

Adopted by the Town Board on June 20, 2022.

TOWN OF WARREN

By: Gene Hanson
Gene Hanson, Chairman

Attest: Deina Shirmer
Deina Shirmer, Town Clerk

Published: July 19, 2022