

REQUIREMENTS
for
ACCESSORY STRUCTURE
in
TOWN OF GRAFTON

****All ACCESSORY STRUCTURES** – Approval must be obtained from Oz Co Land & Water if property is within Shoreland Zoning. 300' of Milwaukee River or 1000' of Lake Michigan

REQUIREMENTS: ARE BASED ON THE SIZE OF YOUR STRUCTURE

ACCESSORY STRUCTURE over 576 sq ft

- Plan Commission approval required to build
- Must meet zoning requirements as well**
- Please submit 11 printed copies and one (1) electronic copy to the Town Clerk at least 15 days before the Plan Commission meeting of the following:
 - Building plan and Plat of property showing where building will be built see below ***
 - A narrative describing the color of the building and your purposed use of the building
- Once Plan Commission has approved the building, you will then submit a Building permit & permit fees

ACCESSORY STRUCTURE under 576 sq ft

- Submit Documents required to Building Inspector & pay Permit fees – see Document required below

***ACCESSORY STRUCTURE DOCUMENTS REQUIRED**

- Copy of Structure plans (minimum 8 ½ x 11 size)
- *** Copy of plat of survey/Certified Survey Maps of the land showing the following setbacks:
 - 20' from side lot lines
 - 25' from back lot line
 - 8' from well
 - 5' from septic system or holding tank
 - 15' from downside of mound (where it meets ground)
 - Cannot exceed 42' above finished grade
- ** Copy of Sanitary and/or Zoning Permit from Oz Co (262)284-8313(as applicable)
- Completed Building Permit application with estimated cost
- Completed Electrical, HVAC & Plumbing permit applications - (as applicable -see permits for fees)

Work will not begin until all required information is submitted to the Building Inspector and a Building Permit is issued.
It shall be unlawful to commence work prior to obtaining a permit required under Chapter 7, (Town of Grafton Ordinance No. 2015-08). Quadruple fees may be charged in the event work has commenced before the issuance of any required permit.
Work will be done according to the conditionally approved plans and according to SPS 320-325 Residential

FOR ADDITIONAL INFORMATION CONTACT:

Town Building Inspector - Jason Katz

Email: BldgInsp@townofgriftonwi.gov

Building Inspector's Office & Inspection Hours: Various

Town Office Hours: Monday -Thursday 8:30am – 4:30pm Friday 8:30am-Noon

Town Hall Phone (262) 377-8500 Town Website: www.townofgriftonwi.gov

All permits available on Website