

# **Annual Report**

## **of the**

# **Town of**

# **Cooperstown**

Manitowoc County, Wisconsin

Financial Statements

For the Year Ended December 31, 2019

Susan Kornely, Clerk

## TOWN OFFICIALS

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## PHONE

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DAVID BLAKESLEE, CHAIRMAN	(920)639-0555
MICHAEL ALBERS, SUPERVISOR	(920)863-8778
BILL ENZ, SUPERVISOR	(920)863-6889
FRED LEMENS, SUPERVISOR	(920)863-8278
PAT VANGROLL, SUPERVISOR	(920)863-8477
SUSAN KORNELY, CLERK	(920)863-3261
BERNADETTE DUESCHER, TREASURER	(920)619-2689
NANCY WEBER, CONSTABLE	(920)863-5296
TOWN OFFICE & FAX	(920)863-3261
TOWN HALL AND SHOP	(920)863-6515

### PLAN COMMISSION MEMBERS

JOE HAVLOVITZ, CHAIRMAN	(920)863-5200
PAUL VANDENBUSH, MEMBER	(920)639-9471
MICHAEL GLANDT, MEMBER	(920)863-3583
LEROY MELES, MEMBER	(920)863-2200
DAVID BLAKESLEE, MEMBER	(920)639-0555

### BUILDING INSPECTOR

ROGER MAYER	(920)726-4583
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### ASSESSOR

SCOTT TENNESSEN	(920)423-3502
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### 2019 FINANCIAL REVIEW

[townofcooperstown.com](http://townofcooperstown.com)

Town Budget/2019 Financial Statements

### 2019 MARIBEL FIRE DEPT REPORT

[townofcooperstown.com](http://townofcooperstown.com)

News & Notices/2019 Annual Report - Maribel Fire Dept

TOWN OF COOPERTOWN  
MANITOWOC COUNTY, WISCONSIN  
ACTUAL REVENUES - GENERAL FUND  
FOR YEAR ENDED DECEMBER 31, 2019

Taxes

Property Taxes	290729
Managed Forest Land	7306
Interest on Taxes	87
Total Taxes	<u>298122</u>

Intergovernmental

State

Shared Taxes	49864
Fire Insurance	4444
Transportation Aid	147712
Computer Aid	18
Payment for Municipal Services	349
Forest Crop Aid	206
Severance yield	0
Payment in Lieu of Taxes	610
Election	1200
Recycling	6938

County

Bridge Aid	<u>40168</u>
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Total Intergovernmental	<u>251509</u>
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Licenses and Permits

Business and Occupational Licenses	738
Dog Licenses	917
Building Permits	8155
Zoning Permits	350
Other	125
Total Licenses and Permits	<u>10285</u>

Fines, Forfeits and Penalties

Fines	165
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Public Charges for Services

General Government	90
Highway	1710
Garbage and Recycling	3200
Total Public Charges for Services	<u>5000</u>

Intergovernmental Charges for Services

Highway and Streets	44152
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Miscellaneous

Interest	743
Donations	1840
Sale of Property and Equipment	5700
Other	1006
	<u>9289</u>

Total Revenues	<u>618522</u>
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TOWN OF COOPERTOWN  
MANITOWOC COUNTY, WISCONSIN  
ACTUAL EXPENDITURES - GENERAL FUND  
FOR YEAR ENDED DECEMBER 31, 2019

General Government	
Town Board	20657
General Administration	23097
Financial Administration	16319
Legal	1709
Town Hall	9168
Elections	2209
Assessor	6800
Property and Liability Insurance	11113
Total General Government	<u>91072</u>
Public Safety	
Constable	1185
Inspection	4030
Fire Department	90342
Rescue Squad	16068
Total Public Safety	<u>111625</u>
Public Works	
Salaries and Wages	69294
Street Maintenance	131532
Street Lighting	2523
Garbage Collection	31631
Recycling	18458
Weed and Nuisance Control	5
Total Public Works	<u>253443</u>
Conservation and Development	
Planning Commission	484
Capital Outlay	
General Government	9400
Public Works	175040
Total Capital Outlay	<u>184440</u>
Debt Service	
Principal	1832
Interest and fiscal charges	363
Total Debt Services	<u>2195</u>
Total Expenditures	<u>643259</u>
January 1, 2019 Fund Balance	115468
Total Revenues	618522
Total Expenditures	643259
Long Term Debt Issued	<u>40000</u>
December 31, 2019 Fund Balance	<u>130731</u>

PAYEE	DESCRIPTION	AMOUNT
Airgas North Central	Hwy Maintenance	\$ 336.60
Albers, Michael	Town Board Expense	\$ 531.93
B & M Waste Services Inc	Transfer Site	\$ 120.00
Badgerland Aggregates LLC	Hwy Maintenance	\$ 5,374.03
Bolle, Wayne	Hwy Maintenance	\$ 300.00
Blakeslee, David	Town Board Expense	\$ 701.04
Brooks Tractor	Hwy Maintenance	\$ 1,012.02
Bureau of Correctional Enterprises	Signing	\$ 459.52
Capital One Credit Union	Hwy Maintenance	\$ 30.00
Cellcom Wisconsin RSA 04	Hwy Maintenance	\$ 779.42
CenturyLink-clerk	General Administration	\$ 957.93
CliftonLarsenAllen LLP	Financial Administration	\$ 3,950.00
Collins, Michelle	General Administration	\$ 4.64
Community Insurance	Insurance	\$ 8,981.00
Country Visions	Hwy Maintenance	\$ 62.37
County Rescue Services	Ambulance Service	\$ 16,068.00
Denmark Hardware Hank	Hwy Maintenance	\$ 66.22
Denmark News	Hwy Maintenance	\$ 68.50
Denmark School District	School Tax	\$ 607,194.96
Denmark State Bank	Payroll Liabilities	\$ 2,195.00
DRKasten	Hwy Maintenance	\$ 1,460.00
Duescher, Bernadette	Financial Administration	\$ 645.61
Duescher, Laura	General Administration	\$ 2.32
Election Systems & Software	General Administration	\$ 502.28
EnduraClean, Inc	Hwy Maintenance	\$ 226.72
Enz, Bill	Town Board Expense	\$ 557.23
Fastenal Company	Hwy Maintenance	\$ 101.87
Gannett Wisconsin Media	Financial & General Admin & Hwy Mtnc	\$ 80.71
Garage Door Specialty Inc	Hwy Maintenance	\$ 120.00
Goddard, Ben	Tax Overpayment	\$ 147.00
Gray's Inc	Hwy Maintenance	\$ 663.00
Green Bay Highway Products, LLC	Hwy Maintenance	\$ 4,511.86
Hebel, Darren & Sarah	Hwy Maintenance	\$ 400.00
Hermans Heating & A/C	Town Hall	\$ 3,350.00
Heyrman Printing LLC	Hwy Maintenance	\$ 275.00
HFM Transcend Employee Assistance	Hwy Maintenance	\$ 150.00
Hill, Christina	General Administration	\$ 396.18
HUB International Midwest Ltd	Financial Administration	\$ 125.00
Hydraulic Services	hwy Maintenance	\$ 253.87
Jaeger Repair Inc	Hwy Maintenance	\$ 249.84
JX Enterprises	Hwy Maintenance	\$ 27,592.44
K Kelly	Town Hall	\$ 85.00
K Bee Window & Siding	Town Hall	\$ 6,500.00
Kapinos, Vincent	Tax Overpayment	\$ 448.39
Kasten, Dan	Hwy Maintenance	\$ 603.76
Kasten, Dave	Hwy Maintenance	\$ 3,490.00

PAYEE	DESCRIPTION	AMOUNT
Klipstine, William & Margaret	Hwy Maintenance	\$ 850.00
Kornely, Allison	General Administration	\$ 4.06
Kornely, Susan	General Administration	\$ 5,374.07
Kouba, Pam	General Administration	\$ 3.48
Kvitek, Christopher	Dog License Overpayment	\$ 5.00
Lakeshore Technical College	School Tax	\$ 3,781.53
Landt, Tom & Kim	Tax Overpayment	\$ 21.88
Lange Enterprises, Inc.	Hwy Maintenance	\$ 3,147.54
Lemens, Fred	Town Board Expenses	\$ 20.25
Liberty Tire Recycling	Transfer Site	\$ 1,062.51
Luebke, Scott & Julie	Dog License Overpayment	\$ 5.00
Manitowoc Auto	Hwy Maintenance	\$ 763.45
Manitowoc County Clerk	General Administration/Weed Notice	\$ 323.88
Manitowoc County Recycling Center	Recycling Grant	\$ 165.38
Manitowoc County Solid Waste	Transfer Site	\$ 9,538.26
Manitowoc Disposal	Transfer Site	\$ 20,885.00
Maribel Fire Department	Fire Service	\$ 86,128.28
Maribel Grain	Hwy Maintenance	\$ 12,844.14
Maribel Heating & Plumbing	Town Hall	\$ 89.00
Mayer, Roger	Building Inspection	\$ 3,965.00
Mecha Manufacturing	Hwy Maintenance	\$ 140.00
Meles, Leroy	General Administration/Plan Commission	\$ 4.64
Menchalville Fire Department	Fire Service	\$ 4,212.86
Michael Best & Friedrich LLP	Legal	\$ 1,708.50
Michels Materials	Hwy Maintenance	\$ 6,986.64
Mishicot School District	School Tax	\$ 7,407.43
Morton Salt	Hwy Maintenance	\$ 9,328.75
Nelson Machine & Welding Corp	Hwy Maintenance	\$ 376.60
Norsec	Transfer Site	\$ 700.00
Northeast Asphalt	Hwy Maintenance	\$ 12,015.28
Northeast Wisconsin Technical College	School Tax	\$ 57,890.65
Novak Enterprises	Hwy Maintenance	\$ 197.70
Packer City Int'l Trucks, Inc	Hwy Maintenance	\$ 4,571.12
Pelishek, Randall	Tax Overpayment	\$ 1,486.82
Postmaster	General & Financial Administration	\$ 400.00
Quality Assured Office Machines	General Administration	\$ 408.86
R & R Saw & Engine Service	Hwy Maintenance	\$ 80.00
R&M Motors	Hwy Equipment Outlay	\$ 45,500.00
Reedsville School District	School Tax	\$ 50,358.33
Rich, E Joy	General Administration	\$ 4.06
Riesterer & Schnell Inc	Hwy Maintenance	\$ 387.13
Schroeder, Roger	Transfer Site	\$ 21.08
Selective Insurance Company of America	Insurance	\$ 2,132.00
Sherwin Industries, Inc	Hwy Maintenance	\$ 2,837.50
Simonar Service Inc	Hwy Maintenance	\$ 374.50
Simonar, William	Hwy Maintenance	\$ 68.92

PAYEE	DESCRIPTION	AMOUNT
SMI	Hwy Maintenance	\$ 5,758.06
Stangel Trucking	Hwy Maintenance	\$ 1,880.02
Swetlik, Sandy	General Administration	\$ 3.48
Tennessen Appraisal Services, LLC	Financial Administration	\$ 6,800.00
Theiss, Stephen	Tax Overpayment	\$ 12.35
Timmar Sanitation, Inc.	Hwy Maintenance	\$ 540.00
Tower Excavating & Demolition LLC	Hwy Maintenance	\$ 14,560.00
Town of Cooperstown	Hwy Maintenance	\$ 10.00
Town Web Design, Inc.	General Administration	\$ 415.00
Transcendent Technologies	Financial Administration	\$ 648.00
Treasurer-Manitowoc County	Tax Settlement	\$ 456,737.51
Uline	Hwy Maintenance	\$ 162.20
VanGroll, Patrick	Town Board Expense	\$ 36.00
VanOss Electric Inc	Town Hall	\$ 4,599.45
VandeHei, Fabian & Rebecca	Tax Overpayment	\$ 450.79
Vandenbush, Barbara	General Administration	\$ 4.29
Vandenbush, Paul	Plan Commission	\$ 333.02
Village of Maribel	Town Hall	\$ 420.00
Vinton Construction Company	Hwy Maintenance	\$ 30,300.00
Vorpahl Fire & Safety	Hwy Maintenance	\$ 134.00
Waste Management of Wisconsin	Hwy Maintenance	\$ 355.10
Weber, Nancy	Constable/Plan Comm Exp	\$ 72.03
Wisniewski, Norbert & Linda	Tax Overpayment	\$ 11.59
Wisconsin Department of Revenue	Financial Administration	\$ 206.70
Wisconsin Department of Transportation	Hwy Maintenance	\$ 127,350.42
Wisconsin Labor law Poster Service	Hwy Maintenance	\$ 79.50
Wisconsin Municipal Clerks Association	General Administration	\$ 95.00
WPSC	Hwy Maintenance, Town Hall, Transfer Site	\$ 5,304.93
WTA	Town /County/UTC Association	\$ 2,945.00

## THE 4 YEAR ROAD PLAN

### 2019

Cooperstown Rd	Bridge
Rosecrans Rd	Culverts north of Hidden Valley Road closest to Hwy Z

### 2020

Rosecrans Rd	Culvert between Hidden Valley Road & Greenstreet Rd
Rosecrans Rd	Hwy Z to Hidden Valley Rd (TRIP)
Zander Rd	CTH NN to Herold Road

### 2021

Hickory Grove Rd	CTH NN to Herold Road
Frelich Rd	CTH NN to Herold Road
Devils River Dr	
Lakeview Dr	
Hickory Grove Rd	Rosecrans Road to Kvitek Road
Hickory Grove Rd	Kvitek Road to Herold Road
Greenstreet Road	CTH T to Pleasant Road
Hidden Valley Rd	CTH T to Pleasant Rd
Kocian Rd	CTH NN to Rameker Road
Fisherville Rd	Rosecrans Road to Marshek Road
Pautz Rd	Pleasant Road to termini
Pleasant Rd	Schley Road to village line
Rosecrans Rd	Hidden Valley Rd to Greenstreet Rd
Greenstreet Road	CTH T to Rosecrans Road
Pantzlaff Road	All of the road
Pleasant Road	Elmer Drive to Schley Road

### 2021

Kvitek Rd	Cooperstown Road to Hickory Grove Rd
Schley Road	Pleasant Rd to CTH R
Pleasant Road	Zander Rd to CTH Z
Rameker Rd	Marshek Rd to curve
Zander Rd	CTH NN to Herold Rd
Herold Rd	Zander Rd to Hickory Grove Rd

## HIGHWAY MAINTENANCE 2019

CAROL LN.		LUEBKE RD.	
CEDAR CREEK DR.		LUEBKE CT.	
CHUPITA DR.		MARSHEK RD.	
CHVALA RD.		NACHTWEY RD.	
COOPERSTOWN RD.		PANTZLAFF RD.	
DEERFIELD HEIGHTS		PARIZEK RD.	
DEVILS RIVER DR.		PAUTZ RD.	2946.06
ELMER DR.	1118.62	PINE DR.	
FAIRHILLS DR.		PINE HILLS DR.	
FAIRHILLS RD.		PLEASANT RD.	526.59
FISHERVILLE RD.	37.50	RADTKE RD.	
FRELICH RD.		RAMEKER RD.	
GREENSTREET RD.	1503.14	ROSECRANS RD.	579.62
GRETZ DR.		SCANLON RD.	
HAMMERNIK RD.		SCHLEY RD.	2054.87
HEROLD RD.		SCHULTZ RD.	
HICKORY GROVE RD.	176.25	ZANDER RD.	3749.02
HICKORY HEIGHTS DR.		ZEMAN DR.	
HICKORY HEIGHTS CT.		BRIDGES	129840.47
HIDDEN VALLEY RD.		CTH BB	
HOSTEK RD.		HWY R	
JIRIKOVEC DR.	645.42	HWY T	
JOHNSON DR.		HWY Z	
KEEHAN RD.		MISC RDS.	38506.97
KOCIAN RD.		SUPPLIES & UTILITIES	61224.36
KVITEK RD.		INTERGOVERNMENTAL	10014.27
LAKEVIEW DR.			



**TOWN BOARD - WAGES AND EXPENSES**

	<b>SALARY</b>	<b>PER DIEM</b>	<b>PLAN COMMISSION</b>	<b>BUILDING COMMITTEE</b>	<b>EXPENSES</b>
DAVID BLAKESLEE, CHAIRMAN	\$2,250.00	\$2,000.00	\$50.00		\$1,129.66
FRED LEMENS, SUPERVISOR	\$1,200.00	\$1,100.00			\$66.07
WILLIAM ENZ	\$1,200.00	\$1,400.00			\$1,074.01
MIKE ALBERS, SUPERVISOR	\$1,200.00	\$1,600.00			\$595.73
PAT VANGROLL, SUPERVISOR	\$1,200.00	\$1,150.00			\$125.32
SUSAN KORNELY, CLERK	\$13,000.00	\$2,800.00			\$6,904.98
BERNADETTE DUESCHER, TREASURER	\$7,500.00	\$1,500.00			\$947.34
NANCY WEBER, CONSTABLE	\$200.00	\$800.00			\$111.47

**STREET DEPARTMENT**

	<b>WAGES</b>	<b>EXPENSES</b>
WILLIAM COLLINS	\$176.25	\$0.00
DAN KASTEN	\$56,022.18	\$603.76
GERALD DEGROOT	\$969.99	\$0.00
STEVE POST	\$837.35	\$0.00
ROGER SCHROEDER	\$2,395.53	\$0.00
THOMAS SEKORA	\$2,887.24	\$0.00
WILLIAM SIMONAR	\$6,086.61	\$68.92
MICHAEL WAVRUNEK	\$3,522.32	\$0.00

**TRANSFER SITE**

GERALD DEGROOT	\$2,291.25	\$0.00
DAN KASTEN	\$994.55	\$0.00
WILLIAM KLIPSTINE	\$169.00	\$0.00
ROGER SCHROEDER	\$5,139.78	\$43.12
THOMAS SEKORA	\$5,291.00	\$0.00
WILLIAM SIMONAR	\$2,099.50	\$0.00
BRUCE SMEESTER	\$198.25	\$0.00

**PLAN COMMISSION**

MICHAEL GLANDT	\$0.00	
JOE HAVLOVITZ	\$150.00	\$2.90
LEROY MELES	\$100.00	\$10.44
PAUL VANDENBUSH	\$100.00	\$7.20

**BUILDING COMMITTEE**

PAUL VANDENBUSH		\$350.00	\$363.41
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**ELECTION WAGES**

MICHELLE COLIINS	\$64.00	\$4.64
LAURA DUESCHER	\$60.00	\$2.32
PAM KOUBA	\$58.00	\$3.48
LEROY MELES	\$24.00	\$27.26
E JOY RICH	\$62.00	\$4.06
SANDY SWETLIK	\$68.00	\$3.48
BARB VANDENBUSH	\$66.00	\$4.29
ALLISON KORNELY WIDDER	\$124.00	\$4.06

**TRANSFER SITE 2019 EXPENSES****GARBAGE COLLECTION**

Maintenance	\$86.92
Supplies	\$24.08
Payroll	\$8,271.12
Bin Rental	\$7,500.00
Bin Hauling	\$6,552.48
Disposal	\$9,537.85
Power	\$343.59
Restrooms	\$60.00
<b>TOTAL</b>	<b>\$32,376.04</b>

**RECYCLING COLLECTION**

Maintenance	\$126.93
Supplies	\$16.70
Payroll	\$8,977.77
Bin Rental	\$1,200.00
Bin Hauling	\$5,890.00
Power	\$169.24
Restrooms	\$60.00
Electronics, Oil & Tires	\$2,017.51
<b>TOTAL</b>	<b>\$18,458.15</b>

# BUDGETS

REVENUES	2019 ACTUAL	2020 PROJECTED
<b>FUND BALANCE</b>	24737	83535
<b>TAXES</b>		
Town Property Tax	290729	301501
Managed Forest Lands	7306	0
Interest and Penalties on Taxes	87	0
<b>Total Taxes</b>	<b>298122</b>	<b>301501</b>
<b>INTERGOVERNMENTAL</b>		
<b>State</b>		
Shared Taxes	49864	49395
Fire Insurance	4444	0
Transportation Aid	147712	162489
Computer Aid	18	0
Payment for Municipal Services	349	0
Forest Crop Aid	206	0
Payment in Lieu of Taxes	610	600
Recycling Grant	6938	6000
Other State Payments - Election Grant	1200	0
<b>County</b>		
Bridge Aid	40168	68358
<b>Total Intergovernmental</b>	<b>251509</b>	<b>286842</b>
<b>REGULATION/COMPLIANCE</b>		
Business and Occupational Licenses	738	650
Dog Licenses	917	1000
Building Permits	8155	7500
Zoning Permits	350	0
Other Permits	125	0
<b>Total Reg. &amp; Compliance</b>	<b>10285</b>	<b>9150</b>
<b>FINES, FORFEITS AND PENALIES</b>		
Fines	165	0
<b>PUBLIC CHARGE FOR SERVICES</b>		
General Government	90	0
Highway	1710	0
Garbage and Recycling	3200	2000
<b>Total Public Charges</b>	<b>5000</b>	<b>2000</b>
<b>INTERGOVERN. CHRG FOR SERV.</b>		
Constable	0	
Highways and Streets	44152	25000
<b>Total Intrgrvnmntl Charges</b>	<b>44152</b>	<b>25000</b>
<b>Miscellaneous</b>		
Interest	743	400
Donations	1840	
Sale of Property and Equipment	5700	
Sale of Recyclables		1000
Other	1006	0
<b>Total Miscellaneous</b>	<b>9289</b>	<b>1400</b>
<b>Total Revenues</b>	<b>618522</b>	<b>625893</b>

<b>BUDGETS</b>
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EXPENDITURES	2019 ACTUAL	2020 PROJECTED
<b>GENERAL GOVERNMENT</b>		
Town Board	20657	22500
General Administration	23097	30000
Financial Administration	16319	24000
Legal	1709	2000
Town Hall/Buildings	9168	18000
Elections	2209	
Assessor	6800	
Property and Liability Insurance	11113	12500
Other General Government	0	0
<b>Total General Government</b>	<b>91072</b>	<b>109000</b>
<b>PUBLIC SAFETY</b>		
Constable	1185	1500
Inspection	4030	5000
Fire Department	90342	95000
Rescue Squad	16068	16143
<b>Total Public Safety</b>	<b>111625</b>	<b>117643</b>
<b>PUBLIC WORKS</b>		
Street Labor	69294	85000
Street Maintenance	131532	120000
Intergovernmental Hwy Constr	0	18000
Highway Constructuion	0	60000
Street Lighting	2523	3000
Garbage collection	31631	32000
Recycling	18458	20000
Weed and Nuisance Control	5	5
<b>Total Public Works</b>	<b>253443</b>	<b>338005</b>
<b>Health and Human Services</b>		
Public Health	0	0
<b>CONSERVATION &amp; DEVELOPMENT</b>		
Planning Commission	484	3000
<b>CAPITAL OUTLAY</b>		
General Public Building	0	5000
General Government Outlay	9400	120000
Public Works	175040	0
Refuse and Garbage Collection Outlay	0	4000
Recycling Outlay	0	4000
<b>Total Capital Outlay</b>	<b>184440</b>	<b>133000</b>
<b>Debt Service</b>		
Principal	1832	7380
Interest and fiscal charges	363	1400
<b>Total Debt Service</b>	<b>2195</b>	<b>8780</b>
<b>Total Expenditures</b>	<b>643259</b>	<b>709428</b>

2:14 PM  
01/25/20  
Cash Basis

Maribel Fire Department  
**Balance Sheet**  
As of December 31, 2019

	Dec 31, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Checking	13,016.62
Money Market	24,243.29
Petty Cash	725.18
Total Checking/Savings	37,985.09
Total Current Assets	37,985.09
Fixed Assets	
Accumulated Depreciation	-651,248.66
Building	475,832.00
Computer & Software	3,758.47
Equipment	102,342.09
Fire Apparatus	
201	130,527.00
202	137,535.00
203	270,000.00
204	116,000.00
205	132,000.00
Total Fire Apparatus	786,062.00
Furniture & Fixtures	2,894.19
Land	1,700.00
Total Fixed Assets	721,340.09
<b>TOTAL ASSETS</b>	<b>759,325.18</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Denmark State Bank 1002	24,889.79
Total Other Current Liabilities	24,889.79
Total Current Liabilities	24,889.79
<b>Total Liabilities</b>	<b>24,889.79</b>
Equity	
Opening Bal Equity	11,698.47
Opening Balance Equity	809,162.00
Retained Earnings	-68,803.58
Net Income	-17,621.50
Total Equity	734,435.39
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>759,325.18</b>

## NOTES

**GARBAGE AND RECYCLING** - Garbage and recycling items should be taken to the town Transfer Station located at 12309 County Road Z. Transfer Station employees will have a handout available, which lists guidelines for acceptable/non-acceptable garbage and recycling items and fees, when applicable. A card with a number was sent to all residents and should be presented to Transfer Station employees every time garbage and recycling items are dropped off. If you have not received a card or are a new resident, please contact the Clerk to obtain one. If you have any questions regarding the Transfer Station please contact any Town Board member. The transfer site hours of operation will be as follows:

Saturday Hours	Wednesday Hours
Year Round	1st Wednesday in April – last Wednesday in October
8:00 am – 3:00 pm	3:00 pm – 7:00 pm

**HOUSEHOLD CHEMICALS**, such as paint removers, paint thinners, pesticides, stains, varnishes, weed killers, etc. are to be disposed of at the Manitowoc County Clean Sweep – Saturday, May 18<sup>th</sup> 9 am - noon, Manitowoc County Highway Shop, 3500 Hwy 310, Manitowoc or call 920-683-4333 for other dates. [www.manitowocrecycles.org](http://www.manitowocrecycles.org)

**BUILDING PERMITS AND INSPECTION FEES** - No person shall, in excess of \$2500 in cost of material and labor, build, add onto and/or alter any building without first obtaining a building permit for such work from the Town Clerk or Sup. Mike Albers. Any structural changes or major changes shall require permits. Restoration or repair of an installation (re-siding, re-roofing, new windows, replace concrete, electrical or plumbing) to its previous code-compliant condition is exempt from permit requirements. A minimum \$65 fee for the first \$5,000 of remodeling, with an additional \$1.00 for each \$1,000 above this up to a maximum of \$165 (remodeling only). New construction requires a Wisconsin Uniform Building Permit to be issued after approval of building plans by the Building Inspector. New building permit fee is \$635 plus \$200 for any additional costs. Inspection fees are \$75 per inspection. A fee of \$25 will be assessed for razing old buildings. The fee for moving a building through the town is \$75 per hour. (Fees subject to change.) Ag building permit fee for new and remodel is \$50. The Town's certified building inspector is Roger Mayer, who can be reached at 920-726-4583 or 920-973-5270. The ordinance provides more detail concerning both permits fees and inspection fees. Contact the Clerk for a copy if interested. Tennessen Appraisal does all assessments on new construction and remodeling. Assessor Scott Tennessen can be reached at 920-423-3502.

**CULVERT PERMITS** are required. Application forms can be obtained from the Town Chairman.

**FIRE NUMBERS** – Please keep your fire numbers visible and also culvert ends on driveways free of grass and debris.

**BURNING IN THE TOWN** – The local fire department is no longer issuing burning permits. For more information concerning burning in the town please contact a board member or the town website. For information on items that can and cannot be burned check the DNR website at <http://dnr.wi.gov/topic/OpenBurning/Owners.html>.

**RESTRAINT OF DOGS** - State Statutes and local ordinances state that ALL dogs and dangerous animals must be tied up or contained on the owner's property. Fines will be enforced and the owner is liable for any and all damages.

**DOG LICENSES** - Every dog over 6 months of age must have a current rabies shot and a license. To get your license, send the proper fee along with written proof of a current rabies vaccination and proof of spaying or neutering where relevant. Fees are as follows: Neutered or spayed: \$5.00 per dog; all other dogs: \$10.00 per dog; Kennel license: \$35.00 for 12 dogs or less (\$3.00 for each additional dog). Dog licenses are due by APRIL 1, 2020 or they are delinquent and subject to late charges. **PAYMENTS WILL NOT BE ACCEPTED UNLESS A RABIES VACCINATION CERTIFICATE IS SENT WITH FEE.** Penalties are as follows: additional \$5.00 after April 1, 2020, additional \$25.00 after May 1, 2020. Send to: Bernadette Duescher, Treasurer, 10619 Hidden Valley Road Maribel, WI 54227

**TOWN BOARD MEETINGS** - Meetings are held every second Tuesday of the month at the Town Hall at 7:00 P.M. unless otherwise posted and/or published. Notices are posted at the Town Hall and on the town website. If you wish to have something on the agenda, feel free to call the Clerk (920-863-3261) or fax to the same number.

**WEBSITE INFORMATION** - Check out the Town's new website at [townofcooperstown.com](http://townofcooperstown.com). Contact us at [townofcooperstown1856@yahoo.com](mailto:townofcooperstown1856@yahoo.com). Updated information on postings, meeting minutes, ordinances, forms and more can be found on the new site. The town is looking for pictures from our community. Pictures can be emailed to Clerk.