

TOWN OF NORRIE, MARATHON COUNTY, WISCONSIN
DRIVEWAYS ORDINANCE

Ordinance 2023 – 1 “Driveways”

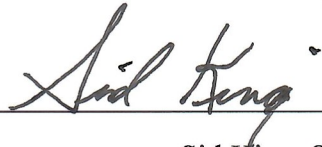
The Town Board of Norrie (hereafter, “Board” and “Town”), Marathon County, Wisconsin does ordain as follows:

- 1. Permit Required.** Any person installing or replacing a driveway to access any parcel of land adjoining a Town road shall obtain an installation permit from the Board. A permit (a form separate from the building permit form) will be issued only upon the condition that the minimum specifications set forth herein for the installation of a driveway will be complied with and grades will be acceptable for satisfactory drainage and proper safety conditions. There will not be a permit fee for this application.
- 2. Application.** Application for a permit to construct or replace a driveway shall be made in writing to the Board, and shall describe the property, property address being served by the driveway, and the road where said driveway will be replaced or constructed.
- 3. Minimum Driveway Specifications.** The following minimum specifications shall apply to all Town driveways to be constructed or driveway renovations or reconstruction following the effective date of this ordinance.
 - a. The diameter of culverts shall be at least 18 inches unless a greater or lesser diameter is prescribed by the Board.
 - i. If applicant believes a culvert is not necessary as drainage water will flow away from each side of the new or replaced driveway, Board member(s) shall visit the site in a timely manner and make its own determination. The Board’s conclusion will prevail. However, an applicant may appeal by obtaining and presenting to the Board the professional opinion of a highway engineer. The applicant shall fully bear the expense of engaging such expert.
 - b. No driveway entrance leading from a Town road onto private property shall be located within 100 feet of a road intersection as measured by the outer edge of the Town’s right-of-way. In addition, all driveway entrances onto Town roads must be spaced so as to be no closer than 150 feet from any other driveway entrances and at least 25 feet from any lot line.

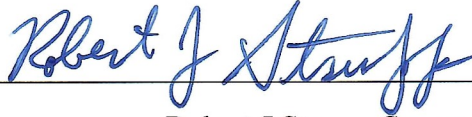
- c. The owner/applicant shall be responsible for all costs of installation and materials, together with repair and maintenance of the culvert so as to provide and sustain satisfactory drainage.
 - d. Safety will be a consideration by the Board when issuing a driveway permit.
- 4. Culvert Repairs and Replacement Requirements.** Any Town driveway culvert which, in the opinion of the Board, does not function in a proper manner and thusly requires maintenance or replacement, must be repaired or replaced at the landowner's expense within 60 days following written notification to the landowner by the Board. Upon receipt of such notification, the property owner must comply with the written specifications to be contained in the notice. In the event the notice is for culvert replacement, the landowner must comply with the provisions of subsections (3)(a) and (3)(b) of this ordinance.
- 5. Penalties.** Any person violating any of the provisions of this ordinance shall be given a written notice of such violation(s) by the Board. In the event said violation(s) is not cured in 60 days, the property owner shall be subject to the following penalties:
- a. Following said 60 days' notice, the Town will perform or contract with others to perform the work and provide the materials necessary to bring the driveway into compliance with the requirements of this ordinance. The owner of the property shall be responsible for the payment of all costs and expenses associated within. Said owner shall be billed by the Town for all of said costs and expenses, and if not paid within 30 days from the date of such billings, 11% interest (compounded monthly) will be charged. The Town reserves the right to place any unpaid charges (including interest) onto the real estate tax roll for the parcel being served by the driveway and collected as a special charge pursuant to section 66.60(16) of the Wisconsin Statutes.
- 6. Repeal.** Any and all ordinances and parts of ordinances in conflict herewith are hereby repealed.
- 7. Effect.** This ordinance shall be in full force and effect from and after its adoption and publication as provided by law.

Town Board, Town of Norrie

By: Alfred E. King
Alfred E. King, Chairman




Sid King, Supervisor



Robert J Strupp, Supervisor

Attest

By: 

Carla King, Clerk

Adopted and Published

Adopted Date: 10/9/23

Published Date: 10/11/23