

Village of Hales Corners

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Hales Corners, WI 53130
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James R. Ryan Municipal Building

Athletic and Fun Run/Walk Events Application *Village of Hales Corners (Res. 98-14)*

A completed application must be submitted at least 90 days prior to event date.

Submittal Date: _____

Event Name: _____

Sponsoring Organization / Individual: _____

For Organization Sponsors: { Attach a List of Board of Directors and/or Officers }

Contact Person for Event: _____

Address: _____

Phone / Fax: _____

Email: _____

Event Information

Date: _____

Time: { Beginning and Ending } _____

Route and Assembly / Termination Area Layout: { Attach drawing / map and include equipment, tents, signs, sanitary facilities, communications, and all ancillary structures }

Size: { Expected participants and spectators } _____

Proof of Insurance: { Attach documentation to this application }

Staffing: { Event marshals, workers, and command personnel } _____

Other Information: _____

for staff use only

Clerk Action & Date _____

Approve

Deny

Other: _____

Public Works Director _____

Police Chief _____

Fire Chief _____

cc: Applicant, Public Works Dept., Police Dept. and Fire Dept.