

SIGN  
(Application)

VILLAGE OF HALES CORNERS  
5635 S. New Berlin Road  
Hales Corners, WI 53130  
P:414-529-6161  
halescornerswi.gov

Permit No. \_\_\_\_\_

Tax Key: \_\_\_\_\_  
\*\*\*PLEASE PRINT

Building Address:	Business Name:
Contractor :	Tenant Contact:
Address/City/State/Zip	Phone No.
Email	Email
Phone No.	Property Owner Name/Phone:

ZONING: \_\_\_\_\_  
NUMBER & TYPE OF EXISTING SIGNS IF ANY: \_\_\_\_\_

SIGN IS:  **Temporary -14 days (\$30)** DATES: \_\_\_\_\_

Proposed Square Footage of Signage (cannot exceed 35 square feet in area): \_\_\_\_\_

Type of Material (submit scale colored drawing/photo): \_\_\_\_\_

Location of Signage (Building or Site): \_\_\_\_\_

**Permanent (\$1.50 per sq. ft. of area NOTE: Round SF up to next whole number -\$60 minimum)**  
\$ \_\_\_\_\_

Proposed Square Footage of Signage: \_\_\_\_\_

Type of Material (submit scale colored drawing/photo): \_\_\_\_\_

Location of Signage (Building or Site): \_\_\_\_\_

Number of existing Signs: \_\_\_\_\_ Total Square Footage: \_\_\_\_\_

Type of Sign (circle): Monument / Building / Pylon / Other: \_\_\_\_\_

Height to top of sign: \_\_\_\_\_ Height to lower edge of sign: \_\_\_\_\_

Is the sign illuminated (circle): YES / NO -----If so, Electrical permit is required.

It is hereby agreed between the undersigned and the Village of Hales Corners that all work performed as herein described shall be completed in strict compliance with the Village of Hales Corners Municipal Code and all laws of the State of Wisconsin relating to such work. Furthermore, by signing this application, or by authorizing an agent to sign this application, the owner/tenant acknowledges that an inspection or inspections of the work herein described are required and consents to the entry onto the subject property by an employee of the Village of Hales Corners to perform all necessary inspections. Said inspection(s) shall only be made at reasonable times and by appointment or notice. **Complete all areas on application.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner Signature (**Required if different from Applicant**): \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY** Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
Issued By: \_\_\_\_\_ Date: \_\_\_\_\_