



Village of Hales Corners PERMIT: _____

PERMIT to Work in, Disturb, Occupy the PUBLIC RIGHT-OF-WAY or Locate, Install or Upgrade Utilities within the PUBLIC RIGHT-OF-WAY

This permit gives Village authorization to the below named entity allowing the disturbance & occupancy of the public right of way by a private or public entity. Occupancy of the public right of way requires the entity to protect and defend the Village against any claims resulting from the permitted use of the right of way by the entity. **This permit does not allow the entity to sub-lease the poles, facility, equipment, conduit, cable, etc. to other entities without written permission from the Village of Hales Corners Department of Public Works.**

LOCATION: _____

WORK TO BE DONE: _____

APPLICANT NAME: _____ Company: _____

ADDRESS: _____ Phone: _____

Email: _____

Permit approved subject to the following conditions:

- 1. All work subject to Village of Hales Corners specifications and inspection. Restoration, paving, utility work done without Village inspection may be required to be removed and replaced per discretion of Village Engineer.
- 2. Pursuant to Wisconsin Statutes, the Contractor shall notify **ALL** utilities and check the exact location of those facilities, which might affect work under this permit. Diggers Hotline 811.
- 3. Provide barricades, signs and flashers per MUTCD—Part VI. Manual, Uniform, Traffic, Control, Developments.
- 4. All work shall comply with “Construction Site Erosion Control”, Sec. 445-6.1-6.15 of the Hales Corner Municipal Code.
- 5. Slurry/Stone Chip/Gravel/Ground Backfill required in compacted 12” maximum lifts. Determination of such by DPW.
- 6. Saw-cut all concrete/asphalt: pavement, sidewalk, C&G & driveways (Final limitations to be marked by HC DPW).
- 7. Maintain trenches until final surfacing. Restore all surfaces to existing type and section.
- 8. 5” & 7” Concrete sidewalk, 6-bag air entrained plant mix with white linseed oil curing compound.
- 9. 7” Concrete driveway approach, 6-bag air entrained plant mix with white linseed oil curing compound.
- 10. All work done under paved areas requires aggregate slurry backfill. Slurry shall be in compliance with the requirements of the Standard Specifications for Sewer & Water (Section 8.43.8).
- 11. Concrete and Asphalt pavements shall match the depth of the existing adjacent sections. Concrete shall be 6-bag air entrained plant mix with white linseed oil curing compound. Asphalt shall be 12.5 mil. (3 MT 58-28 S).
- 12. Saw-cut concrete road pavement joint to joint, unless approved by Village of Hales Corners DPW.
- 13. Remove curb and gutter to nearest joint if work is within 3’ of joint, saw-cut if greater. Tunneling under curb **not allowed**.
- 14. Grass areas to be restored with 6” topsoil, seed and straw matting or granular mulch (penn mulch) or sod.
- 15. All work shall be completed according to the Village of Hales Corners Standards and Details sec. 383-1.
- 16. All work must be completed within _____ days of the date of this permit.
- 17. **Subgrade inspections must be made on the date of pour ONLY**. Call (414) 529-6165 for Public Work Department.

- 18. **Caution:** buried street lighting cable present, hand dig to locate. Cable inspection required prior to backfill or paving.
- 19. **Caution:** Village utility crossings. □ Sanitary Sewer □ Storm Sewer □ Water Main
- 20. **Storm/Sanitary/Water connections shall be approved and inspected by the Inspection Department prior to backfilling.**
- 21. Call (414) 529-6165. (All connections must be in compliance with the Standard Specifications for Sewer & Water Sec. 3.5.7).
- 22. Water Taps are to be done by Milwaukee Water Utility (Forms and Fees to be filed with Utility).
- 23. **Applicant must provide engineered plans for the installation with a copy of this permit application. Plans must show geo-referenced address, ROW lines, property lines, utilities, curbs, sidewalks, and pavements.**

Permit Fee: \$150 (small project—i.e. pole relocation, service/lateral work, minor concrete/asphalt work) **Permit Fee:** _____

Review Fee: \$150+\$75/hr. (large project—i.e. line relocation, new cable installation, developments, etc.) **Review Fee:** _____

Restoration Chargebacks:

NOTE: All concrete & asphalt work placed during winter months between November 15th—April 1st will be considered **temporary**. Final restoration work shall be completed after freezing temperatures and frost have passed.

Restoration amount: _____

TOTAL: _____

The undersigned applicant and/or his/her agent to be bound by local, state, and federal laws. By issuance of this permit the Company/Utility to which this permit is bound shall indemnify the Village of Hales Corners from all claims associated with the work.

APPLICANT SIGNATURE: _____ DATE: _____

APPROVED BY: _____ DATE: _____

OFFICE USE ONLY

Staff Remarks:

Pavement Inspection Completed By: _____ Date: _____

Terrace Areas Inspection Completed By: _____ Date: _____