



## Hales Corners Fire Department Firefighter/Paramedic

### **Position Overview:**

The Village of Hales Corners Fire Department is conducting a recruitment process to fill a current vacancy of the entry level Firefighter/Paramedic position. The following is an overview of this position:

- Perform firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire combat, containment and extinguishment tasks.
- Perform emergency aid activities and provide emergency medical services.
- Participate in fire drills, attend classes in firefighting, emergency medical, hazardous materials, and related subjects.
- Receive and relay fire calls and alarms. Operate radio and other communication equipment.
- Participate in the inspection of buildings, hydrants, and other structures in fire prevention programs.
- Maintain fire equipment, apparatus and facilities. Perform minor repairs to departmental equipment.
- Perform general maintenance work in the upkeep of fire facilities and equipment; clean and wash walls and floors; care for grounds around station; make minor repairs; wash, hang and dry hose; wash, clean, polish, maintain and test apparatus and equipment.
- Assist in developing plans for special assignments such as emergency preparedness, hazardous communications, training programs, firefighting, hazardous materials, and emergency aid activities.
- Present programs to the community on safety, medical, and fire prevention topics.
- Perform salvage operations such as throwing salvage covers, sweeping water, and removing debris.
- Performs duties as a certified EMT-B, EMT-A or EMT-P, according to criteria and standards set forth by the department.
- Other duties as assigned by supervisor

### **Minimum Requirements:**

- Minimum of 18 years of age.
- High school graduate.
- Applicants must possess a valid Wisconsin's driver's license or such valid operator's permit recognized by the Wisconsin Department of Transportation as authorizing operation of a motor vehicle in Wisconsin. Restrictions as to physical reasons only will not disqualify a person for issuance of application, but may be a basis for rejection in the medical examination.



## Hales Corners Fire Department Firefighter/Paramedic

- State of Wisconsin certification for Firefighter Level 1 or a certificate that bears the seal of the IFSAC (International Fire Service Accreditation Congress)/Pro-Board equivalent.
- State of Wisconsin EMT Basic or Higher Licensure
- Achieved National Registry Paramedic by May 31, 2025.
- In order to be eligible for hire, applicants must pass a Candidate Physical Ability Test (CPAT) administered by the HCFD or possess a CPAT certificate from an IAFF/IAFC authorized testing site no earlier than September 1, 2023.
- If veteran, proof of honorable discharge.
- Excellent moral character and highest personal integrity.

### **Preferred Requirements:**

- Preference points will be given for current certificate for State of Wisconsin Driver Operator.
- Preference points will be given for Bachelor's Degree with major in a fire related discipline, Bachelor's Degree in any discipline or Associate's Degree in Fire Science. Points for continuing education will only be awarded for one of the options listed (copy of diploma or transcripts required).
- Preference points will be given for Wisconsin Firefighter II Certification, , Wisconsin Fire Officer I Certification, Wisconsin Fire Instruction I Certification and Wisconsin Fire Inspector Certification (Copy of Certifications Required).
- Preference points will be given to candidates that are currently enrolled in Paramedic School (Proof of enrollment required).

### **Salary Information:**

- The starting annual salary \$63,423.36. You will receive an excellent benefit package that includes health, dental and vision coverage. You will also be enrolled into the Wisconsin Retirement System and be eligible for life insurance coverage.

### **Work Schedule:**

This position will work 2,912 hours per year. You will be assigned a 24 hour shift followed by 24 hours of off time: you will work three shifts and be off for four shifts.



## Hales Corners Fire Department Firefighter/Paramedic

### Selection Process:

The top scoring candidates that meet the minimum requirements will be invited to a pre-screening process that will include all or some of the following:

- **Department Interviews:** Qualified applicants will be invited to an interview. The interview panel will consist of the Fire Chief, one HCFD Captain and member(s) of the Fire and Police Commission. *Applicant must bring in Driver's License at time of interview as proof of ID for interview.*
- **Medical Evaluation, and Drug Screen**
- **Background Investigation**

**\*\*FAILURE IN ANY ONE SEGMENT OF THE PROCESS DISQUALIFIES THE CANDIDATE\*\***

**PROBATION:** A Firefighter is required to serve a probationary period of (1) year. The employee may be subject to discharge without cause at any time during the probationary period.

**Application Accepted Until 4:00pm on September 27, 2024.** Qualified applicants will be notified via email of any examinations, interviews or other events required in the selection process.

### Application Process:

- Applications are available online at the following website: [www.halescornerswi.gov](http://www.halescornerswi.gov)
- Complete application that is available online.
- Attach a copy of your resume and certification to your application.

Applications can be emailed to [Pjaskulski@halescornersfire.org](mailto:Pjaskulski@halescornersfire.org) or mailed/dropped off at the HCFD - 10000 W Forest Home Ave. Hales Corners, WI 53130

**All documents must be received by 4:00pm on Friday September 27, 2024.**