

Millstone Township
470 Stage Coach Road
Millstone Township, New Jersey 08510
732-917-2953
609-208-2083 fax

BASEMENT ALTERATION

Two copies of plans-drawn by architect or homeowner (homeowner must sign plans on each page, and sign inside of jacket under letter B). Manila jacket must be filled in completely (side 1 & 2)

BATHROOM OR KITCHEN:

MUST CONTACT MONMOUTH COUNTY HEALTH DEPARTMENT(MCHD)
(732-431-7456 X7496) CHRIS LUBERTO

Plans must include:

- Room sizes
- Use of rooms (recreation, gym, study, utility, etc.)
- All framing details
- Fire stopping at top plate required in combustible construction
- Fire stopping at exterior walls every 10-foot vertically
- Location of smoke detector, water heater, furnace.
- Materials used (metal/wood studs, sheetrock, insulation, etc.)
- Plumbing riser diagram if plumbing is involved/gas riser diagram if new gas appliances will be installed.
- Electric diagram (including outlets, fixtures, and switches)

Complete all technical cards, building, fire, electric and plumbing (if installing plumbing or gas piping).

Contractor doing job must have licensed electrician and plumber

Contractors must supply copy of Home Improvement Contractors Registration, Plumbing and Electric licenses (wallet card)

Inspections needed:

- Rough electric
- Rough plumbing and slab (if applicable)
- Frame
- Insulation
- Final building, fire, electric and plumbing