

Block: _____ Lot: _____

TOWNSHIP OF MILLSTONE
Municipal Clerk's Office
470 Stage Coach Road, Millstone Township, NJ 08510
732-446-7414

APPLICATION FOR TRAILER PERMIT

Name of Applicant:				
Trailer Location/Address:		Block:		Lot:
Name of Property Owner:				
Address of Property Owner:				
Telephone Number:		Cell Number:		
Email Address:				

**ALL APPLICATIONS MUST BE COMPLETE ACCOMPANIED WITH THE CORRECT FEE AND
CHECKS MADE PAYABLE TO THE TOWNSHIP OF MILLSTONE.**

TYPE OF TRAILER APPLYING FOR (Check One)	PERMIT FEE (\$5-16)	RENEWAL DATE*
☐ SENIOR CITIZEN TRAILER (RENEWALS ONLY) (renewals filed March 1 st or after)	\$200.00 \$250.00	ANNUALLY, EXPIRES 12/31
☐ TRANSIENT/MIGRATORY WORKER TRAILER (FARM HOUSING LABOR, PER ORD. ONLY) (renewals filed March 1 st or after)	\$100.00 \$150.00	ANNUALLY, EXPIRES 12/31
☐ TEMPORARY TRAILER PERMIT FOR NEW HOME CONSTRUCTION	\$250.00	ONE YEAR TERM, WITH FEE INCREASE ON RENEWALS
☐ CONSTRUCTION STORAGE TRAILER RESIDENCY PROHIBITED	\$250.00	ONE YEAR TERM, WITH FEE INCREASE ON RENEWALS
☐ SALES OFFICE TRAILER	\$600.00	SIX MONTH TERM

*Applications for renewal of licenses shall be made at least 30 days prior to the expiration date of an existing license.
(Applicants must apply/renew for a full term and full fee regardless of time needed.)

APPLICATION SUBMISSION CHECKLIST:

- ☐ Sketch or specs for proposed trailer or mobile home, including dimensions and floor plan layout
- ☐ Full names, ages and addresses of the applicants and of those persons intended to occupy the trailer or mobile home, if any.
- ☐ If a use other than residential occupancy is contemplated, a specification of the use sought.
- ☐ A survey, sketch or diagram, drawn at a scale of one-inch equals 20 feet showing:
 - the location of the main or principal house or dwelling, or structure
 - the proposed location of the mobile home and/or trailer
 - the setbacks, lot size, distances between existing buildings and the proposed mobile home and/or trailer
 - block and lot number
 - the name and address of the property owner.
- ☐ The existing or proposed facilities for sewage disposal showing the location of the proposed facilities or the point of connection with an existing facility.
- ☐ The existing or proposed facilities for supply of water showing the location of wells, to the point of connection thereto.
- ☐ Senior Citizen residential trailer applicants (not the property owner) must provide continued proof of residency for trailer occupant (as the applicant) on all renewal applications. (No new applications effective Ord. 24-05.)
- ☐ Copy of State Certification for all farm labor/worker housing (submit requests to Farms@dol.nj.gov – Include farm name, address, contact person and phone number). An updated State Certification is required on all annual renewals.
- ☐ Copy of Approved Zoning Permit (see §35 for permitted uses and zoning regulations).

Prior to the issuance of a license or as a condition thereto, the Health Officer shall certify to the Township Committee full compliance with the applicable health codes. Construction permits are required.

Any new occupant or any application filed after expiration date will be treated as a new application, not a renewal.

ZONING OFFICER _____
(Attach copy of green form)

DATE APPROVED: _____

MUNICIPAL CLERK _____

DATE RECEIVED: _____

TOWNSHIP COMMITTEE MEETING DATE (Post on Agenda): _____ **CHECK#:** _____

Updated: 8/2025