

TOWN OF RICHMOND

— St. Croix County, Wisconsin —

Mailing Address
1453 County Road GG
New Richmond, WI 54017
Phone 715.808.1795
Website: townofrichmondwi.gov
Email: clerk@townofrichmondwi.gov

Application for Minor Subdivision (4 or less lots)

Name of Subdivision: _____

Total Acreage: _____ Number of Lots: _____ Number of Outlots: _____

Property Location: _____ ¼, _____ ¼, Sec. _____, T _____, R _____

Property Owner: _____ Developer/Agent: _____

Mailing Address: _____ Mailing Address: _____

Email Address: _____ Email Address: _____

Daytime Phone: _____ Daytime Phone: _____

Surveyor: _____

Mailing Address: _____

Email Address: _____

Daytime Phone: _____

I, certify by my signature that all information presented herein as well as supporting information are true and correct to the best of my knowledge. I further agree to withdraw this written application if substantive false or incorrect information has been included.

I hereby request the Town of Richmond to process this application.

Signature: _____ Date: _____
☐ Owner ☐ Authorized Agent

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Certified Survey Map Submittal: Submittal deadline for a CSM is two weeks before Plan Commission meeting. Plan Commission usually meets last Tuesday of the month @ 6 pm.
The commission may recommend approval, conditional approval, table, or denial of the CSM to the Town Board. All revisions must be addressed and resubmitted in final form to the Town Board. The Town Board will approve, conditionally approve, table or deny the CSM.

Materials to submit should include:
10 complete sets to include copies of the CSM.

Completion of all requirements in Town Subdivision Ordinance 2025-01.

Fees: \$ 500.00 Plan Commission fee covers concept/preliminary review through CSM.
Attorney and Engineer fees that are directly related to this project will be billed separately to the developer/land owner as they occur.

10/25 TOWN USE ONLY Application accepted: _____ Received by _____