



375 1st Ave East Wendell ID 83355

208-536-5161

SIDEWALK REPAIR GRANT APPLICATION

Owner Applicant Name: _____

Circle one: Residential Commercial

Mailing Address: _____

Phone Number(s): _____

Project Location Address: _____

Project description: _____

Size of project: _____ Square Feet: _____ Estimated Cost: _____

Attach Copies of Sidewalk Bids:

_____ \$ _____

_____ \$ _____

Certification:

By signing this application, I certify that, 1) I am the legal owner of the property where the proposed sidewalk repair project will take place, 2) that all the information on this application and accompanying material is true and accurate to the best of my knowledge. If awarded a grant, I agree to comply with all the rules and conditions set forth in the application packet and on the permit forms.

Signature: _____ Date: _____



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Sidewalk Repair Grant Application

The City of Wendell recognizes that the maintenance and repair of existing sidewalks within the city is necessary to protect the health, safety, and welfare of residents and visitors. City Ordinance (339) places sole responsibility for sidewalk maintenance and repair upon adjacent property owners. This program was developed in recognition that this obligation can come with significant cost. The primary goal of the program is to facilitate the property owner's responsibility to improve damaged Right-of-Way sidewalks so they are safe and passable by the general public.

Grant Eligibility

1. Applications will be accepted for residential and commercial properties.
2. Property owners may only apply for one grant per property in a calendar year.
3. Applications must be received and approved by the City before the work begins.
4. Grant funds may cover a portion of the cost of sidewalk repair/replacement
5. The work shall be done by a Contractor with a current Idaho Bureau of Occupational Licenses (IBOL) contractor's license.

Use of Funds

1. Grant funds may be used for repair/replacement of existing sidewalks that are deteriorated or that do not comply with the Americans with Disabilities Act (ADA) in the public Right-of Way.
2. Property owners are responsible for obtaining and complying with the conditions of City permits for jobs requiring removal and replacement of sidewalk repair or replacement
3. In order to access grant funds, property owners must obtain an approved grant application. The maximum grant reimbursement for sidewalks shall be:
 - Commercial Properties: 50% of the lowest bid or 50% of the actual invoiced amount, whichever is less.



- Residential Properties: 75% of the lowest bid or 75% of the actual invoiced amount, whichever is less.

4. All grant awards will be made on a first-come, first-served basis, subject to project approval and the availability of funds in the City budget. Once the budgeted amount has been expended, no further awards will be made. Grant awards shall expire after 90 days and funds will not be distributed to applicants with expired grants. Applicants may request a 90-day extension prior to expiration or as needed.

5. The lack of sufficient funds to cover the number of applications received by the City in any given year will not excuse the property owner from the responsibility of maintaining the adjoining sidewalk in a safe condition nor create any liability to the City for any unsafe sidewalks.

Procedure

Step 1. Property owner submits completed application with two competitive bids before the work begins. Property owners will solicit at least two competitive bids from licensed contractors for the sidewalk work. All bids must be submitted with a completed grant application

Step 2. City confirms grant eligibility and approves application. After applications are submitted and prior to the start of work, the City will inspect the proposed project to verify grant eligibility. Upon field verification, the Sidewalk Repair Grant Application will be approved, subject to available funds, and the property owner will be notified to proceed. The work must then begin within 30 days and completed within 90 days. If the work is expected to take longer than 90 days, applicant may request an extension. The City will not reimburse expired applications.

Step 3. Work begins, Property owner selects contractor, obtains permits, calls for inspections and completes work.

Step 4. Property owner pays contractor & submits Reimbursement Request with final invoice. After the work is completed, the property owner shall notify the building inspector and request a final inspection. Once the work is inspected and approved by the City of Wendell, the property owner may submit a reimbursement request with the final invoice from the contractor to the City of Wendell

Step 5. City approves reimbursement request and mails check to property owner. Upon approval by the City, the grant funds will be disbursed in accordance with the terms of the Sidewalk Grant Program.

Questions? Please Contact City Hall 208-536-5161