

City of Belleville

6 Main Street ♦ Belleville, MI 48111-2788
www.bellevilleonthelake.com



ALL application packages MUST BE postmarked by the application deadline (January 1, 2021 at 5:00 p.m.) to be considered.

We will NOT accept your documents in person on January 1, 2021!

City offices are closed to walk in customers effective DECEMBER 23, 2020 AT 4:00 P.M. We will reopen to the public on JANUARY 4, 2021 AT 9:00 A.M. IF YOUR MATTER REQUIRES IMMEDIATE & EMERGENCY SERVICES, PLEASE CALL 313-663-4783.

Am I entitled to a refund if I am not selected for a city license?

No, applicants are not eligible for any part of the application fee that is paid to the City of Belleville.

How will applications be scored?

Applications will be scored by the Clerk based on the criteria outlined in the ordinance. It is the applicant's responsibility to submit appropriate documentation so that the Clerk can determine the categories in which an applicant is qualified for points.

How will it be determined if a building is blighted?

The Administration of the City of Belleville will determine if a property is blighted based on the factors identified in City of Belleville Building and Zoning Code. It is the applicant's responsibility to submit appropriate documentation of blight and explain how the building qualifies.

How will it be determined if property is environmentally contaminated?

The Administration of the City of Belleville will determine if a property is environmentally contaminated based on regulations and guidance from the Environmental Protection Agency and the Michigan Department of Environment, Great Lakes, and Energy. It is the applicant's responsibility to submit appropriate documentation of environmental contamination and explain how the property qualifies.

How is the occupancy of an existing building determined?

The Administration of the City of Belleville will evaluate the "current" occupancy status as of the time of application.

Is there a list of properties that the City has determined will qualify as blighted or contaminated?

No. Each property will be evaluated on a case-by-case basis after the close of the application window. The City will NOT make any predetermination as to the status of any property, its suitability/availability for use as a marijuana business, or any point values.

If I am not selected for a city license, will I be placed on a waiting list?

No. The City of Belleville will only consider the most highly ranked applicant (s) in each category. If a business location subsequently becomes available, then the city may reopen the application window for new applications. Applicants that were previously not selected may reapply at that time.

Are there other costs associated with City of Belleville's marijuana business program?

Applicants will be responsible to pay all other fees, including relevant fees for City of Belleville inspections, permits, special land use approval, certificates of occupancy, etc., all pertinent fees payable to the State of Michigan, and all other fees generally applicable to businesses.

How can completed documents be delivered to the City of Belleville?

You must deliver three (3) complete sets of documents

All documents and completed applications MUST be POST MARKED FOR DELIVERY to the City of Belleville by 5:00 p.m. January 1, 2021:

You may Mail using USPS or Special Delivery (i.e. Fed Ex, UPS etc.) the documents:

Attention: City Clerk at City of Belleville
City Hall
6 Main Street
Belleville, MI 48111

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* Please be aware of federal holidays and posted business hours that may cause the building to be closed.

How may I apply?

Applications may be downloaded by visiting: www.Bellevilleonthelake.com

If my special land use is not approved, will I receive a refund?

No, if an applicant's special land use is not approved, or if any other terms of a conditional license are not met, the application fee will not be refunded.

What if I intend to operate an adult-use marijuana establishment, but the Marijuana Regulatory Agency will first require me to obtain a medical marijuana facilities license?

Applicants should apply for all city licenses which they intend to operate at the business location. If selected for city licensure, the applicant will have a conditional period which may be used to obtain all applicable state licenses.

What is the cost to apply?

Applications must be accompanied by certified check or cashier's check made payable to the City of City of Belleville in the amount of **\$100.00 per license** requested. Payment must be made at time of application.

When is the due date for applications?

The City of Belleville is accepting applications between December 3, 2020 at 8:30 a.m. and January 1, 2021 at 5:00 pm. Applications will not be accepted outside of this time period for any circumstances.

Will my application be available to the public?

No. Under the Medical Marihuana Facilities Licensing Act and the Michigan Regulation and Taxation of Marihuana Act, information submitted by an applicant is exempt from disclosure under the Freedom of Information Act, MCL 15.231 et seq.

Will my application receive more points for being early?

No. Applications will not be scored until after the application period has closed, and there are no extra points for early submittal.