



**CITY OF BELLEVILLE**  
**DEPARTMENT OF BUILDING AND PLANNING**  
**6 MAIN STREET ♦ BELLEVILLE, MICHIGAN 48111**  
**Phone (734) 697-9323 ♦ Fax (734)697-6837**

## APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT

**NOTICE TO HOMEOWNERS:** *It is recommended that if you have hired a contractor to do the work for you that the contractor is the one to obtain the permit. A final inspection is required for all permitted work; the final inspection should be done before releasing your contractor.*

### I. LOCATION OF BUILDING

ADDRESS		
Belleville, Michigan	Wayne County	48111

### II. IDENTIFICATION

#### A. OWNER OR LESSEE

NAME		PHONE	
ADDRESS	CITY	STATE	ZIP

#### B. ARCHITECT OR ENGINEER

NAME		PHONE	
ADDRESS	CITY	STATE	ZIP
LICENSE NO.	EXPIRATION DATE		

#### C. CONTRACTOR

NAME		PHONE	
ADDRESS	CITY	STATE	ZIP

BUILDERS LICENSE NO.	EXPIRATION DATE
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION	
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION	
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION	

### III. TYPE OF IMPROVEMENT AND PLAN REVIEW

#### TYPE OF IMPROVEMENT

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> New Building       | <input type="checkbox"/> Addition            | <input type="checkbox"/> Alteration            |
| <input type="checkbox"/> Wrecking           | <input type="checkbox"/> Mobile Home Set-Up  | <input type="checkbox"/> Foundation Only       |
| <input type="checkbox"/> Pre-manufacture    | <input type="checkbox"/> Relocation          |  |
| <input type="checkbox"/> Re Roof House only | <input type="checkbox"/> Re Roof Garage only | <input type="checkbox"/> Both House and Garage |



**VI. ACCESSORY STRUCTURE**

Must comply to zoning regulation Section 106-15.11

Pole barn       Shed       Pool       Garage       Deck       Addition

Dimensions and square footage of proposed structure \_\_\_\_\_

Estimated construction value \_\_\_\_\_

Height of proposed structure from grade \_\_\_\_\_

Height of principal structure (house) from grade to peak \_\_\_\_\_

Square footage of principal structure (house) \_\_\_\_\_

Square footage of all existing structures (including (un)-attached attached garage, pool, deck, shed, or pole barn) \_\_\_\_\_

Total Land Area (square feet) \_\_\_\_\_

*A complete set of working drawings must accompany this application.*

*A complete plot plan (mortgage survey) must accompany this application which would include:*

*-ALL existing structures on the subject property, their dimensions and distance from the proposed structure*

*-The distance between the proposed structure and the property lines*

*-Distance between proposed structure and any easements*

**VII. APPLICANT INFORMATION**

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information.

NAME		PHONE	
ADDRESS	CITY	STATE	ZIP
FEDERAL I.D. NO.			

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, Act no. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

**VIII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION**

Subdivision Lot \_\_\_\_\_ Stand Alone \_\_\_\_\_ Site Visit \_\_\_\_\_  
*If Stand alone, site visit required*

- A. ZONING \_\_\_\_\_
- B. STREET PROTECTION \_\_\_\_\_
- C. SOIL EROSION \_\_\_\_\_
- D. WATER SUPPLY \_\_\_\_\_
- E. SEWER SERVICE \_\_\_\_\_
- F. VARIANCE GRANTED \_\_\_\_\_
- G. OTHER \_\_\_\_\_

NOTES AND DATES – FOR DEPARTMENT USE

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**IX. VALIDATION**

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BUILDING PERMIT NUMBER \_\_\_\_\_ APPROVED BY \_\_\_\_\_

ISSUED DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

PERMIT FEE \_\_\_\_\_ TITLE \_\_\_\_\_