



Village Hall, 567-2757
Fax, 567-4115
Highway Dept., 567-2422
Police Dept., 567-1134
Building Inspector, 490-4141

Summit Village Hall • 37100 Delafield Road • Summit, WI 53066

Date Filed: _____

\$250.00 Application Fee: _____

Comprehensive Land Use Amendment Application Packet

Based on Section 66.1001 Wisconsin Statutes

Please read and complete this application carefully. All applications must be signed and dated.

1. APPLICANT OR AGENT

Phone # () _____

e-mail _____

2. PROPERTY OWNER

Phone # () _____

e-mail _____

3. Property Address and Legal Description of the Property: (May appear on the tax bill)

4. Tax Key Number: SUMT _____

5. What is the CURRENT Land Use Classification in the Village of Summit? _____

What is the PROPOSED Land Use Classification in the Village of Summit? _____

Are there any proposed changes to the text of the Village of Summit Comprehensive Plan?

If so, which section and provide proposed language:

Section:

Proposed Language:

6. Identify the type of use immediately adjacent to this property.

North	South
East	West

7. Describe why the Plan amendment is needed, including a description of the proposed uses under the new land use classification.

8. Please initial the following statements after you have read them.

- I understand that the Village is under no obligation to amend the Plan.
- I understand that the Village staff, Plan Commission and/or Village Board may request additional information to properly evaluate this request, and failure to provide such information may in itself be sufficient cause to deny the request.
- I am aware that this Plan Amendment shall go into effect immediately upon approval of the Village Board, along with postings to adjacent and adjoining municipal governments and the State of Wisconsin.

9. SIGNATURES

NOTE: ALL APPLICATIONS MUST BE SIGNED BY THE PROPERTY OWNER

Applicant

date

Property Owner

date



PROFESSIONAL SERVICES REIMBURSEMENT NOTICE

Please read *and sign* the following Notice:

Pursuant to Chapter 14-19 of the Village of Summit Code, the Summit Village Board has determined that whenever the services of the Village Planner, Village Engineer, Village Attorney, or any other Village professional staff results in a charge to the Village for that professional's time and services, and such service is not a service supplied to the Village as a whole, the Village Clerk shall charge the fees incurred by the Village to the property owner incurring those fees (without regard to the outcome of the request). Also, pursuant to the same Chapter 14-19, certain other fees, costs, and charges are the responsibility of the property owner even if the request is not approved.

I/we, the undersigned, have been advised that, pursuant to the Village of Summit, if the Village Planner, Village Engineer, Village Attorney or any other Village professional provides services to the Village because of my/our activities, whether at my/our request or at the request of the Village, I/we shall be responsible for the fees incurred by the Village (even if my/our request is not approved). In addition, I/we have been advised that pursuant to the Village of Summit, certain other fees, costs, and charges are my/our responsibility, even if my/our request is not approved.

The undersigned will receive the first billing once charges are incurred and monthly thereafter, so the undersigned remains up to date regarding any current charges.

PLEASE PRINT LEGIBLY

Information for the Owner and/or Party responsible for the Invoices:

Name

Phone Number

Mailing Address

e-mail address

Information for the Property that is the subject of the Request:

Owner's Name

Property Address

Tax Key Number of the Property that is the subject of the Request: SUMT _____

Signature of the Property Owner(s) and/or Applicant(s) and Current Date:

Applicant

Date

Owner

Date

04/2018

Village Official that accepted the form: _____ Date _____