

Town of Cassian Permit # _____

Driveway Permit

Applicants Name _____ Date _____

Applicants Address _____ Phone _____

Property Owner's Name _____

Address of Proposed Driveway _____

Legal description of location _____

Town Road driveway access _____

***Please provide a sketch of proposed driveway including length and width of driveway, indicated turnoffs if required on the back of the application.

The permittee shall furnish all materials, do all the work and pay all the costs in connection with the construction of the driveway and subsequent maintenance of the driveway and culvert. This is for a single access to the town road, not a circle driveway. Circle driveways are double the fee. If a culvert is needed, they will be 15 inches by 24 feet minimum.

The surface of the driveway connecting with the road shall slope down and away from the road shoulder a sufficient amount and distance to preclude ordinary surface water drainage from the driveway area flowing onto the road bed. Erosion control measures must be taken during construction and banks and ditches must be re-seeded.

Driveways should be constructed in consideration of the size of Fire Trucks and other Emergency vehicles that may need access to your property. Therefore, all new driveways in the town of Cassian will be a minimum of 16 feet wide cleared width, with a 12 foot wide compacted gravel based, granite or blacktop. There must also be a minimum cleared height of 14 foot that will be kept clear of all branches and wires. The Town Board will inspect the driveway upon completion and will at that time decide if the driveway has been installed properly for the access of Emergency vehicles or not. If upon inspection the Town Board does not feel that the driveway has been installed properly it will be up the individual named to correct the driveway within 30 days, according to the requests of the Town Board of Cassian. If the driveway is not properly installed the town will close off access until the driveway is installed to the town's standards.

Deadline: Property owners must have driveway installed in no longer than six months from the date this permit is approved.

After the fact permits: Property owners who have put in a driveway prior to an approved Driveway permit will be assessed a \$500.00 fine.

Fee:

The cost of the Driveway/address permit is \$100 paid upon submitting application. You are responsible for keeping your fire number clearly visible once it is placed by the town.

The cost of "After the fact permit" is \$500.00 fine plus the \$100.00 application fee.

The above driveway location has been approved/ denied on this day _____
construction can commence.

Land Owner Signature _____ Date _____

Town Chairman _____ Date _____

Town Clerk _____

Supervisor _____

Supervisor _____

Remit application to:

Town of Cassian

PO Box 4

Harshaw, WI 54529

