TOWN OF CASSIAN

ORDINANCE NO 2012-0001

RENTAL OF TOWN HALL

The Town Board of the Town of Cassian, Oneida County, Wisconsin, does ordain as follows:

WHEREAS the Town of Cassian has determined that the collection of an Town Hall rental fee is a sound practice and we have experienced some hall rental problems in the past and that this rental fees is needed to off set some of the maintenance, utility costs, , supplies and cleaning costs . Since these cost are now absorbed by the Cassian Taxpayers, this ordinance will permit that a User Fee be assessed to the one using the facilities.

RENTAL PROCEDURE:
1.   The Town Board has appointed the Town Treasurer as Building Administrator to handle Town Hall Rental Applications. In his/her absentness, the Town Treasurer can assign this duty to another Town Officer.
2.   Reservations Required: All dates shall be reserved in advance and shall be confirmed arid placed on the calendar by the Building Administrator
3.   Rental Agreement: All users shall sign a rental agreement, pay the deposit and rental fee as set forth below.
4.   Rental Rates: Rental and deposit rates established by the Town Board and shall be posted in the Town Hall.
5.   Non Property Owners shall pay double the Rental and Deposit fees
6   Exemptions: No deposit or rental fees shall be charged for the following groups:
         Cassian Governmental meetings
         Helping Hands Aux
         Cassian Volunteer Fire Department
         Union Grove Cemetery Veteran's Memorial Committee
         Oneida County Senior Dinning
         Oneida County Social Services
         Oneida County Public Health

         The Town Board retains the rights to add or remove names to the above exemption list.

7.   The attached exhibits are made part of this ordinance:
        Application For Use Of Town Hall
        Town Hall Rental Rules
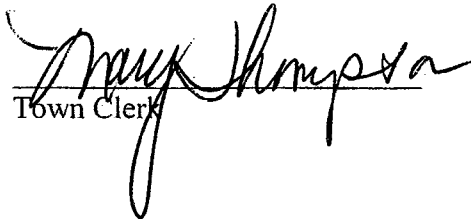   Indemnification and Hold Harmless

8.   Effective date: This ordinance shall be effective the day after its posting in
        three public places within the Town.

Introduced: December 6, 2011

Adopted: / -- 3

Larry a Hendrickson
Town Chairperson

Attest:

Mary Thompson
Town Clerk