



TOWN OF EAST TROY, WALWORTH COUNTY WI
REGULAR TOWN BOARD MEETING
January 13, 2025 at 6:30 P.M.
N9330 Stewart School Rd., East Troy WI 53120

AGENDA

ALL ITEMS LISTED ARE UP FOR DISCUSSION, CONSIDERATION, DELIBERATION AND POSSIBLE FORMAL ACTION

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Approval of Meeting Agenda
4. Certification of Compliance of Open Meeting Law
5. Minutes of Previous Session, Special Meetings, Planning Commission and Park Committee
6. Clerk/Treasurer's Report – Clerk/Treasurer Buchanan
7. Public Comments

Please be advised per State Statute § 19.84(2), information may be received from the public. Comments are limited to a four-minute time period, per person. Be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments.

8. Reports of Committees

A. Chairperson and/or Supervisor Reports

1. Chairman's Meeting Report – Chairman Klarkowski
2. Supervisor Activity Report – Supervisor Church

B. Media/IT Report – Web Administrator Olson

C. Department of Public Works – DPW Superintendent Scheel

1. Denial for ARIP grant for the Honey Creek Road project
2. Intergovernmental Agreement with the Town of Troy for the purchase, maintenance And insurance of a shared Boom Mower
3. Update on Compost Site Agreement – Exhibits A & B needed

D. Police Report – Chief Gorecki

E. ETAESD Report – Supervisor Church

1. Discussion regarding requested Town Code update for gas fire pits

F. Park Committee Report – Supervisor Reyes

G. Booth Lake Memorial Park Report – Supervisor Reyes

H. Lake Beulah Management District Report – Rep. Greg Thomas

I. Recycling Committee Report – Rep. John Murphy

J. Library Report – Rep. John Murphy for Kristina Murphy

K. Planning Commission Report – Supervisor Jahner

1. Motion to accept the Planning Commission's recommendation and approve the rezone request from B-3 to R-1 for parcel # PA181800001, at W1602 & W1606 County Road J, Mukwonago for the reasons stated in the Planning Commission's Resolution for Approval

9. Unfinished Business

- A. Discussion and Possible Action regarding issuing a seaplane permit to Eric Jones

10. New Business

- A. Protect Lake Beulah presentation on Wake Enhancement boats

- B. Discussion regarding and authorize Attorney Mills to review the Village of East Troy's "Buffer Yard" requirements for Oak Ridge Cemetery/Starbucks

11. Attorney's Report – Attorney Mills

- A. Discuss and approve the attendance of Atty. Mills at Planning Commission Meetings upon request from the Planning Commission Chairperson

12. Licenses and Special Event Permits – Clerk/Treasurer Buchanan

13. Special and Pending Meetings – Clerk/Treasurer Buchanan

A. Schedule reviews for Department Heads

14. Review Bills for Payment

15. Adjourn

Persons with Disabilities who need accommodation to attend the meeting should contact the Town Clerk at this address as soon as possible: N9330 Stewart School Rd., East Troy WI 53120 or call 262-642-5386.

Town of East Troy

December 9, 2024

Public Hearing for Public Input – Sea Plane on Lake Beulah

The Public Hearing was called to order by Chairman Klarkowski at 5:30 pm. Chairman Klarkowski, Supervisors Church, Reyes, Leonard and Jahner, along with Clerk/Treasurer Buchanan, Deputy Clerk/Treasurer Loth and Police Chief Gorecki were also present along with 18 residents/guests.

Discussion took place regarding Eric T. Jones, W4774 Overlook Drive, Elkhorn, Wisconsin 53121 has applied for a special permit granting limited operations of a seaplane on the waters of Lake Beulah. Mr. Jones would like "to have the ability to visit friends and to drop off/pick up persons (32-year residents/riparian owners) from Lake Beulah in compliance with local regulations."

Eric Jones, W4477 Overlook Drive, Elkhorn. He explained his goal by clarifying the request and acknowledging his willingness to address any questions or concerns.

John Gritschke, 6211 Anvil Road, Crystal Lake, IL. He spoke in favor of the request as a pilot with similar experience and noted that it is their license on the line if anything goes wrong.

John Stoss, N8831 Stringers Bridge Road. He spoke in favor of the request. He noted that he hasn't heard of any plane/boat collisions.

Carla Giorgi, N8831 Stringers Bridge Road. She spoke in favor of the request.

Chad Wales, W2070 Beulah Heights Road. He spoke in favor of the request. He liked the idea of perhaps being temporary and waiting to see how a landing goes, but he does have some reservation.

George Grubis, N9351 Beulah Park Road. Stated there must have been a reason for an ordinance against planes landing on the lake to have been put into place in the past and what might be the Town's liability if there were an incident.

Don Franzene, W1530 South Shore Drive. He doesn't want the air traffic in front of his house.

John Russell, N9150 Humphrey Lane. He spoke against the request noting that the lake is very busy.

Pat Bergin, W1950 Past Time Lane. He spoke against the request noting concerns about the availability of resources should there be an incident.

Betty Grubis, N9351 Beulah Park Road. She spoke against the request.

John Becker, W1958 Past Time Lane. He spoke against the request concerned that this might open the doors for more pilots to make the same request.

Glenn Krinebrink, N9329 Beulah Park Road. He spoke against the request.

Bob Rice, W884 Shorewood Drive. He spoke against the request noting concerns about what might happen with other, smaller lakes.

Carrie Franzene, W1530 South Shore Drive. She spoke against the request stating that she might have a contact regarding the ordinance against landing on the lake origins.

Erik Jones, requestor. He noted that this is not setting a precedence. This request is for him only and he is not here to cause a problem.

Attorney Mills stated that there would not be any liability on the Town unless someone could prove that the Board was negligent should they approve the request. He further asked the applicant to adjust his request for a trial basis from April 1 to May 15, 2025 and no weekends for the Board's consideration when voting on the issue.

Betty Grubis noted that people are on the lake during the early season and come zipping out of nowhere.

Motion by Supervisor Leonard, seconded by Supervisor Reyes to adjourn. Motion passed unanimously. Meeting adjourned at 6:29 pm

Respectfully Submitted
Jean Loth
Deputy Clerk/Treasurer

Official Town of East Troy Town Board Minutes
Regular Meeting
Monday, December 9, 2024

The meeting was called to order at 6:37 pm by Chairman Klarkowski. Supervisors Church, Reyes, Leonard and Jahner were in attendance. Clerk/Treasurer Buchanan, Deputy Clerk/Treasurer Loth, Attorney Mills, Chief Gorecki, DPW Superintendent Scheel and approximately 11 residents/guests were present.

The Pledge of Allegiance was recited.

Clerk/Treasurer Buchanan affirmed that the meeting was posted in compliance with Open Meeting Law.

Motion by Supervisor Leonard, seconded by Supervisor Reyes, to approve the agenda as amended, removing the Pollock pier request and move 9A and 11AB up before Committee Reports. Motion passed unanimously.

Meeting Minute Approval

- Motion by Supervisor Reyes, seconded by Supervisor Jahner, to approve the minutes of the November 6, 2024 as amended and November 20, 2024 Planning Commission meetings as presented. Motion passed unanimously.
- Motion by Supervisor Church, seconded by Supervisor Reyes, to approve the minutes of the November 20, 2024 Special Town Board Meeting as presented. Motion passed unanimously.
- Motion by Supervisor Reyes, seconded by Supervisor Leonard, to approve the minutes of the November 18, 2024 Public Hearing, Special Meeting of the Electors and Special Town Board Meeting as presented. Motion passed unanimously.
- Motion by Supervisor Leonard, seconded by Supervisor Church, to approve the minutes of the November 16, 2024 Regular Town Board Meeting as amended. Motion passed unanimously.
- Motion by Supervisor Reyes, seconded by Supervisor Jahner, to approve the minutes of the September 9, 2024 Park Committee Meeting as presented. Motion passed unanimously.

Treasurer's Report – Clerk/Treasurer Buchanan

- Motion by Supervisor Church, seconded by Supervisor Reyes, to approve the November Treasurer's report as presented. Motion passed unanimously.

Clerk's Report – Clerk/Treasurer Buchanan – report submitted

- 1) Prepare and Post 2025 Budget Packet, Public Hearing/Meeting of the Electors Notice and Agenda and post at posting locations, website and submit to ET Times
- 2) Affidavit of posting prepared and notarized for 2024 Audit purposes
- 3) Coordinate with all Town staff to prepare for General Election – PD for security, DPW for physical location set-up, and Administrative Staff for Set-up, response to voter questions, media outreach, etc., plus twenty-nine residents of our community that served as poll workers
- 4) General Election – 2922 total voters, 1888 absentee were issued, 1399 In-person Absentee – (which means Jean and I helped 1399 voters in 9 days – with extended hours the second week) and 489 were mailed, 1860 Absentee were processed with 1062 voters voting on Election Day, 113 Election Day registrations were processed, 29 Poll Workers were trained before their shifts
- 5) Meetings in November – Agendas, postings, prep, and Board/Staff info received and provided
- 6) October month end accounting and Treasurer's report
- 7) Prepare Municipal Court Checks to distribute October 2024 court payments
- 8) Responded to questions and comments regarding 2025 budget
- 9) Prepare Budget Hearing packets for Annual Budget Hearing of the Electors

Clerk's report continued -

- 10) Reconcile 2023 – 2024 Dog licenses, complete report and submit to Walworth County and pick up 2025 Dog licenses
- 11) Enter levy information from taxing jurisdictions and referendum information as received
- 12) Enter and reconcile Special Assessments and Charges for 2024 tax bills: Garbage/Recycling, Snow Plowing, Potters Lake Weed Cutting Charges, Shorewood Drive Paving project, and Sanitary District #2 Delinquent Sewer charges
- 13) Draft, **post (only Legal requirement)** and sent to ET Times – Type A Notice for Spring Election
- 14) Prepare packets for 2025 Town Board applicants – email to current incumbents
- 15) Order UDC Stamps for Building Inspector
- 16) Proof Tax file from Walworth County Property Lister, verify information is correct and submit confirmation to Walworth County Treasurer's office – we are #4 in the County to have completed all tax bill preparations. Tax bills will be mailed on December 12th and Tax Collection starts December 16th.
- 17) 2024 Tax Levy Information:

Walworth County	\$ 2,836,750.27
Town of East Troy	\$ 2,130,436.94
Burlington Area School District	\$ 37,193.76
East Troy Community Schools	\$ 8,894,106.56
Mukwonago Area School Dist.	\$ 2,620.05
Gateway Technical College	\$ 722,151.77
ET Sanitary District #2	\$ 98,500.00
Potters Lake P/R District	\$ 11,300.00
Lake Beulah Management Dist.	\$ 190,000.00
CDEB East Troy School Dist.	<u>\$ 285,357.55</u>
Total	\$15,208,416.90
- 18) Calculate Mill Rates for separate Jurisdictions – created spreadsheet
- 19) Met with AFLAC representative regarding employee benefits
- 20) Journal Entry for Police Training grant received
- 21) Complete Certificate of State Use for gas and diesel purchases for Kwik Trip account
- 22) Regular Stuff ☺

Public Comments

- John Stoss, N8831 Stringers Bridge Road. He was concerned that the minutes for the Planning Commission meetings had "draft" written on them and that they were difficult to read.
- John Gritschke, thanking the board regarding the sea plane issue and their consideration.

Unfinished Business

- Motion by Supervisor Leonard, seconded by Supervisor Jahner, to table a decision regarding the sea plane landing on Lake Beulah request until the January 2025 Regular Town Board Meeting. Motion passed unanimously.

Attorney's Report – Attorney Mills

- Motion by Supervisor Leonard, seconded by Supervisor Jahner, to table the discussion and action regarding the attendance of Atty. Mills at Planning Commission Meetings upon request from the Planning Commission Chairperson. Motion passed unanimously.
- There will be a closed session meeting at 5:45 pm, January 13, 2025, before the January Regular Town Board meeting, to review training procedures for Town Board for quasi-judicial matters.

Committee/Department Reports

Chairperson's Report for Chairman Klarkowski – report submitted

- November 19, 2024
 - Tri-Troy Executive Committee Meeting
 - ETAESD Merger/Innovation Planning Grant due December 31, 2024. Probable amount is \$18,000.
 - Compost Site Intergovernmental Agreement
 - Library Funding/WCA update
 - Multi-Use Trail SMA Update/signed
 - Tri-Troy Fire Chiefs update
- December 5, 2024
 - Walworth County Unit Meeting Wisconsin Towns Association (WTA) in Elkhorn – Agenda items included - Speakers from the SE WI Incident Management Team, Fire/EMS Study Committee update, Roundtable on grant success and future topics, but the meeting was canceled.
- December 2024
 - Develop shortlist for Beach Road Bridge Design Consultants
 - Telephone contact with WDOT and multiple Consultants
- Prep for 2 upcoming WTA Meetings in December and January, State Representative contacts.

Also, a typical month with about 20 phone calls from the residents on land development and general Town issues. Sign contracts, surveys, agreements and checks.

Activity Report for Supervisor Church – report submitted

- November Activity report for the December 2024 meeting
 - November 8 League of Municipalities Police and Fire Commission Workshop.
 - November 18 Town 2025 Budget Public Hearing and Monthly Board Meeting
 - November 15 Review ETAESD Agenda for November 21 meeting
 - November 21 ETAESD Board Meeting

Media/IT (Public Relations Report) – Web Administrator Olson – report submitted

- Town of East Troy Website Overview: We currently have 400 subscribers (up 4). All of these residents are receiving text message and/or email notifications of agendas, packets, news and notices including the newsletters on the day of publication.
- YouTube feed: We currently have 69 subscribers. There are 70 live streams.
- Facebook Overview: We have over 1351 followers (up 10).

Department of Public Works – Superintendent Scheel –report submitted

- 1) Finished putting up snow fence
- 2) Finished getting trucks ready for winter
- 3) Cleaned up cold storage
- 4) Put old one way plow up for auction on Wisconsin Surplus because of not being used any more
- 5) Started trimming trees
- 6) Had to plow one time on the November 21, 2024 but had to go around two times on the routes because of the amount of snow
- 7) Cleaned up and organized all road signs in the shop
- 8) Closed the Boat Launch up for the year
- 9) Had to change out eight police squad car tires

Discussion regarding Compost Site conditions of usage and a document of site rules submitted.

Police Report – Police Chief Gorecki - report submitted

- Year to date (end of November) calls for service is 9565.
- Annual budgetary goals were met.

ETAESD Report – Supervisor Church - report submitted

- November Chief's Report
 - New Ambulance: no report
 - New Ladder Truck: no report
 - Mini pumper: has been put into service
 - The radio was removed from the Pierce. Efforts are being made to sell the engine.
 - Friends of the East Troy Fire Department purchased new workout equipment, new department hand tools, and a new five gas meter.
- The ETAESD's Fire & Rescue (ETFR) Department responded to:
 - There were 24 Fire-related calls in the month of October. 8 of the 24 calls were in the Town.
 - There have been 193 Fire calls so far in 2024.
 - There were 104 EMS calls in the month of October. 29 of the 104 calls were in the Town.
 - There have been 888 EMS calls so far in 2024.
- Highlight include
 - Increased paramedic staffing on each shift for enhanced services.

Park Committee Report – Supervisor Reyes – no report, next meeting is scheduled for January 6, 2025

Booth Lake Memorial Park – Supervisor Reyes

- Contracts for the caretakers were negotiated in November.

Lake Beulah Management District (LBMD) – Rep. Greg Thomas – no report

Recycling Committee Report – John Murphy – no report

Library Report – John Murphy for Kristina Murphy – no report

Planning Commission Report – Supervisor Jahner

- Motion by Supervisor Jahner, seconded by Supervisor Leonard, to accept the Planning Commission's recommendation and approve the Road Right of Way, Rear Lot line setback and Accessory Structure Allowance Variances for PMR00102E, N9110 Ash Street, Dennis and Laurie Gaszak – owners/applicants, for the reasons referenced in the Resolution for Approval. Motion passed unanimously.
- Motion by Supervisor Jahner, seconded by Supervisor Church, to accept the Planning Commission's recommendation and approve a Setback Variance for PET900021B, N9139 South Shore Lane, Norman Sass – owner, Richard Plemons of Champion Windows – Applicant, for the reasons referenced in the Resolution for Approval. Motion passed unanimously.
- Motion by Supervisor Jahner, seconded by Supervisor Reyes, to accept the Planning Commission's recommendation and approve a Conditional Use Amendment for PET1000008A, N9080 County Road ES, SRE Properties LLC – owner, Brian Zanzig –Verizon Authorized Agent – applicant, for the reasons referenced in the Resolution for Approval. Motion passed unanimously.

New Business

- Motion by Supervisor Church, seconded by Supervisor Leonard, to allocate \$10,186.51 of ARPA funds for the Beach Road Bridge repair/replacement project. The amount may vary dependent on the amount of the governments final grant award. Motion passed unanimously.

Licenses and Special Event Permits – Clerk/Treasurer Buchanan - none

Special and Pending Meetings

- | | | |
|--------------------------|-------------|---|
| • December 16, 2024 | 9 am – 1 pm | Tax Collection Begins. Hours and Dates of Collection are noted on the Tax Information Letter included with the Tax Bills. |
| • December 18, 2025 | 6:30 pm | Planning Commission |
| • December 23, 2024 | 12:00 pm | Town Hall will close for the Christmas Break |
| • December 24 & 25, 2024 | All Day | Town Hall closed for the Christmas Break |
| • December 31, 2024 | 12:00 pm | Town Hall closed for New Year's Break |
| • January 1, 2025 | All Day | Town Hall closed for New Year's Break |
| • January 6, 2025 | 5:30 pm | Park Committee |
| • January 13, 2025 | 5:45 pm | Special Town Board Meeting – closed meeting |
| • January 13, 2025 | 6:30 pm | Town Board Meeting |
| • January 21-23, 2025 | All Day | Town's 2024 Financial Audit |

Motion by Supervisor Leonard, seconded by Supervisor Jahner, to adjourn at 7:41. Motion passed unanimously.

Review Bills for Payment

Respectfully Submitted by
Jean Loth
Deputy Clerk/Treasurer

Clerk/Treasurer Report
Kim Buchanan, WCMC
December 2024

- 1) Meetings in December – Agendas, postings, prep and Board info received and provided
- 2) November month end accounting and Treasurer's report
- 3) Prepare Municipal Court Checks to distribute November 2024 court payments
- 4) Swear-in new Police Officer
- 5) Create list of unclaimed property which was forwarded to the Walworth County Treasurer's Office
- 6) Create new My Wisconsin ID for accessing and using the Electronic Mill Rate Entry Form
- 7) Complete "Mill Rate Entry Form" and file with WI Dept of Natural Resources
- 8) Complete Statement of Taxes and file on-line with the WI DOR and the Walworth County Treasurer
- 9) Complete Tax Roll Certificate and file with Walworth County Treasurer
- 10) Review Park & Rec Invoice from Village of ET for Town Resident participation
- 11) Tax Collection and Dog Licensing Receipting
- 12) Calculate 2024 Employee Health Insurance portion to prepay January 2024 premium
- 13) Calculate Imputed Income for final 2024 payroll and submit to payroll company to be included with final payroll of this year
- 14) Various Journal Entries for Tax Collection and Year End accounting functions
- 15) Submit Tobacco License information to WI Dept. of Health Services and UW system
- 16) Met with potential Town Board applicants and reviewed process with them – Declaration of Candidacy form, Campaign Finance Form and Nomination paper guidelines
- 17) Prepare Tax Collection Reports for Year end and submit to Walworth County Treasurer
- 18) Print and Review Tax Collection refund report
- 19) Amend SOT per County Treasurer for Rescinded Taxes (2023)
- 20) Regular Stuff ☺

TOWN OF EAST TROY
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2024

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
GENERAL TAXES	452.40	1,336,866.60	1,330,136.16	6,730.44	100.51
INTERGOVERNMENTAL REVENUES	127,356.59	369,477.26	438,169.69	(68,692.43)	84.32
LICENSES & PERMITS	33,180.65	177,992.21	120,600.00	57,392.21	147.59
FINES, FORFEITURES & PENALTIES	10,587.03	81,836.33	100,000.00	(18,163.67)	81.84
PUBLIC CHARGES FOR SERVICES	1,948.33	545,833.05	532,869.22	12,963.83	102.43
INTERGOVERNMENTAL CHARGES	800.72	7,869.86	10,000.00	(2,130.14)	78.70
MISC REVENUE/RESERVE FUNDS	7,803.03	174,698.29	135,990.16	38,708.13	128.46
OTHER FINANCING SOURCES	1,828.12	1,443,746.79	1,972,428.32	(528,681.53)	73.20
TOTAL FUND REVENUE	183,956.87	4,138,320.39	4,640,193.55	(501,873.16)	89.18

EXPENDITURES

DEPARTMENT 5110	.00	.00	.00	.00	.00
TOWN BOARD	3,537.80	46,788.05	49,773.64	2,985.59	94.00
JUDICIAL	84.35	13,342.30	14,773.75	1,431.45	90.31
LEGAL	5,008.65	47,291.11	64,000.00	16,708.89	73.89
GENERAL ADMINISTRATION	4,812.31	53,012.46	58,508.37	5,495.91	90.61
AUDITOR	.00	17,505.00	17,000.00	(505.00)	102.97
CLERK	17,190.64	115,796.72	118,353.58	2,556.86	97.84
ELECTIONS	2,814.30	10,401.70	11,912.00	1,510.30	87.32
COMPUTER	300.55	20,573.55	13,500.00	(7,073.55)	152.40
DEPUTY CLERK	7,310.83	83,754.45	91,189.18	7,434.73	91.85
TREASURY	.00	1,567.19	5,301.50	3,734.31	29.56
ASSESSMENT OF PROPERTY	2,145.83	23,648.71	25,750.00	2,101.29	91.84
TOWN HALL BUILDING	7,441.28	370,096.57	563,625.80	193,529.23	65.66
NONDEPT INSURANCE/BOND	.00	63,980.79	55,000.00	(8,980.79)	116.33
GENERAL GOVERNMENT	.00	1,019.99	6,100.00	5,080.01	16.72
UNDESIGNATED GENL GOVERNMENT	.00	.00	.00	.00	.00
LAW ENFORCEMENT	88,518.67	979,231.33	1,081,870.66	102,639.33	90.51
WATER PATROL	884.93	13,616.97	25,936.90	12,319.93	52.50
FIRE PROTECTION	.00	116,440.77	179,872.00	63,431.23	64.74
RESCUE	.00	225,591.08	233,341.00	7,749.92	96.68
BUILDING INSPECTION	10,429.88	79,298.28	56,700.00	(22,598.28)	139.86
EMERGENCY COMMUNICATION	.00	334.14	1,000.00	665.86	33.41
CORRECTION & DETENTION	.00	110.00	300.00	190.00	36.67
DEPARTMENT 5280	.00	.00	.00	.00	.00
ADMINISTRATION	.00	.00	.00	.00	.00
HWY & STREET MAINTENANCE	39,457.57	379,392.56	444,111.20	64,718.64	85.43
ROAD CONSTRUCTION-NEW	188,415.50	790,233.09	699,810.00	(90,423.09)	112.92
ROAD MAINTENANCE-OLD	612.20	75,975.24	85,000.00	9,024.76	89.38
SNOW PLOWING/ICE CONTROL	.00	65,052.61	101,682.75	36,630.14	63.98
STREET LIGHTING	153.05	1,680.25	1,500.00	(180.25)	112.02
REFUSE/GARBAGE COLLECTION	37,228.75	385,364.37	464,089.22	78,724.85	83.04
RECYCLING	(1,575.00)	1,575.00	2,200.00	625.00	71.59
LIBRARY	.00	.00	.00	.00	.00
PARKS	282.58	126,636.17	142,430.00	15,793.83	88.91

TOWN OF EAST TROY
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2024

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
BOAT LAUNCH FACILITY	2,835.06	16,645.44	20,612.00	3,966.56	80.76
PLANNING COMMISSION	68.31	2,267.94	4,950.00	2,682.06	45.82
CAPITAL OUTLAY	.00	.00	.00	.00	.00
DEBT SERVICE	.00	.00	.00	.00	.00
TOTAL FUND EXPENDITURES	417,958.04	4,128,223.83	4,640,193.55	511,969.72	88.97
NET REVENUE OVER EXPENDITURES	(234,001.17)	10,096.56	.00	10,096.56	.00

TOWN OF EAST TROY
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2024

FUND 200 - LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
FINES, FORFEITURES & PENALTIES	.00	.00	.00	.00	.00
MISC REVENUE/RESERVE FUNDS	4,924.40	56,582.62	48,664.20	7,918.42	116.27
SOURCE 49	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	4,924.40	56,582.62	48,664.20	7,918.42	116.27
EXPENDITURES					
LEGAL	.00	.00	.00	.00	.00
AUDITOR	.00	.00	.00	.00	.00
OPERATING EXPENSES	.00	.00	.00	.00	.00
DEPARTMENT 5160	.00	.00	.00	.00	.00
DEPARTMENT 5363	.00	15,376.37	15,380.00	3.63	99.98
CAPITOL OUTLAY	.00	.00	.00	.00	.00
DEBT SERVICE	.00	.00	.00	.00	.00
PARK DEVELOPMENT LOAN TO TOWN	.00	.00	.00	.00	.00
INTEREST TRANSFER TO TOWN	3,535.88	39,184.45	31,048.64	(8,135.81)	126.20
TOTAL FUND EXPENDITURES	3,535.88	54,560.82	46,428.64	(8,132.18)	117.52
NET REVENUE OVER EXPENDITURES	1,388.52	2,021.80	2,235.56	(213.76)	90.44

TOWN OF EAST TROY
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2024

FUND 300 - DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
SOURCE 41	.00	672,228.97	672,228.97	.00	100.00
SOURCE 48	.00	4,446.73	.00	4,446.73	.00
TOTAL FUND REVENUE	.00	676,675.70	672,228.97	4,446.73	100.66
<u>EXPENDITURES</u>					
DEPARTMENT 5810	.00	672,257.52	672,228.97	(28.55)	100.00
TOTAL FUND EXPENDITURES	.00	672,257.52	672,228.97	(28.55)	100.00
NET REVENUE OVER EXPENDITURES	.00	4,418.18	.00	4,418.18	.00

TOWN OF EAST TROY
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 100 - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>GENERAL TAXES</u>						
100-41-4112-000	TOWN PORTION PROPERTY TAXES	(400.44)	1,334,671.05	1,329,819.00	4,852.05	100.36
100-41-4130-000	AIDS IN LIEU OF TAXES	.00	315.95	317.16	(1.21)	99.62
	TOTAL GENERAL TAXES	(400.44)	1,334,987.00	1,330,136.16	4,850.84	100.36
<u>INTERGOVERNMENTAL REVENUES</u>						
100-43-4100-000	STATE SHARED REVENUES	.00	22,135.87	147,572.46	(125,436.59)	15.00
100-43-4300-000	INTERGOVERNMENTAL REVENUES	.00	.00	33,243.29	(33,243.29)	.00
100-43-4342-000	STATE FIRE INSURANCE	.00	(37,960.85)	.00	(37,960.85)	.00
100-43-4350-000	STATE GRANTS	626.64	626.64	626.64	.00	100.00
100-43-4351-000	STATE GRANT/LAW ENFORCEMENT	.00	.00	1,020.00	(1,020.00)	.00
100-43-4352-000	STATE GRANT/WATER PATROL	.00	8,482.82	8,000.00	482.82	106.04
100-43-4353-000	STATE GRANT/LOCAL TRANS. AID	.00	163,672.95	218,020.55	(54,347.60)	75.07
100-43-4354-000	STATE GRANT/RECYCLING	.00	14,835.89	14,816.80	19.09	100.13
100-43-4358-000	STATE/COMPUTER AIDS	.00	80.02	80.02	.00	100.00
100-43-4362-000	PILT/STATE CONSERVATION	.00	15,182.32	14,757.41	424.91	102.88
100-43-4365-000	STATE/FOREST CROP & MGD FOREST	.00	507.36	32.52	474.84	1,560.15
	TOTAL INTERGOVERNMENTAL REVENUES	626.64	187,563.02	438,169.69	(250,606.67)	42.81
<u>LICENSES & PERMITS</u>						
100-44-4411-000	LIQUOR/OPERATOR/CIG. LICENSES	.00	4,450.00	4,600.00	(150.00)	96.74
100-44-4412-000	CABLE TV LICENSE	.00	31,108.78	39,000.00	(7,891.22)	79.77
100-44-4421-000	DOG LICENSES	8.00	151.00	300.00	(149.00)	50.33
100-44-4430-000	BUILDING PERMITS/INSPECT FEE	18,343.03	99,726.78	70,000.00	29,726.78	142.47
100-44-4440-000	PLANNING COMMISSION FEES	600.00	4,200.00	5,000.00	(800.00)	84.00
100-44-4490-000	OTHER REGULATORY PERMITS/FEES	50.00	250.00	100.00	150.00	250.00
100-44-4492-000	CULVERT PERMIT/STREET OPENING	350.00	3,450.00	1,500.00	1,950.00	230.00
100-44-4494-000	SLUDGE SPREADING PERMIT FEE	.00	50.00	.00	50.00	.00
100-44-4495-000	SPECIAL EVENTS PERMIT FEE	25.00	25.00	100.00	(75.00)	25.00
	TOTAL LICENSES & PERMITS	19,376.03	143,411.56	120,600.00	22,811.56	118.92
<u>FINES, FORFEITURES & PENALTIES</u>						
100-45-4511-000	COURT PENALTIES (RECEIPTS)	8,696.44	71,249.30	100,000.00	(28,750.70)	71.25
	TOTAL FINES, FORFEITURES & PENALTIES	8,696.44	71,249.30	100,000.00	(28,750.70)	71.25

TOWN OF EAST TROY
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 100 - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
PUBLIC CHARGES FOR SERVICES						
100-46-4610-000	GENERAL GOVERNMENT	919.75	3,274.93	3,000.00	274.93	109.16
100-46-4620-000	PUBLIC SAFETY	46.78	489.94	300.00	189.94	163.31
100-46-4621-000	POLICE REPORTS	116.61	443.42	350.00	93.42	126.69
100-46-4631-000	SNOW PLOWING/PRIVATE ROADS	.00	18,200.00	18,130.00	70.00	100.39
100-46-4642-000	REFUSE & GARBAGE COLLECTION	226.20	460,435.02	464,089.22	(3,654.20)	99.21
100-46-4674-000	BOAT LAUNCH USER FEES	7,740.51	47,165.61	47,000.00	165.61	100.35
TOTAL PUBLIC CHARGES FOR SERVICES		9,049.85	530,008.92	532,869.22	(2,860.30)	99.46
INTERGOVERNMENTAL CHARGES						
100-47-4741-000	SERVICES TO SANITARY #2	1,624.06	3,259.43	5,500.00	(2,240.57)	59.26
100-47-4742-000	SERVICES TO SANITARY #3	300.05	2,683.85	4,500.00	(1,816.15)	59.64
TOTAL INTERGOVERNMENTAL CHARGES		1,924.11	5,943.28	10,000.00	(4,056.72)	59.43
MISC REVENUE/RESERVE FUNDS						
100-48-4800-000	MISC REVENUE/RESERVE FUNDS	15.83	7,272.46	900.00	6,372.46	808.05
100-48-4808-000	INTEREST/ TOWN HALL BLDING	495.45	11,934.70	1,700.00	10,234.70	702.04
100-48-4809-000	INTEREST/LGIP#6 DESIGNTD FUNDS	1,218.13	11,234.48	13,511.04	(2,276.56)	83.15
100-48-4811-000	INTEREST/GENERAL INVESTMENT	6,327.59	34,064.15	34,816.56	(752.41)	97.84
100-48-4812-000	INTEREST/TAX INVESTMENT	230.80	43,652.29	40,171.44	3,480.85	108.66
100-48-4814-000	INTEREST/PARK	.27	2.22	1.68	.54	132.14
100-48-4815-000	INTEREST/DESIGNATED FUND	589.60	5,085.56	7,089.56	(2,004.00)	71.73
100-48-4816-000	INTEREST/LGIP#3 GENL INVESTMNT	143.72	1,243.45	1,113.00	130.45	111.72
100-48-4817-000	INTEREST/LGIP#4 EQUIP REPLACMT	84.31	777.55	897.00	(119.45)	86.68
100-48-4820-000	INTEREST/LANDFILL	3,594.66	32,169.40	31,048.64	1,120.76	103.61
100-48-4821-000	INTEREST/GENL CHECKING	262.98	3,576.56	3,814.92	(238.36)	93.75
100-48-4823-000	INTEREST/MUNICIPAL COURT	.20	1.69	1.32	.37	128.03
100-48-4824-000	INTEREST/LGIP#7 EMERGENCY SERV	87.01	802.49	925.00	(122.51)	86.76
100-48-4840-000	INSURANCE RECOVERIES	.00	3,251.81	.00	3,251.81	.00
TOTAL MISC REVENUE/RESERVE FUNDS		13,030.55	155,068.81	135,990.16	19,078.65	114.03
OTHER FINANCING SOURCES						
100-49-4901-000	IMPACT FEE/PARKS	.00	501.00	.00	501.00	.00
100-49-4906-000	POLICE FACILITIES	.10	417.57	.00	417.57	.00
100-49-4910-000	LOAN/NEW ROAD CONSTRUCTION	.00	1,441,000.00	1,441,000.00	.00	100.00
100-49-4998-000	FROM DESIGNATED FUNDS	.00	.00	481,428.00	(481,428.00)	.00
100-49-4999-000	FUND BALANCE APPLIED/SURPLUS	.00	.00	50,000.32	(50,000.32)	.00
TOTAL OTHER FINANCING SOURCES		.10	1,441,918.57	1,972,428.32	(530,509.75)	73.10

TOWN OF EAST TROY
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
TOTAL FUND REVENUE	52,303.28	3,870,150.46	4,640,193.55	(770,043.09)	83.40

TOWN OF EAST TROY
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 100 - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TOWN BOARD</u>						
100-51-5111-110	SALARIED WAGES	3,083.32	27,749.88	37,000.00	9,250.12	75.00
100-51-5111-151	EMPLOYER SS & MEDICARE	235.86	2,122.86	2,830.50	707.64	75.00
100-51-5111-154	LIFE INSURANCE	41.13	386.89	443.14	56.25	87.31
100-51-5111-312	OFFICE SUPPLIES	.00	65.18	700.00	634.82	9.31
100-51-5111-320	SUBSCRIPTIONS & DUES	.00	5,750.50	2,800.00	(2,950.50)	205.38
100-51-5111-321	PUBLICATION PRINTING FEE	1,022.87	3,303.70	5,000.00	1,696.30	66.07
100-51-5111-330	SEMINAR FEES	72.65	360.46	500.00	139.54	72.09
100-51-5111-331	SEMINAR-TRAVEL & LODGING	47.57	105.39	500.00	394.61	21.08
	TOTAL TOWN BOARD	4,503.40	39,844.86	49,773.64	9,928.78	80.05
<u>JUDICIAL</u>						
100-51-5120-110	SALARIED WAGES	.00	5,625.00	7,500.00	1,875.00	75.00
100-51-5120-151	EMPLOYER SS & MEDICARE	.00	.00	573.75	573.75	.00
100-51-5120-312	OFFICE SUPPLIES	270.91	3,873.64	5,000.00	1,126.36	77.47
100-51-5120-313	POSTAGE	192.97	447.04	400.00	(47.04)	111.76
100-51-5120-314	BANK/CREDIT CARD SERVICE FEES	(97.29)	.00	.00	.00	.00
100-51-5120-320	SUBSCRIPTIONS & DUES	.00	100.00	100.00	.00	100.00
100-51-5120-330	SEMINAR FEES	.00	800.00	700.00	(100.00)	114.29
100-51-5120-331	SEMINAR-TRAVEL & LODGING	.00	525.09	500.00	(25.09)	105.02
	TOTAL JUDICIAL	366.59	11,370.77	14,773.75	3,402.98	76.97
<u>LEGAL</u>						
100-51-5130-901	GENERAL TOWN MATTERS	4,274.90	20,162.10	35,000.00	14,837.90	57.61
100-51-5130-905	TRAFFIC	1,811.25	14,619.90	24,000.00	9,380.10	60.92
100-51-5130-906	PLANNING/ZONING	.00	.00	2,000.00	2,000.00	.00
100-51-5130-911	JOINT TOWN/VILLAGE ISSUES	2,625.00	2,625.00	3,000.00	375.00	87.50
	TOTAL LEGAL	8,711.15	37,407.00	64,000.00	26,593.00	58.45
<u>GENERAL ADMINISTRATION</u>						
100-51-5140-110	SALARIED WAGES	4,202.68	37,824.12	50,432.10	12,607.98	75.00
100-51-5140-151	EMPLOYER SS & MEDICARE	315.56	2,840.49	3,858.06	1,017.57	73.62
100-51-5140-152	RETIREMENT	289.99	2,319.92	3,479.81	1,159.89	66.67
100-51-5140-154	HEALTH & LIFE INSURANCE	4.08	35.52	38.40	2.88	92.50
100-51-5140-330	SEMINAR FEES	.00	85.00	200.00	115.00	42.50
100-51-5140-331	SEMINAR-TRAVEL & LODGING	262.78	282.78	500.00	217.22	56.56
	TOTAL GENERAL ADMINISTRATION	5,075.09	43,387.83	58,508.37	15,120.54	74.16

TOWN OF EAST TROY
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 100 - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	<u>AUDITOR</u>					
100-51-5141-210	AUDITOR	.00	17,505.00	17,000.00	(505.00)	102.97
	TOTAL AUDITOR	.00	17,505.00	17,000.00	(505.00)	102.97
	<u>CLERK</u>					
100-51-5142-110	SALARIED WAGES	5,924.44	57,421.12	71,093.16	13,672.04	80.77
100-51-5142-151	EMPLOYER SS & MEDICARE	397.61	3,893.36	5,438.63	1,545.27	71.59
100-51-5142-152	RETIREMENT	408.79	3,555.75	4,905.43	1,349.68	72.49
100-51-5142-154	HEALTH & LIFE INSURANCE	1,900.45	18,997.48	22,791.36	3,793.88	83.35
100-51-5142-311	OFFICE EQUIPMENT	142.96	1,759.68	3,500.00	1,740.32	50.28
100-51-5142-312	OFFICE SUPPLIES	179.34	1,927.87	3,300.00	1,372.13	58.42
100-51-5142-313	POSTAGE	(413.77)	238.13	3,500.00	3,261.87	6.80
100-51-5142-320	SUBSCRIPTIONS & DUES	.00	60.00	125.00	65.00	48.00
100-51-5142-330	EDUCATION	.00	335.00	700.00	365.00	47.86
100-51-5142-331	EDUCATION-LODGING & MILEAGE	524.28	1,048.22	2,000.00	951.78	52.41
100-51-5142-390	OTHER EXPENSES	.00	210.75	1,000.00	789.25	21.08
	TOTAL CLERK	9,064.10	89,447.36	118,353.58	28,906.22	75.58
	<u>ELECTIONS</u>					
100-51-5144-120	HOURLY WAGES	.00	4,308.43	8,000.00	3,691.57	53.86
100-51-5144-151	EMPLOYER SS & MEDICARE	.00	93.90	612.00	518.10	15.34
100-51-5144-312	OFFICE SUPPLIES	347.05	2,094.97	2,000.00	(94.97)	104.75
100-51-5144-321	PUBLICATION PRINTING FEE	.00	340.18	300.00	(40.18)	113.39
100-51-5144-392	EQUIPMENT	.00	553.84	1,000.00	446.16	55.38
	TOTAL ELECTIONS	347.05	7,391.32	11,912.00	4,520.68	62.05
	<u>COMPUTER</u>					
100-51-5145-240	REPAIR & MAINTENANCE	.00	10,905.25	4,000.00	(6,905.25)	272.63
100-51-5145-290	OTHER CONTRACTUAL SERVICES	567.42	6,386.99	7,500.00	1,113.01	85.16
100-51-5145-311	EQUIPMENT	.00	.00	2,000.00	2,000.00	.00
	TOTAL COMPUTER	567.42	17,292.24	13,500.00	(3,792.24)	128.09

TOWN OF EAST TROY
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 100 - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>DEPUTY CLERK</u>						
100-51-5151-110	SALARIED WAGES	4,775.76	42,981.84	57,309.20	14,327.36	75.00
100-51-5151-151	EMPLOYER SS & MEDICARE	312.49	2,812.47	4,384.16	1,571.69	64.15
100-51-5151-152	RETIREMENT	329.53	2,636.24	3,954.34	1,318.10	66.67
100-51-5151-154	HEALTH & LIFE INSURANCE	1,893.04	18,930.40	22,716.48	3,786.08	83.33
100-51-5151-320	SUBSCRIPTIONS & DUES	.00	125.00	125.00	.00	100.00
100-51-5151-330	EDUCATION & MILEAGE	.00	1,646.84	2,700.00	1,053.16	60.99
TOTAL DEPUTY CLERK		7,310.82	69,132.79	91,189.18	22,056.39	75.81
<u>TREASURY</u>						
100-51-5152-120	HOURLY WAGES	.00	.00	1,000.00	1,000.00	.00
100-51-5152-151	EMPLOYER SS & MEDICARE	.00	.00	76.50	76.50	.00
100-51-5152-311	OFFICE EQUIPMENT	.00	.00	1,025.00	1,025.00	.00
100-51-5152-312	OFFICE SUPPLIES	.00	.00	400.00	400.00	.00
100-51-5152-313	POSTAGE	47.65	67.19	2,800.00	2,732.81	2.40
TOTAL TREASURY		47.65	67.19	5,301.50	5,234.31	1.27
<u>ASSESSMENT OF PROPERTY</u>						
100-51-5153-210	PROFESSIONAL SERVICES	2,145.83	19,312.51	25,750.00	6,437.49	75.00
TOTAL ASSESSMENT OF PROPERTY		2,145.83	19,312.51	25,750.00	6,437.49	75.00
<u>TOWN HALL BUILDING</u>						
100-51-5160-120	HOURLY WAGES	600.00	4,400.00	5,200.00	800.00	84.62
100-51-5160-151	EMPLOYER SS & MEDICARE	45.90	336.61	397.80	61.19	84.62
100-51-5160-221	ELECTRIC UTILITY	.00	2,432.88	4,500.00	2,067.12	54.06
100-51-5160-222	GAS UTILITY	.00	1,023.49	2,500.00	1,476.51	40.94
100-51-5160-223	TELEPHONE UTILITY	276.37	2,273.79	3,000.00	726.21	75.79
100-51-5160-241	ELECTRICAL MAINT/REPAIR	.00	.00	800.00	800.00	.00
100-51-5160-242	PLUMBING MAINT/REPAIR	1,459.00	1,459.00	800.00	(659.00)	182.38
100-51-5160-340	OPERATING SUPPLIES	496.28	2,623.89	5,000.00	2,376.11	52.48
100-51-5160-350	MAINTENANCE & REPAIRS	231.42	1,028.30	5,000.00	3,971.70	20.57
100-51-5160-360	TOWN HALL BUILDING PROJECT	2,252.42	344,473.57	536,428.00	191,954.43	64.22
TOTAL TOWN HALL BUILDING		5,361.39	360,051.53	563,625.80	203,574.27	63.88

TOWN OF EAST TROY
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 100 - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	<u>NONDEPT INSURANCE/BOND</u>					
100-51-5193-290	NONDEPT/INSURANCE & BOND	1,122.00	63,391.79	55,000.00	(8,391.79)	115.26
	TOTAL NONDEPT INSURANCE/BOND	1,122.00	63,391.79	55,000.00	(8,391.79)	115.26
	<u>GENERAL GOVERNMENT</u>					
100-51-5198-315	GENERAL GOVERNMENT EXPENSES	1,000.00	1,000.00	6,100.00	5,100.00	16.39
	TOTAL GENERAL GOVERNMENT	1,000.00	1,000.00	6,100.00	5,100.00	16.39
	<u>LAW ENFORCEMENT</u>					
100-52-5210-110	SALARIED WAGES	48,627.26	437,654.34	583,527.48	145,873.14	75.00
100-52-5210-120	HOURLY WAGES	3,009.57	6,684.81	10,000.00	3,315.19	66.85
100-52-5210-121	OVERTIME HOURLY WAGES	2,986.76	12,607.79	15,000.00	2,392.21	84.05
100-52-5210-131	UNIFORM ALLOWANCE	95.35	3,258.56	4,200.00	941.44	77.58
100-52-5210-151	EMPLOYER SS & MEDICARE	4,300.91	35,200.85	46,552.36	11,351.51	75.62
100-52-5210-152	RETIREMENT	7,744.17	61,347.84	85,709.14	24,361.30	71.58
100-52-5210-154	HEALTH & LIFE INSURANCE	9,456.68	80,898.61	95,431.68	14,533.07	84.77
100-52-5210-210	PROFESSIONAL SERVICES	.00	714.00	3,500.00	2,786.00	20.40
100-52-5210-221	ELECTRIC UTILITY	.00	1,717.33	2,500.00	782.67	68.69
100-52-5210-222	GAS UTILITY	.00	1,316.20	2,000.00	683.80	65.81
100-52-5210-223	TELEPHONE UTILITY	5,106.30	8,787.88	8,450.00	(337.88)	104.00
100-52-5210-240	REPAIR & MAINTENANCE SERVICES	.00	.00	4,500.00	4,500.00	.00
100-52-5210-290	OTHER CONTRACTUAL SERVICES	.00	25,993.95	25,000.00	(993.95)	103.98
100-52-5210-311	OFFICE EQUIPMENT	81.00	1,017.50	3,000.00	1,982.50	33.92
100-52-5210-312	GENERAL OFFICE SUPPLIES	123.60	2,338.20	4,000.00	1,661.80	58.46
100-52-5210-313	POSTAGE	60.04	148.30	500.00	351.70	29.66
100-52-5210-320	SUBSCRIPTIONS & DUES	.00	.00	500.00	500.00	.00
100-52-5210-330	SEMINAR FEES	.00	3,121.62	5,000.00	1,878.38	62.43
100-52-5210-331	SEMINAR-TRAVEL & LODGING	417.00	1,500.11	3,000.00	1,499.89	50.00
100-52-5210-340	OPERATING SUPPLIES	1,565.22	2,752.41	3,000.00	247.59	91.75
100-52-5210-350	REPAIR & MAINTENANCE SUPPLIES	498.64	5,966.12	7,000.00	1,033.88	85.23
100-52-5210-391	FUELS	2,559.75	16,853.73	18,000.00	1,146.27	93.63
100-52-5210-392	EQUIPMENT	(300.00)	106,632.41	151,500.00	44,867.59	70.38
	TOTAL LAW ENFORCEMENT	86,332.25	816,512.56	1,081,870.66	265,358.10	75.47

TOWN OF EAST TROY
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 100 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WATER PATROL</u>					
100-52-5211-120 HOURLY WAGES	2,026.09	7,500.61	15,000.00	7,499.39	50.00
100-52-5211-121 OVERTIME/HOURLY WAGES	.00	.00	2,000.00	2,000.00	.00
100-52-5211-131 UNIFORM ALLOWANCE	.00	135.00	2,000.00	1,865.00	6.75
100-52-5211-151 EMPLOYER SS & MEDICARE	148.64	567.45	1,300.50	733.05	43.63
100-52-5211-153 OVERTIME/RETIREMENT	.00	.00	286.40	286.40	.00
100-52-5211-240 REPAIRS & MAINTENANCE	.00	495.00	1,000.00	505.00	49.50
100-52-5211-330 SEMINAR FEES	.00	.00	100.00	100.00	.00
100-52-5211-331 SEMINAR-TRAVEL & LODGING	.00	.00	250.00	250.00	.00
100-52-5211-340 OPERATING SUPPLIES	.00	123.94	500.00	376.06	24.79
100-52-5211-350 REPAIR & MAINTENANCE SUPPLIES	.00	1,046.58	1,000.00	(46.58)	104.66
100-52-5211-391 FUELS	.00	263.46	1,500.00	1,236.54	17.56
100-52-5211-392 EQUIPMENT	2,300.00	2,600.00	1,000.00	(1,600.00)	260.00
TOTAL WATER PATROL	4,474.73	12,732.04	25,936.90	13,204.86	49.09
<u>FIRE PROTECTION</u>					
100-52-5220-210 FIRE PROTECTION	.00	61,036.68	60,872.00	(164.68)	100.27
100-52-5220-220 LONG-TERM CAPITAL EXPENSE	.00	93,364.94	119,000.00	25,635.06	78.46
100-52-5220-230 FIRE INSURANCE DUES	.00	(37,960.85)	.00	37,960.85	.00
TOTAL FIRE PROTECTION	.00	116,440.77	179,872.00	63,431.23	64.74
<u>RESCUE</u>					
100-52-5230-210 RESCUE	.00	208,340.00	208,341.00	1.00	100.00
100-52-5230-220 LONG-TERM CAPITAL EXPENSE	.00	.00	25,000.00	25,000.00	.00
TOTAL RESCUE	.00	208,340.00	233,341.00	25,001.00	89.29
<u>BUILDING INSPECTION</u>					
100-52-5240-210 BUILDING INSPECTION SERVICES	7,715.36	61,630.85	56,000.00	(5,630.85)	110.06
100-52-5240-340 OPERATING SUPPLIES	.00	.00	700.00	700.00	.00
TOTAL BUILDING INSPECTION	7,715.36	61,630.85	56,700.00	(4,930.85)	108.70
<u>EMERGENCY COMMUNICATION</u>					
100-52-5260-223 TELEPHONES	.00	334.14	1,000.00	665.86	33.41
TOTAL EMERGENCY COMMUNICATION	.00	334.14	1,000.00	665.86	33.41

TOWN OF EAST TROY
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 100 - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	<u>CORRECTION & DETENTION</u>					
100-52-5270-210	CORRECTION & DETENTION	.00	110.00	300.00	190.00	36.67
	TOTAL CORRECTION & DETENTION	.00	110.00	300.00	190.00	36.67
	<u>HWY & STREET MAINTENANCE</u>					
100-53-5330-110	SALARIED WAGES	23,163.54	165,138.58	212,962.44	47,823.86	77.54
100-53-5330-120	HOURLY WAGES	.00	.00	10,000.00	10,000.00	.00
100-53-5330-121	OVERTIME HOURLY WAGES	.00	635.82	.00	(635.82)	.00
100-53-5330-131	UNIFORM ALLOWANCE	276.56	971.34	1,200.00	228.66	80.95
100-53-5330-151	EMPLOYER SS & MEDICARE	1,585.55	11,244.75	17,056.63	5,811.88	65.93
100-53-5330-152	RETIREMENT	1,268.40	9,840.15	14,694.41	4,854.26	66.97
100-53-5330-154	HEALTH & LIFE INSURANCE	6,425.37	57,657.60	68,247.72	10,590.12	84.48
100-53-5330-221	ELECTRIC UTILITY	.00	2,018.39	3,500.00	1,481.61	57.67
100-53-5330-222	GAS UTILITY	.00	1,275.60	2,800.00	1,524.40	45.56
100-53-5330-223	TELEPHONE UTILITY	322.45	1,579.21	2,500.00	920.79	63.17
100-53-5330-330	SEMINAR FEES	.00	419.02	150.00	(269.02)	279.35
100-53-5330-350	REPAIR, MAINTENANCE & SHOP	2,249.08	26,236.91	40,000.00	13,763.09	65.59
100-53-5330-391	FUELS	758.56	8,010.58	26,000.00	17,989.42	30.81
100-53-5330-392	EQUIPMENT	.00	14,714.71	45,000.00	30,285.29	32.70
	TOTAL HWY & STREET MAINTENANCE	36,049.51	299,742.66	444,111.20	144,368.54	67.49
	<u>ROAD CONSTRUCTION-NEW</u>					
100-53-5331-370	NEW ROAD CONSTRUCTION	.00	.00	699,810.00	699,810.00	.00
	TOTAL ROAD CONSTRUCTION-NEW	.00	.00	699,810.00	699,810.00	.00
	<u>ROAD MAINTENANCE-OLD</u>					
100-53-5332-370	OLD ROAD MAINTENANCE	(15,014.35)	69,290.46	85,000.00	15,709.54	81.52
	TOTAL ROAD MAINTENANCE-OLD	(15,014.35)	69,290.46	85,000.00	15,709.54	81.52

TOWN OF EAST TROY
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 100 - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	<u>SNOW PLOWING/ICE CONTROL</u>					
100-53-5333-120	HOURLY WAGES	.00	3,296.01	5,000.00	1,703.99	65.92
100-53-5333-121	OVERTIME HOURLY WAGES	.00	4,697.81	5,500.00	802.19	85.41
100-53-5333-151	EMPLOYER SS & MEDICARE	.00	573.46	803.25	229.79	71.39
100-53-5333-153	OVERTIME RETIREMENT	.00	341.20	379.50	38.30	89.91
100-53-5333-371	ROADWAY SUPPLY/SAND & SALT	.00	56,144.13	90,000.00	33,855.87	62.38
	TOTAL SNOW PLOWING/ICE CONTROL	.00	65,052.61	101,682.75	36,630.14	63.98
	<u>STREET LIGHTING</u>					
100-53-5342-221	STREET LIGHTING	.00	1,221.15	1,500.00	278.85	81.41
	TOTAL STREET LIGHTING	.00	1,221.15	1,500.00	278.85	81.41
	<u>REFUSE/GARBAGE COLLECTION</u>					
100-53-5362-290	REFUSE & GARBAGE COLLECTION	37,209.90	310,906.87	464,089.22	153,182.35	66.99
	TOTAL REFUSE/GARBAGE COLLECTION	37,209.90	310,906.87	464,089.22	153,182.35	66.99
	<u>RECYCLING</u>					
100-53-5364-320	SUBSCRIPTIONS & DUES	.00	.00	200.00	200.00	.00
100-53-5364-340	OPERATING SUPPLIES	.00	.00	2,000.00	2,000.00	.00
	TOTAL RECYCLING	.00	.00	2,200.00	2,200.00	.00
	<u>PARKS</u>					
100-55-5520-221	ELECTRIC UTILITY	.00	282.72	350.00	67.28	80.78
100-55-5520-290	BOOTH LAKE PARK	13,820.00	32,916.00	36,080.00	3,164.00	91.23
100-55-5520-393	GENERAL EXPENSES	2,122.88	93,154.87	106,000.00	12,845.13	87.88
	TOTAL PARKS	15,942.88	126,353.59	142,430.00	16,076.41	88.71

TOWN OF EAST TROY
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 100 - GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	<u>BOAT LAUNCH FACILITY</u>					
100-55-5521-120	HOURLY WAGES	1,524.52	6,778.04	8,000.00	1,221.96	84.73
100-55-5521-151	EMPLOYER SS & MEDICARE	116.62	518.52	612.00	93.48	84.73
100-55-5521-221	ELECTRIC UTILITY	.00	936.39	1,500.00	563.61	62.43
100-55-5521-240	REPAIR & MAINTENANCE SERVICE	293.93	510.19	5,000.00	4,489.81	10.20
100-55-5521-393	GENERAL EXPENSES	520.00	3,929.87	5,500.00	1,570.13	71.45
	TOTAL BOAT LAUNCH FACILITY	2,455.07	12,673.01	20,612.00	7,938.99	61.48
	<u>PLANNING COMMISSION</u>					
100-56-5630-290	PLANNING COMMISSION SERVICES	925.00	1,775.00	4,200.00	2,425.00	42.26
100-56-5630-313	POSTAGE	96.74	289.46	400.00	110.54	72.37
100-56-5630-321	PUBLICATION PRINTING FEE	.00	.00	100.00	100.00	.00
100-56-5630-393	GENERAL EXPENSES	.00	135.17	250.00	114.83	54.07
	TOTAL PLANNING COMMISSION	1,021.74	2,199.63	4,950.00	2,750.37	44.44
	TOTAL FUND EXPENDITURES	221,809.58	2,880,142.53	4,640,193.55	1,760,051.02	62.07
	NET REVENUES OVER EXPENDITURES	(169,506.30)	990,007.93	.00	990,007.93	.00

TOWN OF EAST TROY
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 200 - LANDFILL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	<u>MISC REVENUE/RESERVE FUNDS</u>					
200-48-4811-000	INTEREST/LANDFILL ACCOUNTS	5,153.79	46,676.46	48,664.20	(1,987.74)	95.92
	TOTAL MISC REVENUE/RESERVE FUNDS	5,153.79	46,676.46	48,664.20	(1,987.74)	95.92
	TOTAL FUND REVENUE	5,153.79	46,676.46	48,664.20	(1,987.74)	95.92

TOWN OF EAST TROY
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 200 - LANDFILL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
200-53-5363-190	WELL TESTING EXPENSES	.00	7,600.94	15,380.00	7,779.06	49.42
	TOTAL DEPARTMENT 5363	.00	7,600.94	15,380.00	7,779.06	49.42
	INTEREST TRANSFER TO TOWN					
200-59-5900-000	TRANSFER INTEREST TO TOWN	3,594.66	32,169.40	31,048.64	(1,120.76)	103.61
	TOTAL INTEREST TRANSFER TO TOWN	3,594.66	32,169.40	31,048.64	(1,120.76)	103.61
	TOTAL FUND EXPENDITURES	3,594.66	39,770.34	46,428.64	6,658.30	85.66
	NET REVENUES OVER EXPENDITURES	1,559.13	6,906.12	2,235.56	4,670.56	308.92

TOWN OF EAST TROY
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

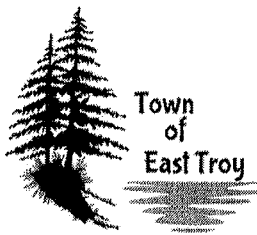
FUND 300 - DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SOURCE 41</u>						
300-41-4112-000	TOWN PORTION PROPERTY TAXES	.00	672,228.97	672,228.97	.00	100.00
	TOTAL SOURCE 41	.00	672,228.97	672,228.97	.00	100.00
<u>SOURCE 48</u>						
300-48-4830-000	SPECIAL CHARGE - SHOREWOOD	.00	4,446.73	.00	4,446.73	.00
	TOTAL SOURCE 48	.00	4,446.73	.00	4,446.73	.00
	TOTAL FUND REVENUE	.00	676,675.70	672,228.97	4,446.73	100.66

TOWN OF EAST TROY
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2024

FUND 300 - DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
300-58-5810-610	LOAN/PRINCIPAL (NEW ROADS)	313,598.42	427,700.94	487,491.11	59,790.17	87.74
300-58-5810-620	LOAN/INTEREST (NEW ROADS)	.00	95,947.81	153,212.17	57,264.36	62.62
300-58-5810-650	SHOREWOOD DR - PRINCIPAL	.00	83,148.58	24,720.00	(58,428.58)	336.36
300-58-5810-660	SHOREWOOD DR - INTEREST	60,431.79	65,460.19	6,805.69	(58,654.50)	961.85
	TOTAL DEPARTMENT 5810	374,030.21	672,257.52	672,228.97	(28.55)	100.00
	TOTAL FUND EXPENDITURES	374,030.21	672,257.52	672,228.97	(28.55)	100.00
	NET REVENUES OVER EXPENDITURES	(374,030.21)	4,418.18	.00	4,418.18	.00



Town of East Troy
N9330 Stewart School Road • P.O. Box 872
East Troy, Wisconsin 53120
Telephone (262) 642-5386
Fax (262) 642-9701
Website: TownofEastTroy.com

Chairman Activity Report – 1/13/2025

- 12/17/2024 Tri-Troy Executive Committee Meeting
ETAESD Merger/Innovation Planning Grant submitted,
Probable amount is \$18K.
Compost Site Intergovernmental Agreement, final changes
Library Funding/WCA update is due
Multi-Use Trail SMA Update/signed/approved
- 1/2025 Develop shortlist for Beach Road Bridge Design Consultants
Telephone contact with WDOT and multiple Consultants
- 1/2/2025 Attend meeting with developer/Contractor at WALCO CZA

Prep for upcoming WTA Meeting in January, State Representative contacts.

Also, a typical month with about 25 phone calls from the residents on land development, Lake Beulah usage and general Town issues. Sign contracts, surveys, agreements and checks.

Joseph S. Klarkowski, PLS
Town Chairman
WTA Walworth County Unit Chairman
WTA Tri-County Unit First Vice Chairman
414-750-4080

To: Town of East Troy Board

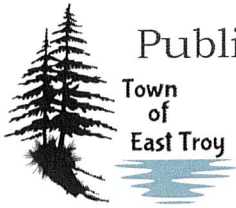
From: Barbara Church, Town Supervisor

Date: January 13, 2025

Re: December Activity report for the Town Board January 13, 2025 meeting

- December 2 Wisconsin Towns Association (WTA) Walworth County Unit meeting prep/calls
- December 3 WTA Walworth County Unit meeting cancellation calls
- December 4 Town of East Troy meeting prep
- December 9 Town of East Troy Public Hearing/monthly board meeting
- December 13 Review ETAESD Agenda for December 17 meeting
- December 17 ETAESD Board Meeting
- December 24 ETAESD Board Meeting minutes from 12/17/24 meeting

Respectfully submitted Supervisor Church



Public Relations Report

JANUARY 2025

1. Website Overview:

We currently have 1 new subscriber bringing us to **401** Subscribers. All of these residents are receiving text messages and/or email notifications of agendas, packets, news and notices including the newsletters on the day of publication.

- You will notice some more changes to the home page as well as shortcuts for ease of access. There are several areas where I will be working with Town Web to make continued aesthetic and functional improvements throughout 2025. We have an opportunity to upgrade early to a new domain through Town Web that they built from the ground up. This would remove our site from the Word Press host and give us a smother feel as we navigate from tab to tab and allow us to test new functions within the website prior to others as they become available. A proposal was sent to the office for a review and is awaiting approval.

2. YouTube:

Our page gained 4 new subscribers, going from **69 to 73** subscribers and has **74** live streams.

3. Facebook Overview:

😊 We gained **12** new followers in the last month, bringing us from **1,351** to a grand total of **1,363** followers.

I am very proud of the progress made in the last three years and look forward to further broadening open communication with Town Residents in 2025. The potential for growing innovations and increasing our options for alternative communications to reach as many Town Residents as possible remains high on my list of personal goals for the year.

Department of Public Works

December 2024 Activity Report for January 2025 Meeting

- 1) Trimmed trees
- 2) Cleaned up a down tree from January snow storm that was behind the boat launch
- 3) Cleaned and painted what was the old police garage part of the shop along with the bathroom and shop walls
- 4) Put up Christmas decorations in the Town Park and Town Hall
- 5) Sold old "one way" plow on Wisconsin Surplus
- 6) Brined roads 2 times
- 7) Plowed roads 3 times
- 8) Salted 2 times for ice
- 9) Patched some pot holes
- 10) Had to fix a brake issue on one of the big plow trucks
- 11) Had to put new tires on our service truck
- 12) Had to do brakes on the front and back axels on our F550 along with ball joints on both sides
- 13) Had brine tanks refilled with 5000 gallons
- 14) Had 200 tons of salt brought in

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF TROY, THE TOWN OF
EAST TROY, REGARDING THE PURCHASE, MAINTENANCE, AND INSURANCE OF A SHARED
RBM-C-U 20' HD 3-POINT HITCH BOOM & 44" FLAIL MOWER FROM MID-STATE
EQUIPMENT INC.**

RECITALS

WHEREAS, in November of 2024, the Town of Troy was contacted by the Town of East Troy Public Works Department about the joint purchase of a with a serial number of _____ (hereinafter referred to as the "Boom Mower"); and

WHEREAS, in December 2024, the Town Board for the Town of East Troy approved the joint purchase of a Boom Mower with the Town of Troy directed that an intergovernmental agreement (hereinafter referred to as the "Agreement") be drafted to memorialize the terms of this purchase; and

WHEREAS, the cost of the Boom Mower referenced herein totals \$48,775.00; and

WHEREAS, it would be cost prohibitive for the Town of Troy, or the Town of East Troy, (hereinafter referred to as the "Parties") to purchase, individually, a new Boom Mower; and;

WHEREAS, the respective governing bodies of the Parties desire to jointly purchase and insure the above-described Boom Mower with each municipality remitting a one-time payment of \$24,387.50 towards the purchase of the same; and

WHEREAS, the respective governing bodies of the Parties desire to keep the purchased Boom Mower in an enclosed municipally owned building located within the Town of East Troy DPW Garage located at N9330 Stewart School Road; and

WHEREAS, it is agreed that there will be no additional cost to the Town of Troy for the housing of said Boom Mower in the Town of East Troy's building; and

WHEREAS, it is agreed that the Boom Mower shall be insured and listed as shared equipment on a policy of issuance issued to the Town of East Troy which shall list the Town of Troy as additional insureds as it relates to this Boom Mower; and

WHEREAS, the cost of insuring this Boom Mower shall be equally shared among the Parties;

NOW, THEREFORE, the Parties agree as follows:

1. The foregoing Recitals are true and correct and are hereby restated and incorporated herein by reference into this Agreement.

2. The cost of the purchasing, maintaining, and insuring the Boom Mower referenced herein with a serial number of _____ shall be equally shared among the Town of East Troy, and the Town of Troy. Each community shall contribute Twenty-Four Thousand, Three Hundred Eighty-Seven Dollars and 50/100 cents (\$24,387.50) toward the purchase of the Boom Mower. The continued cost of maintenance and insurance shall be shared equally among the Parties. The Town Clerk for the Town of East Troy shall pay the cost of insurance for the Boom Mower when the insurance premium becomes due and invoice the other municipality for their respective share of the cost. Reimbursement to the Town of East Troy from the other municipality shall be remitted within thirty (30) days of the Town of Troy Clerk receiving an invoice from the Town of East Troy's Clerk for the same. The Town Clerk for the Town of East Troy will include supporting documentation as to the insurance cost for the Boom Mower with the invoice.

3. Repairs to the Boom Mower shall only occur if the following authorized representatives from the Parties agree that the cost to repair the Boom Mower is reasonable: the head of the Department of Public Works for each of the Parties or their designee. If there is not agreement among the authorized representatives as to the reasonableness of the estimated cost of repairs, the matter shall go to each of the respective governing bodies of the Parties for authorization and/or further direction.

4. Each of the Parties shall pay its own attorney fees as it relates to enforcement of the terms of this Agreement; and

5. The Parties shall be responsible for the acts and omissions of their respective employees, officers, agents, and independent contractors regarding their use of the Boom Mower.

Nothing contained within this paragraph or Agreement is intended to be a waiver or estoppel of the Parties or their insurer(s) to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained in the Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the Parties or their insurer(s) shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin law.

6. This Agreement may be executed in one or more counterparts, each of which for all purposes shall be deemed an original, but all of which taken together shall constitute one and the same instrument; and

7. The Town of Troy shall be given access to the Boom Mower for its use upon twenty-four (24) hour notice to the Town of East Troy's head of the Department of Public Works. If the Boom Mower is being temporarily housed, after use by one of the Parties, in a municipality other than the Town of East Troy, the head of the Department of Public Works for the municipality wherein the Boom Mower is temporarily located shall provide a contact number to the other Parties' Department of Public Works heads.

8. The sale of the Boom Mower shall only occur if the authorized representatives from the Parties agree that the sale price of the Boom Mower is reasonable, the head of the Department of Public Works for each of the Parties, or their designee, and each of the respective governing bodies of the Parties agree to the sale of the Boom Mower at said reasonable sale price. Any proceeds from the sale of the Boom Mower shall be split with 50.00% of the proceeds from the sale being distributed to each of the Parties.

9. This Agreement may be amended by the Parties, with the approval of each Parties governing bodies. Any amendment must be done in writing.

10. This agreement may be terminated by either party upon thirty (30) days prior written notice, with or without cause. Upon termination of this Agreement, the Boom Mower shall be sold as described in Paragraph 8.

Town of East Troy, Walworth County, WI
Dated this ____ day of _____ 2025.

Town of Troy, Walworth County, WI
Dated this ____ day of _____ 2025.

Joseph Klarkowski, Chairman

Jerry Arntson, Chairman

Attest:

Attest:

Kim Buchanan, Clerk/Treasurer

Michael Ramps, Clerk/Treasurer

**INTERGOVERNMENTAL AGREEMENT AMONG THE TOWN OF TROY, THE TOWN OF EAST
TROY, AND THE VILLAGE OF EAST TROY FOR THE PURPOSE OF IMPLEMENTING
EFFICIENCIES RELATED TO OPERATING A COMPOST SITE FOR THE COLLECTION AND
PROCESSING OF YARD WASTE**

RECITALS

WHEREAS, the State of Wisconsin, per Wis. Stat. §287.07, bans the disposal of yard waste at a solid waste disposal facility within the state; and

WHEREAS, the Town of East Troy currently operates a compost site on Highway L (parcel # P ET1500007A) which is available for its residents to drop off their yard waste for no fee, as well as for Village of East Troy residents who purchase an annual pass; and

WHEREAS, the Town of Troy residents have no facility that accepts their yard waste; and

WHEREAS, the above municipalities are interested in working together to provide access for all of their respective residents to the Town of East Troy's compost site, sharing the cost of collecting and processing the yard waste.

NOW, THEREFORE, the Parties, pursuant to Wis. Stat. §66.0301, agree as follows:

1. The foregoing Recitals are true and correct and are hereby restated and incorporated herein by reference into this Agreement.
2. The term of this Agreement is January 1, 2025 through December 31, 2025. Thereafter, the Agreement shall renew year-to-year, subject to the right of any Party to terminate its participation in the Agreement by providing written notice of non-renewal at least 6 months prior to the commencement of a subsequent term.
3. The cost of operating and maintaining the Town of East Troy's compost site ("Compost Site") shall be shared equally among the Parties. Attached as Exhibit A, and incorporated herein by reference, is an itemization of the specific tasks involved in operating

and maintaining the Compost Site on an annual basis, as well as the annual estimated cost associated with providing this service.

4. The cost of insuring the Compost Site shall be shared equally among the Parties. The Town of East Troy agrees to add the other two municipalities as additional insureds on its insurance policies that shall provide property , motor vehicle, workers' compensation, and general liability coverage for claims arising out of the operation of the Compost Site. Attached as Exhibit B is a copy of the certificate of insurance and endorsements verifying coverage.

5. The Parties shall work cooperatively to ensure that each municipality has sufficient time to incorporate its respective share of the costs of operating, maintaining and insuring the Compost Site into its annual budget.

6. Each party shall be responsible for its own acts and the results thereof and shall not be responsible for the acts of any other party and the results thereof. Each party, therefore, agrees that it will assume all risk and liability to itself, its agents or employees, for any injury to persons or property resulting in any manner from the conduct of its own actions, and the actions of its agents or employees under this Agreement, for any loss, cost, damage or expense resulting at any time from any and all causes due to any act, or acts, negligence, or the failure to exercise proper precautions, of or by itself or its own agents or its own employees, while occupying or visiting the premises under and pursuant to this Agreement.

7. Each of the Parties shall pay its own attorney fees as it relates to enforcement of the terms of this Agreement.

8. Nothing contained within this Agreement is intended to be a waiver or estoppel of the Parties or their insurer(s) to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained in the Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the Parties or their insurer(s) shall not be liable in indemnity or contribution for

an amount greater than the limits of liability for municipal claims established by Wisconsin law.

9. This Agreement may be executed in one or more counterparts, each of which for all purposes shall be deemed an original, but all of which taken together shall constitute one and the same instrument; and

10. This Agreement may be amended and/or terminated by the Parties, with the approval of each respective governing board. Any amendment or termination must be done in writing.

Town of East Troy, Walworth County, WI
Dated this ____ day of _____ 2024.

Joseph Klarkowski, Chairman

Attest:

Kim Buchanan, Clerk/Treasurer

Town of Troy, Walworth County, WI
Dated this ____ day of _____ 2024.

Jerry Arntson, Chairman

Attest:

Michael Ramps, Clerk/Treasurer

Village of East Troy, Walworth, WI
Dated this ____ day of _____ 2023.

Robert M. Johnson, Village President

Attest:

Lorri Alexander, Clerk

EAST TROY COMPOST SITE RULES

The Compost Site will be open for residents of The Town of East Troy, The Town of Troy, and The Village of East Troy.

Open every Saturday from April till December weather permitting

Open every Friday from September till December weather permitting

Open times are Fridays 7:30 am till 2:30 pm Saturdays 9 am till 2 pm

Can bring in grass-clippings-leaves-flowers-yard waste

Brush or Branches no bigger than 6 inches in diameter

No STUMPS of any kind

MUST empty all bags and take them with you

Place material on appropriate piles

No building material refuse

No Lot clearing materials

All brush must be hand unloaded

Please maintain a 5 mph speed limit

ANY misuse of site will be closed indefinitely.

Town of East Troy will be only responsible for every other Saturday from April till the 2 weeks before Thanksgiving.

The Village of East Troy will be responsible for opposite Saturdays and all Fridays from April till December.

Town of Troy will be able to partake in the use of the compost site as needed for storm damage or tree clean up.

The Town of East Troy and The Village of East Troy and The Town of Troy will share in the cost of getting brush chipped up in the fall.

To: Town of East Troy Board

From: Barbara Church, Town Supervisor

Date: January 7, 2025

Re: December Town Board report for January 13, 2025

- December Chief's Report
 - New Ambulance: no report
 - New Ladder Truck: no report
 - Discussion and possible approval for vacation time pay out
 - Two cadets completed EMT Basic in December and will start Firefighter 1 in January '25.
 - In January '25 one member will start EMT Basic and another member will start Firefighter 2.
- The ETAESD's Fire & Rescue (ETFR) Department responded to:
 - There were 15 Fire-related calls in the month of November. 5 of the 15 calls were in the Town.
 - There have been 208 Fire calls through November of 2024.
 - There were 82 EMS calls in the month of November. 21 of the 82 calls were in the Town.
 - There have been 969 EMS calls through November of 2024.
- The next ETAESD meeting has been scheduled for January 21, 2025 at 5:30 P.M. at the Fire House.

Respectfully submitted Supervisor Church

To: Town of East Troy Board

From: Supervisor Church

Date: January 8, 2025

RE: Installation Distance of a gas fire pit to a structure

1. Purpose for Proposal:

Kyle Kolhmann from Seasonal Services is seeking permission to install a gas fire pit 9'5" from a structure. The Town Ordinance doesn't specifically address gas fire pits. Mr. Kolhmann is anticipating being in attendance at the meeting to speak. Mr. Kohlmann's question is...if this is a gas fire pit (and not wood burning), what would the setback be then?

2. Goals and Objective:

Goal is to authorize Attorney Mills to research and possibly modify the current ordinance to include language that addresses installation of gas fire pits.

3. Town code states:

7. Outdoor campfires and small bonfires for cooking, ceremonies or recreation are allowed; provided, that the fire is confined by a control device or structure such as a barrel, fire ring, or fire pit. Bonfires are allowed only if approved by and in accordance with provisions established by the Fire Chief, if any, and this chapter, to wit: Bonfires shall be limited to natural wood or natural products with the base of the fire not to exceed 48 inches in diameter, with the flames not exceeding 60 inches in height. All bonfires, including the use of, but not limited to, fire pits or freestanding fire containers, shall be no less than 25 feet from any combustible material or structure. Freestanding fire containers shall not be on any deck made of combustible materials that is adjacent or connected to any portion of any type of structure.

4. National Fire Protection Agency (NFPA) Standards:

10.11.7 For other than one- and two-family dwellings, no hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose, shall be used or kindled on any balcony or under any overhanging portion or within 10 ft (3 m) of any structure.

5. Included are pages 1-4 from the Fire Gear manufacturer's guide which offers installation recommendations.

6. Possible Motion:

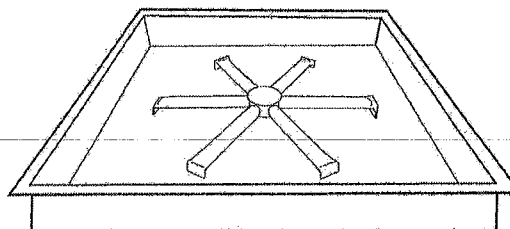
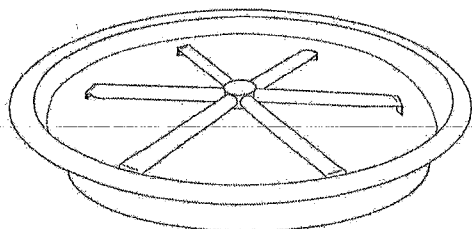
I move to authorize Attorney Mills to research and possibly modify the current Town ordinance.



**DO NOT DISCARD. THIS MANUAL
HAS IMPORTANT OPERATING AND
MAINTENANCE INSTRUCTIONS.
LEAVE WITH THE HOMEOWNER.**

MODEL:

SERIAL #:



MODELS

Natural Gas	Description
FPB-19RBSMT-N	19" Round Stainless Pan with 16" Burning Spur
FPB-25RBS22MT-N	25" Round Stainless Pan with 22" Burning Spur
FPB-29RBS22MT-N	29" Round Stainless Pan with 22" Burning Spur
FPB-33RBS31MT-N	33" Round Stainless Pan with 31" Burning Spur
FPB-20SBSMT-N	20" Square Stainless Pan with 16" Burning Spur
FPB-26SBS22MT-N	26" Square Stainless Pan with 22" Burning Spur
FPB-32SBS31MT-N	32" Square Stainless Pan with 31" Burning Spur
FPB-38SBS36MT-N	38" Square Stainless Pan with 36" Burning Spur

Outdoor Round & Square "Drop in Pans" with Match Throw (MT) Fire Pits Installation and Operating Instructions

**IF YOU CANNOT READ OR UNDERSTAND THESE INSTALLATION INSTRUCTIONS
DO NOT ATTEMPT TO INSTALL OR OPERATE THIS APPLIANCE**

INSTALLATION PRECAUTION:

This fire pit requires a minimum 18-square inches (per side) of cross ventilation.
Failure to provide proper ventilation can void the warranty.



Warning: For Outdoor Use Only



We recommend that our gas
hearth products be installed
and serviced by profes-
sionals who are certified in
the U.S. by the National
Fireplace Institute® (NFI) as
NFI Gas Specialists.



DANGER

CARBON MONOXIDE HAZZARD

This appliance can produce carbon monoxide which has no odor.



Using it in an enclosed area can kill you.

Never use this appliance in an enclosed space such as a camper, tent, car or home.



DANGER

If you smell gas:

1. Shut off gas to the appliance.
2. Extinguish any open flame.
3. If odor continues, keep away from the appliance and immediately call your gas supplier or fire department.



WARNING

Do not store or use gasoline or other flammable vapors and liquids in the vicinity of this or other appliances.

Any LP cylinder not connected for use shall not be stored in the vicinity of this or other appliances.

WARNING

Do not leave unattended during use.
Do not use for cooking.
Follow all gas leak procedures in this manual prior to operation.



WARNING

Improper installation, adjustment, alteration, service or maintenance can cause injury or property damage. Read the installation, operating and maintenance instructions thoroughly before installing or servicing this equipment.

WARNING

If the information in these instructions is not followed exactly, a fire or explosion may result causing property damage, personal injury or death.

FOR YOUR SAFETY

Do not store or use gasoline or other flammable vapors and liquids in the vicinity of this or other appliance.



Fuels used in gas fired appliances, and the products of combustion such as fuels, contain chemicals known to cause cancer, birth defects and/or other reproductive harm.

This warning is issued pursuant to the California Health & Safety Code Sec. 25249.1



CALIFORNIA PROPOSITION 65



WARNING

This product is designed to operate with one of the following fuel sources: Liquid Propane or Natural Gas. The fuel used to operate this product, and the products of combustion of such fuel, can expose you to chemicals including Benzene which is known to the State of California to cause cancer, birth defects and other reproductive harm and Carbon Monoxide which is known to the State of California to cause birth defects or other reproductive harm.

(For more information go to: www.p65Warnings.ca.gov.)

NOTE: An exterior lid/cover is not required but highly recommended when the fire pit is not in use. Even though fire pits are designed for outdoors they are not impervious to all weather conditions if not protected. See the accessory page for information and sizes.

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All media (i.e. lava rock, lava stones, lava boulders and fire glass) has the potential of thermal spalling. This is a process that may occur when media is wet and moisture gets trapped inside of the material due to rapid temperature differences. When this happens the media has the potential to crack or "pop" outside the fireplace.

WE HIGHLY RECOMMEND COVERING ALL FIRE FEATURES WHEN NOT IN USE

The use of a cover can lessen the impact of thermal spalling; however, heavy rains, high humidity and the presence of moisture may still cause the media to pop.

ALWAYS USE CAUTION WHEN USING THE FIRE FEATURE

Extra caution should be taken when lighting a fireplace when heavy rains, high humidity and moisture are present. Light the fireplace; leave the area allowing any moisture in the media to dissipate. We strongly recommend that during this drying out time that you monitor the fire feature from a distance. This drying out period should be no less than 30 minutes. Continue monitoring the flame from distance to ensure that all popping has ceased before fully enjoying the fire.



SPECIFICATIONS

Model: N = Natural Gas	A Pan Depth	B Min./Max. Install Opening	C Inside Pan	D Ground Level	E Side Wall	F Combustible Ceiling	G Combustible Floor	Burner Size
FPB-19RBSMT-N	2½"	19¼" - 20½"	19"	8"	36"	96"	18"	16"
FPB-25RBS22MT-N	2½"	25¼" - 27½"	25"	8"	36"	96"	18"	22"
FPB-29RBS22MT-N	2½"	29¼" - 30¾"	29"	8"	36"	96"	18"	22"
FPB-33RBS31MT-N	2½"	33¼" - 35¼"	33"	8"	36"	120"	18"	31"
FPB-20SBSMT-N	2¾"	20¼" - 21¾"	20"	8"	36"	96"	18"	16"
FPB-26SBS22MT-N	2¾"	26¼" - 27¾"	26"	8"	36"	96"	18"	22"
FPB-32SBS31MT-N	2¾"	32¼" - 33¾"	32"	8"	36"	120"	18"	31"
FPB-38SBS36MT-N	2¾"	38¼" - 39¾"	38"	8"	36"	120"	18"	36"

Table 1 Fire Pit Dimensions

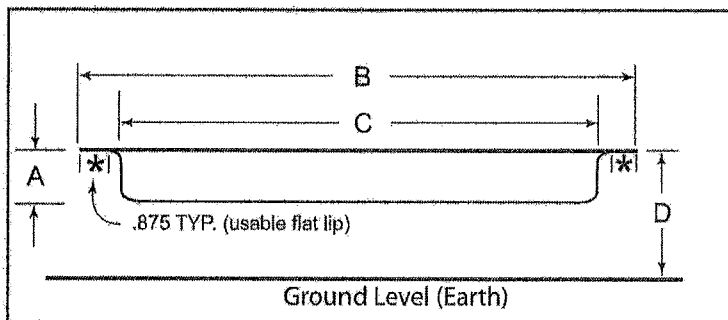


Fig. 1 Fire Pit Dimensions; refer to Table 1.
(Dimensions applicable to round or square pans)

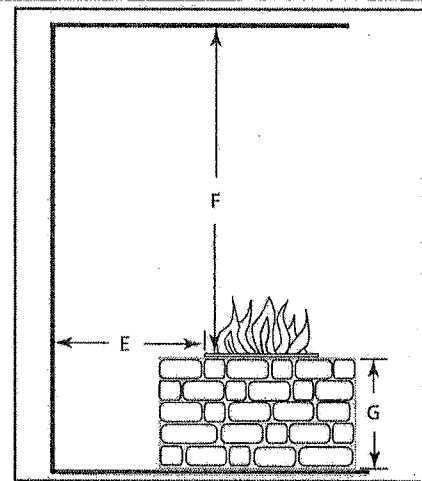


Fig. 2 Clearance to Combustibles (Not to be used in an enclosed space)

Model: N= Natural Gas	NG Orifice	LP Orifice	Btu's Natural
FPB-19RBSMT-N	#29	#41	75,000 (21.98kW)
FPB-25RBS22MT-N	#14	#31	125,000 (36.63kW)
FPB-29RBS22MT-N	#14	#31	125,000 (36.63kW)
FPB-33RBS31MT-N	#01	#26	175,000 (51.28kW)
FPB-20SBSMT-N	#29	#41	75,000 (21.98kW)
FPB-26SBS22MT-N	#14	#31	125,000 (36.63kW)
FPB-32SBS31MT-N	#01	#26	175,000 (51.28kW)
FPB-38SBS36MT-N	#25/64	#12	250,000 (73.26kW)

Table 2 Btu Specifications

Disclaimer: Btu listings are based on 7.0"WC for Natural Gas and 11.0"WC for Liquid Propane (LP) at the burner orifice. Flex line size and proper gas pipe sizing will also affect Btu's. As a result your Btu's may vary slightly from Table 2 specifications.

Pressure	NG	LP
Min. Inlet	3.5" WC (0.87 kPa)	8.0" WC (1.99kPa)
Max. Inlet	10.5" WC (2.61kPa)	13.0" WC (3.23 kPa)
Normal Inlet	7.0" WC (1.74 kPa)	11.0" WC (2.73 kPa)

Table 3 Gas Pressures



Booth Lake Memorial Park Minutes
Wednesday, November 20, 2024
Village of East Troy – Room B, 2015 Energy Drive, East Troy, WI

The meeting was called to order by Vice Chairman Arntson at 6:30 P.M. In attendance were Michele Reyes & Dale Labecki – Town of East Troy; Joe Wisniewski & Chase Browne – Village of East Troy; (John Kendall excused) & Jerry Arntson – Town of Troy. Also in attendance was Bonnie Merath.

The Pledge of Allegiance was recited.

Minutes from the October 18, 2024, were presented. Vice Chairman Arntson made a motion to approve the minutes. Board Member Labecki seconded, and the motion passed.

Treasurer's report for September & October 2024 was presented by Bonnie Merath. Vice Chairman Arntson made a motion to approve payroll checks 4732-4737. Board Member Labecki seconded and passed unanimously.

	Aug 2024	Nov 20, 2024
Ending balance	\$17,124.21	\$29,721.62
Loan balance	\$94,158.45	\$93,371.26
Savings balance	\$88.53	\$107.53

Updated on Park:

Halloween party had a pretty good turn out and made a decent amount of money. Party went off very well and was attended by 40+ people.

The French drain has improved due to a diversion of water from the road.

Removed the curtain from the lower pavilion and stored it away.

John Merath helped pick up and remove the leaves.

UNFINISHED BUSINESS

-The Board discussed the potential to pay down the Park's loan for 2024. Board Member Reyes made a motion to make a payment on the Park's loan in the month of November of \$15,000.

Board Member Labecki seconded the motion, and the motion passed unanimously.

Vice Chairman Arntson made a motion to have Jerry Arntson rework the loan to transfer the loan to the Town of Troy. Board Member Reyes seconded the motion, and the motion passed unanimously.

Vice Chairman Arntson made a motion to authorize the Park's Treasurer to send out the 2025 municipalities invoices in January 2025. Board Member Browne seconded the motion, and the motion passed unanimously.

NEW BUSINESS

Closed session:

Reyes	Y
Labecki	Y
Browne	Y
Wisniewski	Y
Arntson	Y

Vice Chairman Arntson made a motion to go back into open session. The motion was seconded by Board Member Reyes and the motion passed.

Vice Chairman Arntson made a motion to increase the annual remuneration for the 2025 Park Employment Agreement by \$2,500. Board Member Browne seconded the motion, and the motion passed unanimously.

The 2025 accounting function will increase from \$800 to \$1,200. The Park's by laws will need to be amended in future meetings.

PUBLIC COMMENTS:

- n/a

ADJOURNMENT

Motion by Vice Chairman Arntson to adjourn the meeting. Board Member Browne seconded the motion, and the motion carried. Meeting adjourned at 7:40 P.M.

Respectfully submitted, Joe Wisniewski – Secretary

The Lake Beulah Management District met on December 10, 2024.

Our next meeting is scheduled to be held on Tuesday, January 21, 2025

Mission: The primary goal of the Lake Beulah Management District ("LBMD") is to improve or protect the quality of Lake Beulah. Wis. Stat. §33.11.

Updates from the Chair

- W1340 Beach Rd. East Troy, WI 53120 (FKA Hotel Beulah). The District opposed a conditional use permit for the construction of a hotel. The conditional use permit was granted. The property is for sale and is currently listed at \$4.5 million.
- W1602-W1606 County Rd. J, Mukwonago, WI 53120 (FKA Double D's). The property was sold to Lake Beulah Holdings, LLC. The new owner seeks to rezone the property from B-3 to R-1 and to build a single-family home.
- N8828 Stringers Bridge Road, East Troy, WI 53120. Owner West Rod Cottage Industries LLC/Applicant John Stoss seeks to rezone the property from C-4 Shoreland Wetland District to C-2 Upland Resource Conservation District. Applicant further seeks a conditional use permit for a commercial marina to have a total of 10 mooring spaces and 8 parking spots. The District opposes the Rezone and the Conditional Use on the grounds that the property is located in an environmentally sensitive area of Lake Beulah. Use of the property as a marina will have a negative effect on aquatic life and water quality. The Town of East Troy Planning Commission rejected the application to rezone the property. The Town Board of East Troy overruled the Planning Commission and approved the application to rezone the property by a vote of 3 to 2. The Walworth County Zoning Commission is expected to render its decision on December 19th, 2024.
- The decision was ratified by the Walworth County Zoning Agency at the December 19th meeting in a unanimous vote.

January Meeting re: Wake Surf Boats

Wake enhanced watersports are about the hottest topic on the lake. As a board, we have had several discussions on this issue. A number of us also attended Protect Lake Beulah's public meetings. The primary topic at our next meeting on January 21, 2025 will be wake enhanced sports. The meeting will be held at East Troy Town Hall at 5:30 pm. We welcome you to attend.

Wake surf boats operating in surf mode create waves that are higher and that contain more energy than those generated by typical powerboats (or the same boats not operating in surf mode). Observational studies show that boats operating in surf mode produced waves that were 2-3 times higher, had 3-9 times more energy and were 6-12 times more powerful than those produced by a typical boat. These studies further show that the large waves require a substantial distance to dissipate. For example, one study determined that waves from a wake boat in wake surfing mode would need 950 feet to dissipate to the wave heights observed 100 feet from the same boat in cruising mode.

There enhanced wave heights and power created by boats operating in surf mode cause a number of areas of significant concern including at least the following:

- Lake Beulah is a shared resource. When boats are operating in surf mode, other watersports such as slalom skiing are difficult or impossible. Paddle sports, fishing and swimming are all much more difficult and even dangerous.
- Shoreline erosion. Shoreline erosion can degrade fish habitat and water quality due to the physical disruption of rooted plants and resuspension of sediment and nutrients.
- Sediment redistribution. Wake boats operating in surf mode have greater potential to exacerbate sediment resuspension through increased wave energy and propeller turbulence.
- Aquatic Invasive Species. Transportation of invasive species and fish pathogens through residual water in ballast tanks.
- There is an opinion among some of the Lake Beulah Management District Commissioners that Wake Boats should not be banned from the waters of Lake Beulah. The Commissioners, however, do feel that these boats are harmful to the Lake while operating in an Enhanced Wake Surf Mode and this is the function of the boat that should be banned. This course of action would require the Town of East to regulate the function of the boats.

End of January 13, 2025 Report

TOWN OF EAST TROY

N9330 Stewart School Road • P.O. Box 872
East Troy, Wisconsin 53120
Telephone (262) 642-5386
Fax (262) 642-9701

RESOLUTION **APPROVAL** PETITION REZONE

Whereas, the Planning Commission for the Town of East Troy convened on December 18, 2024; and

Whereas, Chris Trebatoski, Owner/Applicant, spoke for the request for a ZONING change to take this property from a B-3 to an R-1 parcel and build a private prairie style single-story residence. Trebatoski, plans to remove the existing duplex and use the existing holding tank which services the sanitation of the current duplex to service their future home. Trebatoski, has a vision to restore the property elevation to its original grades prior to the restaurant being built. Trebatoski, also wishes to work with the Wisconsin DNR to do a prairie restoration in the front and rear of the future home to foster their prairie style home vision.; and

Whereas, Trebatoski, stated that during his conversation with Kate at Walworth County Zoning it was said that “down zoning” to a less obtrusive zoning is easier for an applicant to achieve and that the long-term plan is just a guideline not a rule. Trebatoski, also stated that he has spoken to the Lake Beulah Management District and plans to have future discussion with them to negotiate changes to the current business lease that is held with them to make it a residential use lease rather than a business lease. Trebatoski, has no desire to sell gasoline or to dock boats that do not belong to him; and

Whereas, the following discussion was had amongst commissioners: It was said that this change is consistent with the current land use of the neighboring properties. There was also further discussion about the business lease with the Lake Beulah Management District and how the R-1 Zoning would restrict the use of the lease due to the restrictions placed on that zoning as a whole. The intended improvements to the land would benefit the neighboring properties aesthetically and environmentally; and

Whereas, the Planning Commission voted unanimously to **APPROVE** the applicants’ **REZONE** on December 18, 2024; and

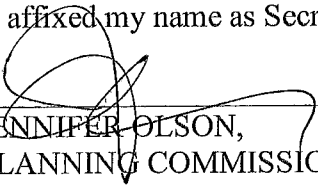
NOW, THEREFORE, BE IT RESOLVED that the Planning Commission requests a motion by the Town of East Troy, Town Board to **APPROVE** the **REZONE** at W1602-W1606 County Road J East Troy, WI Parcel No: PA 181800001

STATE OF WISCONSIN
SS
COUNTY OF WALWORTH

I, JENNIFER OLSON, do hereby certify that I am the duly qualified and acting Secretary of the Town of East Troy, Planning Commission and that the foregoing is a true and correct copy of a resolution duly adopted at a meeting of the Planning Commission, of the Town of East Troy held in said Town on the

18th day of December 2024, at which meeting a quorum was present and that said resolution is duly recorded in the minutes of said meeting.

IN WITNESS WHEREOF, I have affixed my name as Secretary on this 20th day of December 2024.



JENNIFER OLSON,
PLANNING COMMISSION SECRETARY
Town of East Troy

TOWN BOARD MEETING SCHEDULE

DATE	TIME	MEETING
January 13, 2025	5:30 PM	Special Town Board Meeting
January 13, 2025	6:30 PM	Town Board Meeting
January 16, 2024	5:30 PM	WTA Tri-County Unit Meeting at Cotton Exchange
January 21 - 23, 2025	All Day	Town's 2024 Financial Audit
January 21, 2025	5:30 PM	ETEASD Meeting
January 31, 2025	9:00 - 1:00	Last Day of Tax Collection at Town
February 3, 2025	5:30 PM	TET Park Board Meeting
February 5 & 19, 2025	6:30 PM	Planning Commission
February 10, 2025	6:30 PM	Town Board Meeting
February 18, 2025	7:00 AM to 8:00 PM	Spring Primary - if needed
February 19, 2025	6:30 PM	Booth Lake Park Board Meeting
March 5 & 19, 2025	6:30 PM	Planning Commission
March 10, 2025	6:30 PM	Town Board Meeting
March 28, 2025	9:00 AM	WTA District Meeting - Board of Review Training