



Office of the Zoning Administrator
3680 STH 60
Slinger, WI 53086
Ph. 262-677-2123
zoning@townofpolk-wi.gov

APPLICATION for FENCE PERMIT

This application and its application fee are required to determine compliance with the **Zoning Ordinance**. Once approved, a separate application and application fee is required to determine compliance with the **Building Code**.

This Application must be **completed in full**. The Town of Polk **cannot accept** an incomplete Application Form or an Application Packet lacking all required information.

Contact Information:

Property Owner: _____

Address: _____

Phone: _____ Email: _____

Applicant (if different from Property Owner): _____

Address: _____

Phone: _____ Email: _____

Contractor: _____

Name of Primary Contact: _____

Address: _____

Phone: _____ Email: _____

Property Description:

Address: _____ Parcel ID: _____

Current Zoning: _____ Lot Size: _____ Lot Width: _____

(If additional parcels, please attach as separate sheet)

Current Use of Property: _____

Type of Structure Proposed (please check):

Fence: _____ Perimeter Wall: _____ Retaining Wall: _____

Hedge: _____ Berm: _____

Fences:

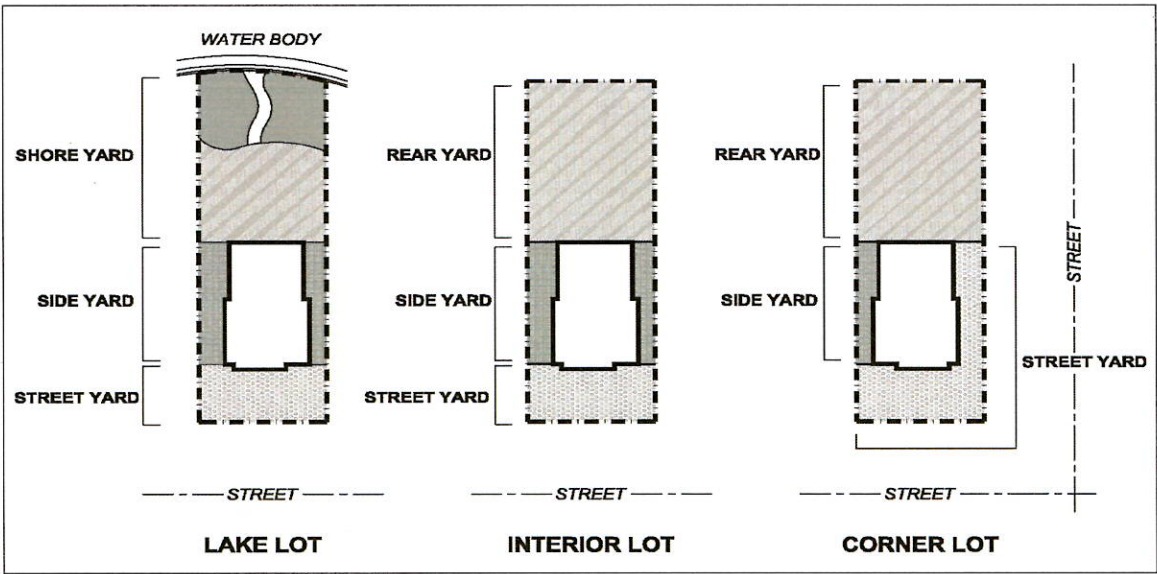
Type of Fence (check one):

- | | |
|--|---|
| <input type="checkbox"/> Wood Board | <input type="checkbox"/> Retaining Wall |
| <input type="checkbox"/> Galvanized or Vinyl Coated Chain Link | <input type="checkbox"/> Hedge |
| <input type="checkbox"/> Vinyl | <input type="checkbox"/> Berm |
| <input type="checkbox"/> Brick / Masonry / Stone | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Wrought Iron | |

Location and Height of Fence (check all that apply):

Primary Street Yard (associated with mailing address)	_____ ft.	Secondary Street Yard (if corner or double-frontage lot)	_____ ft.
Side Yard	_____ ft.	Rear Yard	_____ ft.
Shore Yard	_____ ft.		

Yard Type Illustration:



Application Checklist:

The purpose of the Application Checklist is to ensure a complete submittal has been prepared and to expedite the review process. The checklist is not necessarily inclusive of all requirements needed to obtain approval and does not absolve the Applicant from compliance with other applicable sections of the Zoning Ordinance.

NOTE: One paper copy and one digital copy (PDF or similar format) of the application packet is required

A site plan drawing, showing the information listed in the table below, is required.

Please complete the checklist(s) in full by entering a **✓**, **○**, **-**, or **?** as applicable, into each box in the Code column in the table below.

- Shown on Site Plan
- Included with Application Packet
- Appears Inapplicable
- ?

 Cannot Determine if Required

Code	Site Plan Drawing Submittal Requirements
	Property lines and location of existing structures.
	Location or proposed fence, wall, berm or hedge and distance from same to right-of-way and property lines.
	Confirmation proposed fence, wall, berm or hedge will be located no closer than two feet to any property line and any structure for which it runs parallel to.
	Confirmation finished side of fence will face adjoining property.

Additional plans and data may be required when determined to be necessary in order to complete a thorough and efficient review. Certain submission requirements may be waived when determined to be superfluous.

Signature and Certification:

I certify the information presented on this Application and the drawings, plans, and other materials included therein are, to the best of my knowledge, complete and in accordance with the Zoning Ordinance.

Applicant Signature: _____ Date: _____

Application Fee:

The Application Fee for a Fence Permit is **\$50.00**. The Application cannot be accepted until the Application Fee has been paid.

Chapter 336. Zoning

Article IV. Specific Provisions

§ 336-83. Fences, walls, hedges, and berms.

For the purposes of this section, the term "fence" applies to fences, wall, hedges, berms, and similar such structures as determined by the Zoning Administrator and defined in this chapter.

A. Height. The height of fences and walls shall be measured at grade.

(1) Residential zoning districts.

- (a) The maximum height of a fence or wall within required side and rear setbacks in a residential zoning district shall not exceed six feet.
- (b) The maximum height of a solid fence or wall within a required street yard setback shall not exceed three feet.
- (c) Hedges, shrubbery, trees lines, and other such natural barriers may grow to their natural height.
- (d) Such street yard fences may be increased to a maximum height of four feet if open, decorative, ornamental fencing materials that are less than 50% opaque are used.
- (e) Such street yard fences or walls shall not be closer than one foot to any public right-of-way.
- (f) No residential fence or wall shall be permitted in the shore yard.

(2) Nonresidential zoning districts.

- (a) The maximum height of a fence or wall shall not exceed eight feet except in required street yard setbacks where the maximum height of a solid fence or wall shall not exceed three feet.
- (b) Such street yard fences may be increased to a maximum height of four feet if open, decorative, ornamental fencing materials that are less than 50% opaque are used.

(3) Schools. There is no maximum height for fences around schools.

(4) Boundary fence. A boundary fence or wall shall not be more than six feet in height in residential districts and not more than 12 feet in commercial and industrial districts, except that hedges may be permitted to grow to their natural height. No boundary fence or wall, including a hedge or row planting, shall be permitted in excess of three feet in height between the front yard setback line and the abutting lot lines.

- (a) In the case of grade separation, such as the division of properties by a retaining wall, fence height shall be determined based on measurement from the average point between highest and lowest grade.

- (5) Sound barrier/privacy fence or wall on a roadway. A sound barrier/privacy fence or wall constructed in a board-to-board or stone, masonry or brick and mortar style may be erected that prevents sound penetration and decreases the noise levels along the back or side lot line of a residential property abutting an arterial or collector street that has access restrictions and that is posted at no more than 45 miles per hour, shall not exceed eight feet in height.
- (6) Security fence. Security fences are permitted on the property lines in all districts except residential districts but shall not exceed 10 feet in height and shall be of an open type similar to woven wire or wrought iron fencing.
- (7) Recreational fence. Recreational fences (such as for tennis courts, etc.) shall not exceed 10 feet in height and shall be a minimum of 10 feet from the property line.

B. Setbacks.

- (1) Residential districts. Fences in residential districts shall be set back no less than one foot from the property line.
- (2) Nonresidential districts. Fences in nonresidential districts shall be set back no less than two feet from the property line.

C. Materials and construction.

- (1) Barbed-wire fences, electrical fences, and single, double, and triple strand fences are prohibited except on active agricultural operations in the A-1 and A-2 Districts.
- (2) The owners of any adjoining residential parcel shall be notified in writing prior to the construction or installation of an electric fence.
- (3) For all zoning districts, except working farms, fence and post material must be either naturally resistant or treated wood board, vinyl, galvanized and/or vinyl coated chain-link material, wrought iron, brick, natural stone, masonry, or other material as approved by the Plan Commission. Chain-link fence slats are subject to provisions of this chapter.
- (4) Fences and walls located in the front yard must be made of materials such as wood, brick, vinyl, or stone.
- (5) The finished side of the fence shall be erected to face the adjoining property. The side with protruding studs or posts shall face the building of the lot responsible for the erection of the fence.

D. Exceptions. Protective security on industrial sites, publicly owned lands or semiprivate lands such as places of worship, educational institutions, utility substations, etc., are excluded from the provisions of this section, except that where such fences incorporate the use of barbed wire, such barbed wire shall not be less than seven feet above the ground level, and except such fences shall be a minimum of two-thirds open to vision equally distributed throughout the fence length, and maintain allowable height when located within the defined vision corner.

E. Maintenance. Both the fence and the property surrounding both sides of the fence shall be properly maintained in good repair to structure and appearance at all times.

F. Permit required. A zoning permit is required for all fences except for temporary seasonal fences (e.g., snow fences), and fences on working farms.