

**RESOLUTION 04.2021**

**AMENDMENT OF THE TOWN OF POLK FEE SCHEDULE**

**WHEREAS**, the Town of Pol in Washington County, State of Wisconsin has determined that it is prudent that fees be reviewed periodically for cost effectiveness; and

**WHEREAS**, the Town of Polk desires to not reference to specific dollar amounts within the Town Code of Ordinances, or within the Zoning Code or Land Division Code, and instead, will provide a Resolution setting fees for passage periodically; and

**WHEREAS**, Lake Country Inspections, who provide Building, Electrical and Plumbing Inspection Services for the Town of Polk, requested to amend the Fee Schedule; and

**NOW THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Polk does hereby approve and incorporate herein, the attached fee schedule related to Building Permits.

**BE IT FURTHER RESOLVED**, passage of this Resolution in no way modifies or changes any other section of the Town of Polk Fee Schedule.

ADOPTED by a vote of 3 for and 2 against on this 9th day of February, 2021.  
TOWN OF POLK

By: Albert J. Schulteis  
Albert Schulteis, Town Chairperson

By: Robert G. Roecker  
Robert Roecker, Town Supervisor

By: Dennis Sang  
Dennis Sang, Town Supervisor

Attest: Sandra Rotar  
Sandra Rotar, Town Clerk

Town of Polk  
Building Permit Fee Schedule  
Effective 02/09/21

**A. Residential- 1&2 Family**

1. New Structures/Additions	.38 sq. ft. (all floor areas) + \$2.50 per thousand of project value (Shall include labor and material) \$150 Minimum
2. Erosion Control	New Construction \$200 (Res.) New Construction \$200 (Comm) per building, plus \$5 per 1000 sq. ft. of disturbed area Addition/Remodel \$100
2. Remodel	\$11.50 per thousand of project value (Shall include all labor and material) \$150 Minimum
4. Accessory Structure	.28 sq. ft. (all floor areas) \$150 minimum
5. Pools	Above Ground \$11.50 per \$1000 of value, \$125 minimum In-Ground--- \$11.50 per \$1000 of value, \$175 minimum
6. Razing	\$80
7. Other	\$150 minimum
8. State Seal	\$45
9. Early Start	\$400 (footing and foundation only)
10. Occupancy permit	\$50 per unit (residential) \$200 per unit (commercial)
11. Moving Buildings	\$200 plus .10 per sq. ft.
12. Re-inspections	\$85 per inspection

**13. Plan Review**

a) 1&2 Family Residence	\$230
b) Multi Family	\$280 plus \$25 per unit
c) Commercial remodel/addition	\$280
d) 1&2 Family additions	\$80
e) 1&2 Family remodel	\$80
f) Residential accessory building	\$60
g) Decks/pools	\$50
h) Heating plans	\$60

**14. Special Inspections/Reports** \$160

**15. Signs** \$30 plus .35 sq.ft. >10sq.ft.  
(per side), \$200 max.

• Square foot calculations shall include all areas, all levels

**B. Commercial**

**1. New Structures/ Additions** Price per square foot as listed below  
+ \$2.50 per thousand of project value (Shall include labor and material)

a.	Assembly: Group A	.38 sq. ft.
b.	Business: Group B	.38 sq. ft.
c.	Educational: Group E	.38 sq. ft.
d.	Factory& Industrial: Group F* (Office areas to follow fees in b.)	.35 sq. ft.
e.	High Hazard: Group H	.40 sq. ft.
f.	Institutional: Group I	.40 sq. ft.
g.	Mercantile: Group M (Office areas to follow fees in b.)	.38 sq. ft.
h.	Residential: Group R	.38 sq. ft.
i.	Storage: Group S	.34 sq. ft.

- j. Utility and Misc.: Group U .34 sq. ft.
- k. Build Out: See above new structure fees in a-j
- l. The above referenced classifications in a-k have a minimum fee of \$250 (non-refundable)
- 2. Remodel \$11.50 per thousand of project value
  - a. \$250 minimum
- 3. Occupancy, Temporary Occupancy, Change of Use
  - a. \$150 for space < 2000 sq. ft.
  - b. \$250 for space > 2000 sq. ft.
- 4. Commercial Early Start \$400  
(Footings and foundation only, no above grade work)
- 5. Razing \$225
- 6. Other \$250 Minimum  
(non-refundable)
- 15. Signs \$30 plus .35 sq.ft. >10sq.ft.  
(per side), \$200 max.
  - Square foot calculations shall include all areas, all levels

### C. Agricultural Buildings (unheated)

- 1. New Buildings .30 sq. ft.
- 2. Remodel \$10/ thousand of project value
- 3. Other \$150 Minimum

### D. Miscellaneous

- 1. Minimum permit fee ---Residential \$150---Commercial \$250
- 2. Re-inspection fee --- \$85
- 3. Failure to call for inspection---\$85
- 4. Triple Fee due if work is started before permit issuance